

**TOWN MEETING AND ELECTION CALENDAR for FY25**  
**(Annual Town Meeting May 6th, 2024 & Annual Town Election May 13, 2024)**

- Tue, October 24 , 2023      **BUDGET PACKETS DISTRIBUTED TO DEPARTMENTS**  
(By Town Administrator, Town Accountant and Town Treasurer)
- Wed, November 22, 2023      **BUDGETS, ARTICLES & CAPITAL REQUESTS - DUE to TOWN ADMINISTRATOR**  
Email to Town Administrator Admin, cc: Town Accountant and Town Treasurer
- Mon, December 11, 2023      **BUDGETS AND ARTICLES SUBMITTED** To Select Board and Advisory Committee **(Town Administrator)**
- Thur, February 14, 2024      **CALL the CAUCUS - sign Public Notice (Select Board)**
- Wed, February 21, 2024      LAST day to HOLD ALL HEARINGS related to ALL ARTICLES On ATM WARRANT **(Planning Board)**
- Thur, February 23, 2024      **POST Public Notice of Caucus (at least 7 days before caucus) (Select Board)**
- Mon, February 26, 2024      LAST day to have FINAL (no changes) ARTICLES to Select Board and Advisory Committee (Board to review at March 2<sup>nd</sup>, 2023 meeting.)
- &  
**FINAL BALLOT QUESTIONS to Town Clerk (cc: Town Administrator Admin)**
- Mon, March 4, 2024      **CAUCUS (at least 38 days before ATM/no later than March 24<sup>th</sup>, 2024)**  
7:00 PM      **(Town Clerk)**
- Thur, March 7, 2024      **LAST day to FILE CAUCUS NOMINATION CERTIFICATES OR NOMINATION PAPERS**  
2:30 pm      (Within 72 hours after caucus and at least 35 days before Town Meeting) **(Town Clerk)**
- Mon, March 11, 2024      **LAST day to FILE OBJECTIONS OR WITHDRAWAL**  
2:30 p.m.      (Within 48 hours after caucus nomination certificate filing deadline and at least 33 days before Town Meeting) **(Town Clerk)**
- Wed, March 13, 2024      **LAST day to FILL VACANCY** caused by withdrawal (within 48 hours after withdrawal deadline and at least 31 days before Town Meeting).

**\*\*Moderator, Town Clerk, Select Board chairman meet week before the ballot goes to printer.)  
(Town Clerk)**

Wed, March 13, 2024

**LAST day to FILE CITIZEN'S PETITION**  
For certification of signatures by the Town Clerk's office.  
**(Town Clerk)**

Thur, March 14<sup>th</sup>, 2024

**WARRANT TO BE REVIEWED WITH TOWN COUNSEL**  
**(Select Board's meeting)**

Thur, March 28, 2024

**WARRANT TO BE CLOSED AND SIGNED**  
(Select Board's meeting prior to the warrant going to Printer)

Fri, March 29, 2023

**WARRANT to PRINTER or NEWSPAPER for insertion (21 days before ATM/by April 10<sup>th</sup>, 2022)(Select Board)**  
**&**  
**CONSTABLE TO POST 5 COPIES (must happen 14 days before ATM before April 18th)**

Mon, April 1, 2024

**BALLOT to the PRINTER (at least 35 before the Election)**  
**(Town Clerk)**

Monday, April 1, 2024

**Solicitation for slides for ATM presentations to Select Board**  
**(Admin Assistant to the Town Administrator)**

Thurs. April 25, 2024  
9:00 a.m.-5:00 p.m.

**LAST DAY TO REGISTER VOTERS for town meeting and election.**  
(10 days before ATM) **(Town Clerk)**

TBD (Mid April)

**Warrant Delivered to every household via The Independent**

Mon, April 22, 2024

**FINAL Slides Submitted to Town Moderator and**  
**(Admin Assistant to the Town Administrator)**

Mon, April 29<sup>h</sup>, 2024

Approval of ATM Slides **(Town Moderator)**

Mon, May 6, 2024

**ANNUAL TOWN MEETING**

Mon, May 13, 2024

**ANNUAL TOWN ELECTION**