CITY OF WORCESTER AGENDA OF THE CITY COUNCIL

Tuesday, August 22, 2023 Esther Howland (South) Chamber 6:00 P.M.

> MAYOR Joseph M. Petty

AT-LARGE COUNCILORS

Morris A. Bergman Donna M. Colorio Khrystian E. King Thu Nguyen Kathleen M. Toomey



DISTRICT COUNCILORS

Sean M. Rose - District 1
Candy Mero-Carlson - District 2
George J. Russell - District 3
Sarai Rivera - District 4
Etel Haxhiaj - District 5

www.worcesterma.gov

CITY CLERK Nikolin Vangjeli CITY MANAGER Eric D. Batista CITY AUDITOR
Robert V. Stearns

City Hall - 455 Main Street Worcester, Massachusetts

Virtual Attendee Call-In Information:

City Council Zoom Link: https://zoom.us/j/91727574825 City Council Zoom Phone Number: (929) 205 6099 City Council Zoom Access Code: 917 2757 4825

To request a reasonable accommodation or interpretation or to submit written comments or questions in advance of the meeting, please contact the City Clerk's office by email at clerk@worcesterma.gov. Please note that interpretation requests must be received no later than 48 hours in advance of the meeting.

Para solicitar una interpretación razonable, o enviar comentarios o preguntas por escrito antes de las reuniones municipales, por favor comuníquese con la oficina del Secretario Municipal por correo electrónico a clerk@worcesterma.gov. Por favor note que las solicitudes de interpretación deberán ser enviadas 48 horas antes de la reunión.

- 1. PLEDGE OF ALLEGIANCE
- 2. STAR SPANGLED BANNER

3. ROLL CALL

4. PROCLAMATIONS, ACKNOWLEDGMENTS, MOMENTS OF SILENCE

5. APPROVAL OF THE MINUTES

5a Adopt

5a. Order - That the City Council of the City of Worcester hereby approves the minutes of the City Council Meeting of June 27, 2023.

6. PUBLIC PARTICIPATION - a person may speak for no more than two (2) minutes on any items appearing on the agenda

6a. Pursuant to Chapter 20 of the Acts of 2021 and in order to ensure active, public engagement, the City of Worcester currently allows for both in-person and remote participation at all City Council and Standing Committee meetings. To partake in the "Public Participation" section of the meeting, you may attend the meeting in-person within the meeting location, follow the below link to join via Zoom or dial the direct line as indicated.

City Council Zoom Link: https://us06web.zoom.us/j/91727574825

City Council Zoom Phone Number: (929) 205 6099 City Council Zoom Access Code: 917 2757 4825

7. HEARINGS AND ORDERS - 6:00 P.M.

7a and 7b Hold Hearings and Adopt

7a. Hearing: NATIONAL GRID and VERIZON NEW ENGLAND for a joint pole location on HEMANS ST.

Granting permission to NATIONAL GRID and VERIZON NEW ENGLAND for a joint pole location on HEMANS ST.

7b. Hearing: NATIONAL GRID and VERIZON NEW ENGLAND for a joint pole location on TRAHAN AVE.

Granting permission to NATIONAL GRID and VERIZON NEW ENGLAND for a joint pole location on TRAHAN AVE.

8. PETITIONS - Part I - a Petitioner may speak up to three (3) minutes the first time their petition appears on an agenda

8a and 8b Refer to Department of Public Works and Parks

8a. Jeffrey Conlon request installation of "Do Not Litter" signage at the area between 99 Brantwood Rd. and 8 Manhattan Rd.

8b. Jeffrey Conlon request installation of "Do Not Litter" signage at the rear of the rear parking lot of Chandler Magnet School (525 Chandler St.).

8c - 8r Refer to Public Works Committee

- **8c.** Councilor Khrystian E. King on behalf of Michael Richardson request sidewalk resurfacing on the even side of Victoria Ave.
- **8d.** Councilor Khrystian E. King on behalf of Michael Richardson request installation of a wheelchair accessible sidewalk cutout on Victoria Ave. at the entrance of Greenwood Park.
- **8e.** Councilor Khrystian E. King on behalf of Michael Richardson request a new sidewalk be constructed on Victoria Ave., adjacent to Greenwood Park.
- 8f. Donald J. O'Neil on behalf of 1059 Grafton Street, LLC request to extend the sanitary sewer main located in Grafton St. from its current terminus in the vicinity of 1099 Grafton St. northerly approximately 110 feet along Grafton St. to provide public sanitary service to a portion of the property located at 1059 Grafton St.
- 8g. Annie Cole request sidewalk be constructed on Stafford St. from Abington St. to Ludlow St.
- **8h.** Carol Degnis et al. request installation of a guardrail at the corner of Penn Ave. and Harrison St.
- **8i.** Maria Montano request installation of a guardrail at the corner of Freeland St. and Cambridge St.
- **8j.** Feanna Jattan-Singh request re-installation of a guardrail at the sharp curve on Heywood St. in the vicinity of Rosamond St.
- **8k.** Feanna Jattan-Singh request new sidewalk be constructed on Heywood St. Further, request the fees be waived for the homeowners on said street.
- 81. Craig Thomas request construction of a new sidewalk on Orient St. from Sultan St. to Plantation St.
- 8m. Craig Thomas request trees be planted in the planter boxes on Orient St. in the vicinity of Grafton St.
- **8n.** Daniel Green et al. request removal of tree in front of 360 Franklin St.

- **80.** Constance Simonian request sidewalk in the vicinity of 40 Marland Rd. be resurfaced.
- 8p. Katy Silverstein request planning for repaving and resurfacing of Germain St. and its sidewalks include the following: 1) Retention/replacement or original, historic brick pavers where currently exposed or covered by asphalt; 2) Retention/replacement of historic granite curbs and horse posts and; 3) Designs to maintain the street's description on the National Historic Registry as a "tree-lined street" with trees retained or replaced on both sides of the street.
- **8q.** Councilor Sean M. Rose request the entirety of Southwood Rd. be resurfaced.
- **8r.** Councilor Sean M. Rose request Ellis Dr. from Winifred Rd. to Chippewa Rd. be resurfaced.

8s - 8zz Refer to Traffic and Parking Committee

- **8s.** Councilor George J. Russell on behalf of Matthew Campaniello and Karla Germain request installation of two (2) stop signs on Camden Ave. at its intersection with Greenfield St.
- 8t. Councilor Morris A. Bergman on behalf of Michael Dionis request removal of "No Parking Passenger Zone" signage in the vicinity of 105 Russell St.
- **8u.** Carol Degnis et al. request installation of four-way stop signs at the intersection of Penn Ave. and Harrison St.
- **8v.** Carol Degnis et al. request installation of speed humps in the vicinity of the intersection of Penn Ave. and Harrison St.
- **8w.** Carol Degnis et al. request installation of flashing speed limit signage in the vicinity of Penn Ave. and Harrison St. intersection.
- **8x.** Daniel Green et al. request installation of crosswalk and flashing crosswalk signs on Suffolk St. south of 24 Suffolk St. between the parking lots associated with the business at 360 Franklin St.
- **8y.** Maria Montano request installation of safety zone signs in the vicinity of Cambridge St. and Freeland St. intersection.
- **8z.** Maria Montano request installation of speed limit signage in the vicinity of Cambridge St. and Richard St. intersection.

- **8aa.** Maria Montano request installation of speed hump on Freeland St.
- **8bb.** Maria Montano request traffic enforcement on Freeland St.
- **8cc.** Maria Montano request installation of stop sign on Richard St. at the intersection of Richard St. and Cambridge St.
- **8dd.** Maria Montano request installation of pedestrian walking sign on Richard St. at the intersection of Richard St. and Cambridge St.
- **8ee.** Miguel Galindo request removal of two (2) handicap parking spaces in front of 21 May St.
- **8ff.** Charles Divris request removal of handicap parking space in front of 81-83 Whitmarsh Ave.
- **8gg.** Rebecca Asibey request installation of handicap parking space in front of 39 Litchfield St.
- **8hh.** Seth Wahlgren request removal of handicap parking space in front of 76 Arlington St.
- **8ii.** Feanna Jattan-Singh request installation of speed humps on Heywood St.
- 8jj. Feanna Jattan-Singh request installation of speed limit signage on Heywood St.
- **8kk.** Irma Camacho request installation of handicap parking space in front of 48 Tower St.
- 811. Mundher Alzuhairi request removal of handicap parking space in front of 35 Barclay St.
- **8mm.** Barbara Kelley request installation of handicap parking space in front of 11 Woodward St.
- **8nn.** Joe Pagano request traffic study be conducted on Millbrook St. between Gold Star Blvd. and West Boylston St.
- 800. Bruce J. Brooks request installation of four-way stop sign at the Carlisle St. and Lovell St. intersection.

- **8pp.** Nathalie Gibson request installation of left turn signal at the intersection of Park Ave. and Mill St.
- 8qq. Nathalie Gibson request installation of left turn signal at the intersection of Main St. and Mill St.
- 8rr. Laurie Radford request installation of speed humps on Boyd St.
- **8ss.** Laurie Radford request installation of speed humps on Proctor St.
- 8tt. Craig Thomas request installation of stop signs at the intersection of March St. and Orient St.
- **8uu.** Prateep Wiedenhoeft request installation of convex mirror across the driveway of 445 Hamilton St.
- **8vv.** John Yanczewski request installation of residential permit parking on Richland St. in the vicinity of the intersection of Richland St. and Ward St.
- **8ww.** Jhoan Do Nascimento request removal of two (2) handicap parking spaces in front of 11 Reeves St.
- 8xx. Hannah Jacobs request installation of traffic signal in front of 360 Franklin St., in the vicinity of the intersection of Norfolk St., Suffolk St. and Franklin St.
- 8yy. Hannah Jacobs request installation of stop sign in front of 360 Franklin St., in the vicinity of the intersection of Norfolk St., Suffolk St. and Franklin St.
- **8zz.** Yixuan Wang request installation of crosswalk on Salisbury St. between Flower Hill Dr. and Old English Rd.

9. PETITIONS - Part II

9a - 9f Refer to Traffic and Parking Committee

- **9a.** Naiskys Hechavarria request installation of resident permit parking on Doane St. from from Providence St. to end of Doane St.
- **9b.** Athena Callender request installation of resident permit parking on both sides of the street from 32 Woodbine St. to 10 Woodbine St.

- **9c.** Mohammad Palizban request resident permit parking on Irving St. be extended to 104 Pleasant St.
- **9d.** Councilor Candy Mero-Carlson request installation of a speed hump in the vicinity of 30 Huntington Ave.
- **9e.** Harry Brooks request installation of handicap parking space in front of 25 1/2 Crompton St.
- **9f.** Laima Cespedes request installation of handicap parking space in front of 2 Waller Ave.
 - 9g 9n Set Hearing for September 12, 2023 at 6:30 p.m.
- 9g. CROWN CASTLE NG EAST, LLC for a conduit location on: PLANTATION ST.
- **9h.** NATIONAL GRID and VERIZON NEW ENGLAND for a joint pole location on: TACOMA ST.
- **9i.** NATIONAL GRID for a conduit location on: JAQUES AVE.
- 9j. NATIONAL GRID for a conduit location on: MAY ST. and JUNE ST.
- **9k.** NATIONAL GRID and VERIZON NEW ENGLAND for a joint pole location on: UNCATENA AVE.
- **91.** NATIONAL GRID for a conduit location on: NEWTON AVE.
- **9m.** NATIONAL GRID for a conduit location on: RANDOLPH RD.
- **9n.** NATIONAL GRID for a conduit location on: ALBANY ST.
- **90.** Athena Callender request City Council request City Manager contact Clark University to discuss parking solutions in the vicinity of the university during its athletic game season, in an effort to find alternative parking options, such as creating a parking garage to accommodate visitors.
- **9p.** Gordon T. Davis et al. request City Council adopted the attached Resolution to support the Thrive Act and to rescind graduation requirements associated with the MCAS.
- **9q.** Francis Dufault request consideration of establishing a zoning ordinance restricting properties that are used as short-term rentals, such as for Airbnb.

- 9r. Maureen Schwab request the creation of "Hot Spot Priority Mapping" designated for Heat Islands. Further, request Zoning Ordinance include a requirement for newly constructed buildings within established Heat Island Zip Codes to comply with Heat Island Cooling Strategies as recommended on https://www.epa.gov/heatislands and as outlined in the Green Worcester Sustainability and Resilience Strategic Plan for net zero and climate resilient buildings.
- 9s. Em Quiles, on behalf of Pleasant Street Neighborhood Network Center, Socialist Alternative, Worcester Community Fridges, F.A.M. Jam! Event Group, Mass Group and Pa'Lante Worcester request City Council 1) formally recognize the housing crisis in the city; and 2) declare a Local State of Emergency concerning said housing crisis.

10. COMMUNICATIONS OF THE CITY MANAGER

11. CHAIRMAN'S ORDERS

11a - 11r Adopt

- FROM THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Request City Manager notify the Worcester Consumer Rights Program as to concerns brought forward by the Worcester Anti-Foreclosure Team relative to the appointment of special process servers, to assist individuals who have raised said concerns regarding evictions and foreclosures.
- 11b. FROM THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Request Standing Committee on Municipal and Legislative Operations meet with members of the State Delegation for the purpose of discussing testimony received by the city from the Worcester Anti-Foreclosure Team as it relates to special process servers actions during evictions and foreclosures.
- FROM THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Request City Manager provide City Council with a side by side comparison of the opinions provided by City Solicitor and retired Federal prosecutor Sarah McKee relative to court appointed special process servers and constables not licensed through the city evicting and foreclosing upon residents.
- FROM THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Request City Manager request Police Chief provide City Council with a report concerning whether body-worn cameras are engaged and on when police officers respond to calls regarding evictions and foreclosures.

- 11e. FROM THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Request City Manager provide City Council with report concerning whether the city's consumer affairs personnel can aid in ensuring trucks that are used by moving companies during foreclosures and evictions have vehicle plates that are registered properly.
- 11f. FROM THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Request City Manager provide City Council with an update concerning the status of the Worcester Police Department (WPD) Equity Audit.
- FROM THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Request City Manager provide City Council with a report concerning the status of implementing recommendations made in the city's Racial Equity Audit Report for the departments of Human Resources and Health and Human Services. Further, request City Manager include in said report information concerning reviewing and potentially adjusting all job descriptions for cabinet level positions director level positions. Further, request City Manager include in said report information concerning the status of developing performance reviews for positions, as they relate to raises, promotions and demotions.
- 11h. FROM THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Request City Clerk work with the City Solicitor to provide City Council with a report relative to language required to provide City Council with its own legal support, as well as salary parameters and a job description for said position(s).
- 11i. FROM THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Request City Manager request City Solicitor provide City Council with draft language relative to a Special Act granting the City Council hiring authority over City Council support staff to send to the State Legislature.
- 11j. FROM THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Request City Clerk provide the City Council with a staffing survey for the purposes of each City Council providing the City Clerk and Director of Human Resources for further analysis to assist with the creation of additional staff job descriptions. Further, request City Clerk provide City Council with a report detailing potential additional City Council staffing job descriptions to be finalized by the City Council.
- 11k. FROM THE COMMITTEE ON PUBLIC HEALTH AND HUMAN SERVICES Request City Manager conduct meetings with partner agencies to connect, assess and evaluate immediate and long-term needs for housing in the city.

- 111. FROM THE COMMITTEE ON PUBLIC HEALTH AND HUMAN SERVICES Request City Manager request City Assessor work with the Department of Revenue to determine whether there are any financial tax incentives for property owners to accept continuum of care vouchers.
- 11m. FROM THE COMMITTEE ON PUBLIC HEALTH AND HUMAN SERVICES Request City Manager provide City Council with a report overviewing the Department of Public Health's current initiatives.
- 11n. FROM THE COMMITTEE ON TRAFFIC AND PARKING Request City Manager request Commissioner of Transportation and Mobility contact the resident of 10 Merrifield St. concerning installation of handicap parking space on Merrifield St.
- 110. FROM THE COMMITTEE ON TRAFFIC AND PARKING Request City Manager request Commissioner of Transportation and Mobility contact resident living at 537 Burncoat St. to discuss parking solutions for the area.
- 11p. FROM THE COMMITTEE ON TRAFFIC AND PARKING Request City Manager request Police Chief provide traffic enforcement on Oxford St. between Chatham St. and Austin St.
- 11q. FROM THE COMMITTEE ON TRAFFIC AND PARKING Request City Manager request Commissioner of Transportation and Mobility work with owner of properties from 35 Pleasant St. to 49 Pleasant St. to determine parking solutions in the vicinity of said properties.
- 11r. FROM THE COMMITTEE ON TRAFFIC AND PARKING Request City Manager request Commissioner of Transportation and Mobility develop and implement a near-term safety improvement plan at Newton Sq. while pursuing longer-term permanent improvements.

12. ORDERS

- 12a. Request City Manager immediately halt tax title sales on occupied residential properties. (Russell)
- 12b. Request City Manager request City Solicitor provide City Council with an opinion as to whether or not the recent Supreme Court decision in Tyler v. Hennepin County, Minnesota obligates the City of Worcester to cease its tax title auction/foreclosure process, and if not, for a report as to what options, including a Home Rule Petition, exist to consider accomplishing same. (Bergman)

- Request City Manager provide City Council with a report concerning the policies and procedures followed by the city as they relate to using M.G.L. Chapter 60 to recoup unpaid property taxes from homeowners. Said report should include information as to what and how much money being owed triggers actions including notice to the property owner, how the city works with the family and ultimately the sale of the property. Further, request City Manager include in said report a breakdown of which companies and/or individuals have purchased properties sold to recoup unpaid property taxes in the last ten (10) years. (King)
- 12d. That City Council convene in Executive Session at its next meeting for the purpose of discussing litigation strategy with respect to the case of Carmen N. Rodriguez v. Timothy J. McGourthy, City Treasurer of the City of Worcester, the City of Worcester, Massachusetts, and Tallage-Davis, LLC United States Bankruptcy Court, District of Massachusetts, Case No. 23-04017. (King)
- **12e.** Request City Manager organize an LGBTQ Summit to discuss issues relative to business, youth, funding and community services significant to the LGBTQ community. (King)
- 12f. Request City Manager provide City Council with an update concerning a previously adopted Order on November 29, 2022 that read as follows: "Request City Manager request Assistant Commissioner of Public Works and Parks make appropriate upgrades to dog parks around the city and to identify appropriate funding, including the possibility of utilizing American Rescue Plan Act (ARPA) funds." (King)
- 12g. That the City Council of the City of Worcester does hereby amend its meeting schedule to cancel its agenda on October 10, 2023 and make its agenda on October 17, 2023 a combined City Council and City Manager agenda, due to the Special State Election. (Petty)
- 12h. Request City Manager work in conjunction with the Superintendent of Public Schools and the Commissioner of Transportation and Mobility to provide City Council with an update as to what short term traffic adjustments and improvements will be in place at Roosevelt Elementary School and its surrounding area for the beginning of the school year. (Russell)
- 12i. Request City Manager request Commissioner of Public Works and Parks install signage depicting North High School as the first Worcester city school to win a Division 1 state boys' basketball title at all prominent entrances to the city. (Petty)

- 12j. Request City Manager request Commissioner of Public Works and Parks provide City Council with a report as to the best practices municipalities use to address trash/littering, with specific regard to providing public trash/recyclable cans, public awareness campaigns, etc. (Bergman)
- 12k. Request City Manager provide City Council with a report concerning the history of merging the Department of Public Works with the Parks Department, from separate departments to one department. Further, request City Manager include in said communication best practices regarding same. (Bergman)
- 121. Request City Manager provide City Council with a report detailing the procedure followed by the city relative to notifying residents of construction occurring in the vicinity of their residence or property. (Haxhiaj)
- **12m.** Request City Manager provide City Council with a report detailing the city's current social media policy. (Haxhiaj)
- **12n.** Request Standing Committee on Urban Technologies, Innovation and Environment hold a public hearing relative to receiving feedback as to ways the city's social media policy can be updated and/or more properly enforced. (Haxhiaj)
- 120. Request City Manager request Commissioner of Public Works and Parks consider a complete resurfacing of Lake Ave., from Sunderland Rd. to Lake Park, using the main artery resurfacing budget to fund said project. (Russell)
- 12p. Request City Manager request Commissioner of Public Works and Parks consider a complete resurfacing of College St., using the main artery resurfacing budget to fund said project. (Russell)
- **12q.** Request City Manager provide immediate attention to Sunderland Rd., from the Railroad Bridge to Lake Ave., either through resurfacing or a long patch. (Russell)
- 12r. Request City Manager request Commissioner of Transportation and Mobility work with MassDOT to provide the city with recommendations and plans for addressing vehicular safety concerns on Grove St. at its intersections with Drummond Ave. and with Chester St. Further, request City Manager request Commissioner of Transportation conduct a study to determine the number of accidents occurring at said intersections to aid in any discussions with MassDOT. (Petty)
- 12s. Request City Manager request Police Chief provide increase traffic enforcement of speed and dirt bikes on Clark St. from 6 p.m. to 8 p.m. (Rose)

- 12t. Request City Manager request Commissioner of Transportation and Mobility assess the intersection of Saint Nicholas Ave. and Clark St. for safety improvements. Further, request City Manager request Commissioner of Transportation and Mobility provide City Council with a report concerning all of the vehicle accidents that have occurred at said intersection over the last two (2) years. (Rose)
- 12u. Request City Manager provide City Council with a report concerning the feasibility of creating an indoor, municipally operated sports, arts and cultural center comparable to center in the Town of Barnstable. Said report should include the viability of having this become a public/private partnership. https://www.town.barnstable.ma.us/departments/Recreation/(Rose)
- 12v. Request City Manager consider providing all employees, especially those who are potentially exposed to carcinogens, access to free pre-cancer screening and testing every three (3) years, or as prescribed by the medical community, as part of the city's healthcare benefits package and/or identify funding opportunities to do the same through grants. Further, request City Manager provide City Council with a report concerning any other communities that provide said screenings and testing, with sources and rationale. (Toomey)
- 12w. Request City Manager request Commissioner of Transportation and Mobility provide City Council with a traffic study for the intersection of Plantation St. and Orient St. that includes all accidents at the intersection over the last three (3) years. Said report should include information relative to speeding occurring on Plantation St. from Brown Square to the Saint Francis Rehabilitation and Nursing Center, 101 Plantation St., as well as any accidents involving pedestrians. (Mero-Carlson)
- 12x. Request City Manager request Commissioner of Transportation and Mobility provide City Council with a traffic study for the intersection of Franklin St., Norfolk St. and Suffolk St. that includes all accidents at the intersection over the last three (3) years. Said report should include information relative to any accidents involving pedestrians. (Mero-Carlson)
- 12y. Request City Manager request Commissioner of Inspectional Services provide City Council with a status report relative to 2 Gage St., in an effort to ensure the city is reviewing the construction at the property to confirm the project is staying within its approved parameters. (Mero-Carlson)

13. COMMUNICATIONS OF THE CITY CLERK

13a Refer to Municipal and Legislative Operations Committee

13a. Recommend adoption of the accompanying proposed amendment to Appendix B of the Rules of City Council, in an effort to ensure all city boards, commissions, divisions, and departments receive oversight from a City Council Standing Committee.

13b Accept

13b. Transmitting an informational communication relative to efforts being made to secure additional funding for a mailing to educate voters relative to the 2023 Municipal Election in November, as well as additional funding required for ballot designs and printing.

13c Refer to Urban Technologies, Innovation and Environment Committee

13c. Transmitting an informational communication relative to the city's efforts to implement new agenda management software through Rock Solid Technology's program, PrimeGov.

13d Accept

13d. Transmitting an information communication highlighting a draft survey relative to City Council staffing uses and needs, as well as potential job descriptions for additional staff.

14. COMMUNICATION

14a Refer to Economic Development Committee

14a. Evelyn Darling, Executive Director of the Downtown Worcester Business Improvement District, transmitting an informational communication titled, "Downtown Worcester Business Improvement District FY2019-2022 Progress Report."

15. REPORT OF THE PLANNING BOARD

15a - 15d Refer to Economic Development Committee

- **15a.** REPORT OF THE PLANNING BOARD Upon the Communication of the City Manager recommend adoption of a proposed zoning map amendment that would extend the Residential, General 5.0 (RG-5) zoning district to wholly encompass the property located at 104 Armory Street.
- 15b. REPORT OF THE PLANNING BOARD Upon the Petition of Mark A. Borenstein and Katherine Garrahan, on behalf of Colony Retirement Homes, Inc. and Colony Retirement Homes III, Inc, request Zoning Map be amended by changing the zoning designation of the properties located at 485 Grove St. along with 41 and 101 Chadwick St. from RL-7 and RS-10 to BG-3.0.
- **15c.** REPORT OF THE PLANNING BOARD Upon the Petition of Meletios D. Chacharone request Zoning Map be amended by changing the zoning destination of the properties located at 440, 454 & 474 Grove St. from RL-7 and BG-3.0 to BG-3.0.

15d. REPORT OF THE PLANNING Upon the petition of Angel Santos request Zoning Map be amended by changing the zoning destination of the property located at 546 Cambridge St. from RG-5 to MG-2.

15e - 15g Refer to Public Works Committee

- **15e.** REPORT OF THE PLANNING BOARD Upon the Petition of Darren Agyeman request Evelyn St. be made public.
- **15f.** REPORT OF THE PLANNING BOARD Upon the Petition of Darren Agyeman request Narraganset Ave. be made public.
- **15g.** REPORT OF THE PLANNING BOARD Upon the Petition of Laurenka Bashaj request Lebanon St. be made public.

16. REPORTS OF THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS COMMITTEE

16a and 16b Advertise proposed Ordinances

- 16a. REPORT OF THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Upon the Communication of the City Manager recommend adoption of an amendment to the Organizational Ordinance relative to the Advisory Committee on the Status of Women: recommend passage of the accompanying proposed Ordinance.
- **REPORT** OF THE **COMMITTEE** ON **MUNICIPAL AND** 16b. LEGISLATIVE **OPERATIONS** Upon the Communication of the City Manager Request review and approval of the attached amendments to the City's organizational ordinances, including Council reorganizing the Cultural Development Division, the Arts and License Commission: recommend passage of the accompanying proposed Ordinance.

16c - 16h Accept

- 16c. REPORT OF THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE OPERATIONS Upon the Communication of the City Manager transmitting an informational communication relative to an update on the status of American Rescue Act (ARPA) budget: recommend Communication be placed on file.
- 16d. REPORT OF THE COMMITTEE ON **MUNICIPAL AND LEGISLATIVE OPERATIONS** the Communication of Upon the City Manager transmitting informational communication on the report for special process recommend servers: Communication be placed on file.

- **MUNICIPAL** 16e. **REPORT** OF THE COMMITTEE ON AND LEGISLATIVE OPERATIONS Upon the Order of Councilor Thu Nguyen and Councilor Etel Haxhiaj -Request Standing Committee on Municipal and Legislative Operations review the attached legal opinion acquired by the statewide coalition, the Mass Alliance Against Predatory Lending, solicited on behalf of the Worcester Anti-Foreclosure Team (WAFT) in relation to the city's recent legal opinion concerning court appointed special process servers and constables not licensed in the city evicting residents: recommend Order be placed on file.
- 16f. **REPORT** OF THE **COMMITTEE** ON **MUNICIPAL AND** LEGISLATIVE Upon the Order of Councilor Candy Mero-Carlson and Councilor **OPERATIONS** Khrystian E. King - Request City Clerk work with the Director of Human Resources to update the job description of the Chief of Council position, in an effort to properly reflect additional job responsibilities corresponding to the position's recent salary regrade. should include employee description management City Councilor-related recommendations for the position: recommend Order be placed on file.
- **COMMITTEE REPORT** OF THE ON **MUNICIPAL** AND **LEGISLATIVE** 16g. **OPERATIONS** Upon Communication of the City Clerk the transmitting informational communication relative to the Chief of Council position, the City Clerk's Office position that supports the Chief of Council position and a comparison of City Council support staffs of similar sized cities in the Commonwealth: recommend Communication be placed on file.
- 16h. REPORT OF THE **COMMITTEE** ON **MUNICIPAL** AND **LEGISLATIVE OPERATIONS** Upon the Communication of the City Clerk transmitting communication relative to the appointment of the Assistant City Clerk, Election Division: recommend Communication be placed on file.

17. REPORTS OF THE COMMITTEE ON PUBLIC HEALTH AND HUMAN SERVICES

17a - 17b Accept

17a. REPORT OF THE COMMITTEE ON PUBLIC HEALTH AND HUMAN SERVICES Upon the Petition of Councilor Etel Haxhiaj, on behalf of Maydee Morales, request City Manager work to either issue a temporary moratorium on encampment sweeps or find a suitable site to properly and safely support individuals living in encampments throughout the City, while the City works on a plan to expand shelter beds, temporary housing options, and bring permanent supportive housing units online. Further, request that this item be sent to the next meeting of the Public Health and Human Services Standing Committee for further discussion: recommend Petition be placed on file.

17b. REPORT OF THE COMMITTEE ON PUBLIC HEALTH AND HUMAN SERVICES Upon the Order of Councilor Sarai Rivera - Request Standing Committee on Public Health and Human Services Committee conduct a meeting allowing for a presentation from Family Health Center of Worcester that updates the community as to the status of their "Better Together" Strategic Go-Forward Plan: recommend Order be placed on file.

18. REPORTS OF THE COMMITTEE ON TRAFFIC AND PARKING

18a Recommittee to Traffic and Parking Committee

18a. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Anthony Kachadoorian request traffic review be completed and recommendations be made to address parking issues on Ivernia Rd.: recommend passage of the accompanying proposed Ordinance to install No Parking Anytime signage on Ivernia Rd.

18b Accept and Adopt

18b. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Kenneth Parrish request removal of "Deaf Child" signage in front of 110 Coolidge Rd.: recommend adoption of the accompanying Order.

18c - 18y Accept

- **18c.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Patricia Burnett request installation of handicap parking space in front of 16 Groton Pl.: recommend Petition be placed on file.
- **18d.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Report of the Committee on Traffic and Parking Upon the Report of the Committee on Traffic and Parking Upon the Petition of Bernadette Forget request installation of handicap parking space large enough for two vehicles in front of 10 Merrifield St.: recommend Report be placed on file.
- **18e.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Leo Rossi request installation of bus stop in front of 365 Lake Ave.: recommend Petition be placed on file.
- 18f. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Communication of the City Manager transmitting informational communication relative to a report concerning the city's new policies and procedures relative to the resident permit parking program, including what the process is for changing such a program, City Council's involvement in the changes, the public notification process and the process the public should use to obtain resident permit parking placards/stickers: recommend Communication be placed on file.

- **18g.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Joan Seymour request installation of resident permit parking in the vicinity of 537 Burncoat St.: recommend Petition be placed on file.
- **18h.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Edward Tortora request installation of resident permit parking on Arthur St. between Grafton St. and Palm St.: recommend Petition be placed on file.
- **18i.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Mary Sue Schaefer request installation of resident permit parking on Saint Paul Dr.: recommend Petition be placed on file.
- 18j. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Michelle Narvaez Ramos request the property at 388 Plantation St. be made eligible to receive a resident permit parking sticker for the existing resident permit parking zone on Dominion Rd.: recommend Petition be placed on file.
- **18k.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Janily Lopez request installation of resident permit parking on Barclay St.: recommend Petition be placed on file.
- 181. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Olsi Gjinko request resident permit parking zone on Shirley St. be reduced on the even side to encompass 2 Shirley St. to 60 Florence St.: recommend Petition be placed on file.
- **18m.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Diana Barbosa and Daniel Lebron request installation of resident permit parking on the south side of Main St. from Hermon St. to Jackson St.: recommend Petition be placed on file.
- **18n.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Evelin Iglisia request installation of resident permit parking on Norfolk St.: recommend Petition be placed on file.
- **180.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Elizabeth Marchessault request installation of residential parking signage on Federal St. for 531 Main St. and 17 Federal St.: recommend Petition be placed on file.
- **18p.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Nicole Cordero request removal of resident permit parking on Marion Ave.: recommend Petition be placed on file.

- **18q.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Rodrigo Vela request installation of resident permit parking in the vicinity of 176 Lincoln St.: recommend Petition be placed on file.
- **18r.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Osseni Wanda request resident permit parking on Merrifield St. be extended to the odd side of Merrifield St. from Elliott St. to Belmont St.: recommend Petition be placed on file.
- **18s.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Andrew Clarke request installation of speed humps on Orient St. from March St. to Plantation St.: recommend Petition be placed on file.
- **18t.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Barbara Engwall et all request speed humps be installed on Englewood Ave.: recommend Petition be placed on file.
- **18u.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Bruce J. Brooks request installation of speed humps on Carlisle St.: recommend Petition be placed on file.
- **18v.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Michael Marques request installation of speed hump in front of 67 June St.: recommend Petition be placed on file.
- **18w.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Jennie Backstrom request guidelines for motorists be painted around Newton Sq. Rotary: recommend Petition be placed on file.
- **18x.** REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Demetra Edwards request the volume of locator tones on pedestrian signals at the intersection of Grafton St. and Waverly St. be increased and "Walk Signal is On" audible signal be installed at said location: recommend Petition be placed on file.
- 18y. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Demetra Edwards request the volume of locator tones on pedestrian signals at the intersection of Grafton St. and Cutler St. be increased and "Walk Signal is On" audible signal be installed at said location: recommend Petition be placed on file.

19. TO BE ORDAINED

19a and 19b Ordain on a roll call

19a. Amending the Salary Ordinance of August 20, 1996 Occupational Group A - Administrative and Supervisory for Multiple Positions.

Amending the Salary Ordinance of August 20, 1996 Occupational Group B - General Administrative for Multiple Positions.

Amending the Salary Ordinance of August 20, 1996 Occupational Group C - Information Services for Multiple Positions.

Amending the Salary Ordinance of August 20, 1996 Occupational Group E – Fiscal for Multiple Positions.

Amending the Salary Ordinance of August 20, 1996 Occupational Group EM – Executive Management for Multiple Positions.

Amending the Salary Ordinance of August 20, 1996 Occupational Group GA – Public Health Nursing Services for Multiple Positions.

Amending the Salary Ordinance of August 20, 1996 Occupational Group NA – Fire for Multiple Positions.

Amending the Salary Ordinance of August 20, 1996 Occupational Group P - Foreman and Supervisor for Multiple Positions.

Amending the Salary Ordinance of August 20, 1996 Occupational Group R – Laborer and Craftsman for Multiple Positions.

Amending the Salary Ordinance of August 20, 1996 Occupational Group S – Custodial for Multiple Positions.

19b. Amending the Salary Ordinance of August 20, 1996 Relative to Members of Local 911, NEPBA (Police Officers).

20. TABLED UNDER PRIVILEGE

20a. PETITION of Christopher Horton, Coordinator of the Worcester Anti-Foreclosure Team, request City Council adopt the attached Resolution relative to affirming city residents' First Amendment rights. (Tabled Under Privilege - King June 18, 2023)

- 20b. ORDER of Councilor Kathleen M. Toomey Request City Manager request Police Chief provide City Council with a report concerning the impact the potential deployment of a robot could have in situations similar to the recent standoff on Colby St. on ascertaining critical information regarding the number of weapons in a similar situation, the amount of ammunition perpetrators have and the number of perpetrators in question, etc. Further, request City Manager request Police Chief include in said report research regarding grant funding and preferred options for said robots. (Tabled Under Privilege Nguyen July 18, 2023)
- **20c.** ORDER of Councilor Donna M. Colorio Request City Manager request Chief Financial Officer include a separate line on each resident's tax bill denoting the surcharge associated with the Community Preservation Act (CPA), in the interest of full transparency. (Tabled Under Privilege Nguyen July 18, 2023)
- **20d.** ORDER of Councilor Donna M. Colorio Request City Manager provide City Council with a report detailing any exemptions to the surcharge associated with the Community Preservation Act (CPA). (Tabled Under Privilege Nguyen July 18, 2023)
- **20e.** COMMUNICATION of the City Manager recommend adoption of an amendment to the City's organizational ordinances that deletes the Worcester Ballpark Commission and places 100 Madison Street (Polar Park) under the care, custody, and control of the Department of Public Facilities. (Tabled Under Privilege Bergman July 18, 2023)
- 20f. ORDER of Councilor Thu Nguyen That the City Council Order, item #11t CC, by Councilor Thu Nguyen on the July 18, 2023 Agenda be amended to read as follows: "Request City Manager work with the City Solicitor to review ordinance language in Somerville, Cambridge and Easthampton to provide City Council with two (2) separate draft ordinances regarding deceptive advertising practices of limited pregnancy centers and prohibiting such activities from being permitted in the city. One said ordinance should ensure that any such establishment operating within city limits with a primary purpose of providing services to people who are or have reason to believe they may be pregnant, including mobile facilities, must either directly provide or provide referrals for abortions or emergency contraception, and the second ordinance should not. Said draft ordinance should be provided to the City Council and the public by City Council's meeting in August of 2023." (Tabled Under Privilege Petty July 18, 2023)

- 20g. ORDER of Councilor George J. Russell That the City Council Order, item #11t CC, by Councilor Thu Nguyen on the July 18, 2023 Agenda be amended to read as follows: "Request City Manager work with the City Solicitor to review ordinance language in Somerville, Cambridge and Easthampton in an effort to draft an ordinance in the city concerning deceptive advertising practices of limited pregnancy centers and prohibiting such activities from being permitted in the city." (Tabled Under Privilege Petty July 18, 2023)
- **20h.** ORDER of Councilor Kathleen M. Toomey That the City Council Order, item #11t CC, by Councilor Thu Nguyen on the July 18, 2023 Agenda be amended to read as follows: "Request City Manager work with the City Solicitor to review ordinance language in Somerville, Cambridge and Easthampton in an effort to draft an ordinance in the city concerning deceptive advertising practices of any healthcare provider." (Tabled Under Privilege Petty July 18, 2023)
- 20i. ORDER of Councilor Thu Nguyen Request City Manager provide City Council with an update concerning a previously adopted Order from July 29, 2022 that read as follows: "Request City Manager work with the City Solicitor to review ordinance language in Somerville, Cambridge and Easthampton in an effort to draft a similar, parallel ordinance in the city concerning deceptive advertising practices of limited pregnancy centers and prohibiting such activities from being permitted in the city. Worcester should join Somerville and Cambridge in ensuring that any such establishment operating within city limits with a primary purpose of providing services to people who are or have reason to believe they may be pregnant, including mobile facilities, must either directly provide or provide referrals for abortions or emergency contraception. Said draft ordinances should be provided to the City Council and the public." (Tabled Under Privilege Petty July 18, 2023)
- 20j. ORDER of Councilor Etel Haxhiaj and Councilor Thu Nguyen Request City Manager work with appropriate departments and stakeholders to establish an Office of Housing Stability in an effort to prevent the involuntary displacement of city residents who are in the process of being evicted or at the risk of losing their housing, as well as to enact policies to combat displacement, homelessness and enhance tenants' rights. (Tabled Under Privilege Haxhiaj July 18, 2023)
- **20k.** ORDER of Councilor Kathleen M. Toomey Request City Manager provide City Council with a report concerning the effectiveness a robot borrowed from the Town of Auburn had during the recent Colby St. standoff. (Tabled Under Privilege King July 18, 2023)

201. ORDER of Councilor Sarai Rivera - Request City Manager request Police Chief review the "Walking While Black: L.O.V.E. is the Answer" documentary and consider hosting a community viewing of said documentary with a discussion panel to follow. (Tabled Under Privilege - Rivera July 18, 2023)

21. TABLED ITEMS

- 21a. ORDER of Councilor Konstantina B. Lukes Request City Manager request City Solicitor provide City Council with a legal opinion regarding the process of instituting a residential rent control program and the resulting impact of implementing such a program. (Tabled Under Privilege Lukes September 17, 2019 and September 24, 2019 and Tabled Lukes October 15, 2019)
- 21b. RESOLUTION of Councilor Khrystian E. King That the City Council of the City of Worcester does hereby support Representative Rebecca Rauch and Senator Sonia Chang-Diaz's SD 699 HD 1283, An Act effectuating equity in COVID-19 Vaccination Bill. (Tabled Under Privilege Bergman February 9, 2021 and Tabled Bergman February 23, 2021)
- 21c. ORDER of Councilor Sarai Rivera Request City Manager consider prioritizing American Rescue Plan Act (ARPA) funding for REC Worcester's capital project involving the development of the new REC Worcester headquarters and Center for Food Justice and Urban Agriculture (for Worcester and Central Massachusetts), in an effort to support community food security, as well as youth development and employment. (Tabled Under Privilege Mero-Carlson October 26, 2021 and Tabled Under Privilege Petty November 9, 2021 and Tabled Rivera November 16, 2021)
- **21d.** CHAIRMAN'S ORDER FROM THE COMMITTEE ON EDUCATION Request City Council work to ensure City Council and School Committee districts are parallel, so as to ensure public clarity. (Tabled Under Privilege Mero-Carlson May 24, 2022 and June 7, 2022 and Tabled Petty June 14, 2022)
- 21e. REPORT OF THE COMMITTEE ON PUBLIC SERVICE AND TRANSPORTATION Upon the Order of Councilor Morris A. Bergman and Councilor Candy Mero-Carlson Request Standing Committee on Public Service and Transportation Committee hold a public discussion with the WRTA Administrator relative to the removal of a bus route that passes the EcoTarium, 222 Harrington Way: recommend Communication be placed on file. (Tabled Under Privilege Bergman January 17, 2023 and Tabled Under Privilege Mero-Carlson January 24, 2023 and Tabled Mero-Carlson January 31, 2023)

21f. REPORT OF THE COMMITTEE ON PUBLIC SERVICE AND TRANSPORTATION Upon the Order of Councilor Sarai Rivera and Councilor Khrystian E. King - Request Standing Committee on Public Service and Transportation meet with the WRTA Administrator to provide City Council with a report concerning the WRTA's winter weather plan, especially including information as to how snow will be removed at each of the bus stops: recommend Order be placed on file. (Tabled Under Privilege - Bergman January 17, 2023 and Tabled Under Privilege - Mero-Carlson January 24, 2023 and Tabled - Mero-Carlson January 31, 2023)

22. BUSINESS UNDER SUSPENSION OF RULES - Items brought forth under suspension at the July 18, 2023 City Council meeting.

- **22a.** ORDER of Councilor Donna M. Colorio Request City Manager ensure all future major street reconfigurations include a public hearing process. Item #20a CC Order adopted on a roll call vote of 11 Yeas and 0 Nays
- **22b.** ORDER of Councilor Etel Haxhiaj Request City Manager provide City Council with a report concerning the a policy to consistently allocate funds received from the disposition of land to the Affordable Housing Trust Fund. Item #20b CC Order adopted on a roll call vote of 11 Yeas and 0 Nays
- **22c.** ORDER of Councilor Khrystian E. King Request City Manager request City Solicitor provide City Council with a Legal opinion concerning nondisclosure agreements, in the matter of civil rights settlements or agreements for municipalities or government. Item #20c CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- **22d.** ORDER of Councilor George J. Russell Request City Manager relaunch any press releases associated with the launching of the city's 311 Mobile App, in an effort to encourage local media coverage of the app. Item #20d CC Order adopted on a roll call vote of 11 Yeas and 0 Nays
- 22e. ORDER of Councilor Thu Nguyen Request City Manager provide City Council with a report concerning all events occurring and efforts made by the city relative to creating a draft ordinance regarding deceptive advertising practices of limited pregnancy centers and prohibiting such activities from being permitted in the city. Item #20e CC Order adopted on a roll call vote of 11 Yeas and 0 Nays
- 22f. ORDER of Councilor Thu Nguyen Request City Manager provide City Council with a report concerning accountability and transparency when the city fails to execute the will of the City Council. Item #20f CC Order adopted on a roll call vote of 11 Yeas and 0 Nays

- 22g. ORDER of Councilor Sean M. Rose Request City Manager provide City Council with a report concerning options available to the city to protect residents from deceptive practices associated with limited pregnancy centers. Item #20g CC Order adopted on a roll call vote of 11 Yeas and 0 Nays
- 22h. ORDER of Councilor Khrystian E. King Request City Manager request City Solicitor consider bringing in an outside consultant to aid in issues associated with drafting an ordinance concerning deceptive advertising practices of limited pregnancy centers and prohibiting such activities from being permitted in the city. Item #20h CC Order adopted on a roll call vote of 11 Yeas and 0 Nays
- 22i. ORDER of Councilor Khrystian E. King Request City Manager review creating a public education campaign in addition to actions already taken by the city to address issues relative to deceptive advertising practices of limited pregnancy centers. Further, request City Manager research any legislation or policies being formed on said issue from the State and Attorney General's Office. Item #20i CC Order adopted on a roll call vote of 11 Yeas and 0 Nays
- 22j. ORDER of Councilor Khrystian E. King Request City Manager provide City Council with a report verifying and validating actions taken by the State and the State Legislature relative to advisory warnings and public education campaigns associated with deceptive advertising practices of limited pregnancy centers. Item #20j CC Order adopted on a roll call vote of 11 Yeas and 0 Nays
- 22k. ORDER of Councilor Thu Nguyen That the City Council Order, item #11t CC, by Councilor Thu Nguyen on the July 18, 2023 Agenda be amended to read as follows: "Request City Manager work with the City Solicitor to review ordinance language in Somerville, Cambridge and Easthampton to provide City Council with two (2) separate draft ordinances regarding deceptive advertising practices of limited pregnancy centers and prohibiting such activities from being permitted in the city. One said ordinance should ensure that any such establishment operating within city limits with a primary purpose of providing services to people who are or have reason to believe they may be pregnant, including mobile facilities, must either directly provide or provide referrals for abortions or emergency contraception, and the second ordinance should not. Said draft ordinances should be provided to the City Council and the public by City Council's meeting in August of 2023." Item #20k CC Tabled Under Privilege

- 221. ORDER of Councilor George J. Russell That the City Council Order, item #11t CC, by Councilor Thu Nguyen on the July 18, 2023 Agenda be amended to read as follows: "Request City Manager work with the City Solicitor to review ordinance language in Somerville, Cambridge and Easthampton in an effort to draft an ordinance in the city concerning deceptive advertising practices of limited pregnancy centers and prohibiting such activities from being permitted in the city." Item #201 CC Tabled Under Privilege
- 22m. ORDER of Councilor Kathleen M. Toomey That the City Council Order, item #11t CC, by Councilor Thu Nguyen on the July 18, 2023 Agenda be amended to read as follows: "Request City Manager work with the City Solicitor to review ordinance language in Somerville, Cambridge and Easthampton in an effort to draft an ordinance in the city concerning deceptive advertising practices of any healthcare provider." Item #20m CC Tabled Under Privilege
- **22n.** ORDER of Councilor Khrystian E. King Request City Manager reach out to community partners to aid in any discussions relative to creating a master plan for additional pools in the city. Item #20n CC Order adopted on a roll call vote of 11 Yeas and 0 Nays
- **220.** ORDER of Councilor Khrystian E. King Request City Manager thoroughly explore any additional American Rescue Plan Act (ARPA) funding available to aid in building new pools in the city. Item #200 CC Order adopted on a roll call vote of 11 Yeas and 0 Nays
- 22p. ORDER of Councilor Khrystian E. King Request City Manager provide City Council with a report concerning the role mental health professionals held during the recent Colby St. standoff. Further, request City Manager include in said report information concerning what impact, if any, drones at the standoff had on said mental health professionals' work. Item #20p CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- **22q.** ORDER of Councilor Kathleen M. Toomey Request City Manager provide City Council with a report concerning the effectiveness a robot borrowed from the Town of Auburn had during the recent Colby St. standoff. Item #20q CC Tabled Under Privilege
- **22r.** ORDER of Councilor Khrystian E. King Request City Manager provide City Council with a report concerning options available to the city for opening a Day Resource Center for the city's homeless population. Item #20r CC Order adopted on a roll call vote of 9 Yeas and 0 Nays

Scheduled Meetings of the Standing Committees		
Wednesday, Aug. 23, 2023	Economic Development Committee	Esther Howland (South) Chamber
05:00 PM	Chairperson Sean M. Rose, Khrystian E. King, Sarai Rivera	Chambel
Wednesday, Sep. 13, 2023	Public Works Committee	Esther Howland (South)
05:00 PM	Chairperson George J. Russell, Morris A. Bergman, Candy Mero-Carlson	Chamber
Monday, Sep. 18, 2023	Urban Technologies, Innovation and Environment Committee	Esther Howland (South)
06:00 PM	Chairperson Etel Haxhiaj, George J. Russell, Kathleen M. Toomey	Chamber
Wednesday, Sep. 20, 2023 04:00 PM	Traffic and Parking Committee Chairperson Donna M. Colorio, Etel Haxhiai, Thu Nguyen	Esther Howland (South) Chamber
555 ·		

Contact Info:
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CITY OF WORCESTER JOURNAL OF THE CITY COUNCIL

Tuesday, June 27, 2023 Esther Howland (South) Chamber

> Convened: 6:31 P.M. Recessed: 8:28 P.M. Reconvened: 8:36 P.M.

Recessed to Executive Session: 9:37 P.M. Adjourned from Executive Session: 10:02 P.M.

MAYOR

Joseph M. Petty

AT-LARGE COUNCILORS

Morris A. Bergman

Donna M. Colorio

Khrystian E. King

Thu Nguyen

Kathleen M. Toomey



DISTRICT COUNCILORS

Sean M. Rose - District 1
Candy Mero-Carlson - District 2
George J. Russell - District 3
Sarai Rivera - District 4
Etel Haxhiaj - District 5

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CITY CLERK Nikolin Vangjeli CITY MANAGER Eric D. Batista CITY AUDITOR Robert V. Stearns

City Hall - 455 Main Street Worcester, Massachusetts

1. PLEDGE OF ALLEGIANCE AND STAR SPANGLED BANNER

- 2. ROLL CALL All present with the Mayor as the Chair, except for Councilor Toomey, who arrived at 6:55 P.M.
- 3. PROCLAMATIONS, ACKNOWLEDGMENTS, MOMENTS OF SILENCE
 - **3a.** MOMENT OF SILENCE in memory of Edom Blight and David Hall, two individuals who were unhoused and tragically found deceased in the city on June 26, 2023.

4. APPROVAL OF THE MINUTES

4a. Order - That the City Council of the City of Worcester hereby approves the minutes of the City Council Meeting of June 13, 2023.

Mayor Petty read the item and moved to adopt the item. Order adopted

5. PUBLIC PARTICIPATION

- **5a.** Mayor Petty read the item and recognized the following speakers:
 - 1. Fred Nathan, Worcester resident, spoke in opposition to item #10d CC and in favor of items #11a CC and #6a CC
 - 2. Idella Hazard, Worcester resident, spoke in favor of items #6a CC and #10a CC
 - 3. Nahati Muse, Worcester resident, spoke in favor of item #18m CC
 - 4. Jim Leary, no residence given, spoke in favor of item #11a CC
 - 5. Chris Horton, Worcester resident, spoke in favor of item #16c CC and #16d CC
 - 6. Nikita (no last name given), Worcester resident, spoke in favor of item #11a CC
 - 7. David (no last name given), Worcester resident, spoke in favor of item #11a CC
 - 8. Helen Malone, Worcester resident, spoke in favor of item #11a CC
 - 9. Jim Dander, Worcester resident, spoke in favor of item #11a CC
 - 10. Jose Rivera, Worcester resident, spoke in favor of item #6a CC
 - 11. Grace Ross, Worcester resident, spoke in favor of items #16c CC and #16e CC

6. FIRST ITEM OF BUSINESS - EVALUATION OF THE CITY MANAGER

6a. Communication of the City Manager transmitting informational communication relative to my self-evaluation of the work and accomplishments of my Administration for Fiscal Year 2023.

Mayor Petty read the item and the City Council reviewed the City Manager in the following order:

- 1. Mayor Joseph M. Petty
- 2. Councilor Khrystian E. King
- 3. Councilor Sean M. Rose
- 4. Councilor Sarai Rivera
- 5. Councilor Kathleen M. Toomey
- 6. Councilor Morris A. Bergman
- 7. Councilor Donna M. Colorio
- 8. Councilor Thu Nguyen
- 9. Councilor Etel Haxhiaj
- 10. Councilor Candy Mero-Carlson
- 11. Councilor George J. Russell

During his City Manager Evaluation, Councilor King moved to, "Request City Manager provide City Council with an update concerning the status of creating policies for implementing alternative deployment initiatives to allow for public health and public safety officials to be deployed during emergency responses." (See item #19c CC).

During his City Manager Evaluation, Councilor King moved to, "Request City Manager consider conducting staffing analyses in appropriate city departments, including but not limited to the Department of Public Health and Human Services, Department of Public Works and Parks, Department of Inspectional Services, etc., in an effort to identify budgetary priorities relative to the recommendations provided in the city's Equity Audit and Department of Justice inquiry." (See item #19d CC).

Mayor Petty recognized the City Manager, who thanked the City Council for the opportunity to serve in the role of City Manager and praised his staff for their hard work throughout the year.

Mayor Petty moved to place the item on file. Placed on file.

7. RECESS TO EXECUTIVE SESSION

7a. That the City Council convene in Executive Session at its June 27, 2023 meeting for the purpose of discussing strategy with respect to contract negotiations with the following labor union: N.E.P.B.A. Local 9-1-1. The City Council will not reconvene in Open Session.

Mayor Petty read the item and moved for a roll call vote to adopt the item. Order adopted on a roll call vote of $11\ Yeas$ and $0\ Nays$

8. PETITIONS

8a. Rachel Keyo request installation of an additional streetlight across from 2 Beeching St.

Mayor Petty read the item and moved to refer items #8a CC through #8c CC to Public Works Committee. Referred to Public Works Committee

8b. Ben Naim and Zac Couture request extension of sewer and drain line from Ingleside Ave. to Plantation St. for the purposes of servicing two proposed duplexes at 2 Lapierre St. and part of 149 Plantation St.

Referred to Public Works Committee (See item #8a CC)

8c. Councilor Etel Haxhiaj request installation of sidewalks along the length of Heard St., and for a continuation of sidewalks from Pine View Ave. to Clover St., with a cost estimate for said installations.

Referred to Public Works Committee (See item #8a CC)

8d. Councilor Etel Haxhiaj request installation of a crosswalk in the vicinity of the stop signs on Clover St. between Heard St. and Pine View Ave.

Mayor Petty read the item and moved to refer items #8d CC through #8f CC to Traffic and Parking Committee. Referred to Traffic and Parking Committee

- **8e.** Dolores Anderson request removal of handicap parking space in front of 563 Grafton St. Referred to Traffic and Parking Committee (See item #8d CC)
- **8f.** Councilor Khrystian E. King request two (2) crosswalk signals in Kelley Square near the peanut be repaired.

Referred to Traffic and Parking Committee (See item #8d CC)

8g. CHARTER COMMUNICATIONS for a conduit location on: GROVE ST.

Mayor Petty read the item and moved to set a hearing for July 18, 2023 at 6 p.m. Hearing set for July 18, 2023 at 6 p.m.

9. CHAIRMAN'S ORDERS

9a. FROM THE COMMITTEE ON TRAFFIC AND PARKING - Request City Manager request Commissioner of Transportation and Mobility consider installation of solar-powered speed feedback sign on Lovell St.

Mayor Petty read the item and moved to adopt items #9a CC through #9c CC. Order adopted

9b. FROM THE COMMITTEE ON TRAFFIC AND PARKING - Request City Manager request Commissioner of Transportation and Mobility work with the District Councilor to consider the installation of speed humps on Lovell St.

Order adopted (See item #9a CC)

9c. FROM THE COMMITTEE ON TRAFFIC AND PARKING - Request City Manager request Commissioner of Transportation and Mobility enhance lane markings at the intersection of Beaver Brook Pkwy and Maywood St., including the installation of painted stop bars.

Order adopted (See item #9a CC)

10. ORDERS

10a. Request City Manager require all applicants and recipients associated with the Affordable Housing Trust Fund Board of Trustees to follow the qualifications, requirements, and oversight of the Worcester Tax Increment Financing (TIF) policy and wage theft ordinance. (Haxhiaj, Russell, Rose, Nguyen, King, Rivera)

Mayor Petty read the item and recognized Councilor Mero-Carlson, who moved to Table the Item Under Privilege.

Tabled Under Privilege - Mero-Carlson

10b. Request City Manager create a mechanism that tracks and monitors compliance with income guidelines, tenant protections, code and health safety standards and housing court history for all recipients of Affordable Housing Trust Fund Board of Trustees monies. (Haxhiai, Russell, Rose, Nguyen, King, Rivera)

Mayor Petty read the item and recognized Councilor Mero-Carlson, who moved to Table the Item Under Privilege.

Tabled Under Privilege - Mero-Carlson

10c. Request City Manager request Director of Emergency Communications and Management maintain a list of volunteers who offered their services during the warming center set-up at the Worcester Senior Center this past winter. Further, request City Manager request Director of Emergency Communications and Management reach out to those on said list when warming and cooling centers are set-up. (Haxhiaj)

Mayor Petty read the item and recognized Councilor Mero-Carlson, who moved to Table the Item Under Privilege.

Tabled Under Privilege - Mero-Carlson

10d. Request City Manager provide City Council with a report concerning the dates of all homeless encampment sweeps, as well as body-worn camera footage, from all responses to encampments in public spaces between March of 2023 to date, since body-worn cameras have been implemented. (Nguyen)

Mayor Petty read the item and recognized Councilor Mero-Carlson, who moved to Table the Item Under Privilege.

Tabled Under Privilege - Mero-Carlson

10e. Request City Manager amend the Affordable Housing Trust Fund-General Application Process Part Two-Section IA – Developer Requirements to add the following language: "Developer must have no prior history of any ownership interest in any entity owning real estate in Worcester having any significant and/or repetitive code violations." (Mero-Carlson, Bergman)

Mayor Petty read the item and recognized Councilor Mero-Carlson, who moved to Table the Item Under Privilege.

Tabled Under Privilege - Mero-Carlson

11. RESOLUTION

11a. That the City Council of the City of Worcester does herby go on record urging UMass Memorial Health - Community Healthlink (CHL) to reopen services as soon as possible, and release a public plan concerning the reopening of its services; and that the City Council of the City of Worcester does herby go on record urging UMass Memorial Health - Community Healthlink (CHL) work closely and meaningfully with the frontline workers at the substance use continuum to develop said reopening plan and ensure the highest level of care when services are restarted. (Rivera, Petty, Russell, Nguyen, Haxhiaj, King, Mero-Carlson, Toomey)

Mayor Petty read the item and moved to take the item up collectively with item #16a CC.

Mayor Petty recognized Councilor Rose, who moved to recuse himself from the item and left the room.

Mayor Petty recognized Councilor Rivera and Councilor King, who spoke concerning the item.

Mayor Petty recognized Councilor King, who moved to amend the item: "Further, that the City Council of the City of Worcester does hereby encourage UMass Memorial Health - Community Healthlink (CHL) ensure, to the best of their ability, that the census of individuals that were being serviced at UMass Memorial Health - Community Healthlink (CHL) is not less than the number of individuals being serviced prior to their pausing of services."

Mayor Petty recognized the City Manager, who responded to questions raised by Councilor King.

Councilor King then moved to, "Request City Manager provide City Council with report concerning timeline for UMass Memorial Health - Community Healthlink (CHL) to reopen and begin services." (See item #19a CC)

Mayor Petty recognized Councilor Mero-Carlson and Councilor Toomey, who spoke concerning the item.

Mayor Petty moved for a roll call vote to adopt the item as amended. Resolution adopted as amended on a roll call vote of 10 Yeas and 0 Nays (Rose recused)

12. COMMUNICATION

12a. Eric D. Batista, City Manager, request review and approval of the attached amendments to the City's organizational ordinances, including reorganizing the Cultural Development Division, the Arts Council and License Commission.

Mayor Petty read the item and moved to refer the item to Municipal and Legislative Operations Committee. Referred to Municipal and Legislative Operations Committee

13. REPORTS OF THE COMMITTEE ON ECONOMIC DEVELOPMENT

- **13a.** REPORT OF THE COMMITTEE ON ECONOMIC DEVELOPMENT Upon the Communication of the City Manager transmitting informational communication relative to a copy of the National Park Service's FY2022 report relative to the federal historic tax credit program: recommend Communication be placed on file.
 - Mayor Petty read the item and moved to accept items #13a CC through #13g CC. Accepted
- **13b.** REPORT OF THE COMMITTEE ON ECONOMIC DEVELOPMENT Upon the Communication of the City Manager transmitting informational communication relative to update on the administration of American Rescue Plan Act (ARPA) funding: recommend Communication be placed on file.

Accepted (See Item #13a CC)

13c. REPORT OF THE COMMITTEE ON ECONOMIC DEVELOPMENT Upon the Communication of the City Manager Transmitting informational communication relative to an update of the Architectural Heritage Foundation, Inc. regarding the Auditorium: recommend Communication be placed on file.

Accepted (See Item #13a CC)

13d. REPORT OF THE COMMITTEE ON ECONOMIC DEVELOPMENT Upon the Communication of the City Manager transmitting informational communication relative to a report regarding licensing by the Worcester License Commission: recommend Communication be placed on file.

Accepted (See Item #13a CC)

- 13e. REPORT OF THE COMMITTEE ON ECONOMIC DEVELOPMENT Upon the Communication of the City Manager transmitting informational communication relative to housing and neighborhood activities: recommend Communication be placed on file.

 Accepted (See Item #13a CC)
- 13f. REPORT OF THE COMMITTEE ON ECONOMIC DEVELOPMENT Upon the Communication of the City Manager transmitting informational communication relative to Economic Development Initiatives: recommend Communication be placed on file.

 Accepted (See Item #13a CC)
- **13g.** REPORT OF THE COMMITTEE ON ECONOMIC DEVELOPMENT Upon the Communication of Paul Matthews, Executive Director of the Worcester Research Bureau, transmitting, "Static Income, Rising Costs: Renting in the Heart of the Commonwealth.": recommend Communication be placed on file.

Accepted (See Item #13a CC)

14. REPORTS OF THE COMMITTEE ON TRAFFIC AND PARKING

14a. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Councilor Etel Haxhiaj on behalf of Lila Pope request May St. be studied to determine the feasibility of putting a solar panel speed limit sign at a suitable location on the street: recommend adoption of the accompanying Order.

Mayor Petty read the item and moved to accept and adopt the item. Accepted and adopted

14b. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Councilor George J. Russell on behalf of Joanne Papagni request installation of a restriction for through traffic of trucks on Ernest Ave.: recommend Petition be placed on file.

Mayor Petty read the item and moved to accept items #14b CC through #14c CC. Accepted

- 14c. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Christine Parcher request installation of No Trucks Over 2 Tons signage on Lovell St. at the intersection of Chandler St. and Lovell St.: recommend Petition be placed on file.

 Accepted (See item #14b CC)
- 14d. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Christine Parcher request installation of No Trucks Over 2 Tons signage on Hadwen St. at the intersection of June St. and Hadwen St.: recommend Petition be placed on file.

 Accepted (See item #14b CC)
- 14e. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Councilor Etel Haxhiaj on behalf of Joann Coran request installation of a weight restriction for tractor trailer trucks on Bauer St., with signage being installed indicating such at the street's entrance from Farmington St.: recommend Petition be placed on file.

 Accepted (See item #14b CC)
- 14f. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Michael Grandone request installation of a traffic signal at the intersection of Sunderland Rd. and Massasoit Rd.: recommend Petition be placed on file.

 Accepted (See item #14b CC)
- 14g. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Michael Grandone request installation of electric traffic light at the intersection of Sunderland Rd. and Massasoit Rd.: recommend Petition be placed on file.

 Accepted (See item #14b CC)
- 14h. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Justice Real request installation of traffic lights at the intersection of West St. and Pleasant St.: recommend Petition be placed on file.

 Accepted (See item #14b CC)

14i. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Laurie Ghiz request installation of left turn signal on Mountain St. West at the intersection of Mountain St. West, Mountain St. East and West Boylston St.: recommend Petition be placed on file.

Accepted (See item #14b CC)

14j. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Stephen Najemy request installation of "right turn on red" signage on Water St. at the intersection of Water St. and Grafton St.: recommend Petition be placed on file.

Accepted (See item #14b CC)

14k. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Joseph Zwirblia request traffic study for Fourth St. be conducted: recommend Petition be placed on file.

Accepted (See item #14b CC)

141. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Michael Letendre request street markings be painted from northwest side of Austin St. into the intersection with Irving St., through the intersection and onto the two lanes of Irving St. for traffic guidance purposes: recommend Petition be placed on file.

Accepted (See item #14b CC)

14m. REPORT OF THE COMMITTEE ON TRAFFIC AND PARKING Upon the Petition of Judith Shocik request installation of street markings on Stafford St. to separate the cars going straight and the cars turning down James St., including an "only arrow" on Stafford St. turning onto James St.: recommend Petition be placed on file.

Accepted (See item #14b CC)

15. TO BE ORDAINED

15a. Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Prohibit Parking On A Portion Of Ives Street.

Mayor Petty read the item and moved for a roll call vote to ordain items #15a CC through #15y CC. Ordained on a roll call vote of 11 Yeas and 0 Nays

15b. Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Provide Handicap Parking On Dartmouth Street Adjacent To #100 Plantation Street.

Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)

15c. Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Remove Handicap Parking In Front Of #4 Doane Street.

Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)

15d. Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Provide Handicap Parking In Front Of #1 Berkmans Street.

Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)

- **15e.** Amending Section 42 of Chapter 13 of the Revised Ordinances of 2008 to Provide Handicap Parking in the Vicinity of #24 New Vista Lane.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15f.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Prohibit Parking On A Portion Of Adams Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15g.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Prohibit Parking On A Portion Of Armory Street To The Rear Of #7 Camp Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15h.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Prohibit Parking On A Portion Of Papineau Avenue.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15i.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Prohibit Parking On A Portion Of Fairfield Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15j.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Provide Handicap Parking In Front Of #49 Abbott Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15k.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Provide Handicap Parking In Front Of #15 King Phillip Road.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **151.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Provide Handicap Parking On Leon Street Opposite #18 Plantation Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15m.** Amending Section 37(Q) Of Chapter 13 Of The Revised Ordinances Of 2008 To Establish A Tow Away Zone On A Portion Of Sever Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15n.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Prohibit Parking On A Portion Of Lanesboro Road.
 - Ordained on a roll call vote of 11 Yeas and 0 Navs (See item #15a CC)
- **150.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Establish Two-Hour Parking On A Portion Of Shrewsbury Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15p.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Establish Fifteen Minute Parking On A Portion Of Chandler Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15q.** Amending Section 29 Of Chapter 13 Of The Revised Ordinances Of 2008 Providing For A Stop Sign On Millbury Street At Seymour Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)

- **15r.** Amending Section 70 Of Chapter 13 Of The Revised Ordinances Of 2008 Prohibiting Left Turns From Nancy Johnson Way Onto Burncoat Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Navs (See item #15a CC)
- **15s.** Amending Sections 42 And 45 Of Chapter 13 Of The Revised Ordinances Of 2008 To Establish 15-Minute Parking On A Portion Of Water Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15t.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Prohibit Parking In Front Of #59 Spofford Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15u.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Provide Handicap Parking In Front Of #6 Clover Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15v.** Amending Section 42 Of Chapter 13 Of The Revised Ordinances Of 2008 To Prohibit Parking On A Portion Of Institute Road.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15w.** Amending Section 29 Of Chapter 13 Of The Revised Ordinances Of 2008 Providing For A Stop Sign On Ancona Road And Lord Street At Plantation Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15x.** Amending Section 29 Of Chapter 13 Of The Revised Ordinances Of 2008 Providing For A Stop Sign On Westland Street At Institute Road.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)
- **15y.** Amending Section 29 Of Chapter 13 Of The Revised Ordinances Of 2008 Providing For A Stop Sign On Barrett Avenue At West Chester Street.
 - Ordained on a roll call vote of 11 Yeas and 0 Nays (See item #15a CC)

16. TABLED UNDER PRIVILEGE

16a. Hearing: NATIONAL GRID for a conduit location on: MILL ST. and CHANDLER ST.

Granting permission to NATIONAL GRID for a conduit location on: MILL ST. and CHANDLER ST. (Tabled Under Privilege - Haxhiaj June 20, 2023)

Mayor Petty read the item and moved to adopt the item. Order adopted

16b. ORDER of Mayor Joseph M. Petty - Request City Manager request Commissioner of Health and Human Services host a public hearing relative to the closure of the Community Healthlink detox facility, including information as to how the workers and community can engage in a process to reopen the facility. (Tabled Under Privilege - Petty June 20, 2023)

Placed on file on a roll call vote of 10 Yeas and 0 Nays (Rose recused) (See item #11a CC)

ORDER of Councilor Thu Nguyen and Councilor Etel Haxhiaj - Request Standing Committee on Municipal and Legislative Operations review the attached legal opinion acquired by the statewide coalition, the Mass Alliance Against Predatory Lending, solicited on behalf of the Worcester Anti-Foreclosure Team (WAFT) in relation to the city's recent legal opinion concerning court appointed special process servers and constables not licensed in the city evicting residents. (Tabled Under Privilege - Colorio June 20, 2023)

Mayor Petty read the item and moved to take the item up collectively with item #16d CC.

Mayor Petty recognized Councilor Nguyen, who spoke concerning the item.

Mayor Petty recognized Councilor King. Who moved to, "Request City Manager provide City Council with a report concerning any impediments the city may be faced with relative to providing elected officials with access to body-worn camera footage through a different process than individuals filing a Freedom of Information Act (FOIA) request for similar footage." (See Item #19b CC).

Mayor Petty moved to refer the items to Municipal and Legislative Operations Committee. Referred to Municipal and Legislative Operations Committee

16d. ORDER of Councilor Thu Nguyen and Councilor Etel Haxhiaj - Request Standing Committee on Municipal and Legislative Operations meet jointly with the Standing Committee on Public Safety to review the attached letter from retired federal prosecutor, Sarah McKee, concerning the violence of a constable not licensed in the city physically assaulting city residents. (Tabled Under Privilege - Colorio June 20, 2023)

Referred to Municipal and Legislative Operations Committee (See item #16c CC)

17. TABLED ITEMS

- 17a. ORDER of Councilor Konstantina B. Lukes Request City Manager request City Solicitor provide City Council with a legal opinion regarding the process of instituting a residential rent control program and the resulting impact of implementing such a program. (Tabled Under Privilege Lukes September 17, 2019 and September 24, 2019 and Tabled Lukes October 15, 2019)

 No action taken
- 17b. RESOLUTION of Councilor Khrystian E. King That the City Council of the City of Worcester does hereby support Representative Rebecca Rauch and Senator Sonia Chang-Diaz's SD 699 HD 1283, An Act effectuating equity in COVID-19 Vaccination Bill. (Tabled Under Privilege Bergman February 9, 2021 and Tabled Bergman February 23, 2021)

 No action taken

- 17c. ORDER of Councilor Sarai Rivera Request City Manager consider prioritizing American Rescue Plan Act (ARPA) funding for REC Worcester's capital project involving the development of the new REC Worcester headquarters and Center for Food Justice and Urban Agriculture (for Worcester and Central Massachusetts), in an effort to support community food security, as well as youth development and employment. (Tabled Under Privilege Mero-Carlson October 26, 2021 and Tabled Under Privilege Petty November 9, 2021 and Tabled Rivera November 16, 2021)

 No action taken
- 17d. CHAIRMAN'S ORDER FROM THE COMMITTEE ON EDUCATION Request City Council work to ensure City Council and School Committee districts are parallel, so as to ensure public clarity. (Tabled Under Privilege Mero-Carlson May 24, 2022 and June 7, 2022 and Tabled Petty June 14, 2022)

No action taken

- 17e. REPORT OF THE COMMITTEE ON PUBLIC SERVICE AND TRANSPORTATION Upon the Order of Councilor Morris A. Bergman and Councilor Candy Mero-Carlson Request Standing Committee on Public Service and Transportation Committee hold a public discussion with the WRTA Administrator relative to the removal of a bus route that passes the EcoTarium, 222 Harrington Way: recommend Communication be placed on file. (Tabled Under Privilege Bergman January 17, 2023 and Tabled Under Privilege Mero-Carlson January 24, 2023 and Tabled Mero-Carlson January 31, 2023)

 No action taken
- 17f. REPORT OF THE COMMITTEE ON PUBLIC SERVICE AND TRANSPORTATION Upon the Order of Councilor Sarai Rivera and Councilor Khrystian E. King Request Standing Committee on Public Service and Transportation meet with the WRTA Administrator to provide City Council with a report concerning the WRTA's winter weather plan, especially including information as to how snow will be removed at each of the bus stops: recommend Order be placed on file. (Tabled Under Privilege Bergman January 17, 2023 and Tabled Under Privilege Mero-Carlson January 24, 2023 and Tabled Mero-Carlson January 31, 2023)

No action taken

17g. Hearing: NATIONAL GRID for a pole location on: APRICOT ST.

Granting permission to NATIONAL GRID for a pole location on: APRICOT ST. (Tabled Under Privilege - Colorio June 6, 2023 and Tabled Under Privilege - Petty June 13, 2023 and Tabled - Petty June 20, 2023)

No action taken

18. BUSINESS UNDER SUSPENSION OF RULES - Items brought forth under suspension at the June 20, 2023 City Council meeting.

- **18a.** ORDER of Councilor Khrystian E. King Request City Manager provide City Council with an update concerning actions the city has taken relative to warming and cooling centers. Item #17a CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- **18b.** ORDER of Councilor Kathleen M. Toomey Request City Manager reach out to WPI to explore creating a study or plan for providing residents with solar powered air conditioners through grant monies or donations from companies, such as National Grid. Item #17b CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- **18c.** ORDER of Councilor Khrystian E. King Request City Manager provide City Council with a report concerning the efforts that have been made to apply for grant funding to support warming and cooling centers, as well as any grants under future consideration. Item #17c CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- **18d.** ORDER of Councilor Khrystian E. King Request City Manager request Commissioner of Transportation and Mobility provide City Council with a report concerning the challenges on streets where cars park on the curbs illegally, such as Canterbury St. Item #17d CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- **18e.** ORDER of Councilor Khrystian E. King That the City Council of the City of Worcester does herby amend its meeting schedule to make June 27, 2023 a joint City Manager Evaluation and City Council agenda. Item #17e CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- 18f. ORDER of Councilor George J. Russell Request City Manager provide City Council with a report detailing the amount of money generated from city trash bags that deducts the cost of the trash bags themselves. Further, request City Manager include in said report information concerning the revenues generated from disposing large, bulk items. Item #17f CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- 18g. ORDER of Councilor Khrystian E. King Request City Manager provide City Council with a report concerning the feasibility of expanding the hours of the Department of Public Works and Parks' Residential Drop-Off Centers. Item #17g CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- 18h. ORDER of Councilor Donna M. Colorio Request City Manager provide City Council with a report concerning how short-term rentals such as Airbnb will be handled in the city's rental registry program. Item #17h CC Order adopted on a roll call vote of 10 Yeas and 0 Nays

- 18i. ORDER of Councilor Etel Haxhiaj Request City Manager provide City Council with a report concerning how the Affordable Housing Trust Fund Board of Trustees screens and monitors for irresponsible developers, especially those that have a history of code, health and tenant rights violations. Item #17i CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- 18j. ORDER of Councilor Khrystian E. King That the City Council of the City of Worcester does herby go on record in opposition to 2 Gage Worcester LLC's application presentation to the Affordable Housing Trust Fund Board of Trustees relative to 2 Gage Street. Item #17j CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- **18k.** ORDER of Councilor George J. Russell Request City Manager request City Solicitor provide City Council with a report detailing options the city has relative to creating an ordinance that would disallow property owners with outstanding, major code and safety violations from applying for monies through the Affordable Housing Trust Fund Board of Trustees and other similar programs. Item #17k CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- **181.** ORDER of Councilor Sarai Rivera Request City Manager provide City Council with an update concerning the city's Tax Increment Financing (TIF) ordinance. Item #171 CC Order adopted on a roll call vote of 10 Yeas and 0 Nays
- 18m. ORDER of Councilor Sarai Rivera Request City Manager ensure the immediate establishment of a working group of experts in the housing field, the city's administration and the Mayor's Office for the purposes of scheduling meetings to discuss the possibility of a moratorium on homeless encampment sweeps. Item #17m CC Order adopted on a roll call vote of 10 Yeas and 0 Nays

19. NEW BUSINESS UNDER SUSPENSION OF RULES - Items brought forth under suspension at the June 27, 2023 City Council meeting.

- 19a. Motion King @ #11a CC Request City Manager provide City Council with report concerning timeline for UMass Memorial Health Community Healthlink (CHL) to reopen and begin services.
 - Order adopted (See Item #11a CC)
- 19b. Motion King @ #16c CC Request City Manager provide City Council with a report concerning any impediments the city may be faced with relative to providing elected officials with access to body-worn camera footage through a different process than individuals filing a Freedom of Information Act (FOIA) request for similar footage.

 Order adopted (See Item #16c CC)
- **19c.** Motion King @ #6a CC Request City Manager provide City Council with an update concerning the status of creating policies for implementing alternative deployment initiatives to allow for public health and public safety officials to be deployed during emergency responses.

Order adopted (See item #6a CC)

- 19d. Motion King @ #6a CC Request City Manager consider conducting staffing analyses in appropriate city departments, including but not limited to the Department of Public Health and Human Services, Department of Public Works and Parks, Department of Inspectional Services, etc., in an effort to identify budgetary priorities relative to the recommendations provided in the city's Equity Audit and Department of Justice inquiry.

 Order adopted (See Item #6a CC)
- 19e. Motion Haxhiaj Suspension of Rules Request City Manager provide City Council with a report concerning the number of unhoused deaths that have occurred in the city's homeless encampments over the past three (3) years.

 Order adopted

Questions contact – Michael Maciag 508-414-7257

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Worcester, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Hemans St - National Grid to install 1 JO Pole on Hemans St beginning at a point approximately 195 feet east of the centerline of the intersection of Dryden St/Hemans St. Install (1) JO Pole numbered P1-50.

Location approximately as shown on plan attached

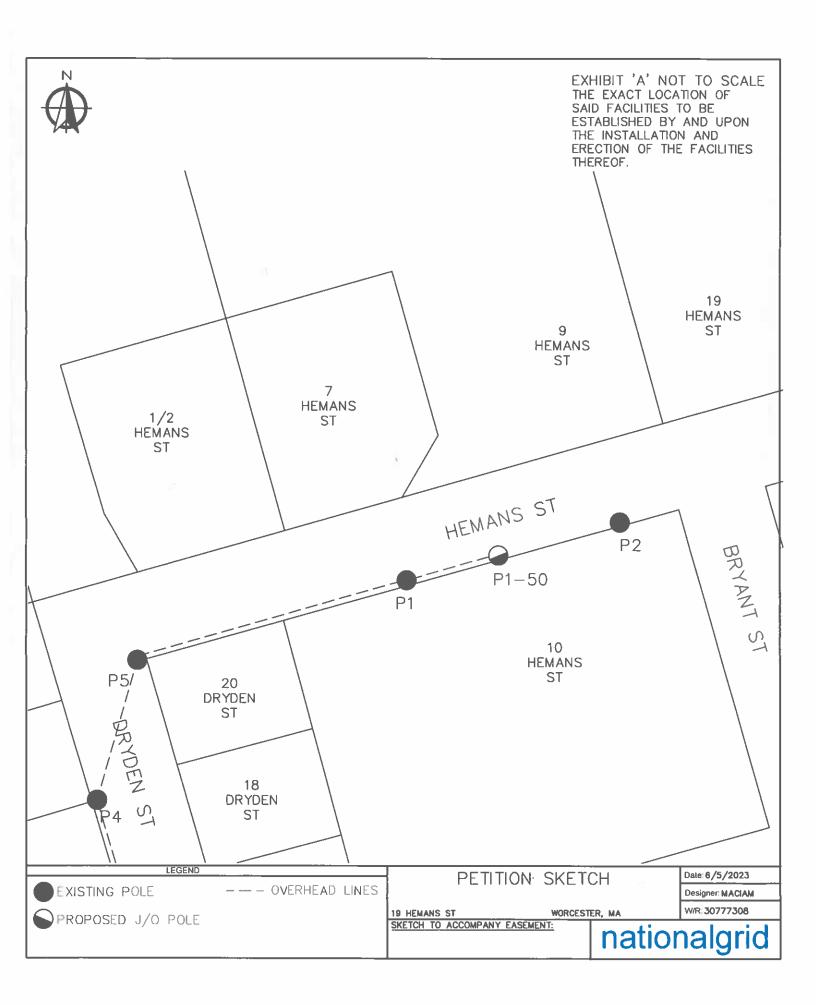
Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Hemans St - Worcester - Massachusetts.

No. 30777308 June 5, 2023

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID Pat Shea
BY
Engineering Department
VERIZON NEW ENGLAND, INC.
BY
Manager / Right of Way



Questions contact – Abdel Nabat 781-795-5733

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Worcester, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Trahan Ave - National Grid to install 2 JO Poles on Trahan Ave beginning at a point approximately 105 feet southeast of the centerline of the intersection of Hamilton St and Trahan Ave and continuing approximately 115 feet in a southeast direction. Install (2) JO Poles P #1 and P #2 on Trahan Ave to provide service to 294 Hamilton St.

Location approximately as shown on plan attached

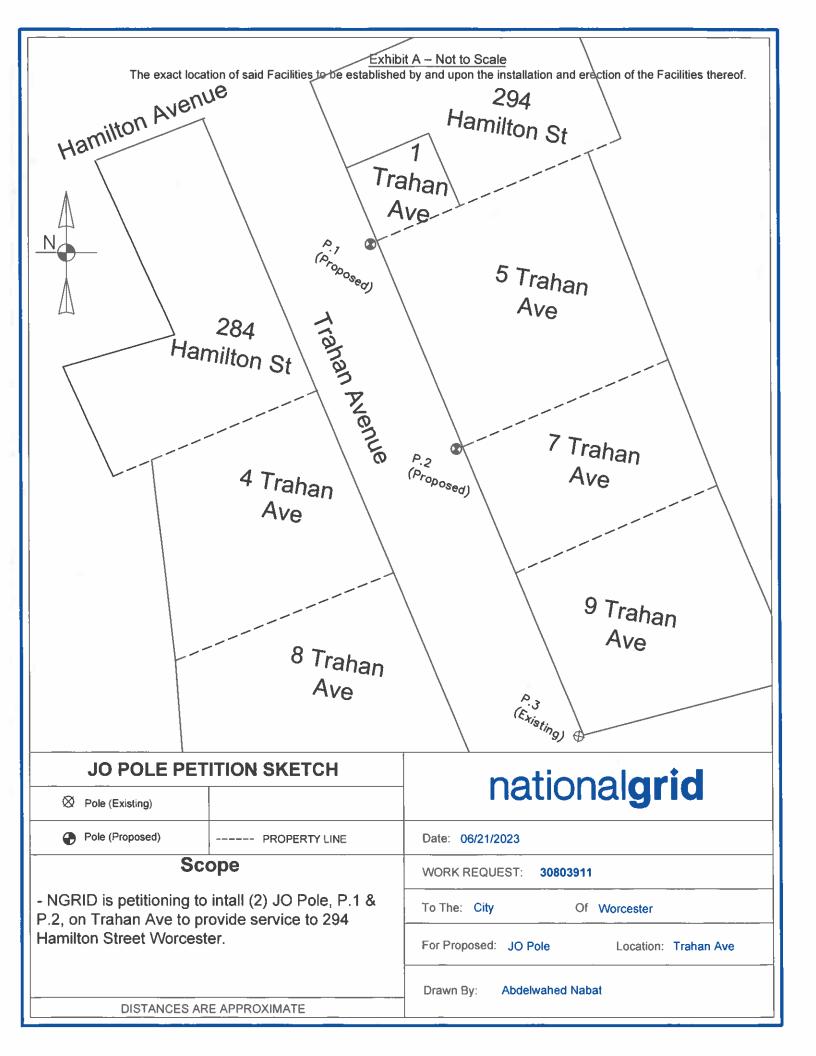
Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Trahan Ave - Worcester - Massachusetts.

No. 30803911 June 21, 2023

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID Pat Shea
BY
Engineering Department
VERIZON NEW ENGLAND, INC. BY
Manager / Right of Way





Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

I request that the City of Worcester install a "Please Do Not Litter" sign or (something similar (like out by the reservoirs) a "Pitch In" sign . People are throwing trash out their car windows at the below address.

Location: Wooded area at the intersection of Brantwood Rd. and Manhattan Rd. The area between 99 Brantwood and 8 Manhattan. Much of this wooded area belongs to the Worcester Public Schools.

I request a similar sign also be installed (perhaps with a penalty listed on it for violation) at the rear of the rear parking lot of Chandler Magnet School. This is the opposite side of that same wooded area owned by the Worcester Public Schools and people are littering there as well.

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com Seffrey Richard Conlon	Jeffrey R Conlon	58 Brantwood Road	5088260447	confam777@gmail.com
Key: 2b3ab596c9be463df9da573fa5350d51				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

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Location: Wooded area at the intersection of Brantwood Rd. and Manhattan Rd. The area between 99 Brantwood and 8 Manhattan. Much of this wooded area belongs to the Worcester Public Schools.

I request a similar sign also be installed (perhaps with a penalty listed on it for violation) at the rear of the rear parking lot of Chandler Magnet School. This is the opposite side of that same wooded area owned by the Worcester Public Schools and people are littering there as well.

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com Seffrey Richard Conlon	Jeffrey R Conlon	58 Brantwood Road	5088260447	confam777@gmail.com
Key: 2b3ab596c9be463df9da573fa5350d51				

The undersigned person(s) most respectfully petitions your Honorable Board:

Request sidewalk resurfacing on the even side of Victoria Ave.

Councilor Khrystian E. King

On behalf of Michael Richardson 11 Harwich Street Worcester, MA 01607

The undersigned person(s) most respectfully petitions your Honorable Board:

Request installation of a wheelchair accessible sidewalk cutout on Victoria Ave. at the entrance of Greenwood Park.

Councilor Khrystian E. King

On behalf of Michael Richardson 11 Harwich Street Worcester, MA 01607

The undersigned person(s) most respectfully petitions your Honorable Board:

Request a new sidewalk be constructed on Victoria Ave., adjacent to Greenwood Park.

Councilor Khrystian E. King

On behalf of Michael Richardson 11 Harwich Street Worcester, MA 01607



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request				
To extend the public sanitary sewer main located in Grafton Street, from it's current terminus				
in the vicinity of 1099 Grafton Street, northerly approximately 110 feet along Grafton Street to provide				
public sanitary service to a portion of the property located at 1059 Grafton Street identified on City				
Assessor's Maps as parcel MBL 38-035-00002.				

Signature	Name	Address, Zip Code	Phone Number	Email
Der his	Donald J. O'Neil, alty for 1059 Gradton Street, LLC	688 Pleasant St. Worcester, MA 01602	(508) 755-5655	djo@oneilbarrister.com



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request
Installation of Paved Sidewalk on Stafford Street
From Abington Street To Ludlow Street.
Currently Sidewalk ends at Abington Street and Resumes
when you turn the corner on Ludlow St.
This is a high Foot traffic area and in inclement weather
poses a Safety hazard due to mud, Rocks, etc. We are
Also Required to Clear a Path when it snows, and shoveling
or snowblowing over grass or dirt is difficult.
J

Signature	Name	Address, Zip Code	Phone Number	Email	
Pmie M cole	Amie M. Cole	216 Stafford St 01608	508-667-4552	Mamiedoale Om	S4) . com
Dolper C. Com	John Comer	124 Abinston St.	1345696	Commodore 56a	Dasl.
om I have	Lis Delgado	215 Stafford St	568 341-9447	Dekado 1-78	Agnal
Nancy Sont	_ `		508791-4034	NScott 40346	Charte
					, NEI

Room 206, City Hall ■ 455 Main Street ■ Worcester, Massachusetts 01608-1889
Telephone (508) 799-1121 ■ Fax (508) 799-1194
E-Mail: clerk@worcesterma.gov

Print Form



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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The undersigned hereby petition the City Council as follows, request $1+i2n$	rison
Guard Rauls-corner OF Penn Ave. +	
4 Way Stop Signs, Speed Bumps	and
OR Brinking Signage postong	
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through the house I Live in t	1
This last coash happened at	
School release time. Very dans	
here. There me Accidents At	
this intensection on a Regular b	

Signature	Name	Address, Zip Code	Phone Number	Email
Caral Des	uz CAROL Degin	is al Penn Ave	243-7153	CFIVIFFY 5
me	PhiliP Muhammad	71 Penn Ave#1	714-34-5533	pmuham06@omailco
Carlton Owen	Carlton Owen	5 7, PENNALEHI	774-823-2892	Ce Outsit Sid ya hoo- con
Sharon Cast	ro Shan Goto	71 Penn Avet	774 386-475	ladyar praise 100 adjon
Ly & Muhim	V Lance Muhamma	171 Penn Ave # 01604	508-981-3540	LMV498996/8/A01, COM



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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The undersigned hereby petition the City Council as follows, request
Guard Rails-corner OF Penn Avet ST.,
4 Way STop Signs, Speed Bumps and
on Blinking Signage Posting Speed
Limit. A con has conshed through
the house I Live in twice.
This last crash happened At
School release time 2:00 pm.
very dangenous here. There are
Accidents At this intensection on
a Regulan Dasis

Signature	Name	Address, Zip Code	Phone Number	Email
Mary Leura	MARIA Turner	- 59 Penn Ave	508-826-0951	SUSICT 438 00016
Julia Gertal	July Gelds	2 Willis Stayburgas	BOE) 847-8912	July de de de con
Etphilps	Fens Onelps	18 Cheshort St. Warushe		ephelpipionhel of
Melisso Court	Melson Count	103 Horrison ST	508,410-2476	7 10
Ryan Mason	Ryan Maestre	63 Harrison S8	Jos 410 2878	

Room 206, City Hall • 455 Main Street • Worcester, Massachusetts 01608-1889

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E-Mail: clerk@worcesterma.gov

Penn ave + Harrison City Clerk Department



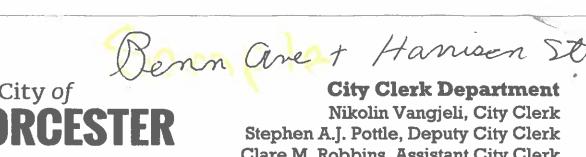
City Clerk Department

Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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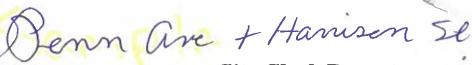
Clare M. Robbins, Assistant City Clerk

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Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

Guard BAILS - Corner 01 Penn Aug
+ HARRISON ST, 4 WAY Stop SignS
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A CAR has canshed through the
house I Live in twice. This las
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here, There are accidents at this
intensection on a negular basis.

Signature	Name	Address, Zip Code	Phone Number	Email
Paul Got	PAUL Conture	103. HALLISON	774-2532507	
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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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Signature	Name	Address, Zip Code	Phone Number	Email
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more	TUGATER NORTH	81 Providences	5068063890	enmultigs @g mai
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Room 206, City Hall • 455 Main Street • Worcester, Massachusetts 01608-1889

Telephone (508) 799-1121 • Fax (508) 799-1194

E-Mail: clerk@worcesterma.gov





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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

		our full contact information	n, including your n	ame, residential
address and pho	ne number, sign the	form and return to:		202
Worcester City C City Hall Room 2 455 Main Street Worcester, MA 0	06			Received Worcester City 1023 JUL 17 PM
The undersigned	l hereby petition the	City Council as follows,	request	N 0
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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, reques	t		
that the guard rail be added back	on the	sha	-10
curve on heywood Street, rear	Rosam	snd S	treot
that the guard rail be added back curve on heywood Street, near where it used to be.			
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Signature	Name	Address, Zip Code		Email
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The undersigned hereby petition the City Council as follows, request

Complete the sidewalks and Tree plantinf on Orient St. It is very dangerous especially at night for families to walk on the street because there is no sidewalk and the street near Grafton needs trees in the planter boxes that were cast into the concrete.

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.cóm	Craig A Thomas	110 Orient Street	2032181503	ctsketch@gmail.com
Key: 2b3ab596c9be463df9da573fa5350d\$1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.cóm	Craig A Thomas	110 Orient Street	2032181503	ctsketch@gmail.com
Key: 2b3ab596c9be463df9da573fa5350d\$1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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The undersigned hereby petition the City Council as follows, request

- 1. Removal of tree on Franklin St. near the intersection with Suffolk St. (tree is on the south side of Franklin St. in front of 360 Franklin St.). This tree is a major safety hazard for vehicles turning onto Franklin St. from Suffolk St. and for pedestrians crossing Franklin St. from cars turning onto Franklin St. that cannot see them crossing. The tree fully blocks the line of sight from the stop sign at Suffolk St. looking west down Franklin St. The removal of the tree will make this intersection less dangerous with little cost/effort. A full inspection/evaluation of the intersection should also be completed to look at potentially installing traffic lights to ensure safe transit through the intersection.
- 2. Installation of a crosswalk and flashing crosswalk signs on Suffolk St. south of 24 Suffolk St. between the parking lots associated with the business at 360 Franklin St. Many employees need to cross Suffolk St. everyday and there is no establish crosswalk to the entrance of the parking lot across from 360 Franklin St. The slight curve in Suffolk St. makes visibility difficult for vehicles and pedestrians to ensure safe crossing.

Signature	Name	Address, Zip Code	Phone Number	Email
Oaniel Green	Daniel Green	35 Barnard Rd, Worcester, MA	651-283-0649	dfgreen312@gmail.com
Key: 2b3ab596c9be463df9da573fa5350d\$1	□ Nicholas Deane	67 Berrington Rd. Leominster, MA	508-680-6505	ndeane1227@gmail.com
	Matthew Doherty	67 Cedar Rd, Holden, MA 01520	508-667-9723	spacehero.matt@gmail.co
	Joe Tonet	905 Edgebrook Dr, Boylston, MA	617-461-6558	
	Shane Jacobs	21 Robinhood Rd, Natick, MA	301-509-7955	

Room 206, City Hall ■ 455 Main Street ■ Worcester, Massachusetts 01608-1889 Telephone (508) 799-1121 ■ Fax (508) 799-1194

E-Mail: clerk@worcesterma.gov



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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The undersigned hereby petition the City Council as follows, request

I sent an email to Mr. Fink about the safety of the sidewalk at 40 Marland Rd. After seeing the pictures of how bad the sidewalk is, he suggested I petition the city for a new sidewalk altogether. Thank you

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com	Constance Simonian	40 Marland Rd	784-239-5731	constance1065@gmail.co
Key: 2b3ab596c9be463df9da573fa5350d\$1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Planning for repaving and resurfacing of Germain Street and its sidewalks include the following:
-Retention/replacement of original, historic brick pavers where currently exposed or covered by asphalt,
-Retention/replacement of historic granite curbs and horse posts

-Designs to maintain the street's description on the National Historic Registry as a "tree lined street" with trees retained or replaced on both sides of the street (possibly requiring the use of curb extensions on the odd side of the street as an alternative to speed bumps proposed in another petition).

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com Catherine Silverstein	Katy Silverstein	5 Germain Street	8572311529	csilvers@alum.wellesley.e
Key: 2b3ab596c9be463df9da573fa5350d51				

The undersigned person(s) most respectfully petitions your Honorable Board:

Request the entirety of Southwood Rd. be resurfaced.

Councilor Sean M. Rose

The undersigned person(s) most respectfully petitions your Honorable Board:

Request Ellis Dr. from Winifred Rd. to Chippewa Rd. be resurfaced.

Councilor Sean M. Rose

The undersigned person(s) most respectfully petitions your Honorable Board:

Request installation of two (2) stop signs on Camden Ave. at its intersection with Greenfield St.

Councilor George J. Russell

On behalf of Matthew Campaniello 80 Brightwood Avenue Worcester, MA 01604

On behalf of Karla Germain 23 Dunkirk Avenue Worcester, MA 01604

TO THE CITY COUNCIL OF THE CITY OF WORCESTER:

The undersigned person(s) most respectfully petitions your Honorable Board:

Councilor Morris A. Bergman on behalf of Michael Dionis request removal of "No Parking Passenger Zone" signage in the vicinity of 105 Russell St.



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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OR Brinking Signage postong	
Speed Limit Acan has const	
through the house I Live in t	1
This last coash happened at	
School release time. Very dans	
here. There me Accidents At	
this intensection on a Regular b	

Signature	Name	Address, Zip Code	Phone Number	Email
Caral Des	uz CAROL Degin	is al Penn Ave	243-7153	CFIVIFFY 5
me	PhiliP Muhammad	71 Penn Ave#1	714-34-5533	pmuham06@omailco
Carlton Owen	Carlton Owen	5 7, PENNALEHI	774-823-2892	Ce Outsit Sid ya hoo- con
Sharon Cast	ro Shan Goto	71 Penn Avet	774 386-475	ladyar praise 100 adjon
Ly & Muhim	V Lance Muhamma	171 Penn Ave # 01604	508-981-3540	LMV498996/8/A01, COM



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This last crash happened At
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Signature	Name	Address, Zip Code	Phone Number	Email
Mary Leura	MARIA Turner	- 59 Penn Ave	508-826-0951	SUSICT 438 00016
Julia Gertal	July Gelds	2 Willis Stayburgas	BOE) 847-8912	Julyd Solocol con
Etphilps	Fen Onelps	18 Cheshort St. Warushe		ephelpipionhel of
Melisso Court	Melson Count	103 Horrison ST	508,410-2476	7 10
Ryan Mason	Ryan Maestre	63 Harrison S8	Jos 410 2878	

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Penn ave + Harrison City Clerk Department



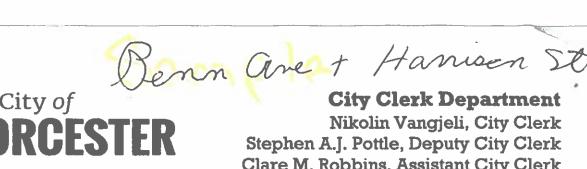
City Clerk Department

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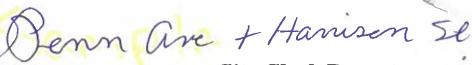
Clare M. Robbins, Assistant City Clerk

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Guard BAILS - Corner 01 Penn Aug
+ HARRISON ST, 4 WAY Stop SignS
Speed Bumps and on Brinking
Signage Posting speed Limit.
A CAR has canshed through the
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CRASH pappened At School Release
time - 2:00 pm, Veny Dangenous
here, There are accidents at this
intensection on a negular pasis.

Signature	Name	Address, Zip Code	Phone Number	Email
Paul Got.	PAUL COUTURE	103. HALLISON	774-2532507	
Mark Meels	MARK MEEH,	on The CARLER Rd		
Riserle Vity	RICARD Ventura	55PENN 01604	508 736-7696	
Shirley Care	SHINEYCAREY	55 PENN ALLOY		
Chels Wellerton	a Chelsea lanko	53 penn ave	604	





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<u> </u>				



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Speed Limit A can has ca	
through the house I live	
This last crash pappened	
School Release time 2:00	
Very Langenous here, Thene	
Accidents At this intensect	
a Regulan BASIS.	
Cimpotone Name Address Zin Code Dhone Number	Pm ell

Signature	Name	Address, Zip Code	Phone Number	Email
	Tason Ger un	81 Providences	8609424342	jason.gerung word
more	TUGATER NORTH	81 Providences	5068063890	enmultigs @g mai
			•	V

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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

The undersigned hereby petition the City Council as follows, request $1+i2n$	rison
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me	PhiliP Muhammad	71 Penn Ave#1	714-34-5533	pmuham06@omailco
Carlton Owen	Carlton Owen	5 7, PENNALEHI	774-823-2892	Ce Outsit Sid ya hoo- con
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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request
Guard Rails-corner OF Penn Avet ST.,
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Ryan Mason	Ryan Maestre	63 Harrison S8	Jos 410 2878	

Room 206, City Hall • 455 Main Street • Worcester, Massachusetts 01608-1889
Telephone (508) 799-1121 • Fax (508) 799-1194
E-Mail: clerk@worcesterma.gov

Penn ave + Harrison City Clerk Department



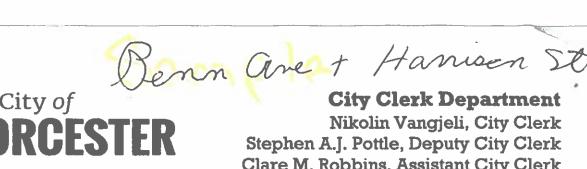
City Clerk Department

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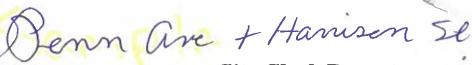
Clare M. Robbins, Assistant City Clerk

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Guard BAILS - Corner 01 Penn Aug
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Signature	Name	Address, Zip Code	Phone Number	Email
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Mark Meels	MARK MEEH,	on The CARLER Rd		
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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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Room 206, City Hall • 455 Main Street • Worcester, Massachusetts 01608-1889

Telephone (508) 799-1121 • Fax (508) 799-1194

E-Mail: clerk@worcesterma.gov





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Signature	Name	Address, Zip Code	Phone Number	Email
Caral Des	uz CAROL Degin	is al Penn Ave	243-7153	CFIVIFFY 5
me	PhiliP Muhammad	71 Penn Ave#1	714-34-5533	pmuham06@omailco
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Signature	Name	Address, Zip Code	Phone Number	Email
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Etphilps	Fen Onelps	18 Cheshort St. Warushe		ephelpipionhel of
Melisso Court	Melson Count	103 Horrison ST	508,410-2476	7 10
Ryan Mason	Ryan Maestre	63 Harrison S8	Jos 410 2878	

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Penn ave + Harrison City Clerk Department



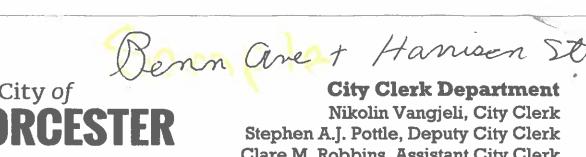
City Clerk Department

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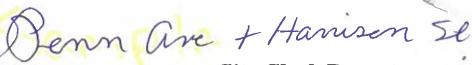
Clare M. Robbins, Assistant City Clerk

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Speed Bumps and on Brinking
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Paul Got	PAUL Conture	103. HALLISON	774-2532507	
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Room 206, City Hall • 455 Main Street • Worcester, Massachusetts 01608-1889

Telephone (508) 799-1121 • Fax (508) 799-1194

E-Mail: clerk@worcesterma.gov





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Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

- 1. Removal of tree on Franklin St. near the intersection with Suffolk St. (tree is on the south side of Franklin St. in front of 360 Franklin St.). This tree is a major safety hazard for vehicles turning onto Franklin St. from Suffolk St. and for pedestrians crossing Franklin St. from cars turning onto Franklin St. that cannot see them crossing. The tree fully blocks the line of sight from the stop sign at Suffolk St. looking west down Franklin St. The removal of the tree will make this intersection less dangerous with little cost/effort. A full inspection/evaluation of the intersection should also be completed to look at potentially installing traffic lights to ensure safe transit through the intersection.
- 2. Installation of a crosswalk and flashing crosswalk signs on Suffolk St. south of 24 Suffolk St. between the parking lots associated with the business at 360 Franklin St. Many employees need to cross Suffolk St. everyday and there is no establish crosswalk to the entrance of the parking lot across from 360 Franklin St. The slight curve in Suffolk St. makes visibility difficult for vehicles and pedestrians to ensure safe crossing.

Signature	Name	Address, Zip Code	Phone Number	Email
Signed via SeamlessDocs.com Daniel Green	Daniel Green	35 Barnard Rd, Worcester, MA	651-283-0649	dfgreen312@gmail.com
Key: 2b3ab596c9be463df9da573fa5350d\$I	□ Nicholas Deane	67 Berrington Rd. Leominster, MA	508-680-6505	ndeane1227@gmail.com
	Matthew Doherty	67 Cedar Rd, Holden, MA 01520	508-667-9723	spacehero.matt@gmail.co
	Joe Tonet	905 Edgebrook Dr, Boylston, MA	617-461-6558	
	Shane Jacobs	21 Robinhood Rd, Natick, MA	301-509-7955	

Room 206, City Hall ■ 455 Main Street ■ Worcester, Massachusetts 01608-1889 Telephone (508) 799-1121 ■ Fax (508) 799-1194

E-Mail: clerk@worcesterma.gov



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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Worcester City (City Hall Room 2 455 Main Street Worcester, MA (306			Received cester City
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Signature	Name	Address, Zip Code	Phone Number	Email
Signature Lui Matau	Name MALIA MINTANO	Address, Zip Code 53-freelandst	Phone Number	
				Email Mountano 18

Please print out this form, provide your full contact information, including your name, residential



Worcester City Clerk

City Clerk Department

Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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City Hall Room 206
455 Main Street
Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

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Worcester City Clerk

City Clerk Department

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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

7/18/2023

I'm writing because the next door house 21 May St. Has two handicap signs in front its house. the people that requested the handicap signs have since moved from this residence. Looking to have them removed so that my tenants can have a couple closest spots of parking space.

Sincerely,

Miguel Galindo

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com Miguel Galindo	Miguel Galindo	19 May Street	5087929057	killbekill@hotmail.com
Key: 2b3ab596c9be463df9da573fa5350d§1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

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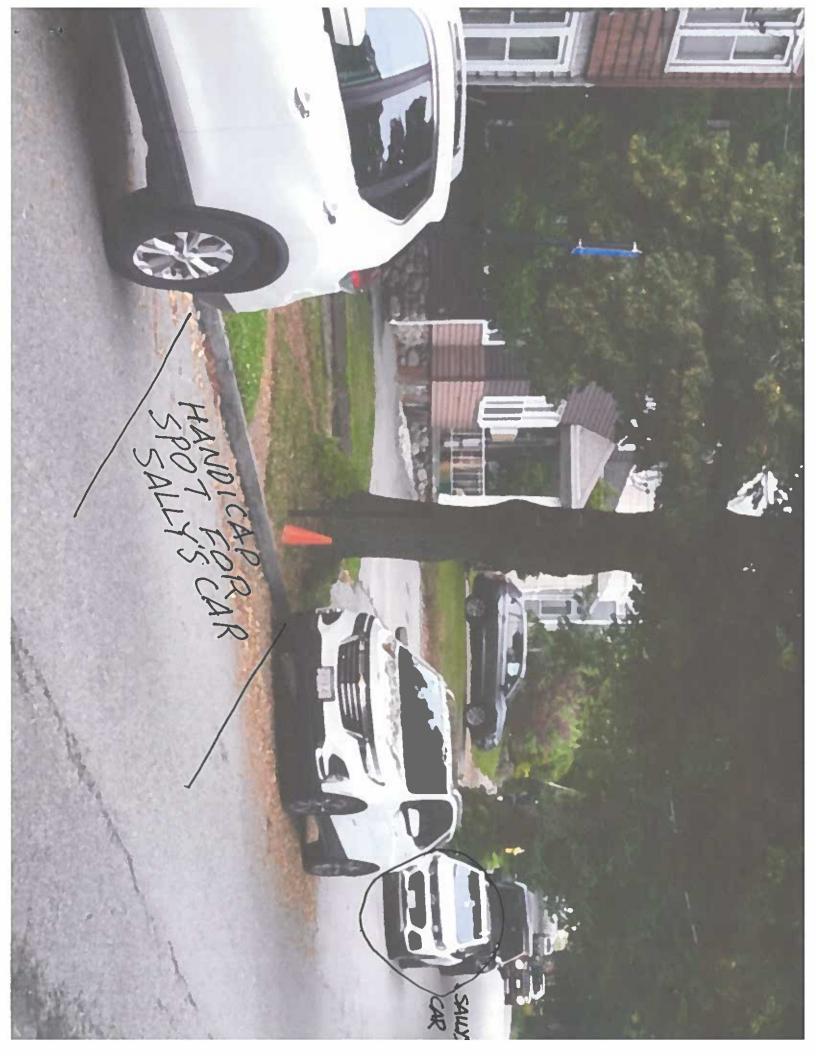
Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request To remove the handicap parking spot located in front of 81-83 Whitmarsh Ave., Worcester, Ma. 01606 for the following reasons.

There are only 2 car street spaces in front of 81-83 Whitmarsh Ave., one of theses two spaces has been recently zoned handicap at the request of Sally MacDonald. Since the space has been designated handicap for Sally, Sally has chose to park up the street instead of the handicap spot the City provided (see attached picture). Sally informed me that she doesn't park in the handicap spot because her car is not compatable with the tree. With Sally choosing not to utilize the handicap space reserved for her, I urge the City Councel kindly remove the handicap spot from this location so that it may be used by cars that are compatable.

My Email is chuck_wagon	642000@yahoo.	com		
	\$10.00		100.1.000	
				-1,55

Signature	Name	Address, Zip Code	Phone Number	Email
Mul 15	Charles Divris	83 Whitmarsh Ave	774 225 3527	
		Worcester, Ma.		
		01606		





Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

The undersigned hereby petition the City Council as follows, request	
I request installation of handicap parkin	<u>d</u>
in front of my building - 39 Litchfield St.	AD+#3
Morcester, MA 01603	
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Signature	Name	Address, Zip Code	Phone Number	Email
Py	Roberca Asil	20139 Literary St	508-963-3759	rabacopasibay@ Xh





Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

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Signature	Name	Address, Zip Code	Phone Number	Email
Soch Naha	Seth Wahi	lan 76 Arlington St	1774-262-4583	
		1gn 76 Arlington St B1604		
		<u> </u>		



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

The undersigned hereby petition the City Council as follows, request		
that speed humps be added on Heywood People Speed like its a race rack.	d 5	Tree
People Speed like it's a race rack.	_	
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Signature	Name	Address, Zip Code	Phone Number	Email
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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned	rueteny bennon me	City Council a	s ionows, reques	S L		
that s Street. to be.	currently +	Signs here ar	be put i	up on and the	Heyw	reeds
			Y9-20		202	**
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					H 1: 35	ty Clerk

Signature	Name	Address, Zip Code		Email	
Fearing Dott	en-Sind Fear	a 37 County	508-685-758	Fearna 4 CityCo	ounc
	Jat	an-Singh		@gno	ail,



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

T Request a mandy cap Freehing sign Followsh

Ch Hy home. Hy conditions / Health issues are

Autonomic Nervous system disorder, chronic seateomyeritis

of Foot, Chronic diastoric healt failure, Periodic Limb

Hovement disorder, Restless Lea syndrome, Type 2

diabetes mellitus with Chronic Hidney disease

on chronic dialysis, Diabetic Peripheral Neuropathy,

mobility impaired, and Just Recently i Paoke

Hy Pignt anxel in 3 different pages.

Signature	Name	Address, Zip Code	Phone Number	Email
Inora Canal	Tem co	Mariether HA ONE	n 774-386-6489	hieguezz agmai)

Room 206, City Hall ■ 455 Main Street ■ Worcester, Massachusetts 01608-1889
Telephone (508) 799-1121 ■ Fax (508) 799-1194
E-Mail: clerk@worcesterma.gov

WARNING

Wrongful use by any other person carries 60 day loss of license, placard revocation, \$500 fine for 1st offense. \$50 fine for covering placard number/date.



For use in private passenger vehicle only

Mass.gov/RMV







CAMACHO

IRMA

LIZ.

Commonwealth of Massachusetts



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Request of removal of parking space in

The undersigned hereby petition the City Council as follows, request

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

ignature	Name	Address.	Zip Code I	Phone Number	Email
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Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Handicap parking only signs

I am requesting handicap parking signs be placed outside my home of 11 Woodward St after receiving permanent disability placard. I've lived here 25 years, parked in the same spot, and we have winter parking on opposite side of the street. We use the side entrance on Cheever st so I'm looking to get them in front of 23 Cheever st which is only big enough for one car and has a driveway on either end of it. Thank you

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com	Barbara Kelley	11 Woodward St #3 01610	774-578-2942	Bakelley68@gmail.com
Key: 2b3ab596c9be463df9da573fa5350d\$1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Conduct a traffic study with a camera on the one-way section of Millbrook Street between Gold Star Blvd. and West Boylston Street.

Every day of the week someone from our office witnesses a car driving in the wrong direction.

This morning I witnessed a near head-on collision of a small passenger car with a tractor-trailer.

A few weeks ago I was almost broad-sided coming out of our office parking lot.

This has been an escalating problem for years.

One-way and "Do Not Enter" signs installed have proven ineffective to address this public safety issue.

Thank you.

Signature	Name	Address, Zip Code	Phone Number	Email
Joseph L. Pagano	Joe Pagano	11 MILLBROOK ST	508-932-5200	joe@paganomedia.com
Key: 2b3ab596c9be463df9da573fa5350d\$1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Petition to place a 4-way-STOP sign at the foot of Carlisle Street, where it bumps into Lovell Street

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com Bruce Judson Brooks	Bruce J. Brooks	33 Carlisle St.	508-756-0572	7perfection.real@gmail.co
Key: 2b3ab596c9be463df9da573fa5350d51				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

This is a request to ease congestion at the Park Ave & Mill Street intersection. Heading SE on Mill St away from Coes Pond, at approximately S. Buffum St to the Park Ave: this wide undivided lane is primarily utilized as 2 lanes by drivers. At one point in time it was painted with a solid while line closer to the intersection in front of Webster Sq Tire & Auto. The "left lane" is used to either turn left or go straight into the 2 divided lanes while the "right lane" is used to turn right or go straight in the 2 divided lanes. Heading NW on Mill St away from Main St: this divided 2 lane section is marked. The left lane is used to either turn left or go straight into a single lane while the right lane is suppose to be for turning right after a complete stop on the RED, BUT many use it to decrease their wait time in traffic by cutting off other drivers at/in the intersection & proceeding straight into a SINGLE lane.

Left hand turns in the left lanes in both directions are legal. That being said, since there isn't a timed green arrow (prior to the full green for all), traffic is being held up because the oncoming drivers have the right of way & are not obligated to allow a turner to pass. This causes backup traffic back to S. Buffum St & back to Main St, as well as frustrated drivers especially during rush hour traffic.

If the island cannot be removed in order to place a middle turn lane in both directions (because cars heading SE waiting to turn left into the plaza causes backups), then there should be a "No Left Turn" traveling NW. Anyone on Mill St wanting to turn left onto Park Ave should instead access it via Main St & turn right onto Park Ave. Speaking of this part of Park Ave, it would be nice if this wide 4 lane stretch was repainted to include a middle turn left lane for the businesses....again to decrease the congestion. There is more than enough room to do so.

Also, placing a timed left turn arrow could assist with a driver's blind spot issues traveling NW at that intersection because of the street orientation to go straight, incline/decline, sun angle & traffic light pole (at times with panhandlers resting on it which further obstructs the vehicle from the opposite direction).

Lastly, at times when traffic is low at this intersection, can the lights be configured to change when a car approaches the intersection? There's been times at night I've sat waiting on Mill St, heading SE, for the light to change from RED to Green & no cars traveling on Park Ave.

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com	Nathalie Gibson	44 Fourth Street	508-799-0043	NthlGbsn30@hotmail.com
Key: 2b3ab596c9be463df9da573fa5350d\$1				

Room 206, City Hall ■ 455 Main Street ■ Worcester, Massachusetts 01608-1889

Telephone (508) 799-1121 ■ Fax (508) 799-1194

E-Mail: clerk@worcesterma.gov



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

This request is to ease the congestion of traffic on the intersections of Webster St/Mill St & Main St/Mill St.

I'm requesting a timed green left turn arrow at the intersection of Main St/Mill St. Currently, this intersection is a divided 4 lane stretch of road. Traveling SE there is a timed green left turn arrow to travel E on Main St. Adding one in the opposite direction would assist the flow of traffic reduce the stagnation on Webster St, especially during rush hour traffic.

This request is in addition to my Mill St/Park Ave timed green left turn arrow request sent before this.

Thank you for your time & consideration.

Nathalie Gibson

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com ADELESSES NO	Nathalie Gibson	44 Fourth Street, 01602	508-799-0043	NthlGbsn30@hotmail.com
Key: 2b3ab596c9be463df9da573fa5350d\$1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Hello,

I live at 62 Boyd St Worcester Ma, 01606 . Drivers use my street and Proctor to cut through to Grove St. The drivers go through the neighborhood at excessive speeds. This is dangerous for walkers and animals. I would like to request a speed bumps be placed in this neighborhood.

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com Laurie (Ann Radford	Laurie Radford	62 Boyd st 01606	508-335-8525	lradford13@gmail.com
Key: 2b3ab596c9be463df9da573fa5350d§1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

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Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com Laurie (Ann Radford	Laurie Radford	62 Boyd st 01606	508-335-8525	lradford13@gmail.com
Key: 2b3ab596c9be463df9da573fa5350d§1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Installation of stop signs on the intersection or March st and Orient St. Many people speed through this intersection. It is a dense residential area with cars parking on both sides of the street with no sidewalks. This is a safety hazard.

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com	Craig A Thomas	110 Orient Street	2032181503	ctsketch@gmail.com
Key: 2b3ab596c9be463df9da573fa5350d\$1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

I would like to petition City of Worcester to help install convex mirror on to the utility pole or onto any pole across the driveway of 445 Hamilton St Worcester, MA. This is a blind curve street with one side of overgrown plants that the owner never came down to cut them. I had near missed many time trying to get on to Hamilton street. Many drivers going very fast on this street.

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com Prateep Wiedenhoeft	Prateep Wiedenhoeft	445 Hamilton St, 01604	5087361875	poeey68@yahoo.com
Key: 2b3ab596c9be463df9da573fa5350d\$1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Request two Residential Signs be replaced at the bottom of Richland St. because they were ripped down in order for others to park in that particular area.

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com John Hanczewski	John Yanczewski	70 Richland St 01610	508-340-7094	whyjohnnywhy1968@outlo
Key: 2b3ab596c9be463df9da573fa5350d\$1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

I am the owner of the property at 11 reeves street, Worcester, Ma . A few years ago two handicap parking signs were installed outside/in front of the house upon a petition from my 1st floor tenant. Sadly, the tenant passed away .

We would like to know if the two handicap parking signs can be removed since the tenant is no loner with us. Thank you in advance!

Signature	Name	Address, Zip Code	Phone Number	Email
eSigned via SeamlessDocs.com	lhoan Do Nascimento	15 sycamore street millbury, ma	7745029247	Ecdgirl1489@hotmail.com
Key: 2b3ab596c9be463df9da573fa5350d\$1				



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

I request that the city of Worcester consider adding a traffic signal, cross-walk, or a stop sign at or near 360 Franklin St in Worcester, at the intersection of Norfolk, Suffolk, and Franklin St. This is a high traffic area. There are two crosswalks, but one is not in alignment with actual pedestrian traffic patterns. One cross-walk allows pedestrians to cross from the 290 side of Suffolk St towards Norfolk St, but no cross-walk is present to cross from Suffolk over Norfolk towards Franklin. The trees in front of 360 Franklin St on the David Clark Company side, make it impossible to see oncoming traffic from the 290 side of Franklin St when turning left onto Franklin St from Suffolk St.

The second cross-walk allows pedestrians to cross from the David Clark side of Franklin St to the CSX side, but the trees in front of David Clark Co, makes it hard for cars to see the pedestrians. As a result, most pedestrians cross Franklin St further up the hill closer to Norfolk St, to avoid being hit.

There are stop signs on Suffolk St and Norfolk St, but these are insufficient to control traffic patterns in the area. Franklin St turns abruptly left after Norfolk St, making a turn in either direction from Suffolk St difficult and

dangerous. Turning in either direction from Suffolk St onto Franklin St, requires one pulling into the intersection and obstructing the cross-walk in order to see oncoming traffic from both sides.

Today a pedestrian was hit by a car and thrown 50 ft. This is just one of many, many accidents at this intersection. The slope makes the area incredibly difficult to cross in the winter, and cars are moving too fast to slow down for the pedestrians attempting to cross. This area really needs a traffic signal or at the very least, a stop sign with lighted cross-walk added to Franklin St at the Norfolk St fork.

I work at David Clark Co. and witness multiple car accidents here per month and several pedestrian injuries a year. Please do something to make this area safer. i have already requested that the city inspect the trees outside 360 Franklin St and trim or relocate them, but I do not think that will be sufficient. Thank you.

Signature	Name	Address, Zip	Code Phone Numb	er Email
eSigned via Seamles Hannah C	ht	11 Forest Hill Drive, Wo	rcester MA 321-225-9153	hjacobs@davidclark.com
Key: 2b3ab596c9be463df	9da573fa5350d51			

E-Mail: clerk@worcesterma.gov



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

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Signature	Name	Address, Zip	Code Phone Numb	er Email
eSigned via Seamles Hannah C	ht	11 Forest Hill Drive, Wo	rcester MA 321-225-9153	hjacobs@davidclark.com
Key: 2b3ab596c9be463df	9da573fa5350d51			

E-Mail: clerk@worcesterma.gov



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Request to have a crosswalk here for pedestrian's safety crossing Salisbury St between Flower Hill Dr and Old English Rd and to prevent vehicles speeding here which is very common.

Signature	Name	Address, Zip Code	Phone Number	Email
Signed via SeamlessDocs.com Wixuan Wang	Yixuan Wang	4 Flower Hill Dr, 01609	520-288-2639	tommy27502@gmail.com
Key: 2b3ab596c9be463df9da573fa5350d\$1				
	<i>"</i>			



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

A	resident	parking	permit	the	obs	of	the	519115	because	they	West	H	from	the
	763(0011)	1			1			U			,			

last handycap signs of before that were removed. We have 3 cars and it is challenging to find parking neare the boxe,

He would like it for the entire doors street

The undersigned hereby petition the City Council as follows, request

Signature	Name	Address, Zip Code	Phone Number	Email
Stallet	Warskys Hecha	4 Doane st	774-329	hechavavvia
	CARMA	Workerter	6610	naiskys@
		NS 01607	3	grad.c



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

January Thatia	BEEN STOLEN. PURSE HELP!
nuge in convienence.	I have threat to use ofange cones Been stolen. Phase Help!
WITH CITY CITY	THES POTTING PURCHING AUTH YOUR AS A
space & park off	Handical signs that Reduce the smeet & with the Clark games argoing of
(3) There are 3 new	Handical signs that beduce the
_ 32 woodbine stree	+ to 10 woodline Coliverst cross Road
Athletic field on	Both sides of the street Fran
(2) Establish Residen	t packing across from the
CHION'S AND CHAPE O	packing garage to accomodate parents
suithors for the g	ame season to find alternative
(1) Contact Clark Unive	esity (Athlotic dept) to discuss parking
The undersigned hereby pention the	

Signature	Name	Address, Zip Code	Phone Number	Email
Cetters	Athera Callender	32 WOODBINES+#2 0/603	(608)579.7836	athena Schuyle
		S S		ginas i zem



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request
I request the resident parking permit on tring st to be extended to the address 104 pleasant st.
to the address 104 pleasant st.
I actually using the door which is on the I Irving street and the apartment
I actually using the door which is on the I tring street and the apartment has actually different addressess based on the title and national grid.
I have been drying to solve the problem in many anys but no chance.
I have been trying to solve the plater and required assistance with solving this
158ue.
Thank you so much.

Signature	Name	Address, Zip Code	Phone Number	Email
2	Mohammed Palisbon	1 Irving St apt:2	774 204 3173	mpolizban 38 agmailicom

TO THE CITY COUNCIL OF THE CITY OF WORCESTER:

The undersigned person(s) most respectfully petitions your Honorable Board:

Request installation of a speed hump in the vicinity of 30 Huntington Ave.

Councilor Candy Mero-Carlson



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk
City Hall Room 206
455 Main Street
Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Installation of handrag radius space in front of 25'12 Compton
St.

Signature	Name	Address, Zip Code	Phone Number	Email
Thy Brooks	HARRY Brooks	251/2 Crompton	St. 508713520	62
		01610	P	

PL5320160

01-09-28

Packing Identification Placaed





Commonwealth of Massachusetts





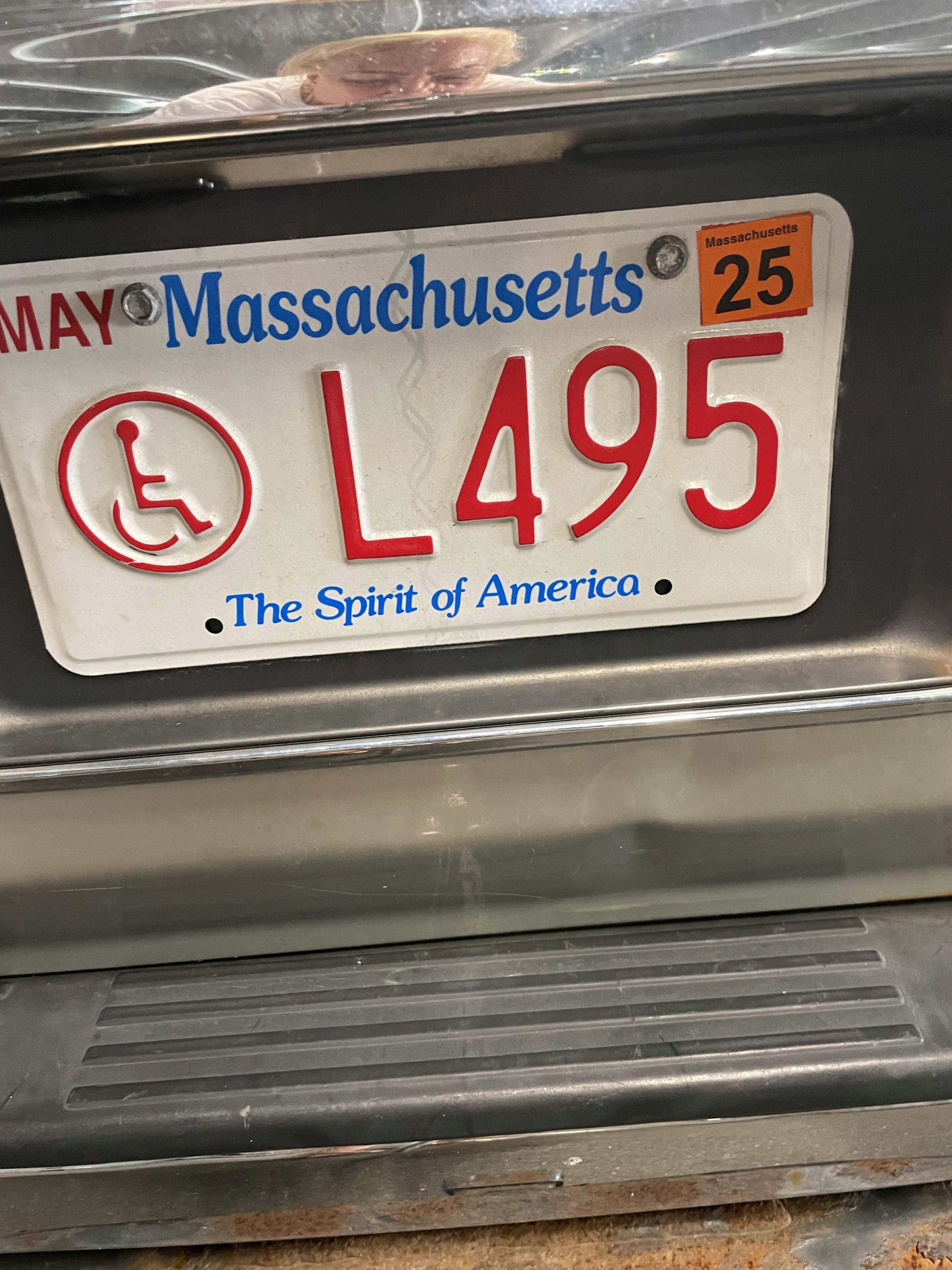
Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request
Want W. Handiegs blate from my
Hause - adresse & waller Ave Word- 01603
My neibobbon not pegabot mu
space.
It have to Parking old way
the backing lot peice chopped
that to bad for me.

	Signature	Name	Address, Zip Code	Phone Number	Email	
C	Janu Ocko L	taim Cespon	64	508 410		
		The state of the s	2 waller	, , ,	aima, Ces	noto
			AND.	14-23	@ 1 doud!	
			WARGETPP		9,000	Con.
			01602			





Crown Castle 1800 West Park Drive 2nd Floor Westborough, MA 01581

August 2, 2023

To: The City Council
City of Worcester, Massachusetts

Crown Castle NG East, LLC (formerly Lightower Fiber Network, LLC), Petition for Underground Conduit Placement

Dear City Council:

Crown Castle NG East, LLC requests permission to place and maintain underground conduit and fiber optic cable placed therein at the public ways listed below:

378 Plantation St:

- 1. Starting at existing Electric Manhole #4206 on Plantation St, trench and install +/- 50 feet of (1) 4" conduit easterly to Proposed 3' x 3' Crown Castle Handhole #1. From newly placed Handhole #1, continue +/- 280 feet northerly to Proposed 3' x 3' Crown Castle Handhole #2 intercepting existing Private Property conduit belonging to 378 Plantation Street.
- 2. Starting at existing Utility Pole #143 on Plantation St, trench and install +/- 77 feet of (1) 4" conduit easterly to Proposed 3' x 3' Crown Castle Handhole #3. From newly placed Handhole #3, continue +/- 422 feet southerly to existing Utility Pole # 26-1 in accordance with the attached plan labeled "Proposed Conduit Installation at 378 Plantation St in Worcester, MA".

Please refer to the attached plans for approximate trench locations and utility details. If you have any questions or concerns, please contact me at the number below.

Sincerely,

Steve Crescimanno

Steve Crescimanno
Network Construction Manager
Mobile: (860)-576-0742
Steven.Crescimanno@crowncastle.com



Department of Public Works & Parks
Jay J. Fink, P.E., Commissioner
20 East Worcester Street, Worcester, MA 01604
P | 508-929-1300 F | 508-799-1448
dpw@worcesterma.gov

August 2, 2023

Mr. Steve Crescimanno Network Construction Manager Crown Castle 1800 West Park Dr Suite 250 Westborough, MA 01581

RE: Grant Plan - 378 Plantation Street

Dear Mr. Crescimanno:

The City of Worcester, Department of Public Works and Parks (DPW&P) has reviewed the enclosed plans "378 Plantation Street", dated March 2023, for the proposed conduit and structures within Plantation Street and gives its approval as to location only, for those portions of the conduit within the public way. These plans can now be submitted to the City Council for approval.

If you have any questions or need additional information in this matter, please contact Kyle Gallicchio at the permit office (508-799-1450).

Sincerely,

Jason K. Mello, P.E. Director of Engineering

JKM/MT Enclosure c: Kyle Gallicchio

CROWN

PROPOSED CONDUIT INSTALLATION

ΑT

378 PLANTATION ST

Z

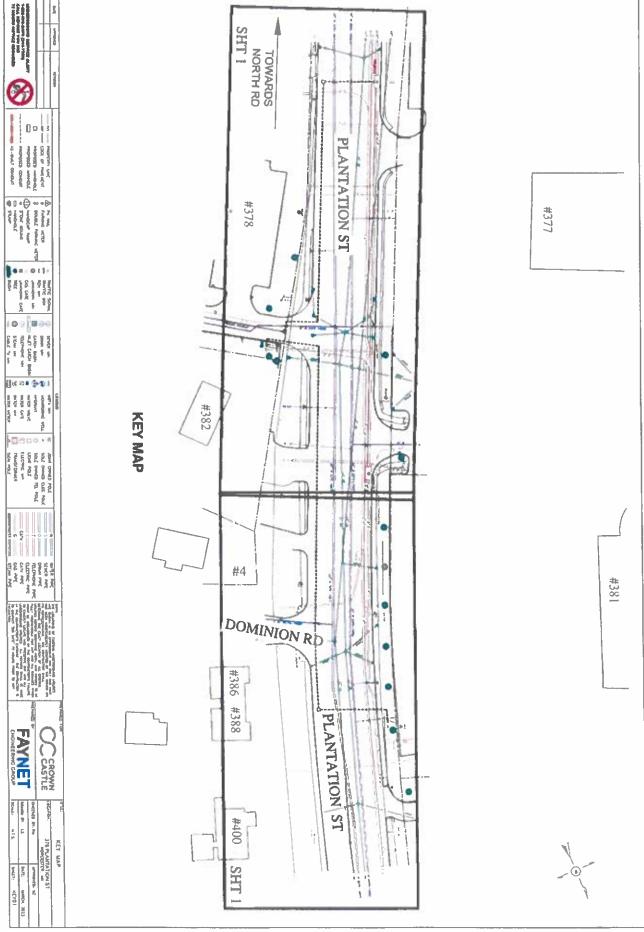
WORCESTER, MA

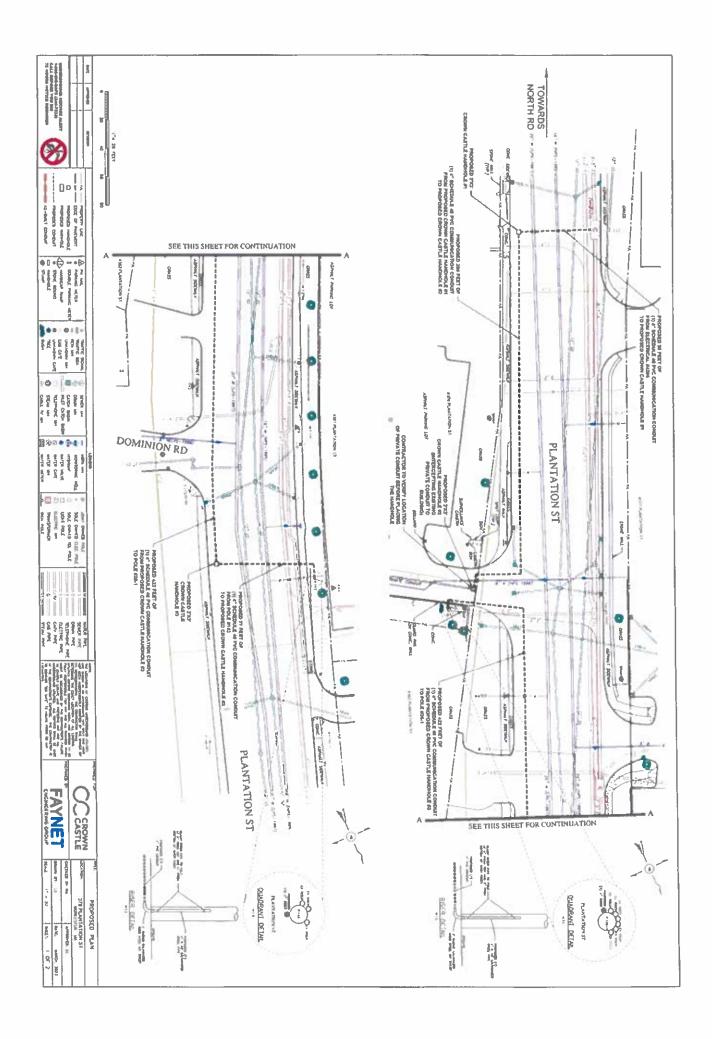


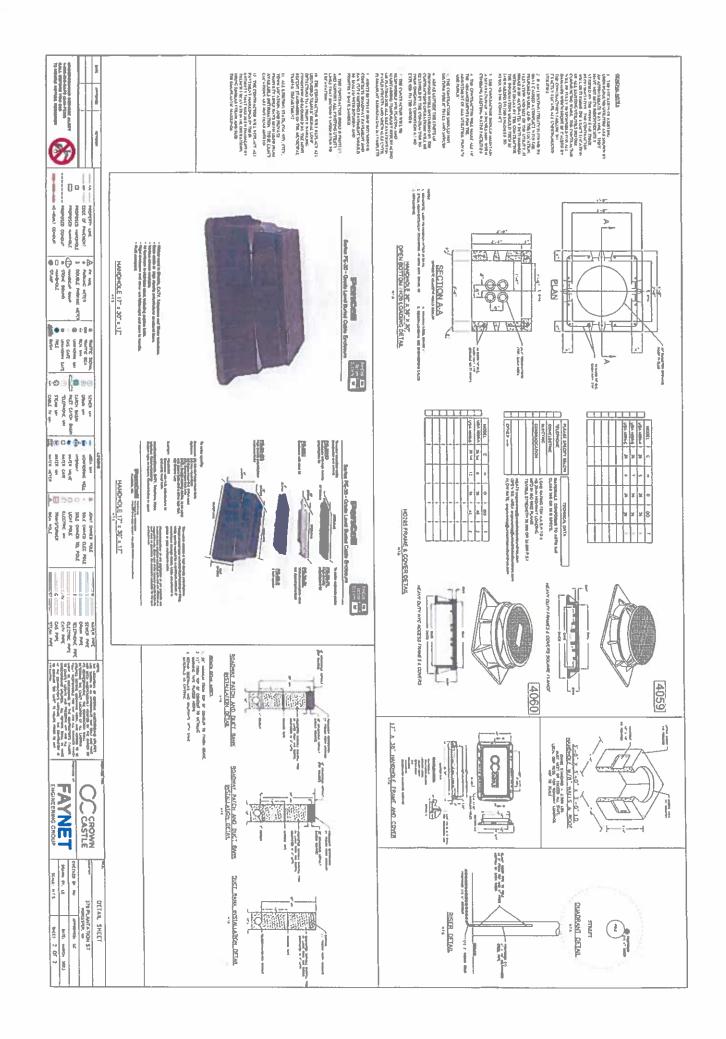
INDEX OF DRAWING

SHT NO. DESCRIPTION
KEYOT KEY MAP
01 PROPOSED PLAN
02 DETAIL SHEET









Questions contact – Laura Napolitano 508-595-6023

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Worcester, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Tacoma St - National Grid to install 1 JO Pole on Tacoma St beginning at a point approximately 5 feet west of the centerline of the intersection of Clark St and continuing approximately 400 feet in a southerly direction. Installing P32-1 to feed new service for the City of Worcester parks job.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Tacoma St - Worcester - Massachusetts.

No. 30730686 June 27, 2023

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a	
NATIONAL GRID Pat Shea	
BY	
Engineering Department	
VERIZON NEW ENGLAND, INC.	
BY	
Manager / Right of Way	

Questions contact – Mike Maciag 508-595-6032

Petition of the Massachusetts Electric Company d/b/a National Grid of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To the City Council of Worcester, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a National Grid of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Jaques Ave – Worcester – Massachusetts.

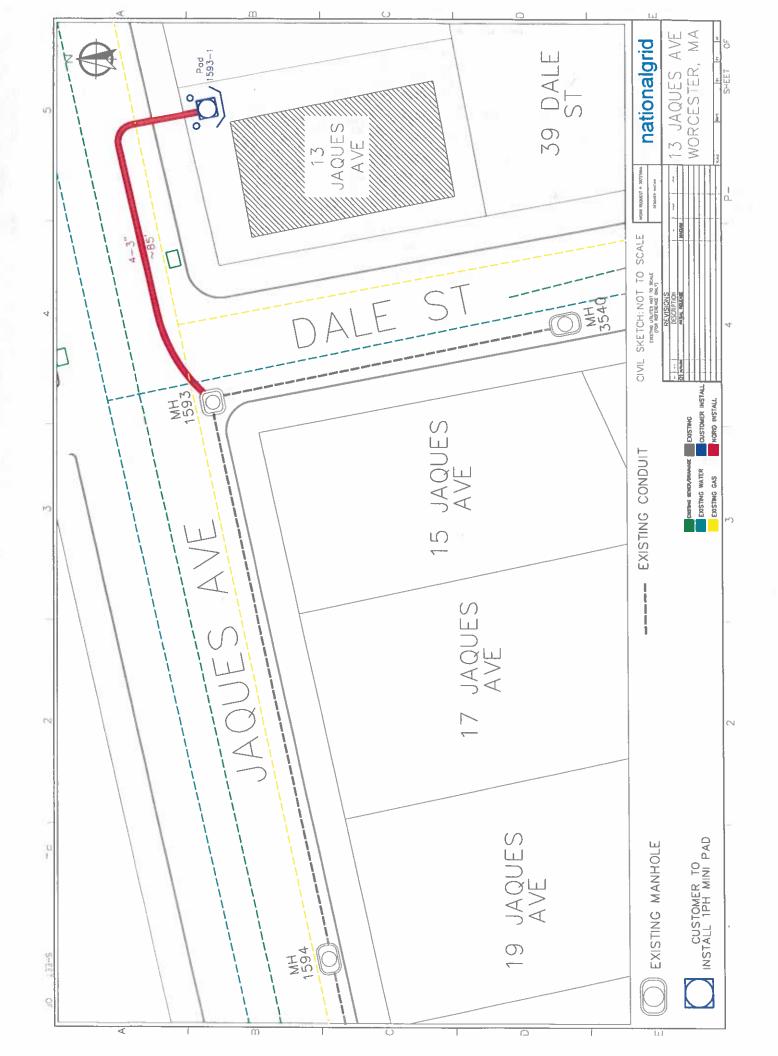
The following are the streets and highways referred to: Plan number # 30725866.

Jaques Ave - National Grid to install beginning at a point approximately 0 feet east of the centerline of the intersection of Jaques Ave/Dale St and continuing approximately 85 feet in an east direction. Install approximately 85' of 4-3" concrete encased conduits from MH 1593 (located at the intersection of Jaques Ave/Dale St) to 13 Jaques Ave.

Location approximately as shown on plan attached

Massachusetts Electric Company d/b/a
NATIONAL GRID Pat Shea
BY
Engineering Department

Dated: June 28, 2023





Department of Public Works & Parks
Jay J. Fink, P.E., Commissioner
20 East Worcester Street, Worcester, MA 01604
P | 508-929-1300 F | 508-799-1448
dpw@worcesterma.gov

June 28, 2023

Ms. Raylene Dsouza Lead Engineer Supervisor National Grid 939 Southbridge Street Worcester, MA 01610

RE: Grant Plan - 13 Jaques Avenue

Dear Ms. Dsouza:

The City of Worcester, Department of Public Works and Parks (DPW&P) has reviewed the enclosed plans 13 Jaques – Worcester MA dated May 11th 2023 for the proposed conduit within Jaques Ave and gives its approval as to location only, for those portions of the conduit and structures within the public way. These plans can now be submitted to the City Council for approval.

If you have any questions or need additional information in this matter, please contact Kyle Gallicchio at the permit office (508-799-1450).

Sincerely,

Jason K. Mello, P.E. Director of Engineering

JKM/MT Enclosure C: Kyle Gallicchio Questions contact – Autumn Kubiak 508-414-7308

Petition of the Massachusetts Electric Company d/b/a National Grid of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To the City Council of Worcester, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a National Grid of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – May St and June St – Worcester – Massachusetts.

The following are the streets and highways referred to: Plan number # 30681156.

May St and June St - National Grid to install beginning at a point approximately 5 feet south of the centerline of the intersection of May St and June St and continuing approximately 540 feet in a southeast direction. Install new Manhole ~220ft from intersection. Install ~550ft of conduit from intersection to Fairlawn Hospital driveway entrance. Install riser and conduit on existing P7 to May St intersection.

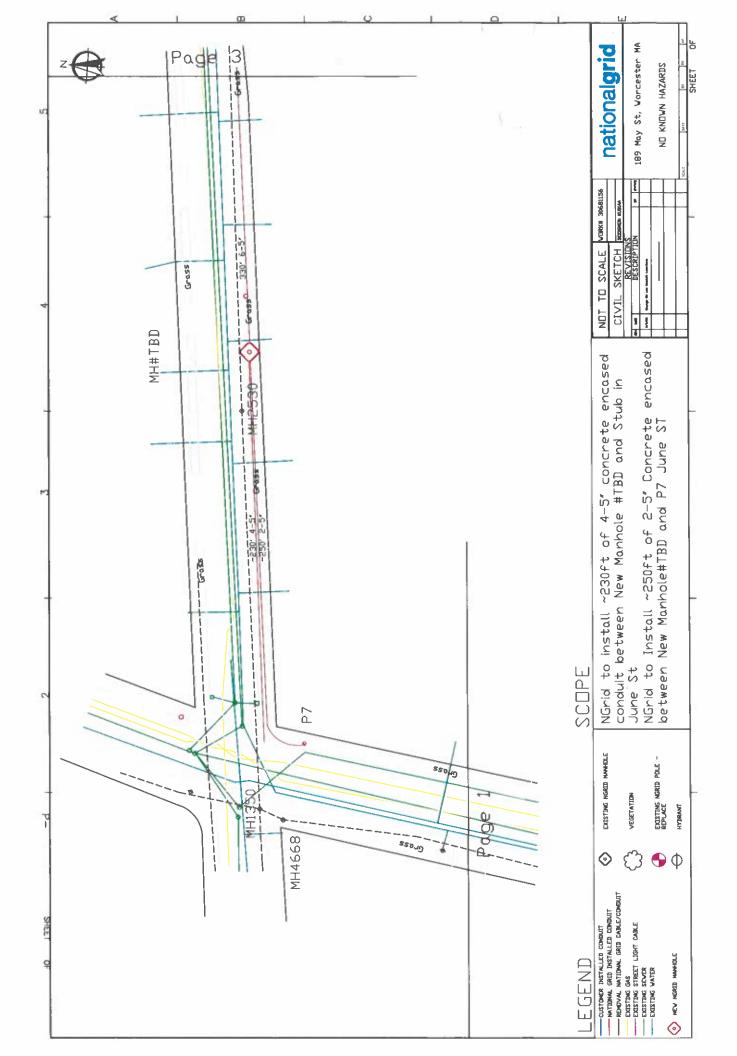
Location approximately as shown on plan attached

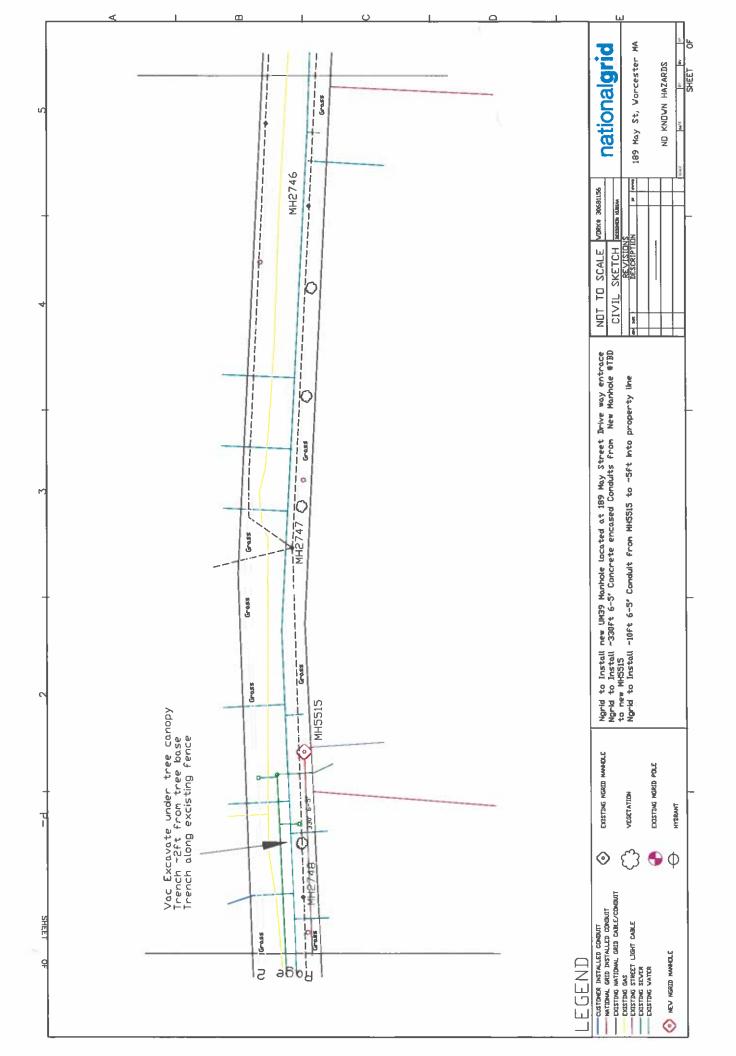
Massachusetts Electric Company d/b/a
NATIONAL GRID Pat Shea

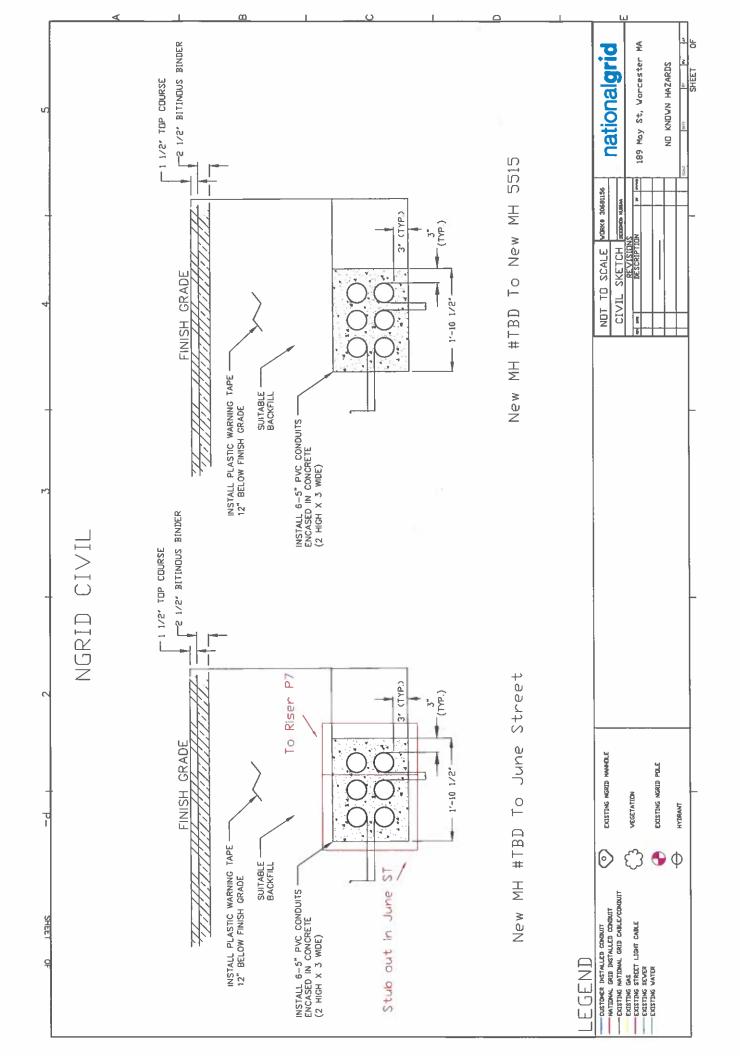
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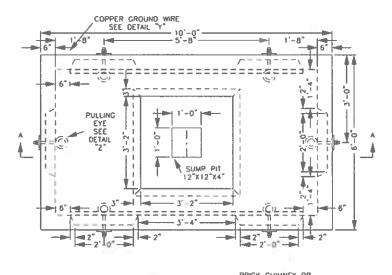
Engineering Department

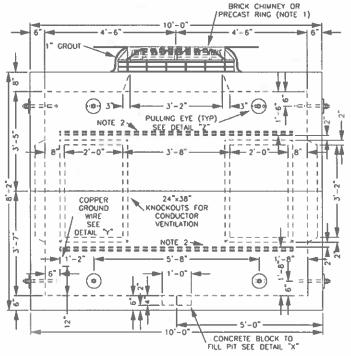
Dated: June 30, 2023

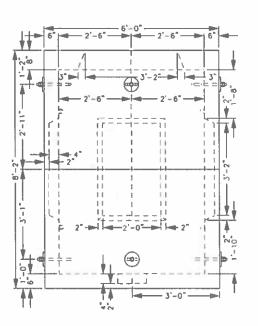










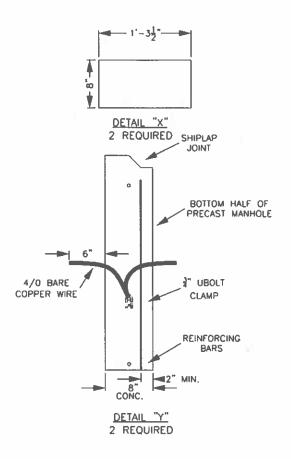


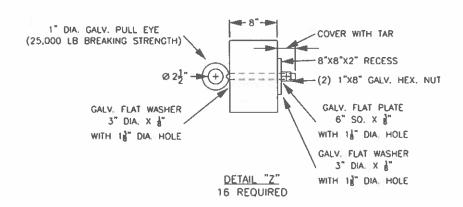
NOTE

- FOR MANHOLE CHIMNEY OR PRECAST RING SEE MS 374B, 3755 AND 3757. USE WITH UM14F(36" FRAME), UM14R(26"-36" RING) AND UM14C(26" COVER).
- 2. INSTALL 1- \S "X1- \S " HEAVY DUTY GALVANIZED UNISTRUT AND CABLE POSITIONING BRACKETS. UNISTRUT NEEDS TO BE PROPERLY BONDED TO THE GROUND GRID WITH A TINNED CONNECTOR AND 4/0 CABLE.

	Designer	Drawing	Date
	MPR	MS3478-1	3/15/19
ı		33-132	
ı		UM39	

PRECAST CONCRETE MANHOLE – 4-WAY MEDIUM SIZE MANHOLE- 5' x 9' (INSIDE)							
ISSUE							
7/21	33-132	UNDERGROUND CONSTRUCTION STANDARD	national grid				





Designer	Drawing	Date
MPR	MS3478-2	10/30/20
	33-133	
	UM39	

4-WA	PRECAST CONCRETE MANHOLE – -WAY MEDIUM SIZE MANHOLE- 5' x 9' (INSIDE) PAGE NUMBER ISSUE					
national grid	UNDERGROUND CONSTRUCTION STANDARD	PAGE NUMBER 33-133	7/21			



Department of Public Works & Parks
Jay J. Fink, P.E., Commissioner
20 East Worcester Street, Worcester, MA 01604
P | 508-929-1300 F | 508-799-1448
dpw@worcesterma.gov

June 28, 2023

Ms. Raylene Dsouza Lead Engineer Supervisor National Grid 939 Southbridge Street Worcester, MA 01610

RE: Grant Plan - 189 May Street

Dear Ms. Dsouza:

The City of Worcester, Department of Public Works and Parks (DPW&P) has reviewed the enclosed plans 189 May Street — Worcester MA dated March 29th 2023 for the proposed conduit within May Street and gives its approval as to location only, for those portions of the conduit and structures within the public way. These plans can now be submitted to the City Council for approval.

If you have any questions or need additional information in this matter, please contact Kyle Gallicchio at the permit office (508-799-1450).

Sincerely.

Jason K. Mello, P.E. Director of Engineering

JKM/MT Enclosure C: Kyle Gallicchio

Questions contact – Brandon MacMillan 774-232-8698

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Worcester, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Uncatena Ave - National Grid to install 1 JO Pole on Uncatena Ave beginning at a point approximately 115 feet southeast of the centerline of the intersection of Welcome St. National Grid to install one new 35 foot class 3 pole on Uncatena Ave to resolve an aerial trespass for a service upgrade.

Location approximately as shown on plan attached

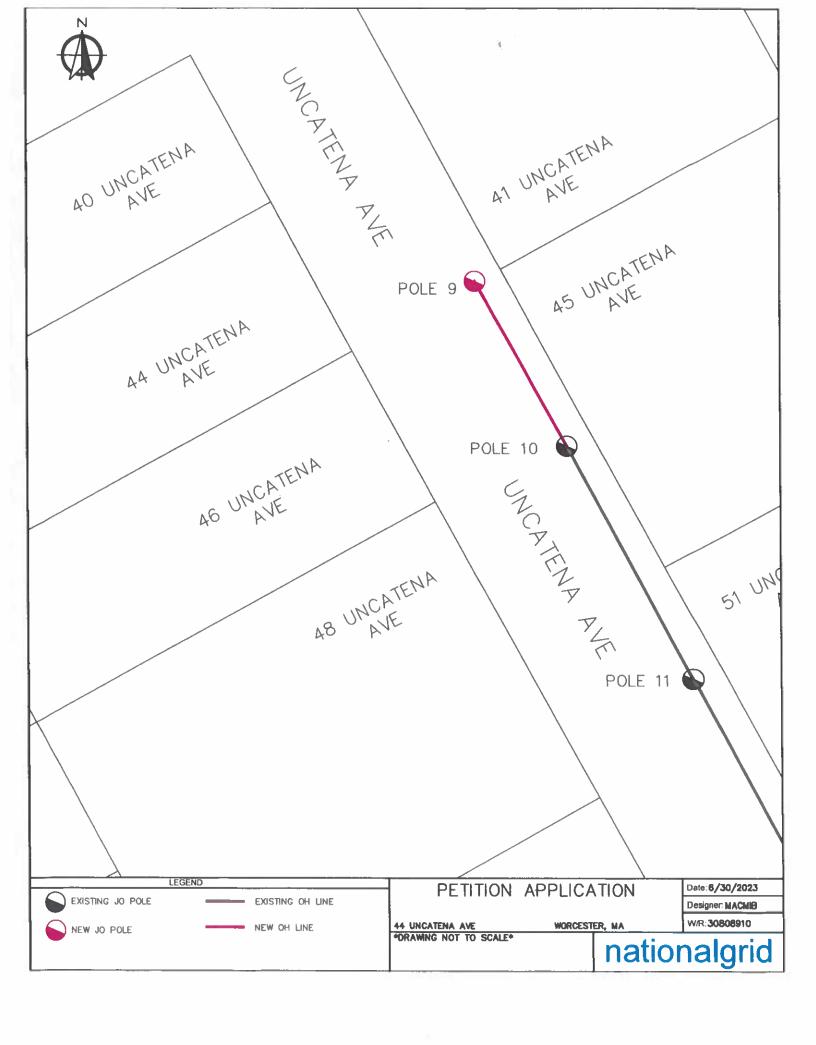
Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Uncatena Ave - Worcester - Massachusetts.

No. 30808910 June 30, 2023

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electr	
NATIONAL GRID	Pat Shea
BY	
Engineering Departn	nent
VERIZON NEW EN	IGLAND, INC.
BY	
Manager / Right of V	Vay



Questions contact – Nilu Shah 508-935-1671
Petition of the Massachusetts Electric Company d/b/a National Grid of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To the City Council of Worcester, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a National Grid of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Newton Ave – Worcester – Massachusetts.

The following are the streets and highways referred to: Plan number # 30301740 Newton Ave - National Grid to install 1x medium Manhole 5541; Install 1x Handhole 5541-1. Work along Newton Ave between Midland St and Suburban Rd. Install ~175' of 4-3" Conduit; Install ~40' of 4-4" Conduit.

Location approximately as shown on plan attached

Massachusetts Electric Company d/b/a
NATIONAL GRID Pat Shea
BY
Engineering Department

Dated: July 7, 2023

JUFFY FIELD POLE REMOVAL UG SCOPE

WORCESTER, MA C088640



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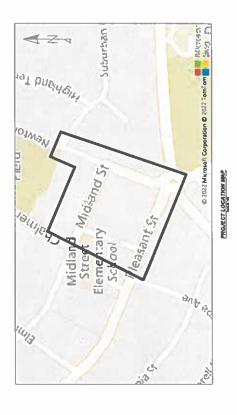
National Grid to install following along Newton Ave -Civil Scope -

-Install ~175 of 4-3" Conduit

-Install ~80 of 2-3 Conduit

-Install ~40 of 4-4" Conduit

-Install 1 Mid-size MH and 1 HH



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REAL PROPERTY AND COMMENT	NOT POR CONSTRUCTION	DESCRIPTION	FIRST DRAFT FOR REVIEW AND COMMENTS	LIPIDATED CONDUIT PATH WITH HEWLY SUPPLIED WATER LINES	LIBOATED COMMIT PATHS PER DRAF RECLEST	
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2 8

GENERAL NOTES

- CONTRACTOR TO PROVIDE AS-BUILT INFORMATION 15 DAYS AFTER COMPLETION OF CONDUIT INSTALLATION WORK.
- THE LOCATIONS OF UNDERGROUND STRUCTURES SHOWN HEREIN ARE DEPICTED ACCORDING TO THE BEST ANALABLE IN-FORMATION. THEY ARE INTELLABANITED TO BE CORRECT OR COMPINE, IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO COMPINE ALL. THE FIELD AND WAKE ADJUSTIBLITY AS REQUIRED TO ACCOMMISOATE THE WORK BY GETTING APPROVE, FROM NATIONAL GRID CONSTRUCTION MANAGEMENT FIRST IT IS ASSUMED ALL PREMISES HAVE WATER GAS. THE LEC. SEWER, ETC. LATERAL CROSSING WHICH SHOULD BE INCLUDED IN THE BASE BID.
- ANY QUESTIONS REGARDING THE CIVIL ENGINEERING DESIGN OF THE CONSTRUCTION PLANS SHOULD BE REFERRED TO DISTRIBUTION ENGINEER.
- DO NOT DEVIATE FROM THESE PLANS WITHOUT FIRST CONTACTING NATIONAL GRID CIVIL CONSTRUCTION SUPERVISOR
- ALL UNDERGROUNC CONSTRUCTION SWALL BE INSPECTED AND APPROVED BY MYTONAL, OND PERSONNEL PRIOR TO CONCRETE ENCASEMENT AND BACKFILL CONTRUCTOR SWALL MANGREL, PROOF AND INSTALL MULE TAPE IN ALL CONDUITS PER NATIONAL GREGOONSTRUCTON STANDARDS UNDER SUPERVISION OF NATIONAL GREGOONSTRUCTON SUPERVISOR
- CONTRACTOR TO ARRANGE TO HAVE ALL FOREIGN UTILITIES VERIFY THEIR LOCATIONS IN THE FIELD PRIGHT OF TRAFF OF EKANATION WORK BY CONTRACTING DIG SAFE AT 1811 : 1484-DIG-SAFE. NOT ALL UTILITY SERVICES TO PROPERTIES ARE SHOWN ON THESS IPAMS. REFER TO NOTE 2 ABOVE.
- PROTECT ALL MUNICIPAL, STATE AND FEDERAL SUPER'S CONTROL MONUMENTS AND BEACH WARKS. CONTRACTOR TO CONTROL RESPECTIVE MUNICIPAL ENGINEERING DEPARTMENTS FOR TYPES AND LOCATIONS REFORE STATING WORK AS REQUIRED.

ACT ASSABLES SAND WASHED WASHARD IT WORD EDGE CONFESORITIES TRANSPORT INTO A CONFESORITIES TRANSPORT IN THE PROPERTIES OF THE PROPERTIES O

- PROTECT ALL PLANTS AND TREES AND THEIR ROOT SYSTEMS FROM MECHANICAL AND ENVIRONMENTAL DAMAGE UNING SECRETAIL ROOT AREAS WITH SOIL HANNIG STATURE. ROOT AREAS WITH SOIL AND SECRETAILTY TO SUSTAIN PLANT LIFE. CONTRACTOR TO REMOVE ALL ROOTS OF DEAD. PREE STAINES FROM THE RECKEN PRIOR TO PALCAINE CONVINCTOR IN RESPONSIBLE FOR THE INSTALLATION AND MANITENANCE OF RECESSARY RECORDS CONTROL (SILT SACKS, MAY BALES, CHECK DAMS, ETC.) APPRINGED BY THE SYSTE CITYTOWN. AND DEVELOPMENT COPPORATION AS REQUIRED FOR THE SYSTE CITYTOWN. AND DEVELOPMENT COPPORATION AS REQUIRED FOR THE PURLAND COPPORATION OF THE PROJECT.
- THE FOLLOWING MINIMUM CLEARANDES SHALL BE MAINTAINED UNLESS OTHERWISE NOTED:

UTILITY	CROSSING	PARALLEL	
GAS MAIN	12"	12"	
GAS SERVICE	12"	12"	
WATER MAIN	12.	12"	
WATER SERVICE	121	12	
TELEPHONE/COMMUNICATION FACILITIES	12"	12"	
STORM & SANITARY SEWERS	12	12"	
RAIL ROAD CROSSINGS	50-	-09	

PLEASE NOTE, ANY DEVIATIONS FROM THESE MINIMUM CLEARANGES MUST BE REVIEWED AND APPROVED BY NATIONAL GRID & ENGINEER.

UTILITY SERVICES AND LATERALS TO BUILDINGS ARE NOT SHOW ON THESE PLANS, CONTRACTOR TO VERIEN' THERE LOCATIONS IN THE FIELD AND SHOWN AND WORK AROUND THEM AS REQUIRED IN ORDER TO COMPLETE THE PROPOSED WORK.

ALL CONTRACTORS SHALL COMPLY WITH MINIMUM WORKING CLEARANCES FROM ALL ENERGIZED OVERHEAD EQUIPMENT AND CONDUCTORS PER OSH REGULATIONS ø

is stockasa ji kanimila working clearances can not be met, contractor misst contact national grid de covaluate alternative measures. These measures may incur additional costs.

ABBREVIATIONS

EGEND

- CONDUIT TO BE PLACED AT MINIMUM 30" BELOW ELEVATION OF NEAREST PORTION OF FOAD PAYEMENT UNLESS OTHERWISE NOTED, MANIMOLE ROOF TO HAVE A MINIMUM 16" OF COVER FROM FINISH GRADE UNLESS OTHERWISE NOTED.
- ALI WORK SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE AND MUNICIPAL, CODES, AS WEELLAS THE REQUIREMENTS OF THE WATHOWAL ELECTRIC SAFETY CODE CISHA REGULATIONS AND NATIONAL GRID CONSTRUCTION STANDARDSREQUIPMENT.

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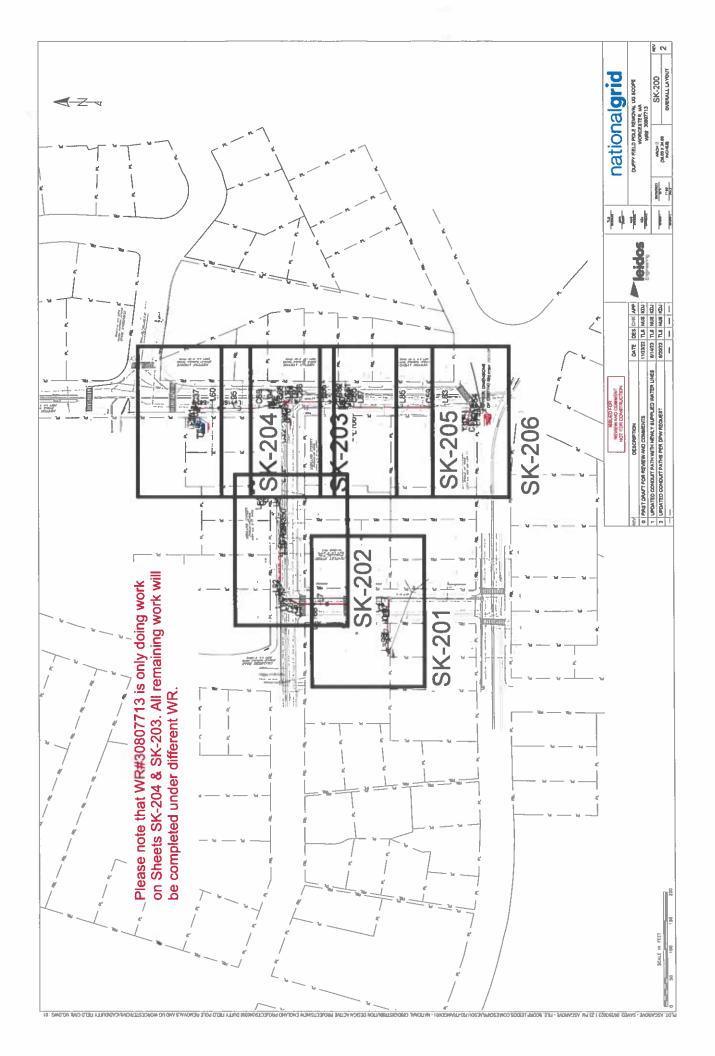
- AREAS WHERE EXCANATION IS IN ROCK LEDGE PROVIDE A SIX (6) INCH MINIMUM SELECT FIL. CUSHON AROUND CONDUTS AND TWELVE (12) INCH CUSHION AROUND MANNOL. eri-
- CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE FEDER. STATE AND LOCAL REGULATIONS REGARDING REMOVAL ANDROR DISPOSAL OF ANY AND ALL EQUIPMENT AND MATERIALS. 14
- CONTRACTOR SHALL MAINTAIN A FULL SIZE SET OF SCALED DRAWINGS (180% OF ALL PRINTS) ON SITE AT ALL TIMES DURING THE WORK ñ
- CONTRACTOR TO RECORD AND DOCUMENT A SINGLE, MULTI-MAGE PIP PHOTOLOG OF THE ENTIRE WORK AREA, CONTRACTOR TO PROVIDE MYTONAL GRID PHOLOGO PERSONAGEN A CORPY OF THE PRE-CONSTRUCTION PHOTOLOG ALONG WITH A POST-CONSTRUCTION PHOTOLOG ALONG WITH A POST-CONSTRUCTION PHOTOLOG ALONG WITH A POST-CONSTRUCTION PHOTOLOGO OF THE ENTIRE WORK AREA, UPON COMPLETION OF
- REFER TO ALL NATIONAL GRID CIVIL CONSTRUCTION GECCIFICATIONS INCLUDED IN THE BID DOCUMENTS FOR ADDITIONAL INFORMATION REGARDING MANHOLE AND DUCT BANK INSTALLATION. 17
- IT IS THE RESPONSIBILITY OF THE CONTRACTORBUYER TO DETERMINE DUANTITIES AND YERRY MANUFACTURE PART NUMBER FOR THE CORRECT MATERIAL ACCEPTABLE. FOR APPLICATION PER THE MATIONAL ORID STANDARDS AND THE NATIONAL ORID STANDARDS AND THE NATIONAL ORID STANDARDS AND THE NATIONAL ORID STANDARDS. 40
- THE CONTRACTOR SHALL VERIFY WITH THE MANUFACTURER THAT THE FITTINGS ARE SUITABLE FOR USE WITH THE OB-40 CONDUIT TO BE INSTALLED. ĕ
- ALL DIVCT IS TO BE MANUFACTURED TO CONFORM WITH THE LATEST ANSIASTM STANDARD F-512. FITTINGS AND ACCESSORIES SWALL CONFORM TO LATEST NAME TC-8 AND ASTM F-512 STANDARDS. ģ
- FILES BELOW ARE USED TO CREATE OR DEVELOP THE DRAWING: HARRISON CONTRACTOR DAYS

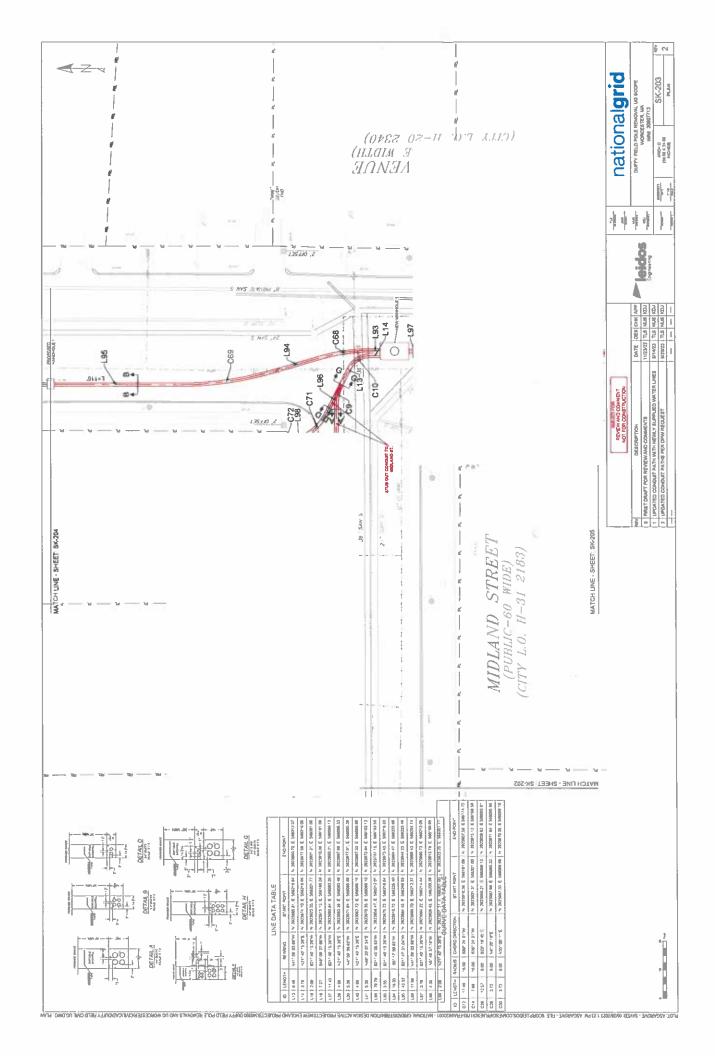
PLEASE NOTE
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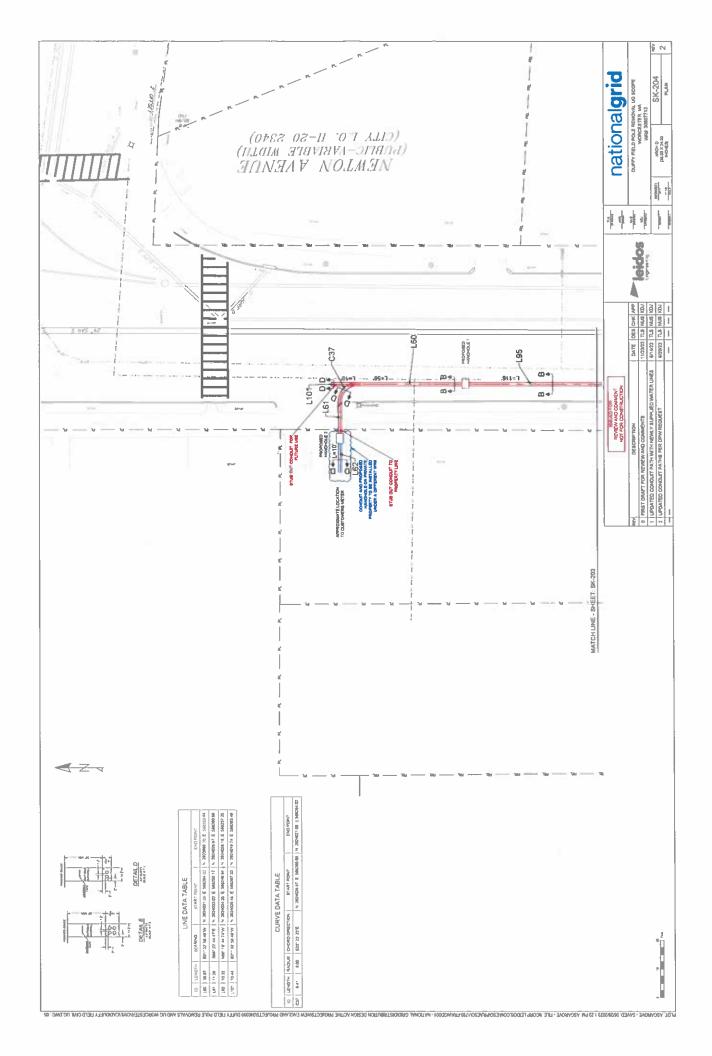
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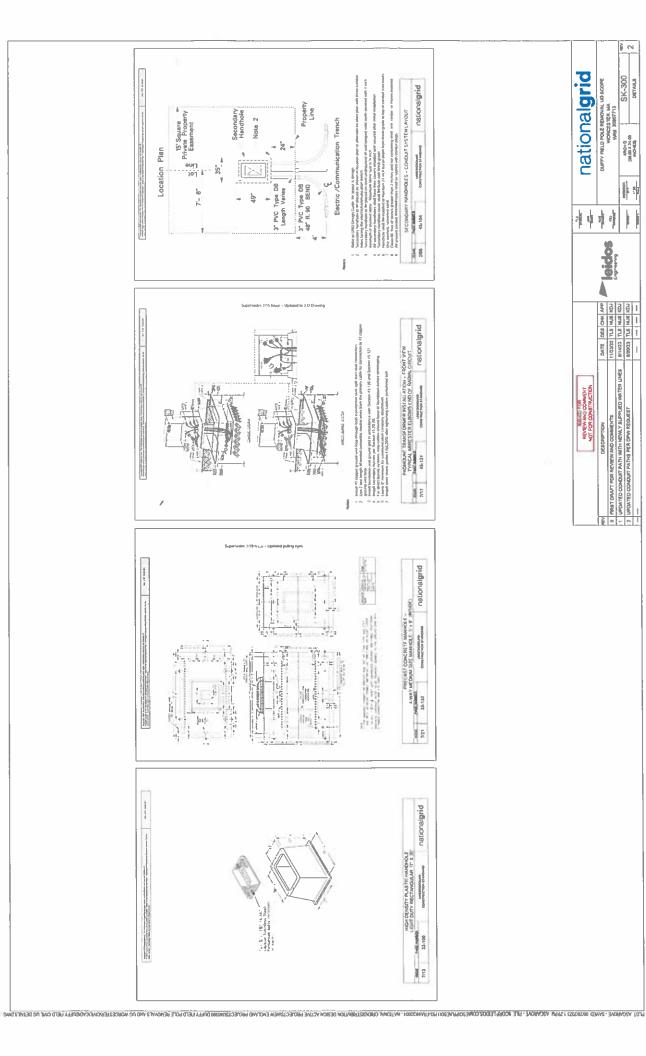
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Department of Public Works & Parks
Jay J. Fink, P.E., Commissioner
20 East Worcester Street, Worcester, MA 01604
P | 508-929-1300 F | 508-799-1448
dpw@worcesterma.gov

July 14, 2023

Ms. Raylene Dsouza Lead Engineer Supervisor National Grid 939 Southbridge Street Worcester, MA 01610

RE: Grant Plan - Newton Ave & Duffy Field

Dear Ms. Dsouza:

The City of Worcester, Department of Public Works and Parks (DPW&P) has reviewed the enclosed plans for Newton Ave & Duffey Field — Worcester MA dated June 20th 2023 for the proposed conduit within Newton Ave and gives its approval as to location only, for those portions of the conduit and structures within the public way. These plans can now be submitted to the City Council for approval.

If you have any questions or need additional information in this matter, please contact Kyle Gallicchio at the permit office (508-799-1450).

Sincerely,

Jason K. Mello, P.E. Director of Engineering

JKM/MT Enclosure C: Kyle Gallicchio Questions contact Michael Maciag 508-595-6032

Petition of the Massachusetts Electric Company d/b/a National Grid of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To the City Council of Worcester, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a National Grid of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Randolph Rd – Worcester – Massachusetts.

The following are the streets and highways referred to: Plan number # 30505059.

Randolph Rd - National Grid to install beginning at a point approximately 0 feet at the centerline of the intersection of Randolph St and Barber Ave and continuing approximately 325' feet in an east direction. Install approximately 325' of underground conduits from the intersection of Randolph Rd/Barber Ave to the east end of Randolph Rd. Install (1) Manhole on Randolph Rd.

Location approximately as shown on plan attached

Massachusetts Electri	c Company d/b/a
NATIONAL GRID	Pat Shea
BY	
Engineering Departme	ent

Dated: July 28, 2023



August 17, 2022

Mr. Helton Lopes Lead Engineer Supervisor National Grid 939 Southbridge Street Worcester, MA 01610

RE: Grant Plan - 114 Randolph Road

Dear Mr. Lopes:

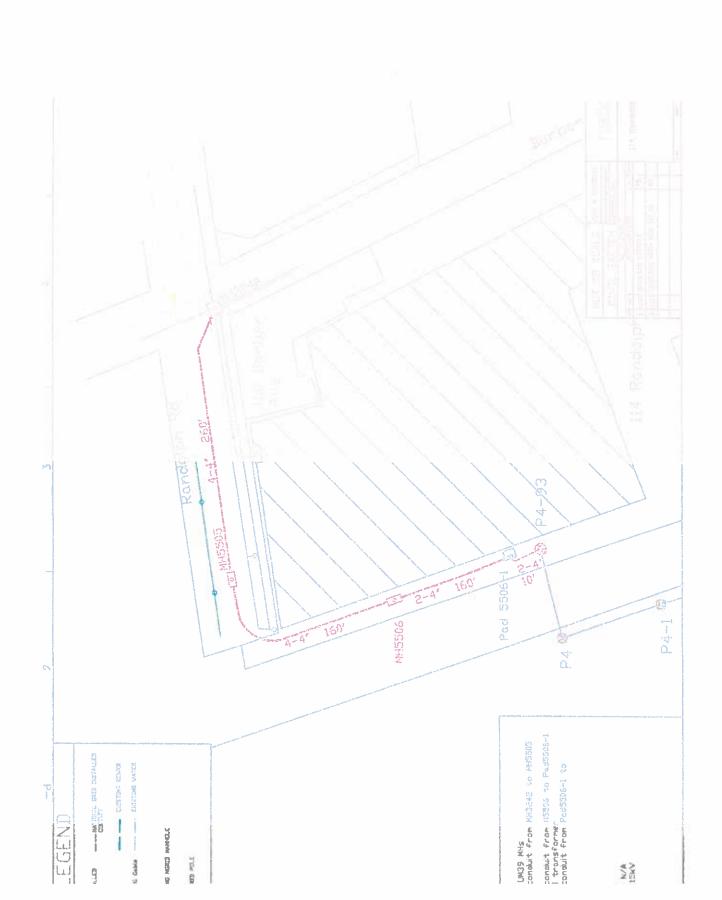
The City of Worcester, Department of Public Works and Parks (DPW&P) has reviewed the enclosed plans "114 Randolph Rd", revised through 6/27/2022, for the proposed conduit within Randolph Road and gives its approval as to location only, for those portions of the conduit within the public way. These plans can now be submitted to the City Council for approval.

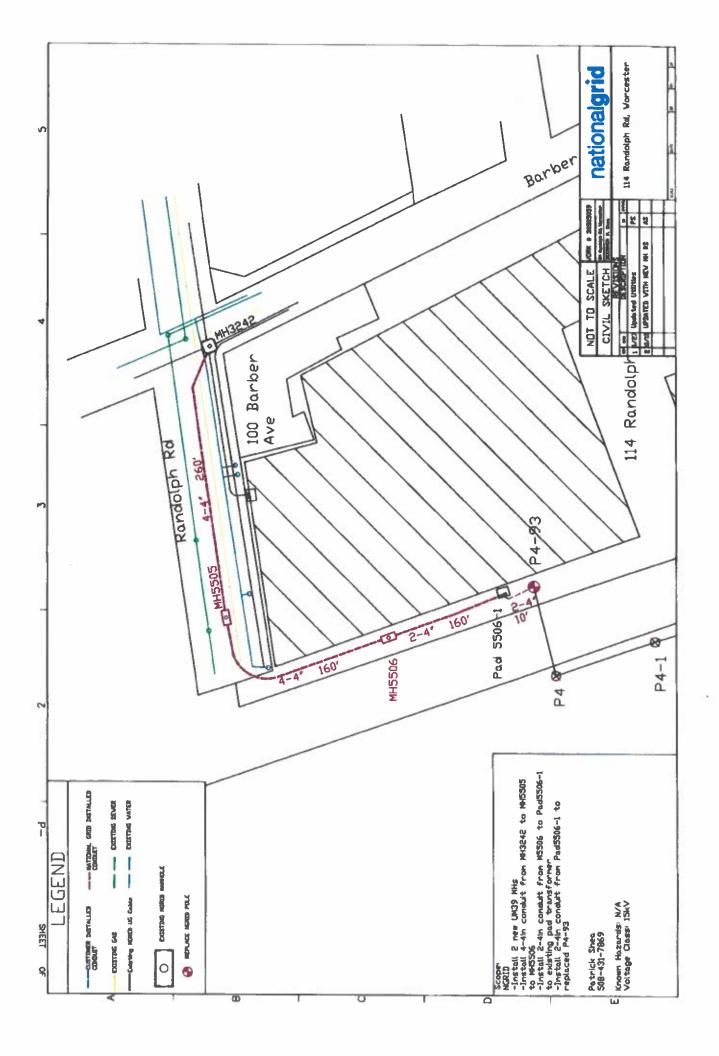
If you have any questions or need additional information in this matter, please contact Pedro Shimizu Costa at (774) 437-9521.

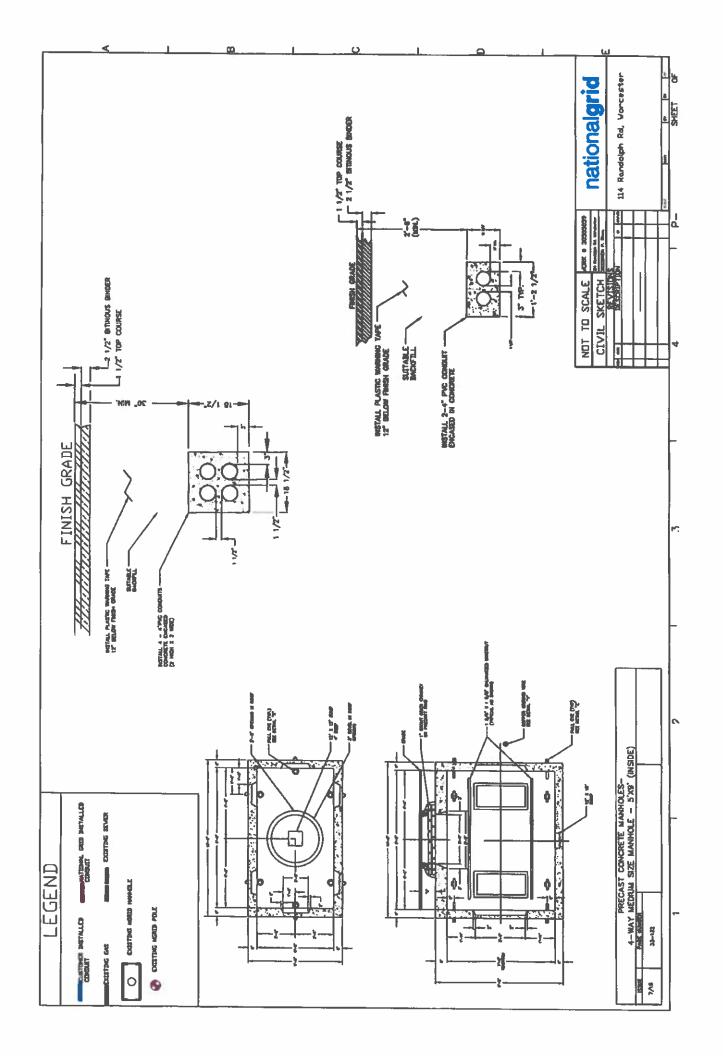
Sincerely,

Jason K. Mello, P.E. Director of Engineering

> JJF/MT Enclosure c: Edmund Kochling c Francis Ranucci







Questions contact – Jay Lucier 508-860-6551

Petition of the Massachusetts Electric Company d/b/a National Grid of NORTH ANDOVER, MASSACHUSETTS
For Electric conduit Location:

To the City Council of Worcester, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a National Grid of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Albany St – Worcester – Massachusetts.

The following are the streets and highways referred to: Plan number # 30811651.

Albany St - National Grid is installing approximately 200' of conduit in an easterly direction from P-6 to MH 6-1 and then approximately 50 feet in a southerly direction to MH 6-2.

Location approximately as shown on plan attached

Massachusetts Electric Company d/b/a
NATIONAL GRID Pat Shea
BY
Engineering Department

Dated: August 4, 2023



Department of Public Works & Parks
Jay J. Fink, P.E., Commissioner
20 East Worcester Street, Worcester, MA 01604
P | 508-929-1300 F | 508-799-1448
dpw@worcesterma.gov

August 1, 2023

Ms. Raylene Dsouza Lead Engineer Supervisor National Grid 939 Southbridge Street Worcester, MA 01610

RE: Grant Plan - 30 Albany Street

Dear Ms. Dsouza:

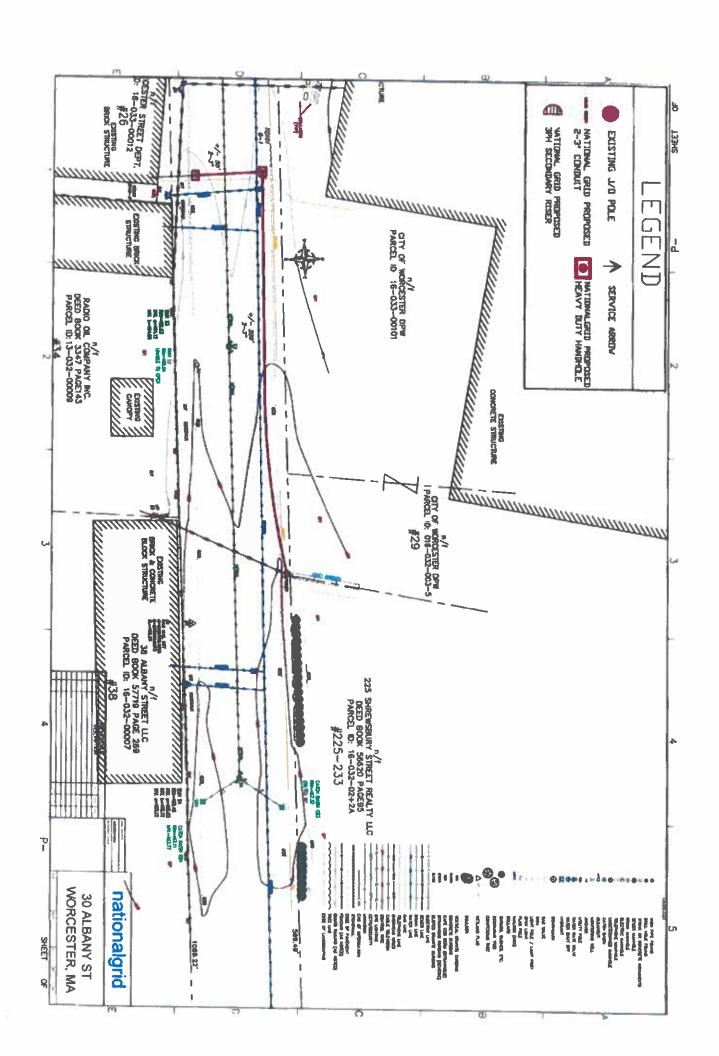
The City of Worcester, Department of Public Works and Parks (DPW&P) has reviewed the enclosed plans for 30 Albany Street – Worcester MA received through our grant plan permit application on 7/31/2023 for the proposed conduit within Albany Street and gives its approval as to location only, for those portions of the conduit and structures within the public way. These plans can now be submitted to the City Council for approval.

If you have any questions or need additional information in this matter, please contact Kyle Gallicchio at the permit office (508-799-1450).

Sincerely.

Jason K. Mello, P.E. Director of Engineering

JKMMT Enclosure C: Kvie Galiliochio





Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request
(1) Contact Clack University (Athlotic dept) to discuss parking
Solutions for the game season to find alternative
options and create a packing garage to accompand to students
(2) Establish Resident packing across from the
Athletic field on Both sides of the street From
32 woodbine street to 10 woodbine Coliverst cross and
(3) There are 3 New Handicap signs that Reduce the space to park off sheet & with the clark games anyong of
Space & park off smeet & with the Clark games angoing of
WITH & ONTHOUTH CHANES TO THAT PARKING AND THIS IS A
huge in convienence. I have threat to use orange cones
1 2200 17011 !

Signature	Name	Address, Zip Code	Phone Number	Email
Cetturo	Athera Callender	32 WoodBine St#2	(508)579.7836	athenia Schuyle
		CPEC S		gina Lean

PETITION

Worcester City Council

City Clerk

Worcester Massachusetts

455 Main St. Room 201

Worcester MA 01608

August 10, 2023

The undersigned hereby petition the City Council as follows,

Whereas the MCAS high school graduation requirement is a cause of emotional stress and harm to students.

Whereas the MCAS was intended as diagnostic tool for the assessment of students' achievement and not as a punishment which prevent them from college application or getting a good job

Whereas the States receivership of schools needs reforms especially in areas of local participation and standards for exiting

Whereas there is a need for a Commission to establish guidelines for standardized tests

We request that the City Council support the Thrive Act and the rescinding of the MCAS graduation requirements HELLOWITH FIREJ BAOL. COM

Name

Gordon T. Davis

Moule J. Davis

Muen Davis

Residence

416 Lake Ave.

Worcester MA 01604

508 757 5873

Worcester, MA

Full title: An Act Empowering Students and Schools To Thrive (H.495/S.246)

Lead sponsors: State Representatives Jim Hawkins and Sam Montaño, and State Senators Jo Comerford, Liz Miranda, and Adam Gomez

Committee: Joint Committee on Education

The Issue

Massachusetts has a responsibility to support schools and districts to improve educational experiences for students. However, the state uses two interconnected strategies – state takeovers of schools and districts and standardized testing – both in high stakes ways that do the opposite. High-stakes standardized testing harms all students and, for some students, disrupts their future lives. State takeovers disrupt whole communities' educational programming and school-to-community connections. Both practices were mandated or prompted by federal law: both are political strategies, not educational strategies.

Massachusetts authorized state takeovers ("receivership") of schools or districts in 2010 in order to compete for federal funds under the Race to the Top law. However, as the state does not have hundreds of teachers, counselors, and school administrators to deploy to such schools, state takeovers have been a lever for privatization. In the receivership schools and districts, the interventions have exacerbated segregation, forced out experienced educators and educators of color, narrowed the curriculum to focus on standardized

test content, broken school-to-community connections, and stigmatized the districts.

State takeovers have not improved the educational experiences for students but have been successful at undermining democratic accountability, as districts in receivership no longer report to the locally elected School Committee. The 2010 law is unclear as to how schools and districts are identified for receivership (only majority BIPOC schools and districts so far) and offers no path out of receivership.

High-stakes standardized testing, such as the MCAS, does not measure a student's ability to learn, capacity for effort, creativity, or perseverance, and it is not an accurate predictor of future academic or life success. MCAS is, however, very highly correlated with a family's economic status.

Massachusetts is among only eight states that mandate passage of standardized testing as a requirement to graduate high school. This requirement harms every student in our state by inaccurately and incompletely assessing them, forcing the narrowing of the curriculum to focus on test content, and adding enormous amounts of purposeless and harmful stress to students' lives, with impacts especially felt by students with Individualized Education Plans, English Language Learners, and BIPOC students.

Standardized testing has not been shown to improve educational outcomes, but has been used to mete out punishments and stigmas to schools, force schools toward privatization, undermine educators' unions – all similar to receivership.

The Solution

In order to actually improve educational experiences for Massachusetts students, The Thrive Act includes immediate and long-term strategies:

- For schools and districts currently in receivership, establishes
 a 1-year path out, including the development of transition plans
 by local School Committees, restoration of democratic
 oversight and collective bargaining, and funding and technical
 assistance to implement the transition plans.
- Requires the Department of Elementary and Secondary
 Education to consider **growth in scores**, not just raw scores, to identify schools and districts in need of improvement.
- Initiates comprehensive support and improvement (CSI)
 plans that address root causes with a whole child approach and clear accountability and benchmarks.
- Makes graduation dependent on successful completion of coursework, which is a predictor of future learning and life success. As now, courses must continue to meet state standards and curriculum frameworks.
- Establish a commission to develop a new vision and array of assessments.



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

In an effort to address the chronic housing shortage that affects our City, the State and much of the country, I would like to see the City Council work to establish a zoning ordinance restricting properties that are used as Airbnb type short term rentals.

These types of housing arrangements do nothing to enhance or improve neighborhoods, while depriving those looking for permanent housing a great deal of inventory that could/should be on the market.

By creating and enforcing a Minimum Tenancy requirement for rental properties the City could become a leader addressing chronic housing shortages without having to wait for new properties to be built.

Please let me know when this will be on the agenda for a City Council meeting.

	Signature	Name	Address, Zip Code	Phone Number	Email
7	eSigned via SeamlessDocs.com	Francis Dufault	3 Primmett Lane Worcester 01609	508-340-3289	Dufaultchip@hotmail.com
	Key: 2b3ab596c9be463df9da573fa5350d\$1				
		7			



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

This Petition requests UPDATES to the Zoning Maps and the Zoning Ordinance. A special "HOT SPOT PRIORITY MAPPING" needs to be designated for Heat Islands & the Zoning Ordinance language updated to EFFECTIVELY & IMMEDIATELY address the known health concerns of citizens living within Worcester's known Heat Islands. The Green Worcester Sustainability & Resilience Strategic Plan addresses " Net Zero and Climate Resilient Buildings" & the Urban Forest Master Plan outlines efforts to fully enhance the tree canopy which is a long-term goal since it takes decades for trees to mature. Both Plans speak to measures which will eventually have positive impacts on the Heat Island effects. We are seeking more immediate impacts by requesting the Zoning Ordinance to include a REQUIREMENT for newly constructed buildings within established Heat Island Zip Codes to comply with Heat Island Cooling Strategies as recommended on epa.gov/Heat Islands and as outlined in the Net Zero and Climate Resilient Buildings Plan.

Additionally, NATIVE PLANTS should become Worcester's Gold Standard for vegetation & trees used in landscape design and roofing for buildings within Heat islands.

The health of Worcester citizens living in Heat Islands is at extreme risk if this situation continues to linger on and

solutions are not immediately initiated.

The EPA.Gov website has a "Heat Island Community Actions Darabase" which demonstrates how other cities across the nation are TAKING ACTION to mitigate their Heat Islands. The time is ripe for Worcester to join the ranks in ENACTING meaningful solutions within Heat Islands in order to see results take place through the strength of an enforceable Zoning Ordinance.

We as private citizens can no longer sit by and watch as the new huge wave of housing developments have building permits approved when they will end up with EMPTY roofs which instead should be covered with vegetation, reflective materials or solar panels as well as lush landscape and cooling designs installed within their property. There is a true urgency for an updated Ordinance so Developers can partner to solve Heat Island health distress without any further delay.

	Signature	Name	Address, Zip Code	Phone Number	Email
	eSigned via SeamlessDocs.com Marria Jahrah	Maureen Schwab	23 Canton St, Worcester 01610	508-414-5793	maureen_schwab@yahoo.
L	Key: 2b3ab596c9be463df9da573fa5350d\$1				

E-Mail: clerk@worcesterma.gov



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Em Quiles at 103 Hamilton Street, Worcester MA 01604, submits the attached petition to the Worcester City Council on behalf of the following organizations:

Pleasant Street Neighborhood Network Center Socialist Alternative Worcester Community Fridges F.A.M. Jam! Event Group Mass Group Pa'Lante Worcester

Considering the urgent nature of this matter, we request the Economic Development Committee of the City Council to hold a hearing on this petition as soon as reasonably possible.

Signature	Name	Address, Zip Code	Phone Number	Email
Maules	Em Quiles	103 Hamilton St, Worcester MA	609-638-9695	palanteworcester@gmail.c
•				

Honorable Members of the City Council City of Worcester 455 Main Street Worcester, MA 01608

August 18, 2023

Subject: Urgent Amended Joint Petition to Address the Housing Crisis in Worcester

Dear City Council Members,

We, the undersigned coalition of diverse local nonprofit organizations committed to serving and advocating for the well-being of the Worcester community, are writing to collectively express our deep concern about the escalating housing crisis that is impacting our city. The urgent need for affordable housing solutions and the increasing incidence of homelessness necessitate immediate and collaborative action.

Our coalition comprises organizations with unique missions and visions, reflecting the diverse range of needs and challenges faced by the Worcester community. While our organizational goals may differ, we are united in our unwavering commitment to addressing the pressing housing crisis that affects us all.

We understand that our organizations may approach certain issues from varying perspectives; however, we share a common understanding that the availability of safe, affordable housing is an essential cornerstone of a healthy and vibrant community. It is with this shared commitment that we come together to present this joint petition to the City Council.

We humbly urge the City Council to consider our collective voices and take the following critical steps:

Acknowledge the Crisis: We respectfully request that the City Council formally recognize the housing crisis as an urgent matter in the City of Worcester. This acknowledgment is a pivotal step in demonstrating the City's commitment to addressing the challenges faced by our most vulnerable populations.

Request the City Manager Declare a Local State of Emergency: We implore the City Council to work with the City Manager and take the necessary steps in order to declare a local state of emergency concerning the housing crisis. Such a declaration would send a clear message about the gravity of the situation and facilitate the deployment of resources, fostering collaboration among stakeholders and enacting prompt intervention measures.

The urgency of this matter is underscored by the significant number of individuals and families affected by the shortage of accessible affordable housing. As nonprofit organizations deeply rooted in the Worcester community, we firmly believe that our collective efforts can engender innovative, compassionate solutions that will positively impact the lives of our fellow residents.

We would be deeply grateful for the opportunity to present our joint petition before the City Council during an upcoming meeting. Our aim is to underscore the importance of prompt action to address the housing crisis and to foster an inclusive discussion that seeks viable solutions to this pressing issue.

Thank you for your consideration and for your ongoing dedication to the well-being of the Worcester community. We are eager to explore how our coalition can enhance the existing efforts and contribute to positive change.

Sincerely,

Pleasant Street Neighborhood Network Center Worcester Socialist Alternative Worcester Community Fridges F.A.M. Jam! Event Group Mass Spring Group The Village Pa'Lante Worcester

CC: City Manager
Law Department
Local News Media
Lawyers for Civil Rights

Pursuant to a vote of the Committee on Municipal and Legislative Operations, be it

ORDERED: That

The City Manager be and is hereby requested to notify the Worcester Consumer Rights Program as to concerns brought forward by the Worcester Anti-Foreclosure Team relative to the appointment of special process servers, to assist individuals who have raised said concerns regarding evictions and foreclosures.

Pursuant to a vote of the Committee on Municipal and Legislative Operations, be it

ORDERED: That

The Standing Committee on Municipal and Legislative Operations be and is hereby requested to meet with members of the State Delegation for the purpose of discussing testimony received by the city from the Worcester Anti-Foreclosure Team as it relates to special process servers actions during evictions and foreclosures.

Pursuant to a vote of the Committee on Municipal and Legislative Operations, be it

ORDERED: That

The City Manager be and is hereby requested to provide City Council with a side by side comparison of the opinions provided by City Solicitor and retired Federal prosecutor Sarah McKee relative to court appointed special process servers and constables not licensed through the city evicting and foreclosing upon residents.

Pursuant to a vote of the Committee on Municipal and Legislative Operations, be it

ORDERED: That

The City Manager be and is hereby requested to request the Police Chief provide City Council with a report concerning whether body-worn cameras are engaged and on when police officers respond to calls regarding evictions and foreclosures.

Pursuant to a vote of the Committee on Municipal and Legislative Operations, be it

ORDERED: That

The City Manager be and is hereby requested to provide City Council with report concerning whether the city's consumer affairs personnel can aid in ensuring trucks that are used by moving companies during foreclosures and evictions have vehicle plates that are registered properly.

Pursuant to a vote of the Committee on Municipal and Legislative Operations, be it

ORDERED: That

The City Manager be and is hereby requested to provide City Council with an update concerning the status of the Worcester Police Department (WPD) Equity Audit.

Pursuant to a vote of the Committee on Municipal and Legislative Operations, be it

ORDERED: That

The City Manager be and is hereby requested to provide City Council with a report concerning the status of implementing recommendations made in the city's Racial Equity Audit Report for the departments of Human Resources and Health and Human Services. Further, request City Manager include in said report information concerning reviewing and potentially adjusting all job descriptions for cabinet level positions director level positions. Further, request City Manager include in said report information concerning the status of developing performance reviews for positions, as they relate to raises, promotions and demotions.

Pursuant to a vote of the Committee on Municipal and Legislative Operations, be it

ORDERED: That

The City Clerk be and is hereby requested to work with the City Solicitor to provide City Council with a report relative to language required to provide City Council with its own legal support, as well as salary parameters and a job description for said position.

Pursuant to a vote of the Committee on Municipal and Legislative Operations, be it

ORDERED: That

The City Manager be and is hereby requested to request the City Solicitor provide City Council with draft language relative to a Special Act granting the City Council hiring authority over City Council support staff to send to the State Legislature.

Pursuant to a vote of the Committee on Municipal and Legislative Operations, be it

ORDERED: That

The City Clerk be and is hereby requested to provide the City Council with a staffing survey for the purposes of each City Council providing the City Clerk and Director of Human Resources for further analysis to assist with the creation of additional staff job descriptions. Further, request City Clerk provide City Council with a report detailing potential additional City Council staffing job descriptions to be finalized by the City Council.

Pursuant to a vote of the Committee on Public Health and Human Services, be it

ORDERED: That

The City Manager be and is hereby requested to conduct meetings with partner agencies to connect, assess and evaluate immediate and long-term needs for housing in the city.

Pursuant to a vote of the Committee on Public Health and Human Services, be it

ORDERED: That

The City Manager be and is hereby requested to request the City Assessor work with the Department of Revenue to determine whether there are any financial tax incentives for property owners to accept continuum of care vouchers.

Pursuant to a vote of the Committee on Public Health and Human Services, be it

ORDERED: That

The City Manager be and is hereby requested to provide City Council with a report overviewing the Department of Public Health's current initiatives.

Pursuant to a vote of the Committee on Traffic and Parking, be it

ORDERED: That

The City Manager be and is hereby requested to request the Commissioner of Transportation and Mobility contact the resident of 10 Merrifield St. concerning installation of handicap parking space on Merrifield St.

Pursuant to a vote of the Committee on Traffic and Parking, be it

ORDERED: That

The City Manager be and is hereby requested to request the Commissioner of Transportation and Mobility contact resident living at 537 Burncoat St. to discuss parking solutions for the area.

Pursuant to a vote of the Committee on Traffic and Parking, be it

ORDERED: That

The City Manager be and is hereby requested to request the Police Chief provide traffic enforcement on Oxford St. between Chatham St. and Austin St.

Pursuant to a vote of the Committee on Traffic and Parking, be it

ORDERED: That

The City Manager be and is hereby requested to request the Commissioner of Transportation and Mobility work with owner of properties from 35 Pleasant St. to 49 Pleasant St. to determine parking solutions in the vicinity of said properties.

Pursuant to a vote of the Committee on Traffic and Parking, be it

ORDERED: That

The City Manager be and is hereby requested to request the Commissioner of Transportation and Mobility develop and implement a near-term safety improvement plan at Newton Sq. while pursuing longer-term permanent improvements.

ORDERED: That

The City Manager be and is hereby requested to immediately halt tax title sales on occupied residential properties.

ORDERED: That

The City Manager be and is hereby requested to request the City Solicitor provide City Council with an opinion as to whether or not the recent Supreme Court decision in Tyler v. Hennepin County, Minnesota obligates the City of Worcester to cease its tax title auction/foreclosure process, and if not, for a report as to what options, including a Home Rule Petition, exist to consider accomplishing same.

ORDERED: That

The City Manager be and is hereby requested to provide City Council with a report concerning the policies and procedures followed by the city as they relate to using M.G.L. Chapter 60 to recoup unpaid property taxes from homeowners. Said report should include information as to what and how much money being owed triggers actions including notice to the property owner, how the city works with the family and ultimately the sale of the property. Further, request City Manager include in said report a breakdown of which companies and/or individuals have purchased properties sold to recoup unpaid property taxes in the last ten (10) years.

ORDERED: That

The City Council convene in Executive Session at its next meeting for the purpose of discussing litigation strategy with respect to the case of Carmen N. Rodriguez v. Timothy J. McGourthy, City Treasurer of the City of Worcester, the City of Worcester, Massachusetts, and Tallage-Davis, LLC United States Bankruptcy Court, District of Massachusetts, Case No. 23-04017.

ORDERED: That

The City Manager be and is hereby requested to organize an LGBTQ Summit to discuss issues relative to business, youth, funding and community services significant to the LGBTQ community.

ORDERED: That

The City Manager be and is hereby requested to provide City Council with an update concerning a previously adopted Order on November 29, 2022 that read as follows: "Request City Manager request Assistant Commissioner of Public Works and Parks make appropriate upgrades to dog parks around the city and to identify appropriate funding, including the possibility of utilizing American Rescue Plan Act (ARPA) funds."

ORDERED: That

The City Council of the City of Worcester does hereby amend its meeting schedule to cancel its agenda on October 10, 2023 and make its agenda on October 17, 2023 a combined City Council and City Manager agenda, due to the Special State Election.

ORDERED: That

The City Manager be and is hereby requested to work in conjunction with the Superintendent of Public Schools and the Commissioner of Transportation and Mobility to provide City Council with an update as to what short term traffic adjustments and improvements will be in place at Roosevelt Elementary School and its surrounding area for the beginning of the school year.

ORDERED: That

The City Manager be and is hereby requested to request Commissioner of Public Works and Parks install signage depicting North High School as the first Worcester city school to win a Division 1 state boys' basketball title at all prominent entrances to the city.

ORDERED: That

The City Manager be and is hereby requested to request Commissioner of Public Works and Parks provide City Council with a report as to the best practices municipalities use to address trash/littering, with specific regard to providing public trash/recyclable cans, public awareness campaigns, etc.

ORDERED: That

The City Manager be and is hereby requested to provide City Council with a report concerning the history of merging the Department of Public Works with the Parks Department, from separate departments to one department. Further, request City Manager include in said communication best practices regarding same.

ORDERED: That

The City Manager be and is hereby requested to provide City Council with a report detailing the procedure followed by the city relative to notifying residents of construction occurring in the vicinity of their residence or property.

ORDERED: That

The City Manager be and is hereby requested to provide City Council with a report detailing the city's current social media policy.

ORDERED: That

The Standing Committee on Urban Technologies, Innovation and Environment be and is hereby requested to hold a public hearing relative to receiving feedback as to ways the city's social media policy can be updated and/or more properly enforced.

ORDERED: That

The City Manager be and is hereby requested to request the Commissioner of Public Works and Parks consider a complete resurfacing of Lake Ave., from Sunderland Rd. to Lake Park, using the main artery resurfacing budget to fund said project.

ORDERED: That

The City Manager be and is hereby requested to request Commissioner of Public Works and Parks consider a complete resurfacing of College St., using the main artery resurfacing budget to fund said project.

ORDERED: That

The City Manager be and is hereby requested to provide immediate attention to Sunderland Rd., from the Railroad Bridge to Lake Ave., either through resurfacing or a long patch.

ORDERED: That

The City Manager be and is hereby requested to request the Commissioner of Transportation and Mobility work with MassDOT to provide the city with recommendations and plans for addressing vehicular safety concerns on Grove St. at its intersections with Drummond Ave. and with Chester St. Further, request City Manager request Commissioner of Transportation conduct a study to determine the number of accidents occurring at said intersections to aid in any discussions with MassDOT.

ORDERED: That

The City Manager be and is hereby requested to request Police Chief provide increase traffic enforcement of speed and dirt bikes on Clark St. from 6 p.m. to 8 p.m.

ORDERED: That

The City Manager be and is hereby requested to request Commissioner of Transportation and Mobility assess the intersection of Saint Nicholas Ave. and Clark St. for safety improvements. Further, request City Manager request Commissioner of Transportation and Mobility provide City Council with a report concerning all of the vehicle accidents that have occurred at said intersection over the last two (2) years.

ORDERED: That

The City Manager be and is hereby requested to provide City Council with a report concerning the feasibility of creating an indoor, municipally operated sports, arts and cultural center comparable to center in the Town of Barnstable. Said report should include the viability of having this become a public/private partnership. https://www.town.barnstable.ma.us/departments/Recreation/

ORDERED: That

The City Manager be and is hereby requested to consider providing all employees, especially those who are potentially exposed to carcinogens, access to free pre-cancer screening and testing every three (3) years, or as prescribed by the medical community, as part of the city's healthcare benefits package and/or identify funding opportunities to do the same through grants. Further, request City Manager provide City Council with a report concerning any other communities that provide said screenings and testing, with sources and rationale.

ORDERED: That

The City Manager be and is hereby requested to request Commissioner of Transportation and Mobility provide City Council with a traffic study for the intersection of Plantation St. and Orient St. that includes all accidents at the intersection over the last three (3) years. Said report should include information relative to speeding occurring on Plantation St. from Brown Square to the Saint Francis Rehabilitation and Nursing Center, 101 Plantation St., as well as any accidents involving pedestrians.

ORDERED: That

The City Manager be and is hereby requested to request Commissioner of Transportation and Mobility provide City Council with a traffic study for the intersection of Franklin St., Norfolk St. and Suffolk St. that includes all accidents at the intersection over the last three (3) years. Said report should include information relative to any accidents involving pedestrians.

ORDERED: That

The City Manager be and is hereby requested to request Commissioner of Inspectional Services provide City Council with a status report relative to 2 Gage St., in an effort to ensure the city is reviewing the construction at the property to confirm the project is staying within its approved parameters.



City Clerk Department

Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk Luis A. Castillo, Assistant City Clerk

August 22, 2023

Mayor Joseph M. Petty and the Members of the City Council City Hall, 455 Main Street Worcester, MA 01608

Dear Mr. Mayor and Councilors,

On May 23, 2023, the City Council requested the City Clerk to provide City Council with a report detailing a Rule Change to ensure all city boards, commissions, divisions, and departments receive oversight from a City Council Standing Committee, including the Worcester Ballpark Commission.

As such, our office reviewed all boards, commissions, departments, and divisions currently active and funded within the city by consulting the Fiscal Year 2024 (FY24) Budget Book, determining every liaison – and what department – provided support for each board and commission, and finally cross-referencing these findings with both the city website's *Departments* page, as well as its *Boards and Commissions* page. The result is the attached, proposed amendment to Appendix B, to be reviewed by the Standing Committee deemed appropriate by City Council. Please also find City Council's Rule 47 below for reference.

Rule 47. Creation of Standing Committees

The city council hereby establishes the standing committees as named in Rules Appendix B – Committees of the City Council. Such committees are established for the purposes stated herein and shall have jurisdiction over the items referred to it by the city council.

Cordially,

Nikolin Vangjeli

City Clerk

RULES APPENDIX B – COMMITTEES OF THE CITY COUNCIL

A. Committee on Economic Development: to consist of three (3) councilors, to consider matters pertaining to economic development, neighborhood development, housing development, marketing, arts, cultural development, workforce development, zoning, planning and regulatory services functions of the city.

Related City Departments and Divisions:

- Executive Office of Economic Development
 - Administration and Special Project Management Division
 - Business and Community Development Division
 - Cultural Development Division
 - Neighborhood Development and Housing Division
 - Planning and Regulatory Services Division

Related Boards and Commissions:

- Affordable Housing Trust Fund Board of Trustees
- Conservation Commission
- Historical Commission
- Planning Board
- Worcester Arts Council
- Worcester Redevelopment Authority
- Zoning Board of Appeals
- **B. Committee on Education:** to consist of three (3) councilors, to consider matters pertaining to public education, the public libraries, arts, culture and higher education.

Related City Departments and Divisions:

- Worcester Public Library
- Worcester Public Schools

Related Boards and Commissions:

- Mayor Thomas J. Early Scholarship Committee
- Worcester Public Library Board of Directors

C. Committee on Municipal and Legislative Operations: to consist of three (3) councilors, to consider matters involving municipal operations and procedures including: human resources; employee health care; workers compensation and injured on duty; unemployment compensation; the retirement system; taxation, fees, charges, and other revenues; and, the city clerk, city auditor and other municipal support operations. Further, to initiate and review proposals for amendments to the rules of the city council and any other matter affecting or determining the conduct of city council meetings or meetings of any standing or ad hoc committees of the city council and to consider matters pertaining to state and federal legislation affecting Worcester and regional affairs.

Related City Departments and Divisions: Administration and Finance Department

- Assessing Division
- Budget Division
- Purchasing Division
- Treasury and Collections Division
- City Auditor's Office
- City Clerk's Office
 - Election Commission Division
- City Council Office
- City Manager's Office
- Human Resources Department
 - Employment Division
 - Labor Relations Division
 - Benefits Division
- Law Department
- Retirement Department

Related Boards and Commissions:

- Citizen Advisory Council
- Other Post-Employment Benefits (OPEB) Liability Trust Fund
- Retirement Board
- Trust Funds Commission

D. Committee on Public Health and Human Services: to consist of three (3) councilors, to consider matters relating to public health, the elderly, the equality of women, youth services, public housing, the disabled and community development block grant funding.

Related City Departments and Divisions:

- Executive Office of Diversity, Equity, and Inclusion
 - Human Rights and Accessibility Division
 - Investigations Division
 - Training and Development Division
- Health and Human Services Department
 - Elder Affairs Division
 - Homelessness Division
 - Public Health Division
 - Youth Services Division

Related Boards and Commissions:

- Accessibility Advisory Commission
- Board of Health
- Commission on Elder Affairs
- Commission on Latino Affairs
- Community Development Block Grant (CDBG) Advisory Committee
- Diversity and Inclusion Advisory Commission
- Human Rights Commission
- Status of Women Advisory Commission
- Worcester Housing Authority
- **E. Committee on Public Safety:** to consist of three (3) councilors, to consider matters pertaining to criminal and civil law enforcement, public safety communications services and ambulance, first responder services in the city and inspections of health, safety and environmental stability of Worcester's business and residential community.

Related City Departments and Divisions:

- Emergency Communications and Management Department
 - Dispatch Division
 - Emergency Management Division

- 311 Customer Service Division
- Fire Department
- Inspectional Services Department
 - Building and Zoning Inspections Division
 - Housing and Health Inspections Division
 - Permits and Licensing Division
- Police Department

Related Boards and Commissions:

• License Commission

F. Committee on Public Service and Transportation: to consist of three (3) councilors, to consider matters concerning cable television and telecommunications, public transportation, taxis, and liveries.

Related City Departments and Divisions:

• Cable Services Department

Related Boards and Commissions:

- Cable Television Advisory Committee
- Worcester Airport Advisory Committee
- Worcester Regional Transit Authority
- **G. Committee on Public Works:** to consist of three (3) councilors, to consider matters pertaining to streets, water, sewers, sanitation, recycling, streetlights, snow removal and the construction of public buildings.

Related City Departments and Divisions:

- Public Works and Parks Department
 - Administration and Finance Division
 - Engineering Division
 - Fleet Management Division
 - Sewer Division
 - Snow Removal Division
 - Streetlights Division
 - Streets and Sanitation Division
 - Water Division

- Public Facilities Department
 - Building Operations Division
 - DCU Center
 - Project Management Division

Related Boards and Commissions:

- Civic Center Commission
- Upper Blackstone Clean Water
- Worcester Ballpark Commission
- **H. Committee on Traffic and Parking:** to consist of three (3) councilors, to consider matters pertaining to traffic and parking ordinances, off street parking facilities.

Related City Departments and Divisions:

- Administration and Finance Department
 - Parking Administration Division
- Department of Transportation and Mobility
- Police Department
 - Crash Reconstruction Division
 - Traffic Enforcement Division

Related Boards and Commissions:

- Off-Street Parking Board
- **I. Committee on Urban Technologies, Innovation and Environment:** to consist of three (3) councilors, to consider matters pertaining to smart city solutions, process engineering, technology, telecommunications, strategic planning, green spaces, blue spaces, urban agricultural, urban trees, climate change and electric aggregation.

Related City Departments and Divisions:

- Department of Innovation and Technology
- Department of Sustainability and Resilience

Related Boards and Commissions:

• Green Worcester Advisory Commission

J. Committee on Veterans' Memorials, Parks and Recreation: to consist of three (3) Councilors, to consider matters pertaining to parks, playgrounds, youth recreation activities, veterans' services, military and veterans' monuments, memorial monuments and historical markers and Hope Cemetery.

Related City Departments and Divisions:

- Health and Human Services Department
 - Veterans' Services Division
- Public Works and Parks Department
 - Auditorium
 - Green Hill Golf Course
 - Parks, Recreation and Hope Cemetery Division

Related Boards and Commissions:

- Commission for the Preservation of Historic Artifacts, Relics and Military Memorials
- Community Preservation Committee
- Hope Cemetery Commission
- Parks and Recreation Commission
- Urban Forestry Tree Commission
- **K. Committee on Finance:** to consist of the mayor and all members of the city council to review and report on the appropriations recommended by the city manager in the annual budget or in any supplemental budget and to consider loan orders and official bonds and in general matters affecting the financial condition of the city.
- **L. Committee on Ordinances:** to consist of the mayor and all members of the city council to conduct public hearings on proposed ordinances and orders unless any such item has been referred to another standing committee.

Committee/Department/Division	Notes	
Committee on Economic Development		
Departments and Divisions		
Executive Office of Economic Development	Previously Listed as Economic Development Division	
Administration and Special Project Management Division	Newly Added	
Business and Community Development Division	Newly Added	
Cultural Development Division	Previously Listed as Cultural Division	
Neighborhood Development and Housing Division		
Planning and Regulatory Services Division		
Workforce Development Divison	No Longer Included	
Boards and Commissions		
Affordable Housing Trust Fund Board of Trustees	Newly Added	
Conservation Commission	Previously Listed Under Urban TIE and VPR	
Historical Commission		
Planning Board		
Worcester Arts Council		
Worcester Redevelopment Authority		
Zoning Board of Appeals		
Workforce Investment Board	No Longer Included	

Committee on Education	
Departments and Divisions	
Worcester Public Library	Previously Listed as Public Library Division
Worcester Public Schools	
Boards and Commissions	
Mayor Thomas J. Early Scholarship Committee	Previously Listed as Early Scholarship Committee
Worcester Public Library Board of Directors	Previously Listed as Public Library Directors

Committee on Municipal and Logislative Operations	
Committee on Municipal and Legislative Operations Departments and Divisions	
Administration and Finance Department	Newly Added
Assessing Division	nemy / nace
Budget Office Division	
Purchasing Division	
Treasury and Collections Division	
City Auditor's Office	Previously Listed as Auditing Department
City Clerk's Office	Previously Combined with Elections
Election Commission Division	Previously Combined with City Clerk
City Council Office	Newly Added
City Manager's Office	Newly Added
Human Resources Department	·
Law Department	
Retirement Department	Previously Listed as Retirement System
Boards and Commissions	
Citizen Advisory Council	Newly Added
Other Post-Employment Benefits (OPEB) Liability Trust Fund	
Retirement Board	
Trust Funds Commission	

Committee on Public Health and Human Services	
Departments and Divisions	
Executive Office of Diversity, Equity, and Inclusion	Previously Listed Under Municipal and Legislative Operations
Human Rights and Accessibility Division	Previously Listed as Disability Division
Investigations Division	Newly Added
Training and Development Division	Newly Added
Health and Human Services Department	Newly Added
Elder Affairs Division	
Homelessness Division	Newly Added
Public Health Division	
Youth Services Division	Previously Listed as Youth Opportunities
Veterans' Services Division	Moved to Veterans' Memorials, Parks and Recreation
Boards and Commissions	
Accessibility Advisory Commission	Newly Added
Board of Health	
Commission on Elder Affairs	
Commission on Latino Affairs	Newly Added
Community Block Grant Advsiory Committee	
Diversity and Inclusion Advisory Commission	

Human Rights Commission
Status of Women Advisory Commission
Worcester Housing Authority
Affirmative Action Advisory Committee

No Longer Listed

Committee on Bubble Cofety		
Committee on Public Safety		
Departments and Divisions		
Emergency Communications and Management Department		
Dispatch Division	Newly Added	
Emergency Management Division	Newly Added	
311 Customer Service Division	Newly Added	
Fire Department		
Inspectional Services Department		
Building and Zoning Inspections Division	Newly Added	
Housing and Health Inspections Division	Newly Added	
Permits and Licensing Division	Newly Added	
Police Department		
Boards and Commissions		
License Commission		

(Commi	ttee o	on Pu	iplic:	Service	and	Transportation

Departments and Divisions

Cable Services Department

Boards and Commissions

Committee on Public Works

Cable Television Advisory Committee Worcester Airport Advisory Committee Worcester Regional Transit Authority

Departments and Divisions	
Public Works and Parks Department	Newly Added
Administration and Finance Division	Newly Added
Engineering Division	Previously Listed as Engineering and Architectural Services
Fleet Management Division	Newly Added
Sewer Division	
Snow Removal Division	
Streetlights Division	
Streets and Sanitation Division	
Water Division	
Public Facilities Department	Newly Added
Building Operations Division	Newly Added
DCU Center	Newly Added
Project Management Division	Newly Added
Central Garage Division	No Longer Listed
Boards and Commissions	
Civic Center Commission	
Upper Blackstone Clean Water	Previously Listed as Upper Blackstone Water Pollution Abatement District
Worcester Ballpark Commission	Newly Added
Designer Selection Board	

Committee on Traffic and Parking	
Departments and Commissions	
Administration and Finance Department	Newly Added
Parking Administration Division	Newly Added
Department of Transportation and Mobility	Newly Added
Police Department	Previously Combined as Traffic Division
Crash Reconstruction Division	Previously Combined as Traffic Division
Traffic Enforcement Division	Previously Combined as Traffic Division
D. P. W. Traffic Engineering Division	No Longer Listed
Planning Division	No Longer Listed
Boards and Commissions	
Off-Street Parking Board	

Committee on Urban Technologies, Innovations and Enivronment

Departments and Divisions

Department of Innovation and Technology Department of Sustainability and Resilence Previously Listed as Technical Services Division Previously Listed as Energy and Asset Management

Urban Innovation Division	No Longer Listed
Boards and Commissions	
Green Worcester Advisory Commission	Newly Added
Conservation Commission	Moved to Economic Development

Committee on Veterans' Memorials, Parks, and Recreation	
Departments and Divisions	
Health and Human Services Department	Newly Added
Veterans' Services Division	Newly Added
Public Works and Parks Department	Newly Added
Auditorium	Newly Added
Green Hill Golf Course	Newly Added
Parks, Recreation and Hope Cemetery Division	Previously Combined
Boards and Commissions	
Commission for the Preservation of Historic Artifacts, Relics and Military Memorials	Newly Added
Community Preservation Committee	Newly Added
Hope Cemetery Commission	
Parks and Recreation Commission	
Urban Forestry Tree Commission	Newly Added
Conservation Commission	Moved to Economic Development
GAR Memorial Hall Board of Trustees	No Longer Listed
Lincoln Square Memorial Board	No Longer Listed
Memorial Auditorium Board of Trustees	No Longer Listed



City Clerk Department

Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

August 22, 2023

Mayor Joseph M. Petty and the Members of the City Council City Hall, 455 Main Street Worcester, MA 01608

Dear Mr. Mayor and Councilors,

On June 6, 2023, the City Council requested that the City Manager work with the City Clerk to secure additional funding for a mailing to educate voters relative to the 2023 Municipal Election in November. A similar mailing was distributed to Worcester voters in advance of the September 5, 2023, election and included a voter's assigned polling location, City Council District, and new School Committee District. If the Election Commission is to conduct a similar mailing for November 7, 2023, the estimated cost is \$60,000.

Furthermore, the cost for the design and printing of ballots has increased significantly based on a recent solicitation of proposals. The increased printing cost is a result of the new School Committee districts, mail-in voting, and in-person early voting. The impact of this increase is an estimated \$40,000.

Recognizing the substantial estimated increases, and the fact that these costs are not covered by the existing Elections budget, the City Clerk's Office is working with the City Administration to discuss potential funding sources.

Cordially,

Nikolin Vangjeli City Clerk

Pursuant to a vote of the Committee on Finance, be it

ORDERED: That

The City Manager be and is hereby requested to consider working with the City Clerk to secure additional funding for a mailing to educate voters relative to the 2023 Municipal Election in November.

In City Council June 6, 2023

Order adopted

A Copy. Attest:

Nikolin Vangjeli City Clerk



ADMINISTRATION & FINANCE PURCHASING DIVISION



DATE: June 28, 2023

BID NO: CR-8036-M4

TO: Nikolin Vangjeli/City Clerk

SUBJECT: Election Ballots/City Clerk

Please be advised that bid has been received from the following companies:

Vendor Name	Bid Price
Fort Orange Press, Inc.	\$55,392.10
D.S. Graphics	\$26,827.09

Please review, provide your recommendation for award on enclosed Form PD 19 and return bid to this office. Please provide a written explanation if low bidder is not recommended.

Very truly yours,

Maureen McKeon

Assistant Purchasing Director

Enclosure: 2 original bid packets from bidders named above

PURCHASING DIVISION CITY OF WORCESTER MASSACHUSETTS 01608-1895 ROOM 201 - CITY HALL PHONE (508) 799-1220

SEALED BID INVITATION
(Supplies, Material, Equipment, Services)

DS Graphia

SEALED BID NO. CR 8036-M4

DATE: June 7, 2023

CITY OF WORCESTER Chris Gagliastro Purchasing Agent

BUYER: Maureen McKeon

AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

NOTICE TO BIDDERS TERMS AND CONDITIONS

All bids are subject to the terms and conditions and specificity herein set forth except where specifically deleted by the City of Worcester in Section No. 6 below.

COMP ENVEI	LETE ORIGINAL COPY (including ALL pages) OF TH LOPE:	IIS BID MUST BE SUBMITTED IN A SEALED	
DATE:	June 21, 2023	TIME: 10:00 A.M. LOCAL TIME	
PLACE	E: Purchasing Division, Room 201, City Hall, Worce	ster, Massachusetts	
MARK	SEALED ENVELOPE "Sealed Bid No. CR-8036-M4, Ele	ection Ballots/City Clerk"	
	me and address of the bidder must appear in the upper left has sible for bids not properly marked.	and corner of the envelope. The City of Worcester is not	
GENE 1.	This Bid Invitation covers: Provide election ballots as per City Clerk for a period of two years from the date of contr	the requirements and specifications of the City of Worcester act. This contract may be renewed for a third year at the sole I be determined toward the end of the respective contract year	
2.	2. A certified check or bid bond made payable to the "City Treasurer, City of Worcester" in the Amount of		
3.	 All bids received will be publicly opened and read in the Bid Room at City Hall at date and time shown above. NO BID WILL BE ACCEPTED AFTER TIME AND DATE SPECIFIED 		
4.	A performance bond in the amount of \$o	f the total dollar award is required.	
5.	A payment bond in the amount of \$ n/a of	he total dollar award is required.	
6.	All terms and conditions are applicable to this proposal ex- from this invitation: 39-43.	cept the following section numbers which are hereby deleted	
7.	Questions pertaining to this bid <u>must be</u> directed to Ma <u>mckeonmp@worcesterma.gov</u>	ureen McKeon via email at	

- 8. The following meanings are attached to the defined words when used in this bid form.
 - a. The word "City" means The City of Worcester, Massachusetts.
 - b. The word "Bidder" means the person, firm or corporation submitting a bid on these specifications or any part thereof.
 - c. The word "Contractor" means the person, firm or corporation with whom the contract is made by carrying out the provisions of these specifications and the contract.

- d. The words "Firm Price" shall mean a guarantee against price increases during the life of the contract.
- 9. Any prospective bidder requesting a change in or interpretation of existing specifications of terms and conditions must do so within five (5) days (Saturdays, Sundays and Holidays excluded) BEFORE scheduled bid opening date. All requests are to be in writing to the Purchasing Division (or e-mailed at: mckeonmp@worcesterma.gov). No changes will be considered or any interpretation issued unless the request is in our hands within five (5) days (Saturdays, Sundays and Holidays excluded) BEFORE scheduled bid opening date.
- 10. The contractor will be required to indemnify and save harmless the City of Worcester, for all damages to life and property that may occur due to his negligence or that of his employees, subcontractors, etc., during this contract.
- 11. The Contract Agreement will be in the form customarily employed by the City of Worcester and is on file in the Purchasing Division at City Hall.
- 12. Bids which are incomplete, not properly endorsed, or signed, or otherwise contrary to these instructions will be rejected as informal by the Purchasing Agent. Conditional bids will not be accepted.
- 13. The Bidder must certify that no official or employee of the City of Worcester, Massachusetts is pecuniarily interested in this proposal or in the contract which the bidder offers to execute or in expected profits to arise therefrom, unless there has been compliance with provisions of G.L. C. 43 Sec. 27, and that this bid is made in good faith without fraud or collusion or connection with any other person submitting a proposal.
- 14. As the City of Worcester is exempt from the payment of Federal Excise Taxes and Massachusetts Sales Tax, prices quoted herein are not to include these taxes.
- 15. All prices are to be firm F.O.B. Destination, City of Worcester, Massachusetts, unless otherwise indicated by the City. Time reserved for award is ninety days.
- 16. In case of error in the extension prices quoted herein, the unit price will govern.
- 17. It is understood and agreed that should any price reductions occur between the opening of this bid and delivery of any order, the benefit of all such reductions will be extended to the City.
- 18. The City of Worcester reserves the right to reject any and all bids, wholly or in part, and to make awards in a manner deemed in the best interest of the City.
- 19. Awards will be made to the bidder quoting the lowest net price in accordance with the specifications.
- 20. The supplier will be bound by all applicable statutory provisions of law of the Federal Government, the Commonwealth of Massachusetts, the City of Worcester, and the Department of Public Safety of the Commonwealth of Massachusetts.
- 21. Any bid withdrawn after time and date specified, the bidder shall forfeit deposit on bid as liquidated damages.
- 22. The contractor will not be permitted to either assign or underlet the contract, not assign either legally or equitably any monies hereunder, or its claim thereto without the previous written consent of the City Treasurer and of the Purchasing Agent of the City of Worcester.
- 23. If this bid shall be accepted by the City, and the bidder shall fail to contract as aforesaid and to give a bond in the amount as specified in Section 4, within ten (10) days, (not including Sunday or a legal Holiday) from the date of the mailing of a notice from the City to him/her, according to the address given herewith, that the contract is ready for signature, the City may by option determine that the bidder has abandoned the contract and thereupon the proposal and acceptance shall be null and void and the bid security accompanying this proposal shall become the property of the City as liquidated damages.
- 24. When quoting, the bidder shall submit a signed copy of this bid form, and if bid accepted by the City shall constitute part of the contract of purchase. Do not detach any part of this form 30B (Sealed Bid Goods & Services) when submitting a bid. Bidder must sign and return complete form 30B (Sealed Bid Goods & Services).

- 25. If in the judgment of the Purchasing Agent any property is needlessly damaged by an act or omission of the contractor or his/her employees, servants or agent, the amount of such damages shall be determined by the Purchasing Agent of the City of Worcester and such amount shall be deducted from any money due the contractor or may be recovered from said contractor in actions at law.
- 26. It is agreed that deliveries and/or completion are subject to strikes, lockouts, accidents and/or Acts of God.

INSURANCE AND WORKER'S COMPENSATION

- 27. <u>COMMERCIAL GENERAL LIABILITY INSURANCE:</u> Contractor to supply the City of Worcester with certificates of insurance evidencing general liability coverage of not less than \$1,000,000.00 per occurrence / \$2,000,000.00 aggregate.
- 28. <u>AUTOMOBILE LIABILITY INSURANCE:</u> Contractor to supply the City of Worcester with certificates of insurance evidencing automobile liability coverage, bodily injury and property damage combined single limit, of \$ 1,000,000.00 (all owned, hired, and non-owned autos).
- 29. <u>COMPENSATION INSURANCE</u>: The contractor shall furnish the City of Worcester with certificates showing that all of his/her employees who shall be connected with this work are protected under statutory worker's compensation insurance policies.
- 30. The Contractor shall carry public liability insurance with an insurance company satisfactory to the City so as to save the City harmless from any and all claims for damages arising out of bodily injury to or death of any person or persons, and for all claims for damages arising our of injury to or destruction of property caused by accident resulting from the use of implements, equipment or labor used in the performance of the contractor or from any neglect, default or omission, or want of proper care, or misconduct on the part of the Contractor or for anyone of his employ during the execution of the contract.
- 31. Prior to starting on this contract, the Contractor shall deposit with the Contracting Officer certificates from the insurer to the effect that the insurance policies required in the above paragraphs have been issued to the Contractor. The certificates must be on a form satisfactory to the Purchasing Agent.
- 32. Except as may otherwise be stated herein, the Contractor shall also carry bodily injury and property damage insurance in an amount not less than those set forth above covering the operation of all motor powered vehicles owned or operated by the Contractor and engaged in this contract.

DISCOUNT

- 33. Prompt pay discounts will be considered when determining the low bid except when prompt pay discounts are for a period of less than 30 days. In this event prompt pay discounts will not be taken into consideration when determining low bid.
- 34. Time, in connection with discount offered, will be computed from date of completion and/or delivery and acceptance at destination, or from date correct bill or voucher properly certified by the contract is received if the latter date is later than the date of completion and acceptance and/or delivery and acceptance.

GUARANTEE

35. The bidder to who a contract is awarded guarantees to the City of Worcester all equipment, materials and or workmanship for a period of one (1) year after final inspection and acceptance and shall replace promptly any defective equipment, materials and/or workmanship required without additional cost to the City.

DELIVERIES AND COMPLETION

36. It is understood and agreed that in the event of failure on the part of the bidder to indicate date of delivery and/or completion, delivery and/or completion will be made within twelve (12) days from date of notification. Should the successful bidder fail to make delivery or complete contract within time specified, the City reserves the right to make

the purchase on such orders at the open market and charge any excess over contract price to the account of the successful bidder, who shall pay the same.

- 37. The contractor shall familiarize himself with the location and facilities for storage.
- 38. The City through its Purchasing Division reserves the right to divert delivery from one location to another, and to allow for any change in operating conditions or for any other cause not now foreseen and to proportion deliveries according to available storage facilities.

SAMPLING AND ANALYSIS

- 39. Each bidder must state the commercial name of the product quoted, name, and address of operator or agent from whom the product will be purchased and in addition shall furnish an analysis of the product, date of analysis, by whom made and their address.
- 40. Samples of the product to be delivered may be taken by a representative of the City, either prior to delivery or while it is being delivered in the storage facilities at destination, or will be taken from the storage facilities to which the product has been delivered as determined from time to time by the Purchasing Agent. Bidder agrees to furnish the necessary manual labor, without additional cost required to assemble the physical samples, which is to be performed under the direction of the City representative.
- 41. The representative of the City taking the samples shall be given the opportunity, while sampling, to affix his or her signature to the delivery slip each item represented in his/her sample.
- 42. Any product after the sampling and analysis, not found meeting the requirements of the contract shall be sufficient cause for the cancellation of the contract at the option of the Purchasing Agent.
- 43. If any product is found that does not meet the analysis submitted by the bidder in his/her proposal, the Purchasing Agent may, at his or her option, exercise his/her right to reject the product and require that all or any part thereof shall be removed promptly by and at the expense of the contractor and replace it forthwith with a product satisfactory to the Purchasing Agent, or to retain the product and compensate the contractor in an amount as determined by the Purchasing Agent and the City Manager.
- 44. It is understood and agreed that it shall be a material breach of any contract resulting from this bid for the Contractor to engage in any practice which shall violate any provisions of Massachusetts General Laws, Chapter 151B, relative to discrimination in hiring, discharge, compensation, or terms, conditions or privileges of employment because of race, color, religious creed, national origin, sex, age or ancestry.
- 45. The undersigned as bidder, declares that the only parties interested in this proposal as principals are named herein; that this proposal is made without collusion with any other person, firm or corporation, that no officer or agent of the City is directly or indirectly interested in this bid; and he/she proposes and agrees that if this proposal is accepted he/she will contract with the City in accordance with the specifications, also the terms and conditions as spelled out in this bid form.
- 46. No Person, including but not limited to corporations, partnerships, limited partnerships or limited liability corporations, shall be eligible to receive a contract under this invitation to bid and/or requires for proposal if that person has been convicted of any felony offense involving the distribution of controlled substances as that term is defined under Chapter 94C of the General Laws and, for contracts to be performed for on-site services to the Worcester Public Schools, if that person or any person to be employed by that person in the performance of such on-site services has been convicted of a "sex offense" or a "sex offense involving a child" or a "sexually violent offense" or would meet the definition of "sexually violent predator" as those terms are defined in Section 178C of the General Laws and who must register with the sex offender registry board.
- 47. The Contractor shall at all times enforce strict discipline and good order among his employees and shall not employ for work or services relating to this contract any unfit person or anyone not skilled in the task assigned to him. In light of the fact that the performance of this contract requires the Contractor and its employees to have significant interaction with the public, the Contractor shall require all employees who may perform services under this contract to conduct themselves in a courteous, professional manner. If the Contractor is notified by the Contract Officer that any person

- engaged upon the work is incompetent, unfaithful, disorderly, discourteous, or otherwise unsatisfactory, then such person shall be discharged from providing services or work pursuant to this contract. Without limiting the generality of the foregoing, intimidation, threats and/or violent conduct of any kind or nature directed to members of the public are absolutely prohibited. Failure to comply with this requirement shall be grounds for termination of the contract.
- 48. The Contractor's performance may be evaluated on an ongoing basis including but not limited to consideration of complaints received from members of the public. In order to facilitate this evaluation, the Contractor shall provide the City with documents and records upon request. The Contractor shall further obtain from its employees authorization that appropriate City personnel may obtain all available criminal offender information ("CORI") from the Criminal History Systems Board. A high number of unresolved complaints, any number of complaints that are particularly severe, or employment of individuals who have been convicted or assault or other violent crimes shall be grounds for the early termination or non-renewal of the contract by the City.
- 49. The procurement officer shall award the contract to the lowest responsible and responsive bidder. The term "responsible bidder" means "a person who has the capability to perform fully the contract requirements, and the integrity and reliability which assures good faith performance." Consistent with its duty to maintain public order and promote public safety, the City has determined that this contract is of a type and nature so as to be particularly sensitive due, at least in part, to the contractor's inherent access and dealings with the members of the general public. Therefore, the City has concluded that additional scrutiny is justified as it determines whether a particular bidder is responsible, having the integrity and reliability to properly perform the requested services. This may entail consideration of the contractor's system of oversight, training and supervision of its employees, including but not limited to its requirement of a high standard of customer service and courtesy in its dealings with the public. The bidder's care and diligence in hiring and assigning its employees will also be considered. In making its determination, the City reserves the right to examine any and all information at its disposal, including but not limited to prior City contracts, the experiences and information obtained from current and former customers (whether identified by the bidder as references or not), as well as other sources available to the City, including but not limited to court documents, newspapers, financial reports (such as DUNS), and certain police data and reports.
- 50. The Contractor, acting through its owner(s) or any of its employees, or its agents or sub-contractors and any of their employees, shall not engage in any behavior, whether during the course of its duties under this contract or at any other time, that is illegal, criminal or otherwise shocking or offensive to the general public. The determination whether any particular behavior is illegal, criminal or shocking to the general public shall rest in the sound judgment of the Contracting Officer or the City Manager. In making such determination, the Contracting Officer or the City Manager shall apply the general standards of the community. No criminal conviction or formal charges shall be required to make such determination. Such behavior need be something more than trivial and something which would cause the general public to have concerns either about the safety of individuals coming in contact with the Contractor or about the character and integrity of the individuals with which the City does business. Violation of this provision shall be grounds for immediate and unilateral termination of this contract by the City upon five days' notice as otherwise provided herein.

DSGRAPH-02

LHUFF

CORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER				CONTAC NAME:	T		1		
New England Insurance Group 73 Front Street					PHONE (A/C, No, Ext): (978) 425-9595 FAX (A/C, No): (978) 425-9160 E-MAIL ADDRESS: Info@newenglandins.com				
Shirley, MA 01464				ADDRES					
			·	1.1			RDING COVERAGE	NAIC#	
MAINTEN					RA: Hartford			19682	
INSURED							e Company	27120	
DS Graphics & Pallis Corpor	ratior	1					Insurance Co	29424	
LOWELL, MA 01851							nsurance Company		
,,,,				INSURE	RE: Ascot S	pecialty In	surance Company		
				INSURE	RF:				
			NUMBER:				REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIE INDICATED. NOTWITHSTANDING ANY R CERTIFICATE MAY BE ISSUED OR MAY EXCLUSIONS AND CONDITIONS OF SUCH	PER POLIC	REME FAIN, CIES.	:N1, TERM OR CONDITION THE INSURANCE AFFORI LIMITS SHOWN MAY HAVE	N OF AI	NY CONTRAC	CT OR OTHER	DOCUMENT WITH RESPECT:	TO WHICH THIS	
INSR LTR TYPE OF INSURANCE	ADDL INSD	SUBR WYD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP	LIMITS		
A X COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE \$	1,000,000	
CLAIMS-MADE X OCCUR		1	08UUNBB5316		1/31/2022	1/31/2023	DAMAGE TO RENTED PREMISES (Ea occurrence) \$	300,000	
							MED EXP (Any one person) \$	5,000	
							PERSONAL & ADV INJURY \$	1,000,000	
GEN'L AGGREGATE LIMIT APPLIES PER							GENERAL AGGREGATE \$	2,000,000	
X POLICY PROF LOC							PRODUCTS - COMP/OP AGG \$	2,000,000	
OTHER:							s		
B AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident) \$	1,000,000	
X ANY AUTO			08UENBB5270		1/31/2022	1/31/2023	80DILY INJURY (Per person) \$		
OWNED AUTOS ONLY SCHEDULED AUTOS							80DILY INJURY (Per accident) \$		
AUTOS ONLY NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident) \$		
							s		
C X UMBRELLA LIAB X OCCUR			00711110100074		4/04/0000	449.449.99	EACH OCCURRENCE \$	10,000,000	
EXCESS LIAB CLAIMS-MADE			08XHUBB3974		1/31/2022	1/31/2023	AGGREGATE \$	10,000,000	
A WORKERS COMPENSATION 10,000							\$		
AND EMPLOYERS' LIABILITY			08WEAK0LZ5		4/24/2022	4/04/0000	PER OTH- STATUTE ER		
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH)	N/A		VOVVEARULZ3		1/31/2022	1/31/2023	E.L. EACH ACCIDENT \$	500,000	
If yes, describe under							E.L. DISEASE - EA EMPLOYEE \$	500,000	
DESCRIPTION OF OPERATIONS below D Cyber Liability			6606342-03		40/7/0000	40/7/0000	E.L. DISEASE - POLICY LIMIT \$	500,000	
E Cyber Liability			EOXS2010000334-02	Ì	12/7/2022	12/7/2023	Cyber Liability	5,000,000	
E Oyber Elabinty			LOX32010000334-02		12/7/2022	12/7/2023	Cyber Excess	5,000,000	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICI	LES (A	CORD	101, Additional Remarks Schedu	le, may be	e attached if mor	e space is requir	ed)		
CERTIFICATE HOLDER				CANC	ELLATION				
				ACC	EXPIRATION ORDANCE WI	N DATE TH	ESCRIBED POLICIES BE CANC EREOF, NOTICE WILL BE Y PROVISIONS.		
				AUTHORIZED REPRESENTATIVE					
				Fide of Plays					
ACORD 25 (2016/03)					/ /T	28.204E AC	ORD CORPORATION. All		

GIVE FULL NAMES AND RESIDENCES OF ALL PERSONS INTERESTED IN THE FOREGOING PROPOSAL.

(NOTICE: Give first and last name in full; in case of corporations, give corporate name and names of President, Treasurer, and Manager; and in case of firms give names of the individual members)

EC+	PRESIDENT-VETT Pullis -120 Stedman St. Lanelle President-Vett Pullis -120 Stedman St. Lanelle Tray Pallis 120 Stedman St. Lanelle Manager Chais Weib-120 Stedman St. Lowelle	11 MA38 018
	LY FURNISH THE FOLLOWING INFORMATION REGARDING BIDDER: If a Proprietorship	WZ 0.8
	Name of Owner	٨
	Business Address	
	Zip Code Telephone No	NIA
	Home Address	_ ' ' ' ' '
	Zip Code Telephone No	
(2)	If a Partnership	
	Full names and addresses of all partners Name Address	Zip Code
	Business Address Z	ip Code
	Tel. No	

	<u> </u>	
(3)	If a Corporation	
	Full Legal Name DS GRAPHICS / UNIVERSAL WILDE	- U
	State of Incorporation MASS. Qualified in Massachusetts? Yes X	No
	Principal Place of Business 20 STEDMAVST. Street 11 MA. P.O. Box 01851 City/Town State Zip Telephone No. 1-978-976-1359	
	Place of Business in Massachusetts Street P.O. Box	
	City/Town State Zip	
i.	Telephone No	
GIVE	THE FOLLOWING INFORMATION REGARDING SURETY COMPANY	
	Full Legal Name of Surety Company New England Justinice Group	
	State of Incorporation Admitted in Massachusetts ? Yes	No
	Principal Place of Business	
	Street P.O. Box	
	City/Town State Zip	
	Place of Business in Massachusetts	
	Street P.O. Box	
	City/Town State Zip	
	Telephone No	
	Please See Attached COI	<u>.</u>

NOTE The Office of the Attorney General, Washington, D.C. requires the following information on all bid proposals amounting to \$1,000.00 or more.	
F.I.D. Number of bidder 04-253-7644	
This number is regularly used by companies when filing their "EMPLOYER'S FEDERAL TAX RETURN, U.S." Treasury Department Form 941.	
AUTHORIZED SIGNATURE OF BIDDER TITLE PLEASE SIGN	
DATE JUNE 27, 2023 BID SECURITY \$	
The name(s) of customer service representative(s) to be responsible for servicing this account in the event of contract award	are:
NAME (PLEASE PRINT) 781-251-2775 (D) TEL. NO.	i R
NAME (PLEASE PRINT) FAX. NO. PLEASE INDICATE YOUR E-MAIL ADDRESS E-MAIL: DEBT. RICE ON WRITH),1,
	vu
UNDER MASSACHUSETTS GENERAL LAWS, CHAPTER 30B: SECTION 10, THE FOLLOWING CERTIFICATION MUST BE PROVIDED:	
Section 10. A person submitting a bid or a proposal for the procurement or disposal of supplies, or services to any governmental body shall certify in writing, on the bid or proposal, as follows:	
"The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural pers business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals."	on,
(Please Print) Wen (Name of Person Signing Bid	
Signature of Person Signing Bid	
. DS GRAPHICS UNIVERSAL WILde	
Company	
No award will be made without vendor certification of the above.	

Bidders must state and identify the product offered, such as manufacturer's name, trade name, brand name and quality next to each item. WE MUST KNOW WHAT HAS BEEN OFFERED.

The quantities shown herein are estimated only and the Contractor will be required to furnish all quantities ordered by the City during the period of the contract.

YES	X	NO				
Delive	ry to	be made	to: <u>City of</u>	f Worcest	ter	
This B	id inc	ludes ad	ldenda numl	pered	3	

NO PRICE ADJUSTMENTS ALLOWED. PRICES QUOTED ARE FINAL. CHECK BEFORE SIGNING!

BIDDER TO COMPLETE ITEMS BELOW

Item No.	Quantity	DESCRIPTION and/or SPECIFICATIONS	Unit Price per Ballot (\$)	Total Price (\$)*
		Furnish and deliver all elections ballots as per the attached requirements and specifications of the City of Worcester for a 2-year period.		
1	55,500	Election Day Ballots	\$0.114	\$ 6327.00
2	12,100	EV & AV In-Person Ballots	\$0.17	\$ 2057.00
3	4,100	EV & AV Ballots Instructions -In Person	\$0,125	\$ 512,50
4	20,450	EV & AV Ballot Kits – Envelope, Inactions, Ballots	\$ 3.799	\$ 16,339,55
5	710	Instructions for Marking Ballots	s 1, 8(7	\$ 1290.00
6	355	Specimen Ballots	\$ 0.848	\$ 301.04
		Total (Items 1-6)	\$3.873.00	\$ 26,827.09

*Price shall be inclusive of all items/services identified herein, including delivery.

Quotes may be emailed to mckeonmp@worcesterma.gov

Please direct questions pertaining to this bid to Maureen McKeon via e-mail at mckeonmp@worceste

TERMS, PROMPT PAY DISCOUNT _______% 30 DAYS, NET 45 DAYS.

DELIVERY AND/OR COMPLETION TO BE MADE AS REQUIRED BY THE CITY.

(N.B. PLEASE REFER TO SECTION NO. 34 RELATIVE TO THE DELIVERY).

NAME OF BIDDER DS GRAPHICS/UNIVERSAL WILDE

DISCLOSURE OF CONTRACT RENEWAL

This contract may be renewed for a second and third year at the sole discretion of the City of Worcester, the option of which will be determined at the end of the current contract year.

In no event will increase exceed N/A % for the second contract year.	
In no event will increase exceed % for the third contract year. — NA	
(TO BE COMPLETED BY BIDDER)	
James Bailey Ime 27, 2023	>
VP Siles-Contract Muses Title	

IF VENDOR DOES NOT WISH TO BE CONSIDERED FOR A THIRD YEAR OPTION, PLEASE INDICATE BY CHECKING THIS BOX:

IMPORTANT

It is understood and agreed, that failure by the bidder to complete the above increase statement, it is the bidders intent to accept a second and third year option at zero (0) percent increase.

All other Terms and Conditions to remain the same.

ELECTION BALLOT/CITY CLERK

City of Worcester, MA Bid Specifications Bid #CR-8036-M4

Print and deliver ballots to the City of Worcester for the DS200® Precinct Scanner & Tabulator for the following 4 Municipal Elections:

September 2023 Preliminary Election*
November 2023 Municipal Election*

*Vendor will only be responsible for the 2023 election ballots if the City exercises its option to renew for a third contract year.

- Bidders are to include a list of at least 3 references.
- The proposers <u>must</u> have experience with printing ballots that are compatible with the DS200 Precinct Tabulator.

Municipal Preliminary, September 5, 2023

There are 16 ballot types and the ballot amounts for this election are as follows:

See attached for ballot quantity for Election Day

There are 16 absentee / early vote by mail ballot types: these ballots must be furnished folded.

See attached for ballot quantity for Early Vote / Absentee in-person ballots

There are 16 absentee / early vote by mail ballot kit types: these ballots must be furnished in envelope kits.

The vote by mail kits must include the following and the vendor must print envelopes based on the city / state designs / standards.

- 1. Election office mailing ballot envelope (print based on city specs)
- 2. Voter ballots return envelope (print based on city specs)
- 3. Voter's ballot specific to the ballot style (print based on city specs)
- 4. Voter instructions (print based on city specs)
 - See attached for ballot quantity for Early Vote / Absentee in-person ballots

There are 16 specimen ballot types:

See attached for specimen ballot quantity

Massachusetts Bill of Rights & Voter Instructions English & Spanish:

See attached for Massachusetts Bill of Rights & Voter Instructions English & Spanish

September 5, 2023 Timeline for Ballot Format Approval and Delivery

Proofs and ballot format are approved by the city no later than July 15, 2023.

Absentee ballots / vote by mail for the Preliminary Election are required to be delivered to Room 208, Worcester City Hall no later than **July 31, 2023**.

Official and Specimen ballots are required to be delivered to the basement level of Worcester City Hall no later than **August 16, 2023**.

September 5, 2023 Ballot Format Specification and Requirements

All contests are to be printed on ballots in black ink, one-sided, on white stock and 14 inches in length. Two graphics will be provided to be printed in the ballot header: the city seal as well as the signature of Chairperson of the Election Commission. The ballots must be printed with appropriate timing marks so that the ballots can be read by the DS200® Precinct Scanner & Tabulator. The ballots election day must be wrapped in stacks of 100. The vendor must work with the Worcester election officials and Election Systems & Software, LLC to properly format the ballots so they can be read by the DS200® Precinct Scanner & Tabulator.

The Absentee Ballots must have a yellow heading to differentiate from the Election Day ballots.

Sample Early / Absentee Ballot header:

BALLOT

The Commonwealth of Hlassachusetts

Estado de Hlassachusetts

STATE ELECTION

OFFICIAL

EARLY / ABSENTEE

DE VOTACIÓN TEMPRANA /

WORCESTER

WO. 3 Pct. 4, WD. 4, WD. 10 Pcts. 2-5

WD. 10 Pcts. 2-5

WD. 10 Pcts. 2-5

WHEN-Trans. Islum

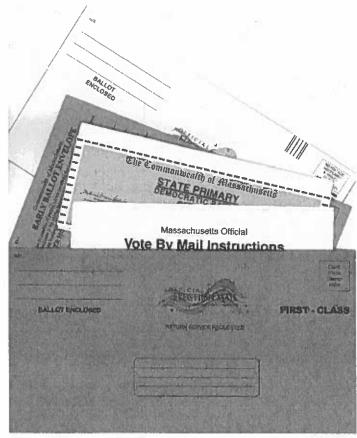
DE VOTO EN AUSENCIA

Tuesday, November 3, 2020 / Martes, 3 de noviembre de 2020

To vote for a candidate, fill in the oval to the right of the candidate's name. To vote for a person not on the ballot, write the person's name and residence in the blank space provided and fill in the oval.

Para votar por un candidato, reliene el óvalo a la derecha del nombre del candidato. Para votar por una persona que con está en la persolate describa el nombre y la dirección de sea persona en el candidato provisto y reliene el óvalo.

Sample Early / Absentee Ballot kits:



AV8: AV8 is for domestic
 their EV/AV ballots by
 AV8 is pre-addressed to
 offices and does not include postage.

voters to return mail. The 2023 the Election

- 2
- 3. AV11: The AV11 is used by election officials to mail absentee ballots to domestic EV/AV voters. This is the outer-most envelope of kitted ballots which includes the AV8, a ballot and instruction sheet.
- 4. Vote by mail ballot instructions English and Spanish.
- 5. Folded Ballot Specific to the Kit

November 3, 2021 Timeline for Ballot Format Approval and Delivery

A final list of candidates and ballot order for the November 3rd Municipal Election will be provided to the vendor by **September 15, 2023**. There will be four races per ballot, Councilor-At-Large, Mayor, District Councilor, and School Committee.

Proofs and ballot format are approved by the city no later than September 20, 2023.

Absentees for the Municipal Election are required to be delivered to Room 208, Worcester City Hall no later than **October 1, 2023**.

Official and Specimen ballots are required to be delivered to the basement level of Worcester City Hall no later than **October 17, 2023**.

September and November, 2023 Municipal Election Format Specification and Requirements

All contests are to be printed on ballots in black ink, one-sided, on white stock and 14 inches in length. Two graphics will be provided to be printed in the ballot header: the city seal as well as the signature of Chairperson of the Election Commission. The ballots must be printed with appropriate timing marks so that the ballots can be read by the DS200® Precinct Scanner & Tabulator. The ballots must be wrapped in stacks of 100. The vendor must work with the Worcester election officials and Election Systems & Software, LLC to properly format the ballots so they can be read by the DS200® Precinct Scanner & Tabulator.



ABSENTEE / AUSENTE
OFFICIAL BALLOT / PAPELETA OFICIAL
CITY OF WORCESTER / CIUDAD DE WORCESTER
PRELIMINARY ELECTION / ELECCION PRELIMINAR Kimberley A. Vanderspek, Chair
SEPTEMBER 10, 2019 / 10 DE SEPTIEMBRE DE 2019 Board of Election Commissiones
DISTRICT 1, WARDS 1 & 2 / DISTRITO 1, BARRIOS 1 & 2

INSTRUCTIONS TO VOTERS - INSTRUCCIONES PARA LOS VOTANTES

To vote for a candidate, fill in the oval ● to the right of the candidate's name. To vote for a person not on the ballot, write that person's name and residence in the blank space provided and fill in the oval. Para votar por un candidato, llene el óvalo ● a la derecha del nombre del candidato. Para votar por una persona que no aparece en la papeleta electoral, escriba el nombre y dirección de dicha persona en el espacio provisto, llene el óvalo.

COUNCILOR AT LARGE CONSEJAL GENERAL

SCHOOL COMMITTEE MEMBER COMITÉ DE MIEMBRO ESCUELAS

CORI COMPLIANCE / GENDER IDENTITY & EXPRESSION

Vendors entering into contracts with the City of Worcester must affirm that their policies regarding CORI information are consistent with the CORI hiring standards set by the City of Worcester. The City's CORI hiring policy may be downloaded from City of Worcester website www.worcesterma.gov. Questions pertaining to the City's CORI hiring policy are to be directed to the Equal Employment Opportunity Officer, Executive Office of Human Resources at hr@worcesterma.gov

CERTIFICATION

hiring standards.

All Vendors must check one of the three lines below.
1 CORI checks are not performed on any Applicants.
2. CORI checks are performed on some or all Applicants. The Vendor, by affixing a signature below, affirms under penalties of perjury that its CORI policy is consistent with the standards set forth with the CORI hiring standards set by the City of Worcester.
CORI checks are performed on some or all Applicants. The Vendor's CORI policy is not consistent with the standards set forth with the CORI hiring standards set by the City of Worcester. (a copy of the Vendor's written CORI policy must accompany this form).
(Typed or printed name of person Signature signing quotation, bid or proposal)
Name of Business Name of Business
A Vendor with a CORI policy that does NOT conform to the City standards must check Line 3. Vendors who check Line 3 will not be permitted to enter into contracts with the City, absent a waiver granted by the City. For any waiver to be granted, a written request should accompany bid submission explaining in detail why the vendor fails or refuses to comply with the City's CORI

Gender Identity Standards Applicable to Vendors

The city will do business only with vendors that have adopted and employ Gender Identity policies, practices and standards that are consistent with city standards.

The city may review all vendors' Gender Identity policies and practices for consistency with city standards.

By signing this bid, vendor confirms that their Gender Identity policies, practices and standards are consistent with those of the City of Worcester. For further information please refer to the Ordinance Relative to Gender Identity and Expression found at www.worcesterma.gov or call the LGBTQ Liaison/Director of Human Rights & Disabilities at 508-799-8486.

CITY OF WORCESTER MINORITY AND WOMEN BUSINESS ENTERPRISE PROGRAM VENDOR/SERVICE PROVIDER CERTIFICATION TO BE AWARDED A VENDOR/SERVICE CONTRACT, ALL PARTS OF THIS FORM THAT APPLY TO YOUR BID MUST BE COMPLETED AND SUBMITTED WITH YOUR BID. Bidder is a Minority Business Enterprise (MBE) - see reverse for definition Yes No Bidder is a Woman Business Enterprise (WBE) - see reverse for definition Yes______No IF SUBCONTRACTING any portion of the service covered by this bid, the successful bidder shall demonstrate a good faith effort to seek and use TEN PERCENT (10%) Minority and FIFTEEN PERCENT (15%) Women-owned Businesses. CHECK (✔) THE APPROPRIATE BOX: A. YOUR INTENT TO SUBCONTRACT. No work will be subcontracted. Complete Section "C" only. Some work will be subcontracted. Complete Section "B" and "C" LIST SUBCONTRACTORS Engaged to do any portion of this Bid. B. Check (✓) the appropriate box and give complete information. OTHER ____ \square MBE \square WBE Firm Name: Street Address: City/State/Zip Work subcontracted: Dollar Value \$ Check (✓) the appropriate box and give complete information. \square MBE \square WBE ☐ OTHER

Firm Name: Street Address: City/State/Zip	
Work subcontracted:	Dollar Value \$
C. ITEM/SERVICE BID ON: ELLETION BALLETS (1) Firm Name: DS GRADHICS MAIVERSAL Street Address: 120 8 150 mon Street City/State/Zip Lowell DASS 01851	TYBID NO.CR-8036 MY

STATE LAW MANDATES THAT TO DO BUSINESS WITH THE CITY OF WORCESTER the Massachusetts Revenue Enforcement and Protection Program of 1983 requires that the following be supplied with your bid:

DATE JUNE 27, 2023

Pursuant to Mass. G.L. Ch. 62C, Section 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all Massachusetts State Tax Returns and paid all Massachusetts State and City Taxes required under law.

COMPANY NAME:	5 GRADHICS	MNIVERSAL WILde
700	120 Sted ma	

CITY OR TOWN: LOWE!

STATE: NASS

ZIP CODE: 07 85

TELEPHONE NO.: 978-976-1359 FAX NO.

SOCIAL SECURITY OR FEDERAL IDENTIFICATION NO.:

AUTHORIZED SIGNATURE:

FAILURE TO COMPLETE THIS FORM MAY RESULT IN REJECTION OF BID AND/OR REMOVAL FROM CITY BID LIST.

RIGHT TO KNOW

Any vendor who receives an order or orders resulting from this invitation agrees to submit a Material Safety Data Sheet (MSDS) for each toxic or hazardous substance or mixture containing such substance, pursuant to M.G.L. C111f 228, 9 and 10 and the regulations contained in 441 CMR SS21.06 when deliveries are made. The vendor agrees to deliver all containers properly labeled pursuant to M.G.L. C111F S7 and the regulation contained in 441 CMR S21-05. Failure to submit a MSDS and/or labels on each container will place the vendor in noncompliance with the purchase order and/or contract. Failure to furnish MSDS's and/or labels on each container may result in Civil or Criminal penalties, including bid debarment and action to prevent the vendor from selling said substances, or mixtures containing said substances within the Commonwealth. All vendors furnishing substances or mixtures subject to Chapter 1.1F or M.G.L. are cautioned to obtain and read the law and rules and Regulations referenced above. Copies can be obtained from the State House Book Store, Secretary of State, State House, Room 117, Boston, MA (617) 727-2834 for \$2.00 plus \$.65 postage. In addition, copy of "Right to Know" law is available in Purchasing Department for review.

WAGE THEFT PREVENTION CERTIFICATION

By the Revised Ordinances, Chapter 2, Section 39, the city of Worcester has established requirements for certain contracts in an effort to prevent wage theft. Prospective contractors must provide the following certification and disclosures with their bids/proposals. The City will not award a contract without receipt of this completed certification.

INSTRUCTIONS: A prospective contractor shall (a) check Box 1 OR Box 2, as applicable, (b) check Boxes 3-5, (c) sign this form certifying compliance with the Wage Theft Prevention Ordinance, and (d) submit the completed form with its bid/proposal. For multi-year contracts, the successful bidder/proposer shall submit the completed form annually to the Purchasing Director.

Pursuant to the Wage Theft Prevention Ordinance, successful bidders/proposals shall post in conspicuous places the Mass. Wage and Hour Laws notice informing employees of the protections of G.L. c. 149, Sec. 151, and the Fair Labor Standards Act (FLSA). The notice may be found at http://www.mass.gov/ago/docs/workplace/wage/wagehourposter.pdf

ALL BIDDERS/PROPOSERS MUST CERTIFY THAT [cl	check either Box 1 or Box 2, as applicable
---	--

1. Neither this vendor/contractor nor any prospective subcontractor has been subject to a federal or state criminal or civil judgment, administrative citation, final administrative determination, order or debarment resulting from a violation of G.L. c. 149, G.L. c. 151, or FLSA, within three (3) years prior to the date of this bid/proposal submission.

OR

2. This vendor/contractor, or a prospective subcontractor, has been subject to a federal or state criminal or civil judgment, administrative citation, final administrative determination, or debarment resulting from a violation of G.L. c. 149, G.L. c. 151, or FLSA, within three (3) years prior to the date of this bid/proposal submission. The firm shall provide a copy of the same with the bid/proposal.

ALL BIDDERS/PROPOSERS MUST CERTIFY EACH OF THE FOELOWING

- 3. Within five (5) days of receiving notice, the vendor/contractor shall report and provide a copy of any federal or state criminal or civil judgment, administrative citation, final administrative determination, order or debarment resulting from a violation of G.L. c. 149, G.L. c. 151, or FLSA imposed on this firm or on any prospective subcontractor while any bid/proposal to the City is pending and, if awarded a contract, during the term of the contract provide the same to the Purchasing Director.
- 4. A vendor/contractor awarded a contract that has disclosed under paragraph 3 above shall, upon request, furnish monthly certified payrolls for the City contract as the Purchasing Director instructs and shall, at the discretion of the Purchasing Director, obtain a wage/payment bond or other suitable insurance as required by the Wage Theft Prevention Ordinance. Vendors/contractors subject to a state or federal debarment for violation of the above laws or prohibited from contracting with the Commonwealth are prohibited from contracting with the City, and upon a finding or order of debarment or prohibition, the City may terminate the contract.
- 5. The contractor shall post notices provided by the City in conspicuous places informing employees of the protections of the Wage Theft Prevention Ordinance, and applicable local, state and federal law.

The undersigned certifies under the pains and penalties of perjury that the contractor is in compliance and agrees to remain in compliance with the provisions of the Wage Theft Prevention Ordinance for the term of its contract with the City.

Signed Name & Titl

Company Name

1/2/2 2 Date



June 26, 2023

Purchasing Division City of Worcester Mass. 01608-1895 Room 201- City Hall

To Whom It May Concern:

Subject:

CR-8036-M3 Elections Ballots/City Clerk- ADDENDUM NO. 3

On behalf of DS Graphics | Universal Wilde, we are pleased to respond to the bid CR-8036-M3 Elections Ballots/ City Clerk-ADDENDUM No. 3.

We have included with this package the required information for the RFP and our pricing schedule if DSG | UW is fortunate enough to produce the ballots for the City of Worcester.

I wanted to call out several important items specific to our proposal:

DSG | UW has read/understands the RFP presented by the City of Worcester and will comply with all Terms and Conditions required. The required forms are included with this response.

DSG | UW successfully executed the 2021/ 2022 Ballot contract for the City of Worcester. We understand the work including the

Ballot composition, manufacturing, kitting, logistics and time lines as stated in the RFP.

DSG/UW in addition to the City of Worcester is the current provider/ contract holder for the Mass Ballots working with the Election division, Secretary of the Commonwealth in Boston providing ballots and election materials to the 351 municipalities in the state. DSG/UW has produced ballots for the City of Newton for many years as well.

DSG | UW has a seasoned staff of service and production personnel each of whom will play a role in the execution of this contract. This contract will be completed internally by the DSG | UW team.

DSG | UW looks forward to producing the Ballots and related election materials in partnership with the City of Worcester. Please let me know if you have any questions specific to our response.

Best regards.

Jim Bailey, Contract Manager DSG | UW



Administration & Finance – Purchasing Division Christopher J. Gagliastro, MCPPO – Purchasing Director 455 Main Street, Room 201, Worcester, MA 01608 P | 508-799-1220 purchasing@worcesterma.gov

June 21, 2023

To All Bidders:

Subject:

CR-8036-M3 Election Ballots/City Clerk

ADDENDUM NO. 3

To Whom It May Concern:

With reference to our proposal request relative to the above subject, please refer to the changes/modifications/clarifications to the original proposal request.

- With regard to the Envelope Guide posted with Addendum #2, please note that the following steps will be required to be completed by the winning bidder:
 - 1. Vendor must pick up envelopes from Worcester City Hall.
 - 2. Vendor must print ballots and instructions.
 - 3. Vendor must put together ballot kits using city envelopes, their printed ballots and instructions.
 - 4. Vendor must return ballot kits back to City Hall. (City Clerk will mail ballot kits to the voters.)
- With regard to the September 5, 2023 Ballot Format Specification, paper utilized must be compatible with the DS200 Precinct Scanner & Tabulator, as stated in the bid specifications. Paper size would be required to be 8.5"x14."
- Please note, with advance notification, the City Clerk can provide a sample ballot kit for pickup at City Hall to those who request one.

Proposers are requested to acknowledge and/or include this addendum with submission. All other terms, conditions and specifications remain unchanged.

Very truly yours,

Maureen McKeon
Assistant Purchasing Director



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

August 22, 2023

Mayor Joseph M. Petty and the Members of the City Council City Hall, 455 Main Street Worcester, MA 01608

Dear Mr. Mayor and Councilors,

Kindly consider this communication as an update concerning the city's efforts to implement new agenda management software through Rock Solid Technology's program, PrimeGov.

Last Fiscal Year, our office worked in consultation with other city departments, including the City Manager's Office, the Department of Innovation and Technology and even the City Council's Standing Committee on Urban Technologies, Innovation and Environment to guide our office in the selection of new agenda management software, which is slated to replace our homegrown program that has reached end-of-life. It is our hope and expectation this program will allow residents to better access all items brought forth in City Council, creating a more open and transparent process for residents to keep up to date with all City Council related agendas and minutes.

In the following memorandum, our aim is to outline the final contract between the city and Rock Solid Technology, the Scope of Work currently being implemented by Rock Solid Technology to create our program, as well as all other actions associated with implementation, including but not limited to data migration dating back since 2007, which was when the former program was implemented. I kindly recommend this item be referred to the Standing Committee on Urban Technologies, Innovation and Environment for further discussion.

Cordially,

Nikolin Vangjeli

City Clerk



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

MEMORANDUM

TO: Mayor Joseph M. Petty and the Members of the City Council

FROM: Niko Vangjeli, City Clerk

DATE: August 22, 2023

RE: Implementation of new agenda management software through Rock Solid Technology's program, PrimeGov.

Contract

The City of Worcester finalized its contract with Prime Government Solutions, Inc. aka PrimeGov on December 30, 2022 to replace its current agenda management software, a homegrown program called *Councilor Calendar*, that has reached end-of-life. *Councilor Calendar* has supported the City Clerk's Office and City Manager's Office in preparing the agendas and minutes for all City Council and Standing Committee meeting meetings since 2007 and integrates with *Laserfische*, a content management platform that allows for public viewing of the City Council's items on the city's website, as well as internal indexing of all items brought forth by City Council for archival purposes.

The terms and schedule negotiated by the city within the contract are one of the highlights of the work outlined in this communication as the terms allows for the city to remain a partner with PrimeGov for four (4) years, with the unilateral option to extend the contract for two (2) additional two (2) years terms for a pre-negotiated price, meaning, the city has the ability to work with the vendor for a possible eight (8) years at a fixed rate. At the conclusion of the agreement, the city also is entitled to and will receive all "City Data" associated with and created within the PrimeGov program. The city also negotiated its right to terminate the contract if the vendor fails to fulfill in a timely and proper manner its material obligations by providing written notice no less than thirty (30) days of the termination.



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Statement of Work

Included in Exhibit A of the contract between the City of Worcester and Prime Government Solutions, Inc. is the Statement of Work that the Licensor, PrimeGov, will provide the City of Worcester. The Statement of Work includes crucial information for the project, most notably going over the *PrimeGov Implementation Stages* and the *Projected Timeline*. The *PrimeGov Implementation Stages* are as follows:

1. Planning and Discovery

- a. Kick Off
- b. Process Review

2. Implementation

- a. Configuration and Test
- b. Training

3. Project Closure

- a. Go Live
- b. Transition to Support

The City of Worcester is currently in the **Implementation** phase of the various stages, which in our opinion gets at the core of the work being done to A) make sure the program provides each city department all that is required to effectively manage all items brought forth and passed by City Council and B) ensures public transparency through easily accessible City Council agendas and minutes with searchable content right within the platform.

Thus far, the city has completed several tasks associated with implementation, including but not limited to:

- 1. Determined city users to be granted access within the PrimeGov system.
- 2. Reviewed the program's ability to integrate with the City Manager's existing Board and Commissions page and application process.
- 3. Provided a consistent branding plan to be used within the agendas and minutes.
- 4. Included several samples of existing materials for a seamless transition from one program to the next, including samples of the agendas, minutes, memos, item faces and item attachments.



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5. Worked with PrimeGov representatives to discuss the motions, voting types and other common practices used within our city's government.

PrimeGov has taken the above, mentioned information, and meets with the City Clerk's Office, City Manager's Office and the Department of Innovation and Technology regularly to continue to build the city's program.

Data Migration

As is outlined in the Scope of Work, **Data Migration** is one of the largest undertakings associated with moving City Council over from *Councilor Calendar* into the PrimeGov platform. For agendas and minutes, the City Council alone lists over 900 meetings to be uploaded – including all items within said agendas – as well as almost 1,500 Standing Committee meetings. For video purposes, City Council holds over 500 meetings on the city's website that need to be integrated into the system as well. Boards and Commissions also list a large quantity of videos and agendas that need to be brought over as well. In total, we estimate over 10,000 meetings to be transferred into PrimeGov for historical purposes, with additional items being created daily.

The result of this volume, thanks to many years of great record keeping practices across multiple city departments, has created a great deal of work to be completed by the Department of Innovation and Technology to prepare the city's data in a way that will be transferable to PrimeGov. Our next steps will be to provide a small amount of data and test within the system before finally bringing over the larger data set, once all the information can be properly collected and organized.

Scope Confirmation (Draft)

The last attachment, the *Scope Confirmation*, is found in draft form and serves as a working document that both the City of Worcester and PrimeGov update during our weekly meetings to ensure both parties are consistently aware of the build-out being undertaken by PrimeGov for the city's program. The details outlined in the draft are primarily used by for city users to shape the user experience when working within the program.



Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

One of the most important details of the *Scope Confirmation* includes a sample of potential workflows the City Clerk's Office and City Manager's Office will use when building items, including the ability to create cover letters, set up peer review systems and even final approval requirements. This same system will allow the City Clerk's Office to assign items referred to the City Manager and his departments. Beyond this, the *Scope Confirmation* also addresses items including but not limited to in-meeting management options, creating templates for agendas and minutes, and the organizational naming conventions of items for historical record keeping purposes.



SERVICE AND LICENSE AGREEMENT

2022 DEC 23 AH 9: 30

This Agreement made this 30th day of December, 2022, by and between the City of Worcester, a Massachusetts municipal corporation with an address of 455 Main Street. Worcester, Massachusetts, 01608 ("City"), and Prime Government Solutions, Inc., a Utah corporation with a principal place of business at 912 S Capital of Texas Hwy, Austin. TX 78746 ("Licensor"). City and Licensor may be referred to as the "Parties" and separately as "Party".

WITNESSETH:

WHEREAS, the City seeks to license "PrimeGov" and "Rock Solid Streamline" software and related services (collectively "Project Software") and the purchase of certain equipment for an agenda management system for the City Clerk Department ("Project"); and

WHEREAS, Licensor is the successful proposer, and represents that it has the expertise, experience and capacity to perform the services sought; and

NOW THEREFORE, the Parties hereto mutually agree as follows:

1. <u>Licensor's License of Project Software and Services</u>

- 1.1 Grant of License. Subject to the terms and conditions herein, including the Recitals above, Licensor hereby grants City a non-exclusive, non-transferable, license and right to use the Project Software, as it may be updated and/or upgraded. The City shall be entitled to use the Project Software for municipal purposes, including but not limited to copying, displaying, performing, modifying, and otherwise using (and permitting others to use) any City Data (defined below), for all purposes described in the RFP (defined below) and the Proposal (defined below), those purposes required by law, and the purposes for which such Project Software was designed and the equipment was intended.
- 1.2 <u>Scope of Services</u>. Licensor shall furnish and perform implementation, testing, training, support, management and maintenance of said Project Software and related equipment, as set forth herein and in <u>Exhibit A</u>, "Scope of Services," as attached hereto and incorporated herein. and as further set forth in the RFP and the Proposal (defined below).
- 1.3 RFP. The Project requirements set forth in the City's Request for Proposals issued March 10, 2022, No. 7676-1-W2 ("RFP"), and Licensor's Proposal, dated March 17, 2022, and submitted April 6, 2022, ("Proposal"), are incorporated herein by this reference. Notwithstanding any provision to the contrary, no legal terms or conditions contained in the Proposal (including any proposed license or contract) shall be incorporated by this reference. Any such legal terms and conditions shall be, by the execution of this Agreement, deemed fully withdrawn and of no effect. In the event of a conflict that cannot be harmonized, this Agreement, including its exhibits, shall control over the RFP and the Proposal. The RFP shall control over the Proposal.
- 1.4 <u>Equipment</u>. To the extent Licensor is furnishing equipment or materials for this Project, Licensor shall bear all risk of loss to and/or damage for such equipment and materials that occurs

in transit to the City's site(s) and during its installation. The risk of loss and/or damage to purchased equipment and materials further remains with Licensor until the purchase price for such equipment and material is paid and title has passed to the City. Licensor shall also bear the risk of loss and/or damage to any licensed or rented equipment/materials during the City's possession and use thereof except to the extent the City is negligent or its wrongful misconduct.

- 1.5 <u>Licensor Contractors</u>. If any Licensor Contractor (which term shall include contractor, service provider, licensor, licensee, affiliate, consultant, vendor or other agent of the Licensor) provides any portion or component of the services (including but not limited to any portion or component of the Project Software), equipment or materials hereunder, Licensor shall be responsible to the same extent as if such portion or component were provided by Licensor directly. Without limiting the generality of the foregoing, Licensor shall require such Licensor Contractors who have access to City Data to enter into a written agreement with Licensor requiring they abide by terms that are at least as protective of City Data as set forth in this Agreement.
- 1.6 <u>Hosting</u>. Licensor shall provide hosting to the City with US domestic hosting services and all City Data will remain in the continental United States. Licensor represents that (a) it is using the Microsoft (MS) Azure or equivalent cloud public services, (b) MS Azure or equivalent backup and recovery services are used to provide transaction level backups, (c) the service includes application software updates and bug fixes, operation system updates and patching, automated backups, point-in-time restores, active geo-replication, fail-over groups, automatic performance monitoring and tuning, adaptive query processing, intelligent threat detection, auditing for compliance and security, data encryption at rest, data encryption in motion, dynamic data masking, row-level security, multi-factor authentication, and compliance certification, (d) the database(s) containing City Data shall be dedicated to City use and inaccessible to Licensor's other customers.

Licensor shall provide connectivity for City users using SingleSignOn(SSO) with an Azure Account (or equivalent) and SAML/Multi-Factor authentication.

- 1.7 <u>Security</u>. Licensor shall employ security measures which shall in no event be less than that required by all applicable federal and state laws and regulations, including but not limited to the commonwealth of Massachusetts, regarding data security and privacy for provision of the Hosted Service.
- 1.7.1 Without limiting the generality of the foregoing, Licensor shall take technical and organizational measures, consistent with the industry standard of care provided by highly competent providers and licensors, against unauthorized and/or unlawful processing of, as well as accidental loss, destruction, and/or damage to, all City Data. Licensor shall further create and enforce controls to that ensure information is shared exclusively between parties who have a direct purpose in receiving data. All data collected by Licensor shall be used exclusively for providing service to the City pursuant to this Agreement.
- 1.7.2 Licensor further shall maintain industry standard intrusion detection and preventions systems to monitor malicious activity in the network and to log and block any such activity. In

the event of any unauthorized access to the City's database(s), Licensor shall comply with requirements set forth elsewhere in this Agreement, including but not limited to Section 9.3, below. Licensor shall undertake additional security audit(s), on terms and timing to be mutually agreed to by the Parties, at the City's written request.

- 1.7.3 Licensor shall obtain and maintain SOC 1 and SOC 2 compliance (or its equivalent). Upon request, Licensor will provide City (or City consultant, as applicable) with a summary of the compliance report(s) or its equivalent.
- 1.8 <u>Service Levels</u>. In addition to the provisions set forth in Exhibit D and the RFP and the Proposal, Licensor shall provide PrimeGov and Rock Solid Streamline 24 hours per day, 7 days per week. Licensor shall provide the following service levels for PrimeGov and Rock Solid Streamline: 99.95% up-time (excluding regularly scheduled maintenance windows) (24 x 7 x 365), ("Up-time").
- 1.9 <u>Lost/Damaged City Data</u>. In the event of any loss or damage to City Data, Licensor shall use its best efforts to restore the lost or damaged City Data from the latest back-up of such City Data maintained by Licensor.
- <u>Licensor Provided Disaster Recovery</u>. All City Data shall be backed up and stored real time in multiple (no fewer than 3) locations. Databases have Point Time Restore up to thirty-five (35) days, as such, City Data can be restored to any minute within a thirty-five (35) day period. After such thirty-five (35) day period, restorations shall be saved weekly up to six (6) months. Individual files have Point in Time Restore up to two (2) days and daily backups for thirty (30) days thereafter. Licensor shall host all data in Microsoft Azure, which is a tier 4 data center, and all connectivity is automatically managed by the Microsoft Azure infrastructure. Microsoft Azure guarantees a permanent data failover. Extra backups are available upon request. City may also export data to external devices for additional storage. All City Data is kept within US national borders. Licensor shall follow the standard protocols for recovery stated by Microsoft Azure. Licensor uses HTTP2 protocol, resulting in all communication between the City and server being secure and encrypted. For Licensor's database, backups and other data at rest. everything shall be on Microsoft Azure resources that have automatic encryption on all the elements. City shall receive access to Licensor's customer portal where the health status of the application is present, and all alerting is provided to the City upon subscription to notification. Such notifications are sent automatically, and available via email and SMS text messages.

2. Term and Schedule

2.1 Term. This Agreement shall be effective upon the date set forth in the first paragraph above and terminate four (4) years thereafter, unless earlier terminated as set forth herein and/or unless otherwise extended in writing by the Parties. Notwithstanding the foregoing, the City shall have the unilateral option to extend this Agreement for two (2) additional two (2) year terms for the Fees set forth in Exhibit C, attached hereto and incorporated herein.

2.2 <u>Schedule</u>. Licensor shall commence and complete implementation of the Project and make the Project Software available to the City in compliance with the Schedule set forth at Exhibit B, attached and incorporated by reference.

3. Fee

- 3.1 Payment. The City shall pay Licensor Fees in an amount not to exceed Two Hundred Fifty Thousand, Thirty One Dollars and Seventy Eight Cents (\$250,031.78) in accordance with the procedures set forth herein. The above sum includes all labor, services, software license fees, hosting, equipment, materials, professional service fees, overhead, profit, and any other costs, fees and/or expenses. The City shall pay Licensor only on the basis of written invoices evidencing in complete detail the propriety of the charges. For the Project Software license fee, Licensor shall invoice annually for that portion of the Fee that applies to the relevant annual period. For all other portions of the Fee, Licensor shall submit invoices periodically, but not more than monthly, reflecting services rendered and/or equipment and materials received. Licensor shall provide such additional detail regarding any invoice that the City reasonably requests. The City shall make payments (except those amounts subject to good faith dispute) within forty five (45) calendar days after receipt of a sufficient invoice. Licensor shall not invoice more frequently than monthly.
- 3.2 <u>Taxes</u>. City represents to Licensor that it is a tax exempt entity. Licensor shall not include any taxes in invoices and shall not be entitled to recover any such amount from City. City shall provide its tax exempt information to Licensor upon request.
- 3.3 <u>Fee Breakdown</u>. The fee breakdown and related details are set forth in <u>Exhibit C</u>. The City's payment obligations are contingent upon an appropriation.
- 4. <u>Information Furnished by City</u>. The City shall, to the extent the services under this Agreement may require, furnish Licensor with any relevant information it may have concerning this Agreement. The City does not guarantee the accuracy or completeness of such information.

5. Proprietary Rights and Confidentiality

5.1 City Ownership.

5.1.1 As between Licensor (and Licensor's Contractors) and the City, all data that the City has created, owns or licenses (other than data from Licensor or Licensor's Contractors), including any documents, writings, information, as well as any extract and/or aggregation thereof, in whatever nature or form, may be referred to as "City Data". Said City Data shall also include any data that is otherwise made available to the City through a third party, which shall include but shall not be limited to data made available by and/or for members of the public, or by a City Contractor (defined below) although the City shall in no event be responsible for the content, origin, or veracity of the same. By this Agreement, City does not convey any right, title or interest in City Data to Licensor (including any Licensor Contractor). Notwithstanding any provision to the contrary, Licensor is prohibited from retaining or using any City Data for any

reason other than its performance under this Agreement, even if said City Data is aggregated, deidentified, pseudonymized or anonymized. Without limiting the scope of Section 12.17, the requirements of this provision shall survive the termination of this Agreement.

- 5.1.2 Any deliverables furnished by Licensor for the City's use shall be instruments of service and property of the City.
- 5.1.3 Coordination With City's Contractors. City may, from time to time, engage or contract with contractors, consultants or other third parties (collectively "City Contractors") to provide separate software, services or products that relate to the Project Software, services and/or equipment provided by this Agreement. Licensor shall provide reasonable cooperation and work in good faith with City and City Contractors as reasonably requested by City. Further, to the extent Licensor has access to information of such City Contractor(s) that is marked as or may reasonably be understood to be confidential and/or proprietary information (jointly for this section, "proprietary information"), Licensor shall, except as otherwise required by law, use such proprietary information only for the purposes set forth in this Agreement and shall protect such proprietary information in the same manner that it protects its own similar proprietary information, but in no event using less than a reasonable standard of care.
- 5.1.4 Return of City Data. At the termination of this Agreement, Licensor shall promptly notify (not less than five (5) calendar days) the City that it may extract a copy of City Data at no cost for a period of not less than thirty (30) calendar days from the date of termination. Upon termination of this Agreement (not more than ten (10) calendar days), Licensor shall provide City with a full digital export of City Data in a reasonable format to be agreed upon by the Parties at no additional cost to City. Within fifteen (15) calendar days of a written request by the City, Licensor shall return or destroy, at the City's option, all City Data, of whatever nature or form received from or on behalf of the City or any authorized user that is within Licensor's, or Licensor's Contractor's, possession or control and shall (within five (5) days of such destruction or return) certify in writing to the City that all City Data in its possession or control (including in the possession or control of Licensor's Contractors), has been destroyed or returned to City.
- Licensor Ownership. Licensor represents that it (and/or Licensor's Contractors) owns all right, title and interest in and to the Project Software (including all source code, object code, class libraries, user interface screens, algorithms, development frameworks, repository, system designs, system logic flow, and processing techniques and procedures related thereto), documentation, and other Licensor intellectual property rights (copyright, patent, trademark, trade secret and other proprietary rights in any of the foregoing), and subject to the limitations set forth herein, Licensor reserves all rights, title and interest thereto. Additionally, reports or other data generated by Licensor regarding its traffic flow, feature use, system loads and/or product installation, and/or similar information, are the exclusive property of Licensor; provided however that Licensor shall neither collect nor retain personally identifiable information (PII) as part of this information, and relying thereon, City hereby specifically authorizes the use of such reports and/or other data, by Licensor in any manner that it deems to be appropriate.

5.3 Confidential Information.

- 5.3.1 "Confidential Information" means (a) any Project Software and its respective source code used by Licensor in providing the services pursuant to this Agreement; (b) City Data; (c) either Party's business/municipal or technical information, and (d) information relating to Licensor's software plans, designs, finances, marketing plans, business opportunities, personnel, research, development or know-how that Licensor designates as "confidential" or "proprietary." Notwithstanding the foregoing, the non-confidential documents and information as set forth in Section 5.3.3 below shall not be considered Confidential Information. A designation of confidentiality or proprietary shall not control over either Party's obligation to comply with applicable law.
- 5.3.2 Without limiting the generality of Section 5.3.1(b) above, Licensor may have access to information related to the City and its activities which is identified by the City as confidential or reasonably understood to be confidential ("City Confidential Information"). Except as required by law, Licensor may only use City Confidential Information for the purposes set out in the Agreement and shall protect City Confidential Information in the same manner that it protects its own confidential information, but in no event using less than a reasonable standard of care.
- 5.3.3 Licensor represents to the City that its Confidential Information is the exclusive property of Licensor. During the period this Agreement is in effect and for a period of five (5) years after its termination, except to the extent required by law, pursuant to any order by a court of competent jurisdiction, or as set forth elsewhere in this Agreement, City agrees not to sell, license, publish, display, distribute, disclose or otherwise make available this information to any third party except however as needed to facilitate its use and as otherwise set forth herein.

 Notwithstanding any provision to the contrary in this Agreement, expressly excluded from the definition of Confidential Information shall be (a) this Agreement, as it may be amended, and its attachments, work orders, change orders, exhibits and all other incorporated or referenced documents, (b) the Proposal, (c) written correspondence between the Parties, (d) invoices and related details, (collectively for this section "non-confidential documents and information"). City shall have the right to disclose publicly any and such non-confidential documents and information for any municipal purpose pursuant to City's normal operating practices and activities.

Additionally and notwithstanding any provision to the contrary, in no event shall any requirement of this Agreement be interpreted to impede, limit or prohibit the City from disclosing Licensor's (or Licensor's Contractor) Confidential Information to the extent that such information is required to be disclosed pursuant to any applicable law, including but not limited to Massachusetts public records law, open meetings law, or any other local public disclosure law applicable to the City or pursuant to any order by a court of competent jurisdiction.

5.3.4 Confidential Information shall further not include information which is: (i) already in the possession of the receiving Party and not subject to a confidentiality obligation to the providing Party; (ii) independently developed by the receiving Party; (iii) publicly disclosed through no fault of the receiving Party; (iv) rightfully received by the receiving Party from a third party that

is not under any obligation to keep such information confidential; or (v) disclosed pursuant to the requirements of law, regulation, or court order.

- 5.3.5 Remedies. If a Party discloses or uses (or threatens to disclose or use) any Confidential Information of the other Party in breach of confidentiality protections hereunder, the other Party shall have the right, in addition to any other remedies available, to seek injunctive relief to enjoin such acts.
- 5.3.6 FERPA/COPPA. As to any and all aspects of the City (including but not limited to the Worcester Public Schools) that is an educational institution subject to the Family Educational Rights and Privacy Act ("FERPA") and to the extent Licensor may have access to student information during the Term of this Agreement, Licensor agrees that it is a "School Official" (as that term is used in FERPA) with a "legitimate educational interest" in any City Data that is protected by FERPA and, therefore, Licensor agrees that with respect to all City Data that is protected by FERPA, to the extent that Licensor accesses unencrypted City Data that is subject to FERPA, Licensor shall comply with any and all obligations of a School Official with respect to such access. Without limiting the foregoing, Licensor shall use education records only for the purposes of fulfilling its duties under this Agreement. Except as required by law or court order, Licensor shall not disclose or share education records with any third party except to Licensor's Contractors who have agreed to maintain the confidentiality of the education records to the same extent required of Licensor and only to the extent such education records are needed to fulfill said Licensor's Contractor's duties under this Agreement. Additionally, and to the full extent applicable, Licensor shall comply with the requirements of the Children's Online Privacy Protection Act ("COPPA") and SHALL NOT KNOWINGLY COLLECT ANY PERSONALLY IDENTIFYING INFORMATION FROM CHILDREN UNDER THE AGE OF 13 THROUGH THE PROJECT SOFTWARE AND/OR OTHER PRODUCT EXCEPT IN COMPLIANCE WITH COPPA. If the requirements set forth elsewhere in this Agreement conflict with the requirements of FERPA and/or COPPA, the requirements giving more protection to City Data shall apply.

6. Standard of Care.

- 6.1 <u>Professional Services</u>. Licensor shall provide all professional services in a good, timely, thorough, and workmanlike manner, in accordance with the standard of care, skill, training, diligence, and judgment provided by highly competent providers and licensors performing services of a similar nature. Licensor shall be responsible for the security of City Data during any implementation, configuration and integration, and it shall be responsible for non-interference with those aspects of the City's existing computer and related systems that are not intended to be replaced or changed by this Project. Licensor shall be responsible for the professional and technical accuracy and the coordination of all work furnished under this Agreement. Licensor shall furnish duly qualified personnel with the degree of training and expertise required to provide such services for each aspect and task so that detailed checking or reviewing by the City is not necessary.
- 6.2 <u>City Approval Not Waiver</u>. Notwithstanding any provision to the contrary, the City's review, approval, testing, acceptance and/or payment for any of the software (including but not

limited to Project Software and the implementation), deliverables, equipment, materials, labor, and/or services furnished shall not be construed to operate as a waiver of any rights under this Agreement or any cause of action arising out of the performance of this Agreement. Without limiting the generality of other provisions of this Agreement, in the event that any aspect of Licensor's performance fails to comply with applicable law due to Licensor's negligence or breach of this Agreement, Licensor shall make all necessary corrections at no cost whatsoever to the City.

7. Indemnification

- Infringement. Licensor shall, at its sole expense, defend, hold harmless and indemnify the City, and its officials, employees, and agents, from and against any damages (including but not limited to costs, liabilities, losses, and expenses (including reasonable legal fees and costs)) and amounts paid in settlement, as a result of any claim or threat of claim, suit, action or proceeding brought by a third party against the City alleging that: (i) the use of the Project Software, the deliverables, documentation and/or other products, equipment and/or materials that City has licensed or otherwise received from Licensor infringes or misappropriates any patent, copyright, trademark, trade secret or other proprietary right of a third party, or (ii) the Project Software, documentation and/or other products, equipment and/or materials, which City has licensed or otherwise received from Licensor caused damage or injury (including death), to the extent that such damage was not caused by City negligence or caused by City through a change in said Project Software, documentation, deliverable, and/or other products, equipment and/or materials, except as performed or authorized by Licensor.
- Notice. Licensor's obligations under Section 7.1 are conditioned on the City (a) providing reasonable notice of the third-party claim to Licensor, provided however that a delay of notice will not relieve Licensor of its obligations under this Section except to the extent that Licensor is materially prejudiced by such delay, and (b) giving Licensor control over the defense and all related settlement negotiations; except to the extent reasonably necessary to the City to protect its interests including but not limited the Licensor's claim or reservation of the right to claim that Licensor's obligations are limited due to the City's acts and/or omissions; provided further that any settlement shall include that the City is unconditionally released of all liability by all claimants and further that Licensor shall obtain the City's prior written consent regarding any admission or statement of City breach, error or negligence. The City agrees, in a manner consistent with its interests, to reasonably cooperate with and provide reasonable assistance in the defense or settlement of any claim or legal proceeding.
- 7.3 <u>City Enjoined</u>. If the City is enjoined or otherwise prevented from using Project Software, documentation, deliverables and/or other products, equipment and/or materials (collectively for this Section, "products"), Licensor shall make all reasonable efforts to obtain for the City the right to continue use of such products, or to replace or modify such products so that the City is no longer infringing. If neither of the foregoing options is reasonably available to Licensor, then Licensor shall refund any Fees or other amounts paid for the applicable products as of the last date the City was able to normally use said products.

- 7.4 <u>Costs of Defense</u>. Any and all costs of such defense (e.g. reasonable attorney's fees and costs, any award, any settlement) shall be deemed direct damages for purposes of Section 9.1 and shall not be subject to the Limitation of Liability in Section 9.2.
- 7.5 No City Indemnification. The City shall have no obligation to indemnify the Licensor. Without limiting the generality of Section 12.11 and notwithstanding any provision to the contrary, the City shall further have no obligation to indemnify any third party, including but not limited to Licensor's Contractor.
- 7.6 <u>Survival</u>. Without limiting the generality of Section 12.17, the provisions of this Section shall survive the expiration or termination of the Agreement.

8. Warranties and Disclaimers.

8.1 Full Term Warranties. For the full Term of this Agreement, including any extension thereof, Licensor warrants that it has the authority to enter into this Agreement and, in connection with its performance of this Agreement, it shall comply with all applicable laws. Licensor further warrants that Licensor is fully authorized by and shall not violate any agreement that Licensor has with any third-party in any manner that may increase the City's liability or cost, or decrease functionality or security of the Project Software, equipment or any service provided by Licensor hereunder. Licensor further warrants to the City that it owns or is fully authorized to grant a license to the Project Software.

8.2 Express Warranty.

8.2.1 Licensor hereby warrants that all software (including but not limited to Project Software) supplied by Licensor will (a) perform in accordance with the requirements of applicable law and industry standards, the RFP requirements, and Licensor's Proposal and its documentation, and (b) not be materially decreased in functionality during the Term (including any extension thereof). Licensor warrants that, to the best of its knowledge, the Project Software does not contain any malicious code.

In the event of a breach of the warranty set forth in this Section 8 and/or in Exhibit A, (a) Licensor shall correct the deficiency(ies) at no additional charge, or (b) if Licensor is unable to correct the deficiency(ies) after reasonable efforts, Licensor shall equitably refund to the City amounts paid that are attributable to the defective Project Software from the date Licensor received such notice through the date of remedy, if any. For clarity, such refund (or reduction in payment due) shall continue until such deficiency is resolved. Further, neither the refund nor the cost of correcting the deficiency shall be applied against any limitation of liability set forth in Section 9.2, and shall be deemed a direct cost for the purposes of the consequential damages waiver set forth in Section 9.1.

8.2.2 Licensor hereby warrants that all equipment and/or materials furnished by Licensor will (a) perform in accordance with the City's RFP and Licensor's Proposal, and (b) be free from defects in material, design, and workmanship for the warranty and maintenance period purchased. Licensor shall provide such warrantee(s) for the greater of (i) the period set forth in

- its Proposal, (ii) the period required by the City's RFP, and (iii) one (1) year, at no additional cost to the City, commencing on the date of the City's final system acceptance. Said warrantee(s) shall cover all parts, labor, and travel, and such additional costs as required by the RFP and offered by the Proposal (resulting in the most inclusive) related to all the equipment, materials and software supplied pursuant to this Agreement.
- 8.2.3 Licensor thereby warrants that any and all services, including but not limited to the integration of software and the integration of equipment (as applicable) supplied by Licensor will (a) perform in accordance with the RFP and to the extent additional functionality is offered, the Licensor's Proposal, and (b) be free from defects in material, design, and workmanship and otherwise satisfy the requirements and provide the remedies set forth in Section 6. Licensor shall provide such warrantee(s) for the period set forth in its Proposal but in any event not less than one (1) year, at no additional cost to the City, commencing on the date of the City's final system acceptance. Said warrantee(s) shall cover all parts, labor, and travel, and such additional costs as required by the RFP and offered by the Proposal (resulting in the most inclusive) related to all the equipment and software supplied under this Agreement.
- 8.2.4 The provisions of this Section 8.2 will not apply to the extent that the cause of a deficiency is the result of (a) a person (other than Licensor or Licensor's Contractor) making any revisions or modifications to the Project Software, equipment or integration after its acceptance by the City where such revisions or modifications are not reasonably contemplated by the Parties or the Project Software design, or (b) the operation of the Project Software or equipment in a manner contrary to the applicable documentation provided by Licensor; provided however that Licensor reasonably notifies the City of such cause in a manner that will reasonably allow the City to remedy such cause or contest Licensor's determination.
- 8.3 Additional Warrantees. Licensor shall assign any third party warrantee(s) to the City that are applicable to software and/or equipment on the date of final system acceptance or such other date as is set forth in this Agreement, whichever is later, to the full extent assignable. Said third party warrantee(s) shall not reduce Licensor's obligations to the City, as set forth herein.
- 8.4 <u>Notice</u>. City will promptly notify Licensor in writing of any deficiencies in the software, equipment, integration or other services subject to this warranty that indicate a failure to conform substantially to the requirements set forth herein. Licensor shall commence investigation and resolution of the asserted deficiency within twenty-four (24) hours of notice and shall diligently and expeditiously continue to resolve such issue. Licensor shall make frequent contacts with Client regarding status and interim workarounds.
- 8.5 Sole Remedy. Licensor's warranty to the City is City's sole remedy for breach of warranty, but shall not absolve the Licensor from any liability to the City arising out of any claim for negligence or other breach of this Agreement. If City determines the breach of warranty is a material breach of the Agreement and City elects to terminate the Agreement in accordance with Section 11, City shall be entitled to seek any and all remedies that are available at law or equity or as otherwise set forth in this Agreement.

8.6 <u>DISCLAIMER</u>. EXCEPT AS EXPRESSLY PROVIDED HEREIN AND ELSEWHERE IN THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY APPLICABLE LAW, LICENSOR MAKES NO WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICE, RELATED SERVICES AND THE DOCUMENTATION. LICENSOR DOES NOT WARRANT THAT THE SERVICE WILL BE ERROR FREE OR UNINTERRUPTED.

9.0 Limitations of Liability

- 9.1 <u>CONSEQUENTIAL DAMAGES</u>. EXCEPT FOR LICENSOR'S INDEMNITY OBLIGATION(S), AND SUBJECT TO EXPRESS EXCLUSIONS SET FORTH ELSEWHEREIN THIS AGREEMENT, IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT, PUNITIVE OR SPECIAL DAMAGES OF ANY NATURE, SUCH AS LOST PROFITS AND LOST OPPORTUNITY.
- 9.2 MAXIMUM LIABILITY. TO THE FULL EXTENT PERMITTED BY LAW, AND EXCEPT WITH RESPECT TO (A) LICENSOR'S INDEMNIFICATION OBLIGATIONS SET FORTH IN THIS AGREEMENT, (B) THE CITY'S PAYMENT OBLIGATIONS SET FORTH IN SECTION 3, (C) AMOUNTS OF ANY FINE AND/OR PENALTY IMPOSED BY ANY GOVERNMENTAL AUTHORITY ARISING FROM THE OTHER PARTIES' BREACH, (D) EITHER PARTY'S RECKLESS MISCONDUCT, GROSS NEGLIGENCE, WILLFUL MISCONDUCT AND/OR FRAUD, THE MAXIMUM LIABILITY OF EITHER PARTY ARISING FROM OR RELATING TO THIS AGREEMENT SHALL BE LIMITED TO TWO TIMES (2X) THE AGGREGATED PROJECT SOFTWARE LICENSE FEES ACTUALLY PAID BY THE CITY TO LICENSOR (OR ITS AGENT) DURING THE IMMEDIATELY PRIOR TWELVE (12) MONTH PERIOD (OR FOR A CLAIM(S) ARISING BEFORE THE FIRST ANNIVERSARY OF THE EFFECTIVE DATE, THE AMOUNT PAID OR PAYABLE FOR THE FIRST TWELVE (12) MONTH PERIOD), OR FOR LICENSOR, ANY AMOUNTS ACTUALLY COVERED BY LICENSOR'S INSURANCE POLICY, WHICHEVER IS HIGHER. NOTWITHSTANDING ANY PROVISION OF THIS SECTION 9.2 TO THE CONTRARY, THE MAXIMUM LIABILITY FOR EITHER PARTY SHALL NOT BE LESS THAN FIFTY THOUSAND DOLLARS (\$50,000). EXCEPT FURTHER THAT FOR A BREACH OF EITHER PARTY'S SECURITY OBLIGATIONS, THE BREACHING PARTY'S MAXIMUM TOTAL AGGREGATE LIABILITY UNDER THIS AGREEMENT SHALL BE INCREASED TO TWENTY FOUR (24) MONTHS FEES, OR FOR LICENSOR, ANY AMOUNTS ACTUALLY COVERED BY LICENSOR'S INSURANCE POLICY. WHICHEVER IS HIGHER. SAID AMOUNT SHALL BE RESET AT THE START OF ANY EXTENDED TERM.
- 9.3 <u>Licensor Security Breach</u>. If Licensor experiences an actual or suspected security breach that may effect any City Data covered by this Agreement, Licensor shall immediately (within 24 hours of becoming aware of the breach) notify the City and shall take immediate steps to limit and mitigate such security breach to the extent possible and, in any event, as required by law. Licensor shall keep the City informed as it addresses the security breach. In the event of any

material breach by Licensor of the security and/or confidentiality obligations set forth in this Agreement may, at the City's discretion, result in cancellation of this Agreement for cause, including but not limited to the immediate cancellation and/or termination of any and all rights Licensor may have to receive City Data and/or other information from the City.

Additionally, and notwithstanding the limits of liability set forth in Section 9, in the event that any unauthorized access to or acquisition of Personal Data ("Personal Data" shall mean data that City Data that alone or together with any other information relates to an identified or identifiable natural person, or data considered to be personal data as defined under applicable privacy law) is caused by Licensor's breach of its security and/or privacy obligations under this Agreement, Licensor shall pay the reasonably necessary, documented costs incurred by the City as follows: (a) costs of any forensic investigation to determine the cause of the breach, (b) the cost of providing notification of the security breach to applicable government and credit bureaus and other required entities and to individuals affected by the unauthorized acquisition and/or misuse of Personal Data; (c) providing to individuals whose Personal Data may have been accessed or acquired credit monitoring service for a period of one year or to the extent required by Law (whichever is greater) after the date on which such individuals were notified of the unauthorized access or acquisition provided such individuals elect such credit monitoring service, and (d) operating a call center to respond to questions from individuals whose Personal Data may have been accessed or acquired for a period of one year or to the extent required by law (whichever is greater) after the date on which such individuals were notified of the unauthorized access or acquisition and (f) reasonable attorney's fees and defense costs incurred by the City with respect to such data breach and notification Notwithstanding the foregoing, Licensor shall have no responsibility to pay costs of remediation to the extent that such costs are due to willful or reckless misconduct, gross negligence, and/or fraud by the City.

9.4 <u>Right to Seek Injunction</u>. Notwithstanding any provision to the contrary, either Party shall have the right to seek injunctive relief as against the other Party to enforce the provisions of the Agreement.

10. Insurance

- 10.1 <u>Sufficient Coverage</u>. Licensor shall obtain and maintain, at its sole expense, liability insurance sufficient to fulfill its obligations pursuant to this Agreement, and not less than set forth in this Section. Such insurance shall not be cancelled or reduced during the Term of this Agreement or for such additional period required below. Neither insurance amounts below nor actual coverage shall serve to limit Licensor's liability arising under this Agreement.
- 10.2 <u>Errors and Omissions Coverage</u>. Licensor shall obtain and maintain errors and omissions insurance sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney's fees) arising out of or in connection with the services under this Agreement by Licensor, its employees and officers and professional Licensors Contractors. Coverage under such policy will be a minimum of Five Million Dollars (\$5,000,000) for each occurrence (if on a claims made basis, then with a 6 year extended coverage ("tail" coverage)) and Five Million Dollars (\$5,000,000) in the aggregate; provided however that if Licensor's cyber and data breach coverage is included within such policy, said cyber and data coverage shall each be not less than

the amount set forth below. Licensor shall require its insurance agent or carrier to provide thirty (30) days prior written notice to the certificate holder prior to any cancellation or termination of such insurance. If coverage is claims made, instead of occurrence basis, insurance shall include a six year "tail."

- 10.3 Other Coverage. Licensor shall also obtain and maintain in force at all times during the Term of this Agreement (including any extension thereof), insurance coverages pertaining to the below in not less than the following amounts:
 - Commercial General Liability (including property damage) \$1,000,000 per occurrence and \$2,000,000 in aggregate). Public Liability insurance shall include within its coverage Licensor's indemnity obligations.
 - 2. Automobile Liability/Combined Single Limit (hired, and non-owned autos) \$1,000,000.
 - 3. Workers Compensation MA Statutory Requirements
- 10.4 <u>Excess Coverage</u>. Licensor shall also obtain and maintain in force at all times during the Term of this Agreement Excess/Umbrella Liability coverage at not less than \$2,000,000 per occurrence.
- 10.5 <u>Data/Cyber Breach Coverage</u>. Licensor shall also obtain and maintain in force at all times during the Term of this Agreement cyber and data breach coverage at not less than \$5,000,000 per occurrence; and cyber liability policy which includes internet liability and computer security and privacy liability at not less than \$5,000,000 per occurrence and \$5,000,000 in aggregate.
- 10.6 <u>Subrogation Waiver</u>. A waiver of subrogation favoring the City shall be included in the policy(ies) for all coverage. Licensor is solely responsible for payment of deductible or retention amounts. Licensor's insurance shall be primary and non-contributory to any coverage by the City.
- 10.7 Additional Insured Status. Licensor shall furnish certificates of insurance coverage of the types and amounts required above, to the City prior to the execution of this Agreement in a form satisfactory to the City. The City of Worcester shall be named as an additional insured on said coverage and certificates, except for workers compensation and errors and omissions coverage in Section 10.1. The Certificate Holder shall be Purchasing Agent, City Hall, 455 Main Street, Worcester, Massachusetts 01608. Licensor shall require its insurance company(ies) to notify the Certificate Holder of any reduction or cancellation of the insurance at least thirty (30) days prior to the effective date of such reduction or cancellation.
- 10.8 <u>Not Liability Limit</u>. Licensor's required insurance coverage set forth above shall not be construed as a limitation or waiver of any potential liability or satisfaction of Licensor's indemnification obligation.
- 10.9 <u>City Self Insured</u>. The City is self funded/self insured and shall not be required to obtain commercial insurance coverage.

11. Termination of Contract

- 11.1 Termination of Contract for Cause If either Party fails to fulfill in a timely and proper manner its material obligations under this Agreement for any cause, or if either Party violates any of the terms, covenants and conditions of this Agreement, then in such event the offended Party shall have the right to terminate this Agreement after first giving written notice to the breaching Party of such termination and specifying the effective date thereof, said written notice to be given not less than thirty (30) days before the effective date of such termination. Unless the breaching Party cures within said thirty (30) days (or such longer period as the Parties may in writing agree), termination of this Agreement shall occur on the effective date without additional notice by the offended Party. In the event of such termination due to Licensor's breach of this Agreement, City shall be obligated to pay for such Project Software and/or services received and accepted, but shall not be responsible to pay termination expenses or pay for any future (e.g., all or any portion remaining in the Term) subscription, cloud fees, or services not rendered, Licensor shall refund the pro-rata portion of any pre-paid Fees, and Licensor shall be obligated to provide the transition services set forth in Section 11.4. In the event of such termination due to City's breach of this Agreement, City shall be obligated to pay for such Project Software and/or services received and accepted, but shall not be responsible to pay termination expenses or pay for any future (e.g., all or any portion remaining in the Term) subscription, cloud fees, or services not rendered. Licensor shall not be obligated to refund any Fees City paid prior to the termination (which unused prepaid funds shall however apply to the limit of liability set forth in Section 9.2). Neither Party shall be relieved of liability to the other for damages sustained as a result of negligence or breach occurring prior to the termination of this Agreement, subject to Section 9. Notwithstanding the notice period and opportunity to cure above, either Party may terminate immediately if the other Party ceases operation/business, becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors.
- 11.2 <u>Termination for Non Appropriation</u>. The City may terminate this Agreement, without penalty or additional fee, after giving Licensor not less than thirty (30) days prior written notice, if it does not obtain sufficient funding for this Agreement after a good faith request. Notwithstanding the foregoing, City shall be obligated to pay for such Project Software and/or services received and accepted (but shall not be responsible to pay termination expenses or pay for any future (e.g., all or any portion remaining in the Term) subscription, cloud fees, or services). Subject to the City's rights hereunder, neither Party shall be relieved of liability to the other for damages sustained as a result of negligence or breach occurring prior to the termination of this Agreement, subject to Section 9.
- 11.3 <u>Termination for Convenience</u>. The City may terminate this Agreement at any time, without penalty or additional fee, by giving at least ninety (90) days notice in writing to the other. In the event of such termination, City shall be obligated to pay for such Project Software and/or services received and accepted (but shall not be responsible to pay termination expenses or pay for any future (e.g., all or any portion remaining in the Term) subscription, cloud fees, or services). Licensor shall provide the transition services set forth in Section 11.4. Subject to the rights hereunder, neither Party shall be relieved of liability to the other for damages sustained as

a result of negligence or breach occurring prior to the termination of this Agreement, subject to Section 9.

Responsibilities in the Event of Termination. Upon any termination of this Agreement, the City shall cease to use the Project Software and shall have no obligations to pay any Fee for any period after the date of termination, except as set forth below. Licensor shall, upon the City's request, provide reasonable cooperation and assistance as City may request to support an orderly transition to another provider of similar software, services, or to City's internal operations. Further, within thirty (30) calendar days following the later of termination of this Agreement or the expiration of the cooperation and assistance referenced above, at no cost to City, Licensor shall return to City (at the City's option) the original and all copies of City Data, and destroy all copies of City Data in Licensor's possession after delivery of such Data to City. Destruction shall be in a manner that such data cannot be read, executed, viewed or in any way accessed when destroyed. Licensor shall further require that Licensor's Contractors in possession of City Data, delete all City Data at the termination of the Agreement. Within thirty (30) calendar days thereafter, Licensor shall provide City written certification that all City Data has been so deleted.

12. MISCELLANEOUS

12.1. <u>Successors and Assignments</u>..The City and Licensor each bind itself, its partners, successors, legal representatives and assigns of such other Party in respect to all covenants of this Agreement.

12.2. Contractors, Subcontracting, Successors & Assignments

Licensor shall not engage subcontractors or consultants to perform any part of its services or obligations under this Agreement (directly or indirectly) without the prior written consent of the City. The written consent shall not in any way relieve Licensor from its obligations and duties set forth in the Agreement.

Neither Party may assign the Agreement, or any portion thereof, without the prior written consent of the other, which consent will not be unreasonably withheld or delayed. The Agreement shall be binding on each Party's permitted assignee. If Licensor assigns this Agreement to any subsidiary or affiliate, Licensor shall nevertheless retain responsibility for all liabilities and obligations set forth in this Agreement. Licensor and assignee shall provide the City written confirmation of such assignment and assignees financial capacity to meet said obligations in a written form acceptable to the City. Notwithstanding the foregoing, Licensor may assign this Agreement in its entirety as the result of a sale of all or substantially all of its assets without having to obtain the City's consent, provided that it promptly informs the City of the transfer, provides contact information for the assignee, as well as evidence reasonably acceptable to the City of the assignee's capacity to satisfy the obligations of this Agreement, and further provided that the assignee accepts in writing in a form reasonably acceptable to the City all the rights, duties and obligations of the Licensor..

- 12.3. <u>Records.</u> Licensor shall maintain records with respect to all matters covered by this Agreement for a period of six (6) years from the date of receipt of final payment under this Agreement.
- 12.4. <u>Independent Contractor</u>. Licensor is an independent contractor and not an employee of the City.

12.5 <u>Discrimination Prohibited</u>

- A. In all hiring or employment made possible by or resulting from this Agreement, there (l) will not be any discrimination against any employee or applicant for employment because of race, color, religion, sex, or national origin, and (2) affirmative action will be taken to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin.
- B. No person in the United States shall, on the ground of race, color, religion, sex or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity made possible by or resulting from the contract. Licensor shall comply with all requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964.
- 12.6. <u>Compliance with Laws</u>. In the performance of this Agreement, each Party shall comply with all applicable federal, state and local laws, rules, ordinances, regulations and all administrative.
- 12.7 Conflict of Interest. Licensor certifies that it has complied with all provisions of law regarding the award of this Agreement and that it, or its employees, agents, officers, directors or trustees have not offered or attempted to offer anything of any value to any employee of the City in connection with this Agreement. Licensor further certifies that no employee of the city of Worcester, including unpaid members of City boards and commissions, serves as an officer, director, trustee or employee of Licensor, and that no employees of the City have or will have a direct or indirect financial interest in this Agreement. Violation of this section shall be a material breach of this Agreement and shall be grounds for immediate termination of this Agreement by the City without regard to any enforcement activities undertaken or completed by any enforcement agency. Termination of this Agreement pursuant to this section shall not waive any claims for damages the City may have against Licensor resulting from Licensor's violation of the terms of this section.
- 12.8 <u>Certifications Required by Law</u>. Licensor, by executing this document, certifies the following:
- (a) it has not given, offered or agreed to give any person, corporation or other entity any gift, contribution or offer of employment as an inducement for, or in connection with, the award of this Agreement;
- (b) that no consultant to or subcontractor for Licensor has given, offered or agreed to give any gift, contribution or offer of employment to Licensor, or to any other person, corporation, or

entity as an inducement for, or in connection with, the award to the consultant or subcontractor of a contract by Licensor;

- (c) that no person, corporation or other entity, other than a bona fide full time employee of Licensor, has been retained or hired by Licensor to solicit for or in any way assist Licensor in obtaining this Agreement upon an agreement or understanding that such person, corporation or other entity be paid a fee or other consideration contingent upon the award of this Agreement to Licensor; and
- (d) with respect to contracts which exceed ten thousand dollars or which are for the design of a building for which the budgeted or estimated construction costs exceed one hundred thousand dollars, that Licensor has internal accounting controls as required by subsection (c) of thirty-nine R of chapter thirty of the General Laws and that Licensor has filed and will continue to file an audited financial statement as required by subsection (d) of said section thirty-nine R.
- (e) that Licensor, and any consultant to or subcontractor for Licensor, represents, warrants and certifies that it has complied with all laws of the commonwealth of Massachusetts relating to taxes and all Ordinances and Orders of the city of Worcester relating to taxes, fees and charges, or is lawfully contesting the validity of the same. Licensor, and any consultant to or subcontractor for Licensor, further represents, warrants and certifies that it will remain in such compliance during the Term of this Agreement, including any amendments or extensions hereto. Breach of any of these provisions shall be deemed a material breach which shall entitle the City to immediately terminate this contract pursuant to Section 11(A) and take any other action authorized by law to collect any amounts due the City.
- 12.9 Applicable Law. The laws of the commonwealth of Massachusetts shall govern the validity, interpretation, construction and performance of this Agreement, without giving effect to its provisions regarding choice of laws. Any suit brought hereunder shall be brought in the state or federal courts sitting in Worcester County, Massachusetts, the Parties hereby waiving any claim or defense that such forum is not convenient or proper. Each Party agrees that any such court shall have in personam jurisdiction over it and consents to service of process in any manner authorized by Massachusetts law. In no event does the City waive any of the applicable protections granted it by federal or Massachusetts law, including but not limited to G.L. c. 258.
- 12.10 Notices. Any formal notices necessary under this Agreement shall be given by certified mail, return receipt requested, or overnight mail by a nationally recognized carrier, and addressed to the City at the City Manager, Room 306, City Hall, Worcester, Massachusetts 01608 and addressed to Licensor at the address appearing in the first paragraph of page 1 of this Agreement. Either Party may update its address by providing prior written notice to the other.
- 12.11 No Third Party Beneficiary. This Agreement is by and between the Parties that have executed it. The Parties state that the Agreement is intended for their mutual benefit alone and is not intended to confer any express or implied benefits on any other person, including but not limited any third party identified herein. To the fullest extent allowed by law, and notwithstanding any provision to the contrary, this Agreement is not intended to confer third party beneficiary status on any person.
- 12.12 <u>Severability</u>. If any provision of this Agreement is held invalid by any court or body of competent jurisdiction, the remainder of this Agreement shall remain in full force and effect.

- 12.13. <u>Headings.</u> The section headings in this Agreement are for convenience and reference only and in no way define or limit the scope or content of this Agreement or in any way affect its provisions.
- 12.14 <u>Amendments</u>. This Agreement may be amended or modified only by a written amendment hereto duly executed by the Parties.
- 12.15 <u>Exhibits</u>. Exhibits referenced herein are hereby incorporated and made a part of this Agreement.
- 12.16. Entire Agreement. This Agreement contains the entire understanding of the Parties and supersedes all prior agreements, representations, proposals and undertakings of the Parties. This Agreement may only be modified or amended in a writing executed by both Parties. Any additional or contrary terms or conditions contained in any invoice, proposal, purchase order, order form or other document issued by either Party shall be null and void unless expressly agreed to in a written amendment to this Agreement. In the event of a conflict between any exhibit and the terms and conditions of this Agreement, Agreement shall control. Additionally, to the extent the Licensor's documentation, work order and/or any third party terms are inconsistent with this Agreement, the terms of this Agreement shall control.
- 12.17 <u>Survivorship</u>. Those sections that by their nature survive expiration or termination of this Agreement will survive such expiration or termination.

[Remainder of page intentionally blank/signature lines to follow]

IN WITNESS WHEREOF, the Parties hereto, intending to be legally bound, have caused this Agreement to be executed as a sealed instrument by their duly authorized representatives the day and year first above written.

RECOMMENDED:	PRIME GOVERNMENT SOLUTIONS, INC	
Nikolin Vangjeli, City Clerk	Sherif Agib President	
Christopher Gagliastro, Purchasing	Director	
Approved as to Form:	CITY OF WORCESTER	
Karen A. Meyer	Eric D. Batista	
Assistant City Solicitor	Acting City Manager	
I certify that funds are available in A	Account No	
Budget Analyst, Department of Adr	ninistration and Finance	

IN WITNESS WHEREOF, the Parties hereto, intending to be legally bound, have caused this Agreement to be executed as a sealed instrument by their duly authorized representatives the day and year first above written.

RECOMMENDED: Nikolin Vangjeli, City Clerk

PRIME GOVERNMENT SOLUTIONS, INC.

Sherif Agib Dec 15, 2022

President

Christopher Gagliastro, Purchasing Director

Approved as to Form:

CITY OF WORCESTER

Karen A. Meyer

Assistant City Solicitor

Eric D. Batista

Acting City Manager

I certify that funds are available in Account No. 04544613 - Funding Monagh 12/31/2024

Budget Analyst, Department of Administration and Finance

EXHIBIT A SCOPE OF SERVICES

In addition to the Project Software and services required by the RFP and set forth in the Proposal, Licensor shall perform the following:

PRIME GOV

PrimeGov Legislative Management Solution Statement of Work

City of Worcester 455 Main Street Worcester, MA 01608

Customer Contact:

Nikolin Vangjeli City Clerk 508-799-1121 VangjeliN@worcesterma.gov

Effective Date:

PrimeGov Contact:

Michelle Cooper Director of Sales MCooper@rocksolid.com 469-250-2733

12/13/2022



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Prime Government Solutions | 4250 Drinkwater Blvd. Suite 300 | Scottsdale AZ 85251 | 1-833-634-6349

Letter of Introduction

Dear Niko,

Thank you for choosing to partner with PrimeGov on your legislative management solution. Our software has been designed to facilitate every step of the legislative process: from committee appointments to agenda management, virtual council meetings, minutes annotation, and live and archived video streaming. We pride ourselves on ensuring a seamless, cloud-based product that allows you to switch between tasks quickly and effortlessly in a single interface.

While PrimeGov is a smaller company, our team is the most experienced in the industry. Our leadership founded and ran market-leading legislative management solutions for over a decade, and we came together to address the frustration voiced by city and county clerks, regarding the lack of innovation and support they received from their existing products.

At PrimeGov, we are committed to being the number one provider in the legislative management space for local government, and to do that we commit to:

- Exclusively focus on municipal clerks and their technology needs.
- Customer support that proactively ensure our clients are successful. This starts with being available and responsive to our customers, but it also means we are accountable for results.
- Provide comprehensive and seamless cloud-based software. We want to automate your entire legislative process without clunky handoffs between different software applications and interfaces. We also ensure business continuity by allowing our customers to run their entire legislative processes from any location and device.

The world is changing faster than ever, and uncertainty about our future is at an all-time high. As a result, local government operations must transform, including changing the way public/ legislative meetings are held. Our solution is 100% cloud-based, including live meeting management tools usable on any device from any location to enable virtual meetings.

The entire PrimeGov team is excited to guide you through a seamless transition from your existing legislative management tools and processes into our cloud-based platform. We look forward to being your long-term partner and supporting your every need throughout the process.

Most Sincerely, Michelle Cooper, Director of Sales

Project Assessment

At PrimeGov, we take pride in fully understanding your project and your needs before we begin to work. During the sales process, we have noted that the PrimeGov solution outlined below will fulfill the clients' legislative management software needs.

Worcester's project implementation will be a staged approach, prioritizing Agenda Automation.

Product Modules

The following PrimeGov modules are included in this proposal:

- Agenda Automation
- Meeting Management
 - o Electronic Voting
- Video Streaming
- Committee Management
- Community Engagement
- Open API
- Streamline (Public Notices & Pending Items)
- Data Migration

Client Needs

The PrimeGov solution outlined in Product Modules above will apply to the following:

Agenda Automation	
# of Committees	
# of Meeting Types	
	Meeting Management
# of Committees	
# of Meeting Types	
# of Voting Members	
	Committee Management
# of Committees	

Pricing

The PrimeGov Legislative Management platform is a single hosted solution that we can partition into separate modules when clients are looking to start with specific functions only. Should you decided to add services in the future you never have to worry about integration or data migration issues because all modules share the same database.

Projected Timeline and Stages

This Statement of Work ("SOW") is intended to communicate our understanding of the project and all the deliverables that relate to it. A clear understanding of the project is the key to everyone's success, and we do not assume any additional products or services will be delivered except those described in this SOW. If new requirements are discovered or additional products and/or services beyond those outlined in this SOW are required, such changes shall require a formal amendment to this Agreement which shall only be effective once signed by authorized representatives of both Parties.

PrimeGov Implementation Stages

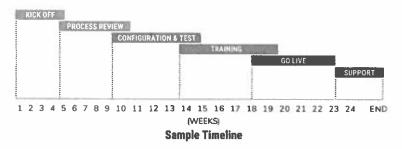


A project that follows the scope of work described in this document will consist of three distinct stages:

- 1. Planning & Discovery
 - Kick Off
 - Process Review
- 2. Implementation
 - Configuration & Test
 - Training
- 3. Project Closure
 - Go Live
 - Transition to Support

Projected Timeline

The expected duration of a standard project plan, without any changes, is 16-24 weeks. The general timeline would follow the example below:



Overview of Deliverables

Deliverable Out	
Deliverable Category	Deliverable Name
	Kick-Off Meeting
	Project Management Plan
Project Management	Project Schedule
	Weekly Status Meeting Notes
	Monthly Progress Report or Meeting
	Infrastructure Design
	User Interface Design
Design	Data Migration Design
	Full Functionality & Workflow Design
	Preliminary Design Review Meeting
Software Installation & Configuration	
	Test Management Plan
Testing	Functional and Non-Functional Testing
	Test Cases

End-to-End Testing	
User Acceptance Testing	
Performance Test Report	
Conversion/Migration Plan	
Data Conversion Report	
Document Migration Report	
Training Plan	
Instructional Design Plan	
End User Training	
End User Manuals	
Application Administration Training	
System & Application Administrator Manuals	
Project Implementation Plan	
"Run Book" or Knowledge Transfer Us Manual	
Post Implementation Report	
Operations and Maintenance (O&M) Pl	
Service Level Agreements (Primary an Third-Party applications)	
Help Desk Reports	
Transition Plan	
Final Project Report	

Data Migration

PrimeGov will work with the City to establish the scope of migration which varies based on pre-determined volume of data and current systems. The migration tool is able to access your data (read-only) to pull it from your current system and bring it into the PrimeGov system. We conduct each migration with three stages followed by a validation period. The data and stages of migration are set forth at http://www.worcesterma.gov/city-clerk/public-meetings/agendas-minutes and include, for example, meeting records, video uploads and metadata/attachments.

The stages of data migration are:

- Data configuration and information template (Agendas, Minutes and Videos of City Council, Boards and Commissions and other related meetings.)
- Data subsets for testing
- Testing Plan

The estimated number of meetings to be migrated (by City board or department) are set forth below:

CITY COUNCIL	count(*) estimate
City Council	911
CITY COUNCIL STANDING COMMITTEE	count(*) estimate
Economic Development	213
Education	47
Finance	70
Joint	15
Municipal and Legislative Operations	33
Municipal Operations	129
Public Health and Human Services	136
Public Safety	95
Public Service and Transportation	82
Public Works	263
Rules and Legislative Affairs	17
Traffic and Parking	223
Urban Technologies, Innovation and Environment	15
Veterans' and Military Affairs	18
Veterans' Memorials, Parks and Recreation	8
Youth, Parks and Recreation	66
BOARD AND COMMISSION	count(*) estimate
Accessibility Advisory Commission	55
Board of Election Commissioners	91
Board of Health	61
Cable Television Advisory Committee	11
Citizen Advisory Council	36

Civic Center Commission	46
Commission for the Preservation of Historic Artifacts, Relics	
and Military Memorials	1
Commission on Elder Affairs	41
Community Development Advisory Committee	39
Conservation Commission	120
Diversity and Inclusion Advisory Committee	30
GAR Memorial Hall Board of Trustees	14
Historical Commission	164
Hope Cemetery Commission	13
Human Rights Commission	59
License Commission	160
Memorial Auditorium Board of Trustees	6
Off-Street Parking Board	6
Parks and Recreation Commission	51
Planning Board	126
Status of Women Advisory Committee	58
Trust Funds Commission	13
Worcester Arts Council	90
Worcester Ballpark Commission	1
Worcester Public Library Board	44
Worcester Redevelopment Authority	69
Zoning Board of Appeals	112
Public Schools and Committees	200
Public Library and Committees	80

For clarity, Video and Audio Data Migration is also included (http://www.worcesterma.gov/city-clerk/public-meetings/agendas-minutes)

CITY COUNCIL	count(*)
City Council	521
STANDING COMMITTEE	count(*)
Economic Development	131
Education	15
Finance	61
Joint	10
Municipal and Legislative Operations	16
Municipal Operations	53
Public Health and Human Services	72
Public Safety	42
Public Service and Transportation	40
Public Works	127
Rules and Legislative Affairs	14
Traffic and Parking	133
Urban Technologies, Innovation and Environment	8

Veterans' and Military Affairs	15
Veterans' Memorials, Parks and Recreation	5
Youth, Parks and Recreation	31
BOARD AND COMMISSION	count(*)
Accessibility Advisory Commission	55
Board of Election Commissioners	91
Board of Health	61
Cable Television Advisory Committee	11
Citizen Advisory Council	36
Civic Center Commission	46
Commission for the Preservation of Historic Artifacts, Relics	
and Military Memorials	1
Commission on Elder Affairs	41
Community Development Advisory Committee	39
Conservation Commission	120
Diversity and Inclusion Advisory Committee	30
GAR Memorial Hall Board of Trustees	14
Historical Commission	164
Hope Cemetery Commission	13
Human Rights Commission	59
License Commission	160
Memorial Auditorium Board of Trustees	6
Off-Street Parking Board	6
Parks and Recreation Commission	51
Planning Board	126
Status of Women Advisory Committee	58
Trust Funds Commission	13
Worcester Arts Council	90
Worcester Ballpark Commission	1
Worcester Public Library Board	44
Worcester Redevelopment Authority	69
Zoning Board of Appeals	112
Public Schools and Committees	100

Additionally:

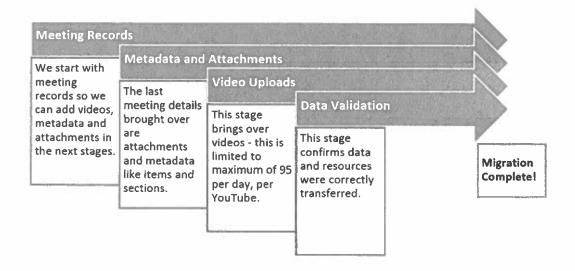
- PrimeGov shall set up/create and house each of the City's Boards and Commissions' agendas and minutes, as well as the City's Standing Committees and City Council. Each liaison for every board and commission shall be provided their own log in credentials to the program to maintain their own responsible boards/commissions. Each board and/or commission shall also have their own workflows.
 - a. City Council
 - b. City Council Standing Committees
 - i. AD HOC

- ii. Economic Development
- iii. Education
- iv. Finance
- v. Joint
- vi. Municipal and Legislative Operations
- vii. Public Health and Human Services
- viii. Public Safety
- ix. Public Service and Transportation
- x. Public Works
- xi. Traffic and Parking
- xii. Urban Technologies, Innovation and Environment
- xiii. Veterans' Memorials, Parks and Recreation
- xiv. Discontinued
- c. Boards & Commissions
 - i. Board of Election Commissioners
 - ii. Board of Health
 - iii. Cable Television Advisory Committee
 - iv. Citizen Advisory Council
 - v. Civic Center Commission
 - vi. Commission for the Preservation of Historic Artifacts, Relics and Military Memorials
 - vii. Commission on Elder Affairs
 - viii. Community Development Advisory Committee
 - ix. Conservation Commission
 - x. Diversity and Inclusion Advisory Committee
 - xi. Green Worcester Advisory Committee
 - xii. Historical Commission
 - xiii. Hope Cemetery Commission
 - xiv. Human Rights Commission
 - xv. License Commission
 - xvi. Off-Street Parking Board
 - xvii. Other Post-Employment Benefits (OPEB) Liability Trust Fund
 - xviii. Parks and Recreation Commission
 - xix. Planning Board
 - xx. Retirement Board
 - xxi. Status of Women Advisory Committee
 - xxii. Trust Funds Commission
 - xxiii. Worcester Arts Council
 - xxiv. Worcester Ballpark Commission
 - xxv. Worcester Housing Authority
 - xxvi. Worcester Redevelopment Authority
 - xxvii. Worcester Redevelopment Authority Citizen Advisory Committee
 - xxviii. Zoning Board of Appeals
 - xxix. Discontinued
- d. Committees & Groups

- i. Building Futures, Inc. Board of Directors
- ii. Central MA Metropolitan Planning Organization
- iii. Central MA Regional Planning Commission
- iv. Chapter 139 Hearing
- v. City Manager's Advisory Committee on Youth
- vi. City Manager's Energy Task Force
- vii. Coalition Against Bias and Hate
- viii. Community Development Block Grant Public Hearings
- ix. Designer Selection Board
- x. Lake Quinsigamond Commission
- xi. Local Emergency Planning Committee
- xii. Senior Center Committee
- xiii. Upper Blackstone Clean Water
- xiv. Worcester Regional Transit Authority Advisory Board
- xv. Worcester Retirement Board Finance Committee
- xvi. WRTA Transportation Planning Advisory Group
- e. Public Library
 - i. AD HOC
 - ii. Board of Directors
 - iii. Buildings and Grounds Committee
 - iv. Committee on Administration
 - v. Committee on Library Materials
 - vi. Community Services Committee
 - vii. District Task Force
 - viii. Executive Committee
 - ix. Finance Committee
 - x. Joint
 - xi. Marketing Committee
 - xii. Search Committee
- f. Public Schools
 - i. Abby Kelley Foster Charter School Board of Trustees
 - ii. Abby Kelley Foster Charter School Education Committee
 - iii. Abby Kelley Foster Charter School Facilities and Finance Committee
 - iv. AD HOC
 - v. School Committee
 - vi. Spirit of Knowledge Charter Public School Board of Trustees
 - vii. Standing Committee on Accountability and Student Performance
 - viii. Standing Committee on Finance and Operations
 - ix. Standing Committee on Governance and Employee Issues
 - x. Standing Committee on Teaching, Learning and Student Supports
- Prime Gov shall create agenda/minute specific templates and workflows tailored for City Council / Committee Meetings and School Committee / Committees Meetings as well standardized templates for Board and Commissions.

- 3. The Boards and Commissions database must be able to provide instant reports relative to the composition and demographics of the City's various boards and commissions, including information pertaining to their gender, race, veteran status, disability status, address and city district of residence. The database must be able to differentiate between applicants and confirmed appointed persons.
- 4. The Program must be able to create, in concept, a "Unique ID," that link items that are related to one another on various agendas (i.e. a singular search phrase that shows when an item appears first as a petition, then as subsequent items such as a committee report, ordinance, etc.) (see separate workflow attachments for more information)
- The Program must be able to color code item actions, so as to make clear workflow distinctions (i.e. red color for items where the workflow has been completed and green color for items where the workflow is still in progress)
- 6. The Program must be able to create "jackets" from agenda items. The City uses these jackets as a cover to fold items brought before City Council into thirds to prepare them for physical, permanent housing. Jackets should not be included in the backup of City Council items and only appear for printing purposes.
- 7. The Program shall have the ability to make the City's entire agenda process automated, including the use of automatic text replacement shortcuts, including but not limited to the following:
 - a. Format a listed dollar amount into text
 - i. Current program starts a finance request text.
 - 1. User enters amount and tabs to have auto text created.
 - A text template is created that includes the amount entered as a
 formatted dollar amount and spelled out in long format, as well as
 placeholders for the account numbers and account names The user
 enters the account information and a description of the reason for the
 request.
 - ii. Adding names of City Councilors and/or Standing Committees that propose an Order
 - City Clerk may select one or more councilors or committees from list of current councilors and committees to include at the end of the agenda item text in parenthesis.
 - iii. Committee agenda items may be forwarded from a City Council to a council agenda as "Report of Committee ..." The new item is automatically prefaced with a text template.
- 8. Program must be able to make separate and distinct item types that are able to be added to a singular item or "stacked" on top of one other, including but not limited to Chairman's Orders, Chairman's Resolutions, Communications, Communications of the City Manager, Orders, Petitions, Reports of the Committees, Resolutions, Loan Orders, etc.

- 9. Program must be able to automatically generate the City Clerk's signature on the various item types it creates, so as to endorse the actions taken by the public bodies on certain items.
- 10. The Program must have the capacity so that two separate and distinct agendas (i.e. a "City Council" and "City Manager" agenda) may be published separately and then later combined and presented as a single packet. City Council and City Manager agendas should not be able to be viewed by the other department until publishing is completed.
- 11. The Program must have the ability to re-create or provide a satisfactory replacement for the multiple system workflows that are currently used to track where each City Council and City Manager item are in the legislative process. The two major workflows the City currently utilizes and requires are summarized as:
 - a. Orders Workflow: Within the "Orders" workflow, the City Clerk's Office currently checks off a button to send any given item to the City Manager's office, who in turn are able to assign the item to a department head, who prepares a response and brings the item back before City Council after review. There are a large number of staff members that could touch and weigh in on any given item, which will then need to go through an approval process before being added to the City Manager's agenda.
 - b. Committee Pending List Workflow: The "Committees Pending List" workflow is an essential aspect of City Clerk operations. Currently the City operates with about ten Standing Committees, each with items that have been referred to them by City Council and have their own meetings based entire on those referred items. The current program refers an agenda item in the post-meeting to a pending list, viewable on the City's website, and then tracks those items automatically until the item is heard by the Committee and recommended back to Council. An item may be held at any given meeting, and is automatically returned to the pending list. For more information on this topic, please view item workflow chart in the RFP. PrimeGov shall provide all management functions within the City Council's standing committees.
- 12. The Program shall have the ability to replicate all attached processes used by both the City Manager and City Clerk Offices within the current program.
- 13. PrimeGov shall provide useful functions during meeting management, including but not limited to the use of electronic member voting, in real time and/or after a meeting has taken place.
- 14. PrimeGov shall allow and facilitate the use of an open API.



Project Objectives & Preliminary Scope

PrimeGov's legislative management software provides an end-to-end solution designed to provide the necessary tools for effective and transparent creation of meeting content.

The solution consists of the software and services detailed below.

Agenda Automation allows staff to create meeting types, agenda items, upload related documents to create an agenda and materials packet. Meeting documents and supporting materials can be compiled for distribution to the staff, public, council members, and more.

Customer agrees to:

- Complete On-Boarding Assessment including:
- Documentation of Item Types
- Documentation of Meeting Types for each meeting body
- Documentation of the proposed meeting schedule for each meeting body
- Produce and share full Word samples including numbering, font, size, and other formatting details for each meeting body:
 - Agenda

Notice of Cancellation

- Packet
- Identify sections and items included in each meeting body
- Review and discuss modifications required to accommodate PrimeGov best practices, current functionality, and consistency of the proposed meeting document templates
- Complete Agenda Training subject to Section 6.2 of the Agreement and in a form and subject to procedures otherwise acceptable to the Customer.
- Complete User Acceptance Testing
- Conduct end-user training
- Review and Sign off Agenda configuration

- Review and configure meeting types (e.g., regular, special, and workshop) that are provided as part of the on-boarding assessment including:
 - o Agenda

o Packet

o Minutes

- Notice of Cancellation
- Review and configure item types
- Perform a gap analysis to review functionality and identify potential feature requests and enhancements that can be evaluated for inclusion in a future release.
- · Complete end-to-end agenda testing
- Deliver full document set per meeting with the proposed layout and design
- Provide agenda training

Agenda Automation: Forms/Workflow allows for the automation of the item submission process in the Agenda Automation module. This will enable users to ensure items are reviewed electronically and that users can always know where an item is at in the process. Workflow allows for linear routing of an item with its supporting materials on its journey to an agenda. Workflow is flexible and will enable users to have an ad-hoc review process via peer review while also allowing the administration to design a consistent approval process. Items can be created at any time and added to the agenda automatically when the approved process is complete. The workflow steps can be routed to users or groups to ensure an end-to-end electronic process.

Following is an example of the Agenda Item Approval Workflow:

- Create document
- 2. Create item
- 3. Add item to the meeting
- 4. Attach documents
- 5. Originator review
- 6. Peer review

- 7. Department Head review
- 8. Legal review
- 9. Finance review
- 10. City Manager review
- 11. City Clerk review
- 12. Approve on agenda

Customer agrees to:

- Complete on-boarding assessment including:
- Documentation of the workflow process
 - Form to initiate a submission
 - Notification Emails
 - Workflow Steps
 - Identification of originators
- Identification of Review Group
- Identification of Review Users
- Staff Report (cover page)
- Word sample
- Identify a decision maker and lead procedural discussions regarding the item approval process.
- Review and discuss modifications required to accommodate PrimeGov best practices, current functionality, and consistency of the proposed item approval

workflow.

- Review and discuss modifications required to accommodate PrimeGov best practices, current functionality, and consistency of the proposed form and staff report document.
- Provide technical resources required for add-in installation on client workstations and is responsible for end-user support.
- Complete workflow training.
- Complete user acceptance testing.
- Conduct workflow end user training.
- · Review and sign-off on workflow configuration.

PrimeGov agrees to:

- Review and configure workflows provided as part of the on-boarding assessment including:
 - Workflow Design
- Notification Emails
- Workflow Configuration
- Review and configure item submission forms with accompanying staff report that is provided as part of the on-boarding assessment including:
 - o HTML form design
 - Staff report Word document content controls
- Perform a gap analysis to review functionality and identify potential feature requests and enhancements that can be evaluated for inclusion in a future release.
- · Complete end-to-end workflow and forms testing
- Provide workflow training

Meeting Management allows the meeting administrator to run a meeting and record roll call, minutes, motions, votes, notes, and actions with ease. The PrimeGov real-time Minutes tools provide a single interface that allows all aspects of the meeting to be managed often by a single user. The real-time meeting tools also offer options for citizen engagement information regarding the active item, speakers, motion information, and votes can be displayed in chambers or online via the public portal in real time. Minutes provides a means to record motions, votes, minutes and other facets of the meeting. Also, agenda items can be added, removed, edited and re-arranged as changes occur during the meeting.

Customer agrees to:

- Complete On-Boarding Assessment including:
 - Documentation of Motion Types
 - Documentation of Motion Type configuration
 - o Minutes
 - Motion template

Action template

- Vote result template
- Produce and share complete Word samples including numbering, font, size and other formatting details for each meeting body:
 - o Minutes
- Identify sections and items to be included in each meeting body
- Review and discuss modifications required to accommodate PrimeGov best practices, current functionality, and consistency of the proposed minute templates
- Complete Minutes Training

- Review and configure Meeting Types (e.g., Regular, Special, and Workshop) that are provided as part of the on-boarding assessment including:
 - o Minutes
- Review and configure:
 - o Motion Types
 - o Motion Type configuration
 - o Motion template
 - o Action template
 - o Vote Result template
- Deliver complete document set per meeting with the proposed layout and design
- Provide Minutes training

Member Voting provides a means for members to record their vote during a meeting within Meeting Management and offers the ability to communicate the voting process of agenda items to the public. This solution allows voting members and support personnel the opportunity to electronically view items and supporting documentation on the agenda and to electronically cast votes on motions. The Member Voting solution also provides a more automated and effective approach to recording the events of the meeting to make it easy for the supporting personnel to follow along and manage the meeting as it is in session.

Customer agrees to:

- Complete On-Boarding Assessment including:
 - o Motion Types
 - o Roles
 - o Voting options
 - o Public Comment
 - o Request to Speak
- Complete Member Voting training
- Perform a Mock Meeting or other User Acceptance Testing
- · Review and sign off on Member Voting configuration

- Configure and review Voting for the Meeting Types, including:
 - o Motion Types
 - o Roles
 - Voting Options
 - Speaker Management
- Provide Member Voting training

Video provides high-quality live stream and on-demand audio and/or video of your meetings. The video is immediately available for on-demand access via the interactive agenda on the public portal. The events of the meeting can be time-stamped by activating an item in the Meeting Viewer or adding a timestamp via meeting details.

Customer agrees to:

- Complete on-boarding assessment, including:
 - o YouTube account configured for o Provide Network connection embedded live streaming
 - o Complete Installation of Encoder o Static IP Address
 - o Provide HDMI or SDI Video Feed o Gateway
 - o Provide HDMI or Analog Audio o DNS
- RJ-45 Ethernet

- Complete Video training
- Review and sign off on Video configuration

PrimeGov agrees to:

- Provide Video Installation Configuration Guide
- Configure PrimeGov API/Google AUTH/Zoom
- Perform a video streaming test
- Provide Video training

Committee Management allows staff to easily add and edit committees, members, positions, and terms. The public portal allows for automated application and appointment management through internal workflows built within the PrimeGov system. In one succinct view, a user can take care of all committee tasks efficiently and effectively. Committee Management makes it easy to create initial and subsequent terms quickly, and even split terms if a seat becomes vacant mid-term. Also included are vacancy reports, expiring seats reports, and expiring training reports.

Customer agrees to:

- Complete On-Boarding Assessment including:
 - Documentation of Committees, Active Positions and Members
 - o Documentation of Current Terms (Start Date/End Date), Nominating and **Appointing Entities**

- o Documentation of Training Types
- Documentation of Application Management workflow process:
 - Position Application Form to initiate a submission
 - Workflow Steps
 - Identification of Review Users & Groups
 - Notification Emails
- Complete User Acceptance Testing
- Review and Sign off Committee Management configuration
- Complete Committee Management training

- Review and Configure Committees that are provided as part of the on-boarding assessment including:
 - o Boards and Commissions, Active Positions, and Active Members
 - o Current Terms, Nominating and Appointing Entities
- Configure a Committee Management public portal to allow for public display of committee information and acceptance of applications for advertised positions
- Review and discuss modifications required to accommodate PrimeGov best practices, existing functionality, and consistency of the proposed Committee Management.
- Perform a Gap Analysis to review functionality and identify potential feature requests and enhancements that can be evaluated for inclusion in a future release.
- Configure up to one (1) Position Application Form for vacant position applications.
- Configure up to one (1) Application Workflow to support the stages of the application lifecycle.
- Complete end to end Committee Management testing.
- Provide Committee Management training.

Global Software and Services Offerings

PrimeGov Public Portal can be integrated directly within the Customer's website providing a seamless look and feel. Constituents can search for and view meeting materials, and video. The portal also provides the ability for citizens to search the voting history of elected officials. This includes the meeting history, voting records, speakers, and video specific to the item. An internal portal can also be used if the Customer would like to publish meeting documentation internally before it being made available to the public.

Customer agrees to:

Provide technical resources required for integration on the Customer website and

is responsible for end-user support of website.

•

PrimeGov agrees to:

Review and configure Public Portal

PrimeGov Historical Import (Conversion) PrimeGov will import historical data utilization of a utility that has been specifically developed for the conversion process.

Customer agrees to:

- · Complete On-Boarding Assessment including:
 - o Identification of Content
 - o Identification of the location of data and supporting files
- Provide access to data and supporting files for import
- Provide media files in MP4 video format
- Provide a clear and understandable naming convention to identify files and their location
- Customer Acceptance Testing subject to Section 6.2 of the Agreement and in a form and subject to procedures otherwise acceptable to the Customer.
- Review and sign off on Historical Import results

PrimeGov agrees to:

- Import of up all historic documents for meeting types identified as part of PrimeGov Agenda Automation implementation, including but not limited to:
 - o Agendas
 - o Minutes
 - o Packets
- Provide a Conversion report outlining successful import counts and identification of failed record imports.
- Complete import and delta import of data after initial import.

PrimeGov Administration allows users and administrators access to the PrimeGov platform from any location with access to an internet connection. All system settings and security are managed and administered from the PrimeGov administrative platform.

Customer agrees to:

- Complete On-Boarding Assessment including:
 - o Identities/Users

Department Heads

o Roles

o Security and Permissions

Departments

- o Email Settings
- Customer Acceptance Testing
- Complete PrimeGov Administrator Training
- · Review and sign off on Administration

- Deploy a Cloud Production Environment instance including:
 - o Software Suite outlined above
 - o Identities/User
 - o Email Address
 - o First Name
 - o Last Name
 - o Department
 - o Title
 - o Roles

- o Administrator
- o General Customer Staff
- o Committee
- o Members
- o Departments
- o Department Heads
- Security and Permissions
- o Email Settings
- Provide PrimeGov Administrator Training

PrimeGov Reporting The PrimeGov reporting engine allows users to configure reports on any data stored in the system. Users can create "views" using system tools then use those views to create their own report. Standard reports are also provided and include:

- Committee Member Reports
- Committee Vacancy Reports
- Vote Records
- Attendance Records
- Audit Reports (login, adds, deletes, etc.)
- Usage Reports (Items Submitted, Items Approved, Review Time)

All reports can be exported to (PDF, CSV, and Excel). Users can filter and re-run standard reports or save them.

PrimeGov API The PrimeGov Legislative Management Suite is driven by Restful Web Services. This allows virtually anyone (other software vendors, open data developers) the Client allows to consume the data available in the system. Access is controlled by the Client and the available "datasets" are published by the Client, just like publishing an agenda.

Customization and Development

PrimeGov offers many integration opportunities and other development to accommodate specific requests or enhancements. While all enhancements are driven by customer demand, the option exists for the customer to purchase custom development.

Customization and Development is not included in this Project Scope.

General Project Requirements

The following are the general project requirements based upon the processes described above for this PrimeGov implementation.

Customer agrees to:

- Commit a Project lead and relevant Subject Matter Experts, as needed for successful project delivery.
- Lead development or procedural discussions, produce end-user training documentation, and conduct end-user training sessions, as needed.
- Provide technical resources required for video streaming
- Provide technical resources required for add-in installation on client workstations and is responsible for end-user support.
- Complete Training assigned
- Complete User Acceptance Testing
- Provide feedback and sign off all phases of the project
- Ensure local infrastructure complies with published minimum requirements.
- Provide resources required to use remote sharing software for meetings such as GoToMeeting or Microsoft Teams

PrimeGov agrees to:

- Commit a project lead and other subject matter experts, as needed for successful project delivery
- Implementation tasks are estimates until the completion of the Gap analysis.
 After completion of the Gap analysis, PrimeGov and Customer will review the Implementation project requirements, including but not limited to Future State process designs, work effort estimates, timelines, and software, and execute a Change Order Authorization as appropriate.
- Testing and Deployment of Software Upgrades and Patches
- Review and Demonstration of the entire solution in PrimeGov as a refresher of system features and including the approval process.

PrimeGov will perform a gap analysis with Customer at each step to clarify and confirm the agenda management processes and PrimeGov best practices and functionality. If the customer requests changes to the standard offering those requests will likely impact the work effort estimated within this SOW resulting in further analysis and discussions, and possibly a Change Order and/or additional software development.

PrimeGov will be responsible for the following project management tasks:

- Project Tracking
- Weekly Status Calls
- Regular remote share working sessions
- Issue resolution portal for tracking of issues identified as issues, defects, feature requests, and bugs.
- Review and configuration of user and role permissions within the PrimeGov Solution
- PrimeGov will perform testing of the software functionality and provide support

- during customer user acceptance testing before production.
- Training will be provided to those individuals identified as testers for successful User Acceptance Testing

Complete User Acceptance Testing

Notwithstanding any provision to the contrary, all User Acceptance Testing shall be conducted subject to Section 6.2 of the Agreement and in a form otherwise acceptable to the Customer.

EXHIBIT B SCHEDULE

Licensor shall comply with the following schedule

The expected duration of implementation of the Project is 24 - 32 weeks.

SCOPE AND TIMELINE

Week 0: Agreement signature date

Week 1: Licensor Project Team Assigned & Welcome Letter sent to City

Weks 2-3: Kick-off Call with City Team & Licensor Implementation Team

Weeks 3-8: Project Design & Discovery

Weeks 6-11: Data Migration

Weeks 8-18: Agenda, Workflow, Live Meeting, Streamline & Video Streaming Configuration & Testing

Weeks 14-20: Licensor Solution Training

Weeks 18-22: Open API Training & Configuration

Weeks 21-28: Boards & Commissions Module Configuration & Training

Weeks 28-30: City and Licensor Soft Launch

Weeks 30-32: City and Licensor Go Live

EXHIBIT C FEE BREAKDOWN (LICENSOR'S PRICE PROPOSAL)

The City shall pay Licensor for the Project Software and services:

Solution	Investment
Agenda Automation	\$10,838
Meeting Management	\$8,128
Member Voting	\$4,335
Video Streaming	\$5,419
Committee Management	\$7,586
Community Engagement	\$4,000
Open API	\$5,000
Streamline (Public Notices & Pending	\$2,000
Items)	
Annual Cost	\$47,306
Data Migration (Up to 2 years of content)	Included
Additional Data Migration	\$35,137
5 Standard Encoders (\$2,000 each)	\$10,000
Standard Implementation	\$8,000
RFP Discount	-\$7,000
One-time Cost	\$46,137
o Total First Year Cost	o \$93,443
Subsequent Years	 \$47,306.00 + 5% Annual Increase

EXHIBIT DService Level Agreement

This Support Services Agreement describes the expected performance of the PrimeGov Service, the procedures for reporting an issue, and expected turnaround time on issues reported. For this purpose of this Exhibit "Customer" shall mean the "City" and "PrimeGov", "we" or "us" shall mean "Licensor".

1. Service Uptime Target. PrimeGov has a target uptime of >99.95% measured on a monthly basis. This time excludes any planned maintenance that have been identified to the Customer. PrimeGov shall give a minimum of two (2) business days' notice for planned maintenance updates. Planned maintenance will be targeted to occur between 12:00 a.m. (midnight) to 03:00 a.m. Mountain Time on Friday. Update notes are published as part of the maintenance notification, highlighting new features, improvements, and bug fixes. Maintenance time frames are subject to change by PrimeGov, and proper notification is provided to the Customer within the minimum two (2) business day period.

2. Reporting an Issue.

- a. Contact Details. At PrimeGov, we built our support system with alerts to anticipate any service disruption so that our Customer Success team can address any technical items before they become an issue for our customers. In the case where a Customer discovers an issue, or the Service is unavailable, the Customer should notify the PrimeGov Customer Success team through one of the following channels:
 - i. Entering a ticket in the help desk system at support.primegov.com.
 - ii. E-mailing the Customer Success team directly at support@primegov.com.
 - iii. Calling the Customer Success team at 1-833-634-6349.
- b. Hours of Coverage. Regular Support Services are provided between 8:00 am and 6:00 pm Mountain Time, Monday through Friday. On-call and emergency support are provided outside of regular Support Service hours online and by phone. More specifically, the hours are as follows:
 - i. Call for phone support. Phone support is available twenty-four (24) hours a day, seven (7) days a week by calling 1-833-634-6349.
 - ii. Enter an issue in the help desk system. This service is available twenty-four (24) hours a day, seven (7) days a week at support.primegov.com.
 - iii. Email an issue to the Customer Success team. This service is available twenty-four (24) hours a day, seven (7) days a week.
- c. Customer Priority Identification. The Customer will supply their determined priority for each support item logged in accordance with the following Priority Code:

PRIORITY CODE	DESCRIPTION
P1 - Critical	The problem is impacting all Users by the Service being unavailable with no work-around available.
P2 - High	The problem is impacting a significant number of Users and is causing a significant business impact, where there is no work-around available.
P3 - Moderate	The problem is impacting a small number of Users and is causing a minor business impact or is causing a significant business impact, but there is a workaround available.
P4 - Low	Non-service affecting defect. Non-urgent or cosmetic problems, queries, causing inconvenience only.

3. Resolving an Issue

- a. Steps to Resolution.
 - i. PrimeGov Customer Success staff will analyze the issue and revert to the Customer with an assessment of the issue.
 - ii. The issue will then result in one of the following actions:
 - 1. The PrimeGov Customer Success staff will send a set of steps to close the issue with associated times.
 - PrimeGov Customer Success staff will ask for more clarification/ information on the issue.
 - 3. PrimeGov Customer Success staff may discuss the priority of the issue.
 - 4. The Customer and the PrimeGov Customer Success staff will mutually agree to close or reprioritize an issue.
 - iii. If a support issue is closed because it has been successfully resolved, then PrimeGov Customer Success staff will provide a brief description of the final solution to the Customer.
- b. Target Response Time. PrimeGov will aim to provide the Customer with a response within a specific time limit based on the agreed Priority Code of the Support Issue (a "Target Response Time"). The following Target Response Times are within the hours of coverage:

PRIORITY CODE	DESCRIPTION	TARGET RESPONSE TIME <
P1	Critical	30 minutes
P2	High	1 hour
P3 =	Moderate	2 hours
P4	Low	40 hours

4. Problem Escalation. A Support Call's Priority Code may be escalated by either the Customer or PrimeGov, if it is found to be more business critical than first realized or if the steps to resolve are proving unsatisfactory. In the event of escalation, the following contacts from PrimeGov should be called:

ROLE	NAME	CONTACT EMAIL
Technical Support	Sydney Erickson	sydney.erickson@primegov.
Lead		com
Technical Support	Larry Thorpe	larry.thorpe@primegov.com
Director		
President	Sherif Agib	sherif@primegov.com

- 5. Minor Enhancements. Requests by the Customer for minor enhancements or changes to the Service not relating to a defect or error inherent in the Service will be considered on a case-by-case basis and will be included under this Agreement at the sole discretion of PrimeGov if in the PrimeGov software product roadmap.
- 6. Knowledge Base. PrimeGov provides a searchable online knowledge base for questions and issue resolution is available at <u>support.primegov.com</u>. The documentation provided includes product updates, technical assistance, and tutorials. The content is regularly updated and expanded and each article contains links to related articles for increased navigation. The knowledge base is available on the same website as the support ticket management system for ease-of-use.

7. Exclusions

- a. Requests by the Customer for significant enhancements or changes to the Service not relating to a defect or error inherent in the Service will be excluded from this Agreement and will be managed separately.
- b. PrimeGov is only obliged to provide the Support Services with respect to the then current version of the Service. If PrimeGov provides Support Services for older versions/releases, this is done without obligation on an "as-is" basis at PrimeGov's sole discretion and without any service level applying and PrimeGov may make the provision of further Support Services for older versions of the Service subject to the payment of additional fees.
- c. Any alteration, modification or maintenance of the Service by the Customer or any third party which has not been authorized in writing by PrimeGov.
- d. Any failure by the Customer to implement any recommendations, solutions to faults, problems or updates previously advised or delivered by PrimeGov to the Customer.
- e. Either Party being subject to Force Majeure.
- f. The Customer's failure, inability or refusal to allow PrimeGov's personnel proper and uninterrupted access to the Service.

TAX CERTIFICATION

DATE: 12-16-2022

Pursuant to Mass. G.L. c. 62C, Section 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have complied with all laws of the commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Signature:

Print below signature line name and title

of Individual or Corporate Officer (as applicable)

Prime Government Solutions Inc.

Company Name

Address:

912 S Capital of Texas Hwy

Austin, TX 78746

Tel No.

1-512-347-9399

47-1103353 SOCIAL SECURITY NUMBER OR FEDERAL IDENTIFICATION NUMBER



Utah Department of Commerce

Division of Corporations & Commercial Code

160 East 300 South, 2nd Floor, PO Box 146705

Salt Lake City, UT 84114-6705 Service Center: (801) 530-4849

Toll Free: (877) 526-3994 Utah Residents

Fax: (801) 530-6438

Web Site: http://www.commerce.utah.gov

12/09/2022 9076074-014212092022-747496

CERTIFICATE OF EXISTENCE

Registration Number:

9076074-0142

Business Name:

PRIME GOVERNMENT SOLUTIONS, INC.

Registered Date:

June 19, 2014

Entity Type: Status:

Corporation - Domestic - Profit

Current

The Division of Corporations and Commercial Code of the State of Utah, custodian of the records of business registrations, certifies that the business entity on this certificate is authorized to transact business and was duly registered under the laws of the State of Utah. The Division also certifies that this entity has paid all fees and penalties owed to this state; its most recent annual report has been filed by the Division (unless Delinquent); and, that Articles of Dissolution have not been filed.



& Veillette

Leigh Veillette Director Division of Corporations and Commercial Code

CERTIFICATE OF AUTHORITY

At a duly authorized meeting of the Board of Directors of Granicus LLC held on 02/23/2017 Directors were present or waived notice, it was voted that Mark Hynes, CEO of Granicus LLC be and hereby is authorized to delegate signature authority for contracts and bonds in the name and

behalf of Granicus, Granicus' affiliates, and Granthereto. As of the 1st Day, November 2022 Mark contracts on behalf of Prime Government Solution Mabe, acting Chief Financial Officer, and Tom Solutions, Inc., a wholly owned subsidiary of Granthereto Solutions, Inc., a wholly owned subsidiary of Granthereto Solutions.	nicus' subsidiaries, and affix its Corporate Seal Hynes has delegated the authority to enter into ons, Inc., to Sherif Agib, acting President, Jennifer Spengler, acting CEO, all of Prime Government
	A TRUE COPY,
	ATTEST:
	Kelley Oher
	Kelly Oliver
	Vice President of Contracts
	Date: December 15, 2022
	Place of Business: Granicus LLC
of Granicus LLC's wholly owned subsidiary acting President, Jennifer Mabe, acting Chief Fir	ure: Kelly Oliver, Vice President of Contracts,
	Granicus LLC
Date:	Dunber 15, 2022
COMMONWEA	(Corporate Seal) LTH OF MASSACHUSETTS
HAMPDEN COUNTY, SS.	
evidence of identification, which was/were	2022, before me the undersigned notary public, who proved to me through satisfactory to be the person ached document, and acknowledged to me he/she
	allesa K. tms
	Notary Public My commission expires:
	y

ALYSON K. FINNERTY
Notary Public
commonwealth of Massachusetts
My Commission Expires
July 7, 2028



Signing Authority for Rock Solid Contracts

By means of this letter (the "Delegation"), I, Mark Hynes, the Chief Executive Officer (the "Delegating Official") for Granicus (the "Corporation"), hereby delegates the authority herein described to the below listed roles ("Delegates") for Rock Solid Technology, Inc., Rock Solid Technologies, Inc., Prime Government Solutions, Inc., Swagit Productions, LLC, and City Sourced, Inc., each a wholly owned subsidiary of the Corporation (each a "Subsidiary" and collectively the "Subsidiaries"), under the following terms and conditions:

- 1. This delegation shall be effective October 27, 2022 and shall remain in effect until June 30, 2023, unless otherwise amended or revoked by the Delegating Official. This signature authority delegation hereby supersedes, terminates and replaces all prior versions.
- 2. The Delegates may sign for Client Agreements, on behalf of their respective Subsidiary, as laid out below, including their subsidiaries and affiliates. Client Agreements are contracts that, subject to applicable laws, regulations and corporate guidelines then in effect, are entered into by the applicable Subsidiary in the ordinary course of its business operations, including agreements, purchase orders, or other documents directly related to the fulfillment of the terms of any license, product or service agreements or any renewals thereof for any products, including nondisclosure/confidentiality agreements, federal, state, local and municipal contracts, requests for proposals, and vendor forms, but excluding the procurement of products or services.
- 3. The roles and individuals listed below are authorized to delegate any part of their authority on a limited basis in writing to other individuals for single transactions or scheduled absences. All delegations of signature authority should be set forth in an email and retained with the final executed contract.

Rock Solid Technology, Inc	
Chief Executive Officer (CEO)	Tom Spengler
Chief Financial Officer (CFO)	Jennifer Mabe
Chief Customer Officer (CCO)	Sherif Agib

Rock Solid Technologies, Inc.	
Vice President of SIMA	Viviana Dávila Ortíz
Vice President of Services	Alexis Pérez Orona
Vice President of Civic	
Engagement	Omar Rosario
Contracts Administrator	Paola Torres



Prime Government Solutions, Inc.		
Chief Executive Officer (CEO)	Tom Spengler	
Chief Financial Officer (CFO)	Jennifer Mabe	
President	Sherif Agib	

Swagit Productions, LLC	
President	Bryan Halley
Chief Financial Officer (CFO)	Jennifer Mabe

City Sourced, Inc.		
Chief Executive Officer (CEO)	Tom Spengler	
Chief Financial Officer (CFO)	Jennifer Mabe	
Chief Customer Officer (CCO)	Sherif Agib	

Docusigned by:

Mark Lynus

9488CA8341A0452...

11/1/2022

Mark Hynes, Chief Executive Officer

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/01/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER. AND THE CERTIFICATE HOLDER

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on

this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT NAME: PRODUCER *Brown, Craig **INSURANCE SOURCE INC** PHONE (A/C, No, Ext): E-MAIL (314) 416-2600 (314) 416-1011 FAX (A/C, No): 4111 TELEGRAPH RD. SUITE 200 craig@theinsurancesource.com ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC# STLOUIS MO 63129-2755 ACE Fire Underwriters Insurance Company 20702C INSURER A : INSURED ACE Property and Casualty Insurance Company 20699C INSURER 8: Prime Government Solutions, Inc. Chubb Indemnity Ins Co 12777 INSURER C: 912 S Capital of Texas Hwy ACE Amer Ins Co 22667 INSURER D : INSURER F Austin TX 78746 INSURER F: **COVERAGES** CERTIFICATE NUMBER: CL2211123682 REVISION NUMBER THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR INSD WVD insr Ltr POLICY EFF (MMDD/YYYY) POLICY EXP (MM/DD/YYYY) TYPE OF INSURANCE **POLICY NUMBER** COMMERCIAL GENERAL LIABILITY 1,000,000 **EACH OCCURRENCE** DAMAGE TO RENTED PREMISES (En occurren CLAIMS-MADE X OCCUR 1,000,000 5,000 MED EXP (Any one person) Υ TECTXD948112721X 05/15/2022 05/15/2023 1,000,000 PERSONAL & ADV INJURY GEN'L AGGREGATE LIMIT APPLIES PER: 2,000,000 GENERAL AGGREGATE > POLICY 8 2,000,000 PRODUCTS - COMP/OP AGG OTHER: **Employee Benefits** \$ 100,000 AUTOMOBILE LIABILITY COMBINED SINGLE LIMIT 1,000,000 s (Ea accident) ANY AUTO BODILY INJURY (Per person) OWNED SCHEDULED AUTOS NON-OWNED AUTOS ONLY Α TECTXD948112721X AUTOS ONLY HIRED AUTOS ONLY 05/15/2022 05/15/2023 BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) S UMBRELLA LIAB OCCUR 2.000,000 EACH OCCURRENCE В EXCESS LIAB Υ UMBTXD948111323N 05/15/2022 05/15/2023 CLAIMS-MADE AGGREGATE 2,000,000 DED RETENTION \$ **WORKERS COMPENSATION** X PER STATUTE AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE \$ 1,000,000 E.L. EACH ACCIDENT C 71778180 05/15/2022 05/15/2023 OFFICER/MEMBER EXCLUDEDS (Mandatory in NH) 1,000,000 E.L. DISEASE - EA EMPLOYEE If yes, describe under DESCRIPTION OF OPERATIONS below 1,000,000 E.L. DISEASE - POLICY LIMIT \$5,000,000 Professional and Cyber Liability Υ D94366458 09/01/2022 09/01/2023 \$5,000,000 agg DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) The City of Worchester, it;s officers, agents and employees are named as Additional Insured with respects to the above referenced commercial general liability policy and excess liability policy policy. The policles contain a 30 day notice of cancellation. All policles contain a waiver of subrogation in favor of the City. CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WIFFI THE POLICY PROVISIONS. City of Worcester Purchasing Agent 455 Main Street AUTHORIZED BEPRESE NINTE Worcester MA 01608

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Project SponsorProject ManagerPadraig SuppleDate of Project approvalLast Revision Date8/8/2023

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^{*}Please share concerns with your PM or confirm the scope by setting the task on Monday.com to done. If no action is taken within three (3) business days, Rock Solid Technologies will consider the scope accepted.



Scope Description

Below is the summary of the scope of work for Agenda Automation and Meeting Management modules of OneMeeting focusing on **City Manager and City Council Committees** and how they will use the system.

This document does NOT cover how Pending Items and Public Notices will be configured. The OneMeeting and Streamline teams are working through this process and a separate scoping document will detail the configuration.

This document does NOT focus on how the Committee Manager module will be implemented. A separate scoping document will detail the configuration.

Agenda Automation

Definition: Creating an Item document through a form interface. Routing the created document through Workflow. Approving the item to an Agenda.

Committees included in Agenda Automation:

City Council City Manager

City Manager Committee

Form Interface:

Item Creation (Sample below)

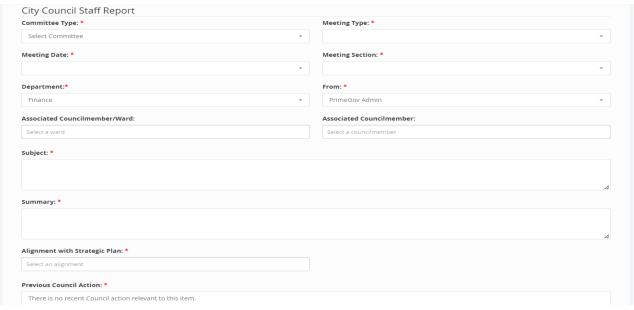


Figure 0-1 **SAMPLE** Typical Form Interface

Communications of City Manager Form Fields

Field Name	Functionality
CM Committee Selection	Auto select dropdown to City Manager
CM Meeting Date	Date selection

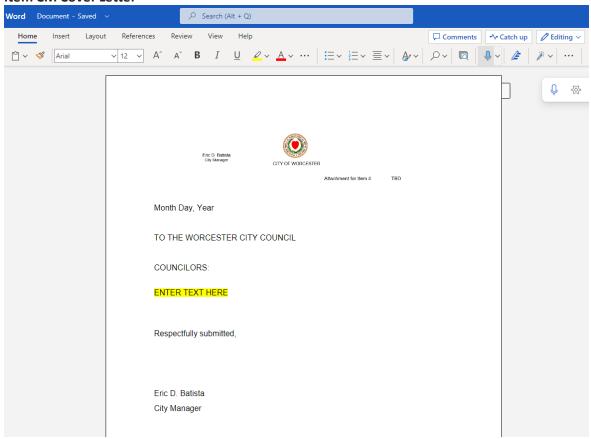
^{*}Please share concerns with your PM or confirm the scope by setting the task on Monday.com to done. If no action is taken within three (3) business days, Rock Solid Technologies will consider the scope accepted.



CM Meeting Section	Meeting Agenda Section Selection
CC Committee Selection	Auto select dropdown to City Council
CC Meeting Date	Date selection
CC Meetng Section	Meeting Agenda Section Selection
Agenda Item Description	Standard Textbox Editor
Budget/Finance Item	Radio Button Yes/No
Item Type	Drop down with list of Item Types (Appendix A)

Documents Generated on Submission of Communication of City Manager Form

1. Item CM Cover Letter



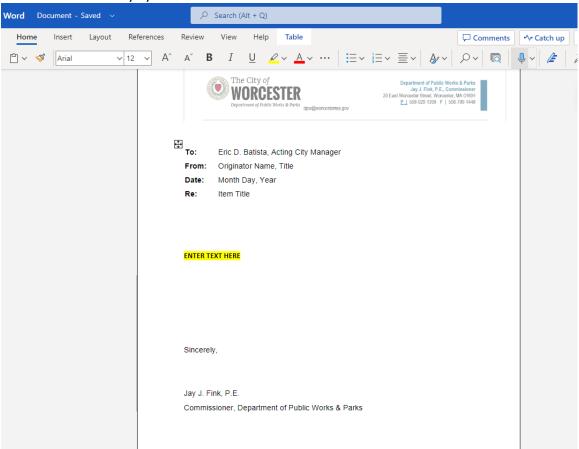
- The above document will be generated when the user clicks submit.
- The user will be able to open the document in OneDrive and edit directly in the browser window
- The user will also open an application version of MS WORD to edit the document

^{*}Please share concerns with your PM or confirm the scope by setting the task on Monday.com to done. If no action is taken within three (3) business days, Rock Solid Technologies will consider the scope accepted.



2. Cabinet Cover Letter

Sample Document Created by System:



- The above document will be generated when the user clicks submit.
- The user will be able to open the document in OneDrive and edit directly in the browser window

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Workflow

Sample of Workflow configuration within OneMeeting

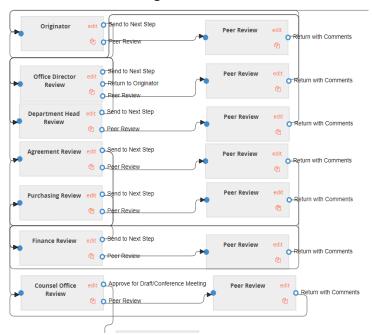


Figure 0-22 SAMPLE Typical Workflow Setup

- 1. The generated Item CM Cover Letter and Cabinet Cover Letter will flow through an approval workflow.
- 2. The workflow will be determined by: If the item is a Budget/Finance item or not
- 3. The workflow will incorporate 1 static step and 2 dynamic steps for Non finance items and 1 static step and 2 dynamic steps for Finance Items.
- 4. Once an item is approved through the Workflow process it will appear in the Agenda Management area of the application and will no longer appear as a "Task" in workflow

Outline of Workflow Approval Paths City Manager Workflows:

Non-Finance Item

- 1. Originator (Department)
- A. Approve to Department Head
- B. Approve to Cabinet Head
- C. Peer Review
 - 2. Department Head or Cabinet Head
- A. Approve to City Manager Office
- B. Return to Originator

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- C. Peer Review
 - 3. City Manager Office
- A. Return Item to Department Head / Cabinet Head
- B. Approve Item to Agenda

Budget/Finance Item

- 1. Originator (Department)
- A. Approve to Department Head
- B. Approve to Cabinet Head
- C. Peer Review
 - 2. Department Head or Cabinet Head
- A. Approve to Budget/Finance Office
- B. Return to Originator
- C. Peer Review
 - 3. Budget/Finance Office
- A. Approve Item to Agenda
- B. Return to Department Head / Cabinet Review
- C. Peer Review
- D. Hold
- 4. Holding Item
- A. Approve Item to Agenda
- B. Return to Department Head / Cabinet Review
- C. Peer Review
- D. Hold

Addition of Non-City Manager Items to City Council

- 1. Non-City Manager Items for City Council do not have a rigid approval process. For this reason, there is no need to create these items (and generated system document) using form and workflow.
- 2. These items are created directly in the Meeting Management area of the application.
- 3. Attachments for these items will be uploaded as needed

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Committee/Board Agenda

Sample Agenda image of City Council Agenda Document:

CITY OF WORCESTER

JOURNAL OF THE CITY COUNCIL Tuesday, February 7, 2023 Esther Howland (South) Chamber Convened: 6:35 P.M. Adjourned: 9:28 P.M.

Mayor

Councilors

Morris A. Bergman Donna Etel Haxhiaj Khrys' Candy Mero-Carlson Thu Sarai Rivera Sear George J. Russell Kathlee

www.worcesterma.gov

City Manager Eric D. Batista

City Auditor

City Clerk

City Hall - 455 Main Street Worcester, Massachusetts

- PLEDGE OF ALLEGIANCE
- 2. STAR SPANGLED BANNER
- ROLL CALL All present with the Mayor as the Chair. Councilor Rose participated in the meeting remotely.
- PROCLAMATIONS, ACKNOWLEDGMENTS, MOMENTS OF SILENCE
 - MOMENT OF SILENCE in memory of Christopher Condon, who passed away on January 30, 2023 at the age of 46 and Allen Jenkins, who passed away on January 31, 2023 at the age of 37.
 - 4b. Mayor Petty provided members of the Holy Cross Crusaders football team with Keys to the City for their efforts during this year's football season, which saw them win the Patriot League Title.
 - 4c. Mayor Petty read the Proclamation declaring the month of February 2023 as Black History Month in the City of Worcester.

Sample image of City Manager Agenda Document:

^{*}Please share concerns with your PM or confirm the scope by setting the task on Monday.com to done. If no action is taken within three (3) business days, Rock Solid Technologies will consider the scope accepted.



Eric D. Batista

CITY MANAGER

COMMUNICATIONS OF THE CITY MANAGER

City Council Agenda For Tuesday, May 9, 2023

10.1 APPOINTMENTS

Non-City Council Confirmation

A. Transmitting informational communication relative to the reappoints of Lucelia DeJesus and Johanna Hampton Dance to the Affordable Housing Trust Fund Board of Trustees.

Informational Communications

10.2 APPOINTMENTS
City Council Confirmation

A. Recommend the appointment of Taylor Rich to the Advisory Committee on the Status of Women. Votes Required

10.3 DEPARTMENT OF HUMAN RESOURCES
William Bagley, Jr., Esq., Director

Committee: City Council Agenda **Meeting Type**: Regular Meeting

Description	Section (S) or Item (I)	Required (R) or Optional (O)
INVOCATION	S	R
PLEDGE OF ALLEGIANCE	S	R
STAR SPANGLED BANNER	S	R
ROLL CALL	S	R
PROCLAMATIONS, ACKNOWLEDGMENTS, MOMENTS OF SILENCE	S	R
APPROVAL OF THE MINUTES	S	R
PUBLIC PARTICIPATION	S	R
HEARINGS AND ORDERS	S	R

^{*}Please share concerns with your PM or confirm the scope by setting the task on Monday.com to done. If no action is taken within three (3) business days, Rock Solid Technologies will consider the scope accepted.



RECONSIDERATION	S	R
FIRST ITEM OF BUSINESS	S	R
PETITIONS	S	R
COMMUNICATIONS OF THE CITY MANAGER	S	R
CHAIRMAN'S ORDERS	S	R
CHAIRMAN'S RESOLUTIONS	S	R
ORDERS	S	R
RESOLUTIONS	S	R
RECESS TO FINANCE COMMITTEE	S	R
COMMUNICATIONS OF THE CITY AUDITOR	S	R
COMMUNICATIONS OF THE CITY CLERK	S	R
COMMUNICATIONS	S	R
REPORTS OF THE COMMITTEES	S	R

^{*}Please share concerns with your PM or confirm the scope by setting the task on Monday.com to done. If no action is taken within three (3) business days, Rock Solid Technologies will consider the scope accepted.



TO BE ORDAINED	S	R
TABLED UNDER PRIVILEGE	S	R
TABLED ITEMS	S	R

Committee: City Manager Meeting Type: Regular Meeting

Description	Section (S) or Item (I)	Required (R) or Optional (O)
APPOINTMENTS - Non-City Council Confirmation	S	R
APPOINTMENTS - City Council Confirmation	S	R
DEPARTMENT OF HUMAN RESOURCES - William Bagley, Jr., Esq., Director	S	R
EXECUTIVE OFFICE OF ECONOMIC DEVELOPMENT - Peter Dunn, Chief Development Officer	S	R
EXECUTIVE OFFICE OF DIVERSITY AND INCLUSION - Eric D. Batista, Acting City Manager	S	R
DEPARTMENT OF PUBLIC WORKS AND PARKS - Administrative Division - Jay J. Fink, P.E., Commissioner	S	R
DEPARTMENT OF PUBLIC WORKS AND PARKS - Engineering and Architectural Services Division - Jay J. Fink, P.E., Commissioner	S	R
DEPARTMENT OF PUBLIC WORKS AND PARKS - Operations Division - Jay J. Fink, P.E., Commissioner	S	R
DEPARTMENT OF PUBLIC WORKS AND PARKS - Parks Division - Robert C. Antonelli, Jr., Assistant Commissioner	S	R

^{*}Please share concerns with your PM or confirm the scope by setting the task on Monday.com to done. If no action is taken within three (3) business days, Rock Solid Technologies will consider the scope accepted.



DEPARTMENT OF TRANSPORTATION AND MOBILITY -	S	R
Stephen S. Rolle, P.E., Commissioner		
FIRE DEPARTMENT - Martin Dyer, Acting Fire Chief	S	R
POLICE DEPARTMENT - Steven M. Sargent, Police Chief	S	R
DEPARTMENT OF EMERGENCY COMMUNICATIONS - Charles R. Goodwin, Director	S	R
LAW DEPARTMENT - Michael E. Traynor, Esq City Solicitor	S	R
DEPARTMENT OF INSPECTIONAL SERVICES - Administration - Christopher P. Spencer, Commissioner	S	R
DEPARTMENT OF INSPECTIONAL SERVICES - Building and Zoning Division - David Horne, Deputy Building Commissioner	S	R
DEPARTMENT OF INSPECTIONAL SERVICES - Housing and Health Inspections - Amanda M. Wilson, Director	S	R
DEPARTMENT OF HEALTH AND HUMAN SERVICES - Administration - Dr. Matilde "Mattie" Castiel, M.D., Commissioner	S	R
DEPARTMENT OF HEALTH AND HUMAN SERVICES - Division of Public Health - Michael P. Hirsh, M.D., Medical Director	S	R
DEPARTMENT OF HEALTH AND HUMAN SERVICES - Division of Elder Affairs - Amy Vogel Waters, Director	S	R
DEPARTMENT OF HEALTH AND HUMAN SERVICES - Division of Human Rights and Accessibility - Jayna L. Turchek, Esq., Director	S	R

^{*}Please share concerns with your PM or confirm the scope by setting the task on Monday.com to done. If no action is taken within three (3) business days, Rock Solid Technologies will consider the scope accepted.



DEPARTMENT OF HEALTH AND HUMAN SERVICES - Division of Veterans Services - Alex R. Arriaga, Veterans' Services Officer/Director	S	R
DEPARTMENT OF HEALTH AND HUMAN SERVICES - Division of Youth Services - Raquel Castro-Corazzini, Director	S	R
WORCESTER PUBLIC LIBRARY - Jason L. Homer, Executive Director	S	R
EXECUTIVE OFFICE OF THE CITY MANANGER - Cultural Development Division - Amy Peterson, Interim Director	S	R
EXECUTIVE OFFICE OF THE CITY MANAGER - Election Commission Division - Nikolin Vangjeli, City Clerk	S	R
PUBLIC SCHOOL DEPARTMENT - Rachel Monarrez, Superintendent	S	R
DEPARTMENT OF ADMINISTRATION AND FINANCE - Assessing Division - Samuel E. Konieczny, City Assessor	S	R
DEPARTMENT OF ADMINISTRATION AND FINANCE - Budget Office Division - Erin E. Taylor, Director	S	R
DEPARTMENT OF ADMINISTRATION AND FINANCE - Purchasing Division - Christopher Gagliastro, Director	S	R
DEPARTMENT OF ADMINISTRATION AND FINANCE - Treasury and Collections Division - Timothy J. McGourthy, Acting Treasurer	S	R
DEPARTMENT OF PUBLIC FACILITIES - Julie A. Lynch, Chief of Public Facilities	S	R
DEPARTMENT OF SUSTAINABILITY AND RESILIENCE - John W. Odell, Chief Sustainability Officer	S	R
DEPARTMENT OF INNOVATION AND TECHNOLOGY - Michael P. Hamel, Chief Information Officer	S	R
FINANCE ITEMS - Capital Transfers	S	R

^{*}Please share concerns with your PM or confirm the scope by setting the task on Monday.com to done. If no action is taken within three (3) business days, Rock Solid Technologies will consider the scope accepted.



FINANCE ITEMS - Grants and Donations	S	R
FINANCE ITEMS - Operational Transfers	S	R
FINANCE ITEMS - Prior Year	S	R
FINANCE ITEMS - Loan Orders	S	R
MISCELLANEOUS AGENDA TRANSMITTALS	S	R

Agenda Output

When items are approved through the workflow. The item will appear in an "Agenda Management" area. The area allows for management of items ahead of the agenda being published. The agenda will be compiled and published based on the samples provided

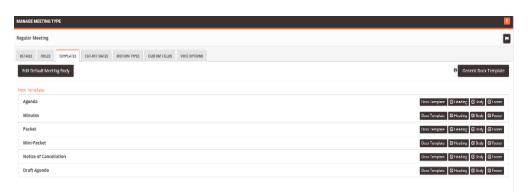
The following Board/Committee agendas will be configured and have meeting types according to the sample table below:

Board/Committee Name Meeting Type Description (optional)

City Council	Regular	City Council
City Manager	Regular	City Manager

Each Regular meeting type will include the following templates within it:

- Agenda
- Minutes
- Packet
- Mini-Packet



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Meeting Management

The In-Meeting interface in OneMeeting allows the user to conduct the following actions:

- 1. Starting the meeting
- 2. Taking Roll Call
- 3. Managing Speakers
- 4. Taking Minutes, Motions, and Votes
- 5. Ending the meeting

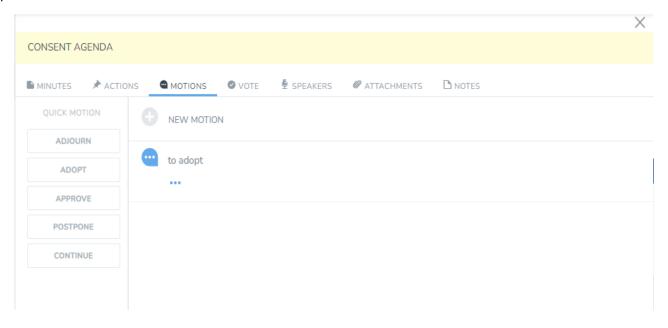
Meeting Management area will reflect the agenda.

Motions and Votes Interface

The motion and vote interface allows users to

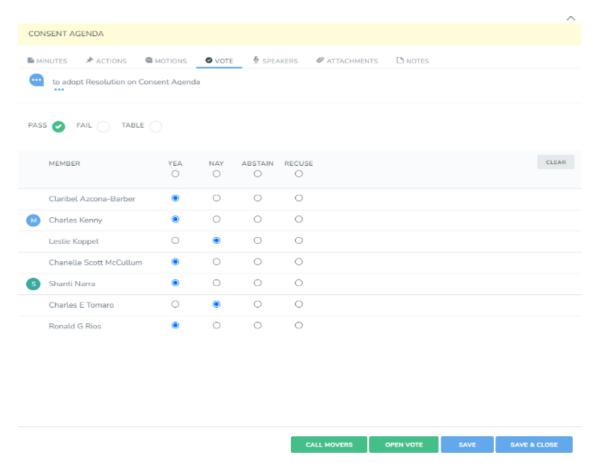
- 1. Initiate and record a first motioner and a second motioner.
- 2. Record votes from each member

The motion and vote data are stored and will display in interface along with displaying in the Minutes document once compiled.



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Sample Meeting Management View

List of all Motions and how they will appear

Motion Name	Motion Text that will appear on	Vote output as it will appear in
	Minutes Output	Minutes Output
Accepted	Mayor Petty read the item and moved	Voted to accept the item on a roll
	to accept the item.	call vote of 11 Yeas and 0 Nays.
Confirmed	Mayor Petty read the item and moved	Voted to confirm the appointment
	to confirm the appointment.	on a roll call vote of 11 Yeas and 0
		Nays.
Ordained	Mayor Petty read the item and moved	Ordained on a roll call vote of 11
	for a roll call vote to ordain the item.	Yeas and 0 Nays.
Reconsideration	Mayor Petty read the item and moved	Reconsidered on a roll call vote of
	to reconsider the item.	11 Yeas and 0 Nays.

Minutes Entry Interface

The minutes area allows users to enter free form text regarding actions that occurred in the meeting. The text can also be automated using a set of acronyms that users will be trained on how to create. For motions and votes that do not have a set vote count outcome (e.g., voice votes) it is recommended to capture these actions using the minutes area.

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Minutes Glossary Table

Accepted and adopted	Mayor Petty read the item and moved to accept and
	adopt the item.
Denied	Mayor Petty read the item and moved to deny the item.
	Denied.
Resolution adopted	Mayor Petty read the item and moved to adopt the item.
	Resolution adopted.
Resolution adopted with gratitude	Mayor Petty read the item and moved to adopt the item.
	Resolution adopted with gratitude.
Tabled	Mayor Petty read the item and moved to Table the Item.
	Tabled.
Tabled Under Privilege	Mayor Petty read the item and moved to Table the Item
	Under Privilege. Tabled Under Privilege.
Voted to advertise proposed Ordinance	Mayor Petty read the item and moved to advertise the
	proposed Ordinance. Voted to advertise proposed
	Ordinance.
Voted to advertise proposed Loan Order	Mayor Petty read the item and moved for a roll call vote
	to advertise the proposed Loan Order.
Order adopted	Mayor Petty read the item and moved to adopt the item.
	Order adopted.
Placed on file	Mayor Petty read the item and moved to place the item
	on file. Placed on file.
Recommitted	Mayor Petty read the item and moved to recommit the
	item. Recommitted.

Minutes will appear before or after the motions and vote based on when it is entered. Minutes will appear on minutes output as follows.

Final Minutes Output Look and feel

The final minutes output will appear as

CITY OF WORCESTER JOURNAL OF THE CITY COUNCIL

Tuesday, March 28, 2023 Esther Howland (South) Chamber Convened: 6:33 P.M. Adjourned: 8:28 P.M.

Mayor Joseph M. Petty

Councilors

DOTS

Donna M. Colorio
Khrystian E. King
Thu Nguyen
Sean M. Rose
Kathleen M. Toomey Morris A. Bergman Etel Haxhiai Candy Mero-Carlson Sarai Rivera George J. Russell

www.worcesterma.gov

City Manager Eric D. Batista

City Auditor

City Clerk

City Hall - 455 Main Street Worcester, Massachusetts

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10g. Request City Manager request Assistant Commissioner of Public Works and Parks provide City Council with a report regarding any and all efforts under way to treat weeds and bring up the water tables at Elm Park and to restore same. (Bergman)

Mayor Petty read the item and recognized Councilor Bergman, who spoke concerning the item. Mayor Petty moved to adopt the item. Order adopted

Post Meeting Workflow for Items (Council Orders) (PENDING AGREEMENT)

In the Scenario that the City Council direct an office or a department to conduct tasks related to an item a post meeting workflow can be leveraged.

Post meeting workflows allow users to send the item through a new approval process and add associated attachments during that approval.

Example:

- 1. The City Council direct the City Manager's office to follow up on an item and acquire extra documentation.
- 2. The user can navigate to Meeting Management, select the item and send it through workflow.
- 3. The item is now in a post meeting workflow where it can be tracked and updated with extra metadata and/or extra attachments.

Council Order Workflow

High Level Steps

- 1. Users will complete a "Post Meeting" form.
- 2. Form will be submitted into workflow.
- 3. A document will be generated with relevant data.
- 4. Data points will be tracked and updated through workflow steps.
- 5. The item will be updated via the form as it flows through workflow. Attachments can be added at each workflow step.
- 6. The user can select a FUTURE meeting to add the item to.

Detailed Form Fields

Form Fields	Functionality
Item ID	Text Entry followed by a Search Items Button
Item Title	Text area. Item Title displays and is editable
Suggested Council Action	Text Entry
Minutes Language Display	Text Area Displaying Minutes entered via Live Meeting
	(not editable)
Motion & Vote Display	Text Area Displaying Motions & Votes entered via Live
	Meeting (not editable)
Add Item to Meeting	Future Meeting Selection
Submit	Submit Button

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Sample Document Output



Council Order Request

Item ID: 012345 Original Meeting Date: 08/09/2023

Department: Finance Item Title: Sample Item Title

Suggested Council Item: This is sample text

Minutes: This is sample text

Motion & Vote History: This is sample text

Council Order Post Meeting Workflow steps

Workflow Step	Routing Options
Originator	Send to City Manager Office
	Send to Auditor
	Send to City Clerk's Office
	Peer Review
City Manager Office (Static)	Department Review
	Holding Area
	Peer Review
	Approve
City Auditor (Static)	Department Review
	Holding Area
	Peer Review
	Approve
City Clerk Office (Static)	Department Review
	Holding Area
	Peer Review
	Approve
Department Review (Dynamic based on the Items	Return to City Manager Office
originating Department	
	Return to City Clerk Office

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	Return to City Auditor Office
	Peer Review
Holding Area	Return to City Manager Office
	Peer Review

Data Migration

This will be a manual meeting migration. The Worcester team will need to prepare their Data based on the instructions provided in https://rocksolidtech.monday.com/boards/3818618529/pulses/3818618716

The One Meeting team is investigating if the current unique identifiers for items can be migrated across.

APPENDIX Item Types

Item Name	Tracking Number	Example of Current
	Prefix	Tracking Number
EX: RESOLUTION	RES	RES-123
PROCLAMATION	PRO	2023-12-12-pro-01
MINUTES	MIN	2023-12-12-min-01
HEARINGS	HAO	2023-12-12-hao-01
FIRST ITEM OF BUSINESS	FIB	2023-12-12-fib-01
SECOND ITEM OF BUSINESS	SIB	2023-12-12-sib-01
PETITIONS	PET	2023-12-12-pet-01
COMMUNICATIONS OF THE CITY MANAGER - APPOINTMENTS	CCM-APP	2023-12-12-ccm-app- 01
COMMUNICATIONS OF THE CITY MANAGER - HUMAN RESOURCES	CCM-HR	2023-12-12-ccm-hr-01
COMMUNICATIONS OF THE CITY MANAGER - EXECUTIVE OFFICE OF ECONOMIC DEVELOPMENT	CCM-ED	2023-12-12-ccm-ed-01
COMMUNICATIONS OF THE CITY MANAGER - EXECUTIVE OFFICE OF DIVERSITY AND INCLUSION	CCM-DI	2023-12-12-ccm-di-01
COMMUNICATIONS OF THE CITY MANAGER - DEPARTMENT OF PUBLIC WORKS AND PARKS	CCM-DPW	2023-12-12-ccm-dpw- 01
COMMUNICATIONS OF THE CITY MANAGER - DEPARTMENT OF PUBLIC WORKS AND PARKS - PARKS DIVISION	CCM-DPWP	2023-12-12-ccm-dpwp- 01
COMMUNICATIONS OF THE CITY MANAGER - DEPARTMENT OF TRANSPORTATION AND MOBILITY	CCM-DTM	2023-12-12-ccm-dtm- 01
COMMUNICATIONS OF THE CITY MANAGER - FIRE DEPARTMENT	CCM-WFD	2023-12-12-ccm-wfd- 01
COMMUNICATIONS OF THE CITY MANAGER - POLICE DEPARTMENT	CCM-WPD	2023-12-12-ccm-wpd- 01
COMMUNICATIONS OF THE CITY MANAGER - EMERGENCY	CCM-ECM	2023-12-12-ccm-ecm-
COMMUNICATIONS AND MANAGEMENT		01
COMMUNICATIONS OF THE CITY MANAGER - LAW DEPARTMENT	CCM-LAW	2023-12-12-ccm-law- 01
COMMUNICATIONS OF THE CITY MANAGER - INSPECTIONAL SERVICES	CCM-IS	2023-12-12-ccm-is-01

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COMMUNICATIONS OF THE CITY MANAGER - HEALTH AND HUMAN SERVICES - ADMINISTRATION	CCM-HHS-A	2023-12-12-ccm-hhs-a- 01
COMMUNICATIONS OF THE CITY MANAGER - HEALTH AND HUMAN SERVICES - DIVISION OF PUBLIC HEALTH	CCM-HHS-PH	2023-12-12-ccm-hhs- ph-01
COMMUNICATIONS OF THE CITY MANAGER - HEALTH AND HUMAN SERVICES - DIVISION OF ELDER AFFAIRS	CCM-HHS-EA	2023-12-12-ccm-hhs- ea-01
COMMUNICATIONS OF THE CITY MANAGER - HEALTH AND HUMAN SERVICES - DIVISION OF HUMAN RIGHTS AND ACCESSIBILITY	CCM-HHS-HRA	2023-12-12-ccm-hhs- hra-01
COMMUNICATIONS OF THE CITY MANAGER - HEALTH AND HUMAN SERVICES - DIVISION OF VETERANS' SERVICES	CCM-HHS-VS	2023-12-12-ccm-hhs- vs-01
COMMUNICATIONS OF THE CITY MANAGER - HEALTH AND HUMAN SERVICES - DIVISION OF YOUTH SERVICES	CCM-HHS-YS	2023-12-12-ccm-hhs- ys-01
COMMUNICATIONS OF THE CITY MANAGER - WORCESTER PUBLIC LIBRARY	CCM-WPL	2023-12-12-ccm-wpl- 01
COMMUNICATIONS OF THE CITY MANAGER - CULTURAL DEVELOPMENT DIVISION	CCM-CDD	2023-12-12-ccm-cdd- 01
COMMUNICATIONS OF THE CITY MANAGER - ELECTION COMMISSION DIVISION	CCM-ECD	2023-12-12-ccm-ecd- 01
COMMUNICATIONS OF THE CITY MANAGER - PUBLIC SCHOOLS DEPARTMENT	CCM-WPS	2023-12-12-ccm-wps- 01
COMMUNICATIONS OF THE CITY MANAGER - DEPARTMENT OF ADMINISTRATION AND FINANCE - ASSESSING DIVISION	CCM-AF-AD	2023-12-12-ccm-af-ad- 01
COMMUNICATIONS OF THE CITY MANAGER - DEPARTMENT OF ADMINISTRATION AND FINANCE - BUDGET OFFICE DIVISION	CCM-AF-BOD	2023-12-12-ccm-af- bod-01
COMMUNICATIONS OF THE CITY MANAGER - DEPARTMENT OF ADMINISTRATION AND FINANCE - PURCHASING DIVISION	CCM-AF-PD	2023-12-12-ccm-af-pd- 01
COMMUNICATIONS OF THE CITY MANAGER - DEPARTMENT OF ADMINISTRATION AND FINANCE - TREASURY AND COLLECTIONS	CCM-AF-TCD	2023-12-12-ccm-af- tcd-01
DIVISION		
COMMUNICATIONS OF THE CITY MANAGER - DEPARTMENT OF PUBLIC FACILITIES	CCM-FAC	2023-12-12-ccm-fac-01
COMMUNICATIONS OF THE CITY MANAGER - DEPARTMENT OF SUSTAINABILITY AND RESILIENCE	CCM-SUS	2023-12-12-ccm-sus-01
COMMUNICATIONS OF THE CITY MANAGER - DEPARTMENT OF INNOVATION AND TECHNOLOGY	CCM-DOIT	2023-12-12-ccm-doit- 01
COMMUNICATIONS OF THE CITY MANAGER - FINANCE ITEMS - CAPITAL TRANSFERS	CCM-FIN-CT	2023-12-12-ccm-fin-ct- 01
COMMUNICATIONS OF THE CITY MANAGER - FINANCE ITEMS - GRANTS AND DONATIONS	CCM-FIN-GD	2023-12-12-ccm-fin- gd-01
COMMUNICATIONS OF THE CITY MANAGER - FINANCE ITEMS - OPERATIONAL TRANSFERS	CCM-FIN-OT	2023-12-12-ccm-fin-ot- 01
COMMUNICATIONS OF THE CITY MANAGER - FINANCE ITEMS - PRIOR YEAR	CCM-FIN-PY	2023-12-12-ccm-fin-py- 01
COMMUNICATIONS OF THE CITY MANAGER - FINANCE ITEMS - LOAN ORDERS	CCM-FIN-LOR	2023-12-12-ccm-fin- lor-01
COMMUNICATIONS OF THE CITY MANAGER - MISCELLANEOUS AGENDA TRANSMITTALS	CCM-MIS	2023-12-12-ccm-mis- 01

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ROCK SOLID

Worcester MA Scope Confirmation

CO	MMUNICATIONS OF THE CITY AUDITOR	CCA	2023-12-12-cca-01
CO	MMUNICATIONS OF THE CITY CLERK	CCC	2023-12-12-ccc-01
CO	MMUNICATIONS	CMN	2023-12-12-cmn-01
OR	DERS FILED BY THE CHAIRS OF COMMITTEES IN COMMITTEE	CHO	2023-12-12-cho-01
RES	OLUTIONS FILED BY THE CHAIRS OF COMMITTEES IN COMMITTEE	CHR	2023-12-12-chr-01
PRO	POSED ORDINANCES FILED BY THE CHAIRS OF COMMITTEES IN	СРО	2023-12-12-cpo-01
CO	MMITTEE		
ORI	DERS	ODS	2023-12-12-ods-01
RES	OLUTIONS	RES	2023-12-12-res-01
REP	ORTS OF THE PLANNING BOARD	REP-PB	2023-12-12-rep-pb-01
REF	ORTS OF THE COMMITTEE ON ECONOMIC DEVELOPMENT	REP-ED	2023-12-12-rep-ed-01
REF	ORTS OF THE COMMITTEE ON EDUCATION	REP-EDU	2023-12-12-rep-edu-01
REF	ORTS OF THE COMMITTEE ON FINANCE	REP-FIN	2023-12-12-rep-fin-01
REF	ORTS OF THE COMMITTEE ON MUNICIPAL AND LEGISLATIVE	REP-MLO	2023-12-12-rep-mlo-01
	ERATIONS		
	ORTS OF THE COMMITTEE ON PUBLIC HEALTH AND HUMAN VICES	REP-PHHS	2023-12-12-rep-phhs- 01
REF	ORTS OF THE COMMITTEE ON PUBLIC SAFETY	REP-PS	2023-12-12-rep-ps-01
REF	ORTS OF THE COMMITTEE ON PUBLIC SERVICE AND	REP-PST	2023-12-12-rep-pst-01
	NSPORTATION		
REP	ORTS OF THE COMMITTEE ON PUBLIC WORKS	REP-PW	2023-12-12-rep-pw-01
REP	ORTS OF THE COMMITTEE ON ORDINANCES	REP-ORD	2023-12-12-rep-ord-01
REP	ORTS OF THE COMMITTEE ON TRAFFIC AND PARKING	REP-TP	2023-12-12-rep-tp-01
	ORTS OF THE COMMITTEE ON URBAN TECHNOLOGIES, INNOVATION DENVIRONMENT	REP-UTIE	2023-12-12-rep-utie-01
	ORTS OF THE COMMITTEE ON VETERANS' MEMORIALS, PARKS, AND	REP-VPR	2023-12-12-rep-vpr-01
	REATION AN ORDERS TO BE ADOPTED	LOR	2023-12-12-lor-01
_	DINANCES TO BE ADDITED	ORD	2023-12-12-101-01 2023-12-12-ord-01
	BLED UNDER PRIVILEDGE	TUP	
		_	2023-12-12-tup-01
IAE	BLED ITEMS	TAB	2023-12-12-tab-01

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City Clerk Department

Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

August 22, 2023

Mayor Joseph M. Petty and the Members of the City Council City Hall, 455 Main Street Worcester, MA 01608

Dear Mr. Mayor and Councilors,

On August 17, 2023, the Municipal and Legislative Operations Committee requested the City Clerk provide City Council with a survey relative to Council staffing uses, needs, and potential job descriptions for additional staff.

Enclosed is a draft survey for City Council members to highlight their current staffing uses and needs.

Cordially,

Nikolin Vangjeli City Clerk

City Council Staffing Analysis

DRAFT to help formulate a survey to identify how Council members currently utilize the Chief of Staff Position and to offer feedback on how the position and additional positions can be structured.

- Which aspects of the Chief of Staff position do you currently utilize or have utilized in the past?
 - managing constituent correspondence
 - preparing and coordinating public relations, communications, or press releases
 - event support (planning, photos, on-site support)
 - research
 - report analysis
 - talking points/remarks
 - o constituent services and departmental inquiries
 - liaison (with CM office, Boards, Commissions, departments, etc.)
 - o scheduling
- How often do you engage with staff?
 - 1-3 times/week
 - 4-8 times/week
 - 9-12 times/week
 - Multiple times/day
- What are some additional responsibilities for the Chief of Staff or additional Council Staff you would like to see prioritized in the future?
- Do you have any feedback to streamline communication with the Chief of Staff and City Departments?
- What type of follow-up do you prefer for Constituent Services?
- How often do you expect staff to attend events?

- Every event
- Some events, as requested by Councilors
- Events with Multiple Councilors
- Other:
- What types of event support do you find helpful?
 - Photos
 - Notes
 - On-site/logistical support
 - Talking Points
 - Other:
- Would you support part-time or full-time positions when it comes to council support?
 - 10 part time positions
 - 5 full time positions
 - o 2 full time positions
- Please describe what you envision additional staffing would include and what you would like to see for their additional responsibilities.
 - Number of positions
 - Salary range
 - Position title
 - Responsibilities
 - Assisting with scheduling
 - Constituent intake and correspondence
 - Assist with preparing and coordinating communications and events
 - Report to the Chief of Staff
 - Answering Phone Calls, managing email correspondence, and mail

- Assisting with departmental inquiries and supporting the Chief of Staff's role as a liaison
- Please provide any additional thoughts regarding your vision of the council staff support. (This should be a narrative regarding your staffing preference)



Council Office Staff Support

Please use this survey to help identify how Council members currently utilize the Chief of Staff position and to offer feedback on how the position and additional staff support can be structured.

1.	Which aspects of the Chief of Staff position do you currently utilize or have utilized in the past? Please select all that apply.
	Check all that apply.
	managing constituent correspondence
	preparing and coordinating public relations, communications, or press releases
	event support (planning, photos, on-site support)
	research
	report analysis
	talking points/remarks
	constituent services and departmental inquiries
	liaison (with CM office, Boards, Commissions, departments, etc.)
	scheduling
	Other:
2.	How often do you engage with or communicate with Council Staff?
	Mark only one oval.
	1-3 times/week
	4-8 times/week
	9-12 times/week
	Multiple times/day

3.	How often do you expect staff to attend events?
	Mark only one oval.
	every event
	some events, as requested by Council
	events with multiple Councilors
	Other:
4	
4.	What types of event support do you find helpful?
	Check all that apply.
	Photos
	notes
	on-site/logistical support
	☐ talking points
	Other:
5.	Would you support part-time or full-time positions for Council support staff?
	Mark only one oval.
	10 part-time positions
	5 full-time positions
	2 full-time positions
	Other:

	What are some additional responsibilities for the Chief of Staff or additional Council State ou would like to see prioritized in the future?
	Oo you have any feedback to streamline communication with the Chief of Staff and City epartments?
ν	What is your preference for constituent services follow-up?
_	
_	

9.	Please describe what you envision additional staffing would include and what you would like to see for their responsibilities.
	This includes number of positions, salary range, position titles, and responsibilities (assisting with scheduling, constituent intake and correspondence, assist with preparing and coordinating communications and events, answering phone calls, managing email correspondence, and mail, assisting with departmental inquiries and supporting the Chief of Staff's role as a liaison, reports to the Chief of Staff.)
10.	Please provide any additional thoughts regarding your vision of Council Staff Support (this should be a narrative regarding your staffing preference).

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Google Forms





508-622-3050

info@downtownworcester.org

downtownworcester.org 😵

August 14, 2023

The Honorable Mayor Joseph M. Petty and the Members of the Worcester City Council 455 Main Street
Worcester, MA 01608

Dear Mr. Mayor and Councilors:

As the Executive Director of the Downtown Worcester Business Improvement District (BID), I want to take a moment to express my sincere appreciation for the City of Worcester's ongoing support and contributions to our Business Improvement District over the last several years. Thanks to our strong partnership, we have achieved meaningful progress toward making Downtown Worcester a vibrant and thriving destination for all.

As you know, the Downtown Worcester BID is a privately funded non-profit organization, formed in 2018 and funded directly by commercial and non-profit property owners within our District boundaries. 2023 is a renewal year for the Downtown Worcester BID. This means that property owners within our District will have the opportunity to vote on whether to keep the Downtown Worcester Business Improvement District in place for another five years. This decision is critical to sustaining Downtown Worcester's momentum, increasing the desirability of our neighborhood and attracting more business. Continued support for the BID will allow us to continue our work together to make Downtown Worcester a better place to live in, work in, and visit.

I am proud of the services the BID has provided and the tremendous results we have achieved in our first few years of operation. Our impact is reflected in the numerous comments we hear about how clean and attractive Downtown Worcester has become since the BID formed. We have prioritized cleanliness and safety, beautification and placemaking, advocacy, and marketing of our neighborhood.

Our included FY2019-2022 Progress Report (which you also received by mail in early 2023) highlights our work in our first three years of operation, through June 2022. Since then, we have achieved even more. Some of our most successful initiatives since we formed include:

- Our Ambassador Team has provided daily maintenance and litter removal, business outreach, hospitality services, and more. Our crew's diligent efforts, including removing approximately 197,000 lbs. of trash, 1,509 graffiti tags, and approximately 203,000 cigarettes, have served as a model for other cleaning efforts in the city. They have also spurred discussions about forming business improvement districts in other neighborhoods.
- We have introduced seasonal elements including 126 colorful hanging flower baskets and 53 planters spring through fall, and holiday lighting on the Common and throughout the District in the winter months.





508-622-3050 📞



downtownworcester.org @

- The has BID provided supplemental snow removal services through our Ambassadors and other contracted partners who assist with snow removal throughout major thoroughfares in the District.
- We have worked with more than 20 local artists to create 15 beautiful public art installations in Downtown storefronts, bringing life and vibrancy to the neighborhood.
- Our advocacy efforts have promoted the interests of the District and local businesses, securing more financial resources and attention.
- The BID has also created far-reaching marketing campaigns, a multilingual website, and exciting new events such as our successful Winter Festival to encourage more pedestrian activity and support local businesses.

This year, the BID has continued and, in some cases, expanded our existing Downtown programs and initiatives. We have taken on additional programming support for neighborhood events like Movies on the Common and Out to Lunch. We also expanded our popular Winter Festival, which brought hundreds of visitors to the Worcester Common this past February. Most recently, we introduced a new weekend market called the "Saturday Mercado" at the iconic "Glass Tower" on Main Street.

All of these efforts are continuing to fuel the positive momentum Downtown – and, again, these are all primarily funded through private investment. This fiscal year, we estimate that 79% of our overall funding will come through BID property assessments, 19% from grants, and 2% from other revenue sources, including sponsorships.

We have invested the funding we receive from Downtown property owners wisely, placing these funds back into use throughout the neighborhood. Of our \$1.46M budget this fiscal year, 38% is allocated to cleaning, maintenance, and hospitality; 29% to beautification, placemaking, and planning; 15% to marketing and promotions; 14% management and general; and 3% bad debt.

The BID has also leveraged our non-profit status to bring in nearly \$590,000 in additional grant funds, sponsorships, and other assistance to our organization to date, allowing for additional programming and investment Downtown.

Together, we have made a significant impact on our Downtown, but there is more work to be done to build on the positive momentum in our community. With this, I invite you to voice your support for the Downtown Worcester Business Improvement District by discussing the importance of the BID with Downtown property owners and other stakeholders who care about our Downtown.

The official BID Renewal vote will take place at the end of September. I look forward to celebrating a positive result with you at our Annual Meeting, which is scheduled for December. (Details to follow.)

In the meantime, please reach out if you have any questions about the BID renewal process or any of our ongoing initiatives. I welcome the opportunity to talk more with you about the BID's current work



44 Portland Street, Suite 508 Worcester, MA 01608

508-622-3050 📞

info@downtownworcester.org

downtownworcester.org 🔮

and our future plans to continue the exciting momentum Downtown. Feel free to contact me directly any time at: evelyn@downtownworcester.org.

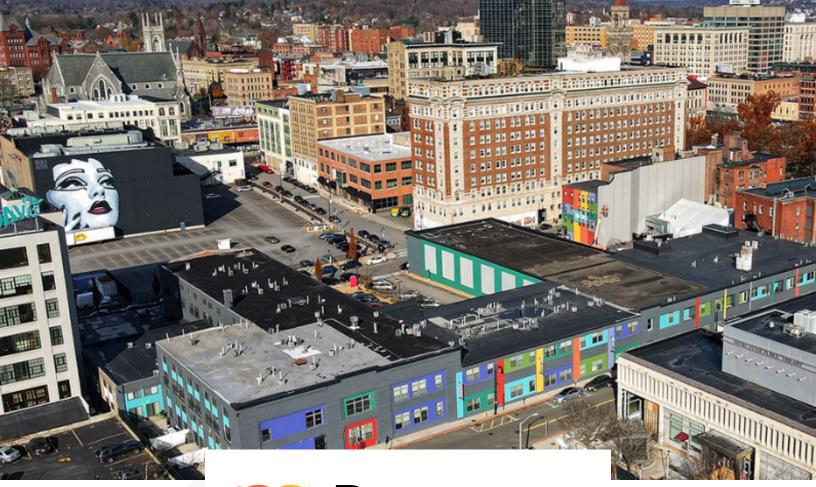
Thank you again for your continued support for the Downtown Worcester BID. Let's continue working together to make Downtown Worcester a destination worthy of recognition and pride.

Sincerely,

Evelyn M. Darling

Enlinde Derling

Executive Director



Downtown Worcester

Downtown Worcester

Business Improvement

District FY2019-2022

Progress Report



From the Executive Director and Board Chair

"It was the best of times, it was the worst of times . . . it was the season of Light, it was the season of Darkness, it was the spring of hope, it was the winter of despair." Charles Dickens famously opened A Tale of Two Cities. These words are apropos for our own city as we have come together to confront a global pandemic. Despite this unprecedented time, we as a community have grown and the Downtown Worcester Business Improvement District is pleased to have been part of this growth.

The BID's first three years of operation have been marked by some incredible milestones, despite these extraordinary times. We are proud to say that we have strengthened our organizational capacity while turning winters of despair (not to mention over 120 inches of snow) into seasons of light (and light displays), infusing the worst of pandemic times with hope, help, beauty, and community spirit, and bringing out the best of our downtown.

The strength of a community can be found within the people who make it up. We are grateful for the support of Downtown Worcester's diverse constituents—property owners, business owners, cultural and educational institutions, residents, students, and visitors. Whether that is support through the BID assessment, offering a discount to patrons in the area, attending an event, answering a survey, shopping locally, or sharing our social media posts, every effort made a difference.

Generous grants to our organization and the City of Worcester enabled us to provide additional programs and services, thanks to the Massachusetts Department of Transportation's Shared Streets and Spaces Program, the Massachusetts Downtown Initiative's (MDI) Local Rapid Recovery Plan Program, the Massachusetts Office of Travel & Tourism Recovery Grant, the Worcester Arts Council and Mass Cultural Council.

Further, we appreciate our many local partners, especially those at the City of Worcester, and our Board of Directors and committee members, who have generously contributed their time, considerable expertise, and deep knowledge of the district. In addition to our community partners, we must express our great appreciation to our staff members who have worked diligently behind the scenes to carry out our mission. Finally, we offer our deep gratitude to our Ambassadors. They indeed have been essential workers as they have worked tirelessly to keep our district clean, welcoming and, above all, safe under adverse conditions.

This publication highlights some of the BID's accomplishments throughout the past three years and showcases the strength of Downtown Worcester. We welcome you to visit our new website to find additional information and links to many of the reports and resources that the BID offers to our community members. We also invite you to follow us on Facebook and Instagram, and to subscribe to our monthly Downtown Digest for ongoing updates.

Thank you for your continued support of the BID. We look forward to seeing you Downtown!





Julie Holstrom Chair











About the Downtown Worcester BID

A Business Improvement District (BID) is a legally established, contiguous geographic area within which property owners initiate, manage, and finance supplemental services for the benefit of the district.

The result of a comprehensive and ongoing community effort, the Downtown Worcester Business Improvement District was established in November 2018 as a 501(c) (3) non-profit organization representing the owners of 140 properties within approximately 78 acres in Downtown Worcester. The BID area is bounded by Main Street, Myrtle Street, Francis J. McGrath Boulevard, and Foster Street.

We seek to establish and sustain a vibrant, welcoming, and economically and culturally viable Downtown Worcester for all stakeholders, enhancing property values, generating more business activity, and elevating the overall experience within the district.

Through collaboration with local businesses, organizations, and the City of Worcester, we actively promote Downtown Worcester and all it has to offer, creating new experiences and fostering an exciting place for people to live, work, and visit.

MISSION: To facilitate and preserve beautification and increased public





MassDevelopment supported the creation of the Downtown Worcester Business Improvement District several years ago, and now, as owner of 526 Main Street, we're seeing firsthand the positive impact this organization has on the neighborhood in the form of assisting local property owners, maintaining public spaces, and otherwise working to make this area of Worcester more vibrant and welcoming."

—Lauren Liss former President & CEO. MassDevelopment



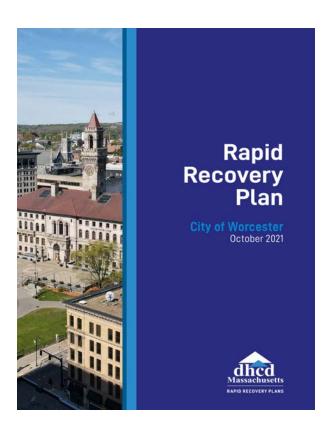
Advocacy and Policymaking

We advocate for district stakeholders and provide professional management to support the community development goals of Downtown Worcester. The BID represents the entire downtown community within our boundaries, from the small business owner to the larger corporate entity, from residents to community leaders. Our Board of Directors includes a cross-section of those stakeholders.

Our approach is to be as inclusive and transparent as possible, as evidenced in projects across the spectrum of our activities, from our calls for public art and creation of our placemaking and recovery plans to holding monthly community meetings and surveying property and business owners.

Securing Additional Funding

We leveraged our status as an independent nonprofit organization to secure and manage grants to supplement our members' fees, including \$120K in planning assistance to develop a Rapid Recovery Plan (available on our website), two \$75K grants to promote tourism, a \$54K transportation grant to transform key Downtown corridors, and two \$5K grants to activate vacant storefronts.



GOAL: Provide a voice for district stakeholders on issues impacting Downtown Worcester.

Pandemic Assistance

The pandemic intensified the need for advocacy. Our efforts included providing COVID resources on our website and in weekly emails during the early phases of the pandemic, as well as periodically surveying property and business owners to understand their needs. In collaboration with BIDs across the Commonwealth, we advocated for policies and much-needed support, such as the allocation of pandemic assistance for small businesses and the creation of outdoor dining regulations that allowed restaurants to respond better to COVID.

COVID Business Survey Insights

- In March 2020, 100% of respondents felt the effects of COVID-19
- Cancellations accounted for tens of thousands of dollars in lost business
- In May 2020, 89% of open businesses were working/operating remotely
- 82% of businesses did not have business interruption insurance
- 67% of businesses sought out SBA Paycheck Protection Program (PPP) financial support
- When considering "what expenses will you likely not be able to meet and therefore require the most support?" 75% responded "rent relief"

Cleanliness, Hospitality, and Safety

Perhaps the most visible presence of the BID, our Ambassadors are representative of the many ways our organization seeks to enhance our district: they promote cleanliness (via sidewalk sweeping and pressure washing, graffiti removal, touch-up painting, weed abatement, and snow clearing), safety (through foot patrols, incident assistance and reporting, and business check-ins) and hospitality.

GOAL: Create a clean, safe, and welcoming Downtown and elevate the level of maintenance and attention to detail within the BID area.



As the birthplace of the Smiley Face, Downtown Worcester's Ambassadors are always ready to greet residents, employees, students, and visitors with a smile. They provide information, troubleshoot problems, and assist with events. Their presence helps us to create a district that is active both day and night.

The Downtown Worcester Ambassadors are part of a team contracted through our partner Streetplus, an industry leader in cleaning, safety, and hospitality services for downtowns. Our Ambassadors are also proud Worcester residents, an added asset and economic benefit to the community.









Photo credit: Perrone Landscaping

Snow Operations

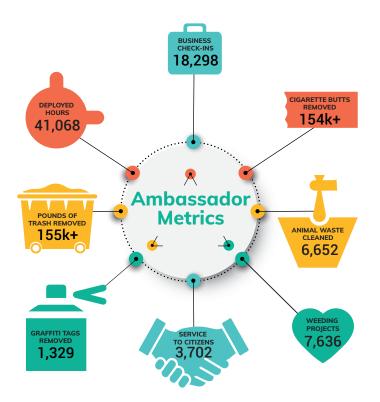
Our Ambassadors clear snow and ice from public curbcuts and crosswalks, and assist property and business owners in snow/ice clearing from storefronts within the district. Since 2019, they have helped clear more than 173 inches of snow from curb cuts, sidewalks, and parking spaces. We also contracted with Perrone Landscaping to assist in cleaning sidewalks and removing large snow piles from along the curb line and on-street public parking spaces. Beginning in 2021, Perrone dedicated a sidewalk snow-clearing machine to the BID.

New Waste Disposal Units

Because of Streetplus's detailed monitoring of its services (outlined in monthly reports included in our e-newsletter), our organization has been able to respond to community cleanliness issues effectively. For instance, during the summer of 2021, we installed seven dog waste receptacles and 22 cigarette disposal units (called "Sidewalk Buttlers") to combat the most common types of trash in our district. This resulted in a 44 percent reduction in dog waste within the following month. In addition to the waste reduction, the cigarettes collected in the "Buttlers" are recycled and composted by our partner Terracycle, creating new plastic products like shipping pallets and composite lumber for decking.

COVID Response

COVID added a new element to our Ambassadors' services. Designated as essential workers, our Ambassadors were on the front lines in our community. They sanitized high-touch surfaces, including door handles, walk buttons, parking meters, and mailboxes, as part of their daily cleaning routines.



Cultural Placemaking and Beautification

As part of our cultural placemaking and beautification efforts, in 2020 we commissioned Civic Space Collaborative to develop a Downtown Placemaking Action Plan + Implementation Strategy. Released in March 2021, after input from a variety of stakeholders and building on previous community plans, the document serves as a practical blueprint for our placemaking efforts.

Placemaking includes the installation of directional signage and enhanced lighting, engaging public art displays, and identifying dynamic locations with places to sit, dine, and entertain throughout the district.



Photo credit: New England Botanic Garden at Tower Hill

GOAL: Create a unique, attractive destination district where businesses can thrive, properties are well-utilized, and residents, workers, and visitors want to be.

Flowers

Our expanding flower program is bringing new life, color, and attention to Downtown Worcester. In the summer of 2020, we installed 114 hanging baskets. Since then, we added 12 additional baskets and three dozen planters in the district's main thoroughfares. The flowers have enlivened the Downtown and created a cohesive look, generating enthusiasm from visitors and locals alike.





Synergy and 446 Main Street have enjoyed a great partnership with the Downtown Worcester BID. The work they have done and continue to do to make the downtown more attractive is phenomenal. Through artwork, flowers, and the Ambassador Program, they are making a difference. The BID team is always looking to help, and has made some great introductions and suggestions on what we can do to contribute to improving the experience on Main Street."

—Ryan Chamberlain, Vice President, Synergy Investments



Outdoor Dining

By managing a portion of the City of Worcester's Shared Streets & Spaces grant, awarded by MassDOT, we created an attractive outdoor dining platform "parklet" for the new restaurant Chashu Ramen + Izakaya in 2021 by repurposing two parking spaces on Franklin Street. This pilot project advances a highly desired placemaking priority and contributes to economic development by providing additional outdoor dining options within the downtown. We also provided three restaurants with chairs and tables to create more outdoor dining options.



The Downtown Worcester BID has been amazing to work with and has been so helpful in introducing outdoor dining at Chashu Ramen. The outdoor dining parklet is a beautiful addition to the streetscape in Downtown Worcester and also greatly improves our restaurant's visibility."

-Tam Le, Co-Owner, Chashu Ramen + Izakaya

Storefront Art

Our storefront activation program adds visual interest to underutilized storefront spaces. Working with property owners in the BID area, we commission local artists to create eye-catching storefront art and window displays. In 2020, we decorated windows at 554 Main Street as part of a multi-phased placemaking planning effort to engage the public and showcase desires for Downtown's future. In Spring 2021 and Spring 2022, we received grants from the Worcester Arts Council to hire more local artists to enhance the vacant storefronts at 526 Main Street, 403 Main Street, and 26 Portland Street, as well as at the New Start Brain Injury Community Center at 15 Salem Street. These art installations reinforce Downtown Worcester as a cultural destination.

Storefront Activation Metrics:

- Decorated storefronts = 13
- Artists hired = 28







Wayfinding

In partnership with the City of Worcester and thanks to a grant from the Massachusetts Office of Travel & Tourism, starting in May 2022, we installed temporary sidewalk and storefront window decals to promote Downtown Worcester's restaurants, retail, and cultural offerings. This pilot wayfinding project supports our goal to encourage more people to walk around Downtown, motivating visitors to travel a block or two further to explore events and activities beyond their original destination.





Decorative Lighting

Each holiday season, working with local artists and various partners, we identify opportunities to curate lighting displays within our district to draw a steady stream of visitors for the holidays. In partnership with the City of Worcester and the New England Botanic Garden at Tower Hill, in 2020 and 2021, we brought new lighting sculptures to the Worcester Common to the delight of residents of all ages. In 2020, we hired a local artist to create LED snowflakes to display in several Downtown windows and commissioned Creative Hub Worcester to create a large-scale backlit mural on the upper-story windows of 554 Main Street. We also installed holiday lights in more than 20 street trees throughout our district in 2021. Those 3,000+ feet of lights will remain lit to warm spirits throughout the winter months in years to come.





Events

Events are an important part of our strategy to make Downtown Worcester a vibrant attraction for visitors, residents, students, and businesses. We sponsored or co-sponsored a variety of events, as well as amplified those organized by others.

In the summers of 2020 and 2021, the BID and the City of Worcester held family-friendly "Movies on the Lot," drive-in movie nights at the McGrath Municipal Parking Lot next to the library, which attracted dozens of families to see recent releases and timeless classics.

In Summer 2021, we promoted the free, outdoor performances of Shakespeare's Julius Caesar by The Hanover Theatre Repertory on the Worcester Common to highlight Downtown Worcester through an accompanying "When in Worcester" campaign. This included specials from many local restaurants, "Drinks with the Director" events, and a toga party at the Beer Garden.

After more than a year into the pandemic, over 4,800 theater fans from Worcester and across the region came to experience live performances again, and THT Rep extended its run by an extra week. Of those surveyed at the performances, 19 percent lived 30+ minutes from Worcester, 33 percent indicated they visited Worcester rarely, and 43 percent said they would patronize a local business before or after the show.







Photo credit: Erb/Dufault Photography













Photo credit: Kofi Poku, WICN Contributor

Events continued

Our first BID-coordinated event, the WOOlympics on the Worcester Common Oval, drew a large crowd to Downtown Worcester in February 2022 to ice skate, create Olympic-themed crafts, and compete in a familyfriendly obstacle course. Attendees donated more than 150 pounds of canned goods for Worcester's community fridges, including one within the BID area.

At Worcester's Tercentennial celebration in June 2022, we debuted our Downtown Worcester tent, featuring information on local businesses and attractions and a crowd-enticing prize wheel. Hundreds of festival-goers completed our visitors' survey and signed up for our mailing list.

The annual lazz at Sunset events, co-sponsored with The Hanover Theatre and WICN 90.5, welcomed hundreds of jazz aficionados to COVID-safe outdoor concerts.

In addition to supporting these events, we created an Event Kit with services and supplies that organizers can use to support their Downtown Worcester events. The kit includes tables, chairs, tents, sign frames, a portable bar, a large inflatable screen, a sound system, and access to the Ambassador team to assist with set-up, clean-up, greetings, and crowd control. We have assisted with 38 events. These supplies are provided free of charge to those organizing public events within the BID, thanks to a \$40K grant from MassDevelopment.







Marketing and Public Relations

With community input guided by branding and marketing consultants from inThink Agency, we developed a robust strategy to brand and market Downtown Worcester as a destination to a broad audience. The BID's brand colors and visual expression are bold and vibrant, reflecting messaging that is approachable and authentic. Brand quidelines help maintain a consistent look for all of our materials, from our publications and social media to the Downtown Worcester Ambassadors' uniforms.

GOAL: Increase foot traffic, bolster

Newsletter

Our monthly "Downtown Digest" e-newsletter's reach grew exponentially between 2019 and 2022, from approximately 300 recipients to more than 1,600. The newsletter features Downtown news and events and is a popular read, with an impressive 38 percent open rate overall.

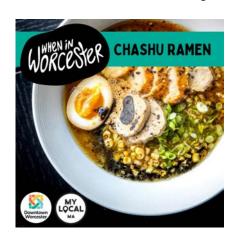
Social Media

We launched our social media presence on Instagram and Facebook (@downtownworcesterbid) in 2020 and significantly grew our followers and reach. Our social media strategy focuses on regular posts with a range of downtown content, from special events and new businesses to historical photos and highlights of organizational activities.







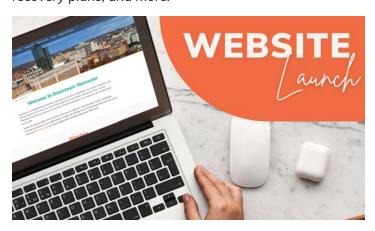


Public Relations

Through news articles, television interviews, podcast appearances, and public presentations, we promote Downtown Worcester as a destination to a broad audience. Our monthly community meetings, which pivoted to a virtual format during the pandemic, provide a consistent forum for district stakeholders to network and highlight developments, information, and opportunities.

Website

In 2022, the BID launched a revamped website: downtownworcester.org. The site features maps of restaurants, retail services, cultural attractions, public art, and historical sites. Our comprehensive "Plan Your Visit" section has helpful information about aetting to Worcester, getting around, places to stay, itineraries, and parking information. Our searchable events calendar, powered by the Discover Central Massachusetts online calendar, includes performances, concerts, exhibits, classes, festivals, and other activities in Downtown Worcester. The site also offers business and community development resources, demographic and customer data, occupancy reports, COVID resources, Downtown recovery plans, and more.



Case Study: When in Worcester

During Summer 2021, we launched a multi-faceted marketing campaign, "When in Worcester," which included events, sweepstakes, social media, advertising, and press coverage, all built around The Hanover Theatre's Julius Caesar performances. (See Events for details.) Made possible by a \$75K Massachusetts Office of Travel and Tourism Recovery Grant, the campaign aimed to attract more people to Downtown Worcester and strengthen the local economy.

Omni-Channel Campaign Results

- Over 1 million impressions for our digital and search ads
- 241 television spots and 80 radio spots
- Over 66k postcards mailed
- 882,500 cumulative total emails sent with 29% open rate and 9% click rate
- BID mailing list increased by 100% with 614 new subscribers
- 9,572 landing page visitors
- Passport (DCM's Visit Widget):

Downloads: 434 Page Views: 22,772

Unique Views: 6,788 (93% new users)

Board of Directors 2022

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VICE CHAIR

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Davis Publications

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Charles "Chip" Norton Jr.

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City of Worcester

Trov Siebels

The Hanover Theatre and Conservatory

Mary Simone AC Hotel Worcester

Jason Vuong Gong Cha Worcester

Margaret Wong

Massachusetts Community College Council



2021 Board of Directors

STAFF

Evelyn Darling Executive Director **Andrew McShane** Program Manager

A Special Thanks to All of Our Board of Directors from 2018–2021

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Troy Siebels

2018-2020

The Hanover Theatre and Conservatory

VICE CHAIR

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2019-2020 Worcester Business **Development Corporation**

Margaret Coffin

2020-2021 Center for Living & Working

TREASURER

Julie Holstrom

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Worcester Business **Development Corporation**

CLERK

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2018-2019

Grid Management

DIRECTORS

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2019

Guaranty Management

Co., Inc.

Libis Bueno

2018-2020 Domitek

Ken Cameron

2018-2019 Becker College

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2018-2020 City of Worcester

Scott Johnson

2019-2020

Grid Management

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Kathleen Manning

2020-2021 **Quinsigamond Community** College

Paul Morano

2018-2020

The Menkiti Group











DowntownWorcester.org



Address 44 Portland Street, Suite 508 Worcester, MA 01608



Phone 508-622-3050



Email info@downtownworcester.org



Social Media @downtownworcesterbid

2023 JUN 22 PM 1: 25

Albert LaValley, Chair Edward Moynihan, Vice Chair Adrian Angus Conor McCormack Brandon King

June 21, 2023

ZONING MAP AMENDMENT 104 Armory Street - RG-5 Extension (ZA-2023-003)

TO CITY COUNCIL:

On May 2, 2023, the Planning Board was referred the petition of the City Manager Eric Batista to amend the City of Worcester Zoning Map by extending the RG-5 (Residential, General) zoning district to wholly encompass the property at 104 Armory Street. The property is presently located in the BL- 1 (Business, Limited) zoning district.

Having considered the same at its meeting on June 7, 2023, the Planning Board voted 3-0 (LaValley and Angus absent) to recommend in favor of the proposed amendment, finding it appropriate to re-zone the parcel to encourage residential development.

Respectfully submitted for the Planning Board,

Michelle Smith

Assistant Chief Development Officer Planning & Regulatory Services

Signed on behalf of the Worcester Planning Board

List of Exhibits

Exhibit A:

Petition - City Manager, Eric Batista; referred to the Planning Board on May 2,

2023.

Exhibit B:

Memorandum from the City of Worcester Division of Planning & Regulatory

Services to the Planning Board; re: Zoning Map Amendment; dated May 2, 2023.

Eric D. Batista City Manager



cm2023apr25110646

Attachment for Item

9.4 A

May 2, 2023

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully request City Council's review, deliberation, and adoption of the attached proposed zoning ordinance map amendment, as received from Peter Dunn, Chief Development Officer, and forwarded for the consideration of your Honorable Body.

The proposed zoning map amendment would extend the Residential, General - 5.0 (RG-5) zoning district to wholly encompass the property located at 104 Armory Street. The property is currently zoned Business, Limited – 1.0 (BL-1), reflecting the former commercial properties to the east, which have been redeveloped into apartments. The City of Worcester completed a tax taking of 104 Armory Street on August 9, 2018. This zone change would enable residential redevelopment opportunities for this 10,057 square foot vacant parcel of land, consistent with the surrounding properties and need of the neighborhood.

I respectfully recommend that this item be referred to the Planning Board to begin the formal consideration process required for all proposed zoning map amendments.

Respectfully submitted,

Eric D. Batista City Manager



Executive Office of Economic Development Peter Dunn, Chief Development Officer

City Hall, 455 Main Street, Worcester, MA 01608

P | 508-799-1400 F | 508-799-1406
development@worcesterma.gov

TO: Eric D. Batista, City Manager

FROM: Peter Dunn, Chief Development Officer

DATE: May 2, 2023

RE: Zoning Map Amendment to Extend the Residential, General - 5.0 (RG-5)

Zoning District to Wholly Encompass the Property Located at 104 Armory

Street

I respectfully recommend an extension of the Residential, General - 5.0 (RG-5) zoning district to encompass the entirety of City-owned property located at 104 Armory Street, which is currently located in the Business, Limited – 1.0 (BL-1) zoning district. The RG-5 zoning district is complementary and compatible with the existing RG-5 zoning district that abut the affected property. The attached map defines the area to be rezoned.

Extension of the adjacent RG-5 zoning district is the best way to facilitate the redevelopment of this property to reflect the private residential development needs of the neighborhood and will allow for a higher density reuse of the property.

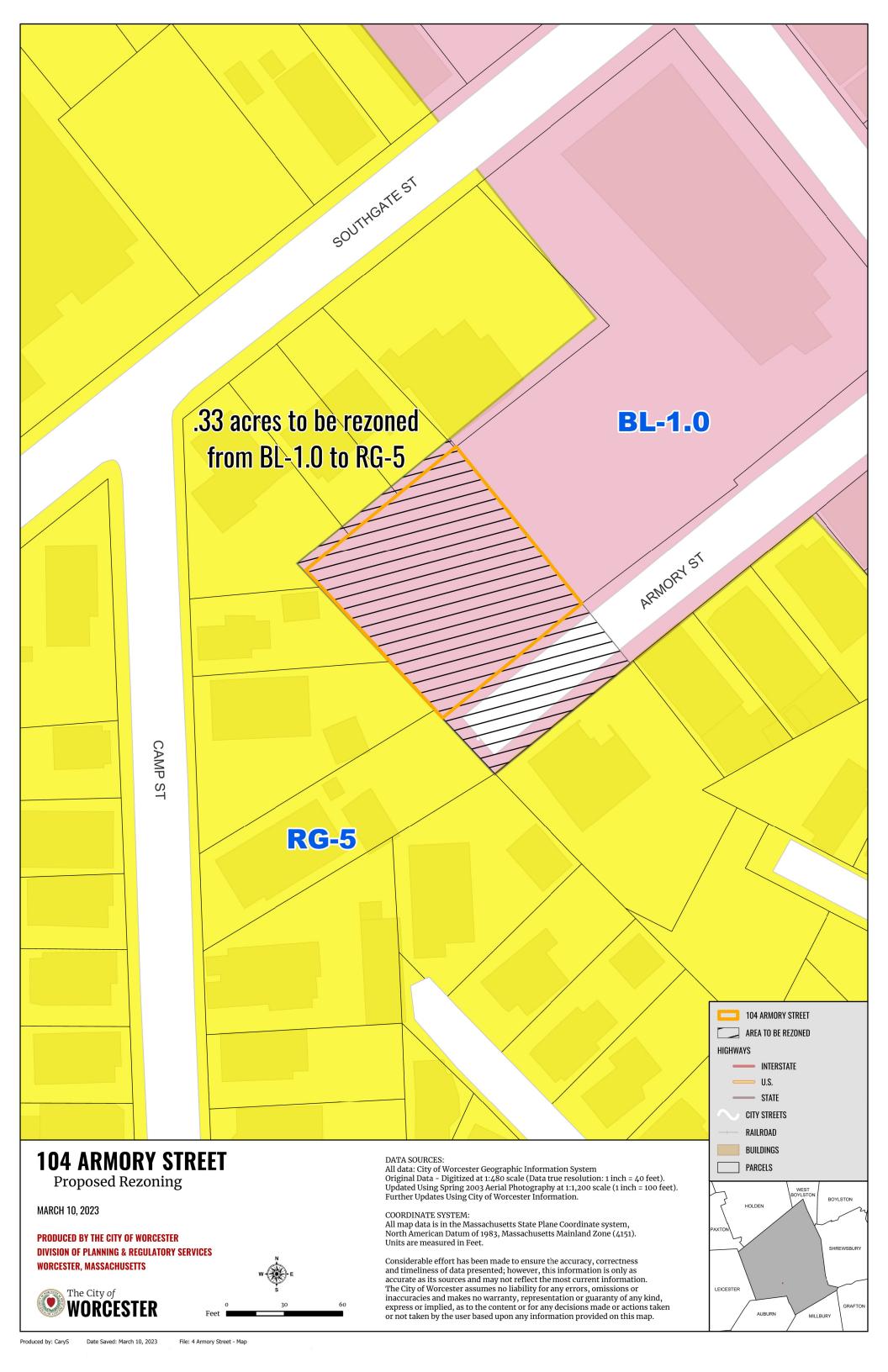
The City of Worcester completed a tax taking of 104 Armory Street on August 9, 2018. The property consists of 10,057 square feet of vacant land. It is the intention of my office to prepare and issue a Request for Proposals for 104 Armory Street that will require the selected proposer to develop the property into three, owner-occupied affordable housing units.

Please advise if you have any questions or require additional information.

Sincerely,

Peter Dunn

Chief Development Officer





August 15, 2023

ZONING MAP AMENDMENT

485 Grove Street and 41 (aka 39) & 101 Chadwick Street – BG-3.0 Extension (ZA-2023-006)

TO CITY COUNCIL:

On June 6, 2023, the Planning Board was referred the petition of Mark A. Borenstein and Katherine Garrahan, on behalf of Colony Retirement Homes, Inc. and Colony Retirement Homes III, Inc, to amend the City of Worcester Zoning Map by extending the BG-3.0 (Business, General) zoning district to wholly encompass the properties at 485 Grove Street and 41 (aka 39) & 101 Chadwick Street. The properties at 485 Grove Street and 41 (aka 39) Chadwick Street are presently split-zoned, located in both RL-7 (Residence, Limited) and RS-10 (Residence, Single-Family) zoning districts, and the property at 101 Chadwick Street is presently located entirely within an RS-10 zoning district.

Having considered the same at its meeting on July 26, 2023, the Planning Board voted 4-0 (Angus absent) to **recommend in favor** of the proposed amendment, finding it appropriate to facilitate the redevelopment of the parcels.

Respectfully submitted for the Planning Board,

Michelle Smith

Assistant Chief Development Officer

Planning & Regulatory Services

Signed on behalf of the Worcester Planning Board

List of Exhibits

Exhibit A: Petition - Mark A. Borenstein and Katherine Garrahan, on behalf of Colony

Retirement Homes, Inc. and Colony Retirement Homes III, Inc; referred to the

Planning Board on June 6, 2023.

Exhibit B: Memorandum from the City of Worcester Division of Planning & Regulatory

Services to the Planning Board; 485 Grove Street, 41 (aka 39) & 101 Chadwick

Street - BG-3.0 Extension - Zoning Map Amendment; dated July 21, 2023.

To the City Council of the City of Worcester.

The undersigned, being the owners of certain property in the City of Worcester, most respectfully petition the City Council as follows:

To amend the Zoning Map of the City of Worcester, as referenced in Article III, Section 2 of the City of Worcester Zoning Ordinance, by changing the zoning designation of the properties located at and known as 485 Grove Street along with 41 and 101 Chadwick Street, Worcester, Massachusetts, shown on the City of Worcester's Assessor's Map as M B L 20-030-00001, 20-030-00095, and 20-034-00001, respectively (collectively, the "Property"), from the current zoning designations of Residential, Limited (RL-7) and Residential, Single (RS-10) to Business, General (BG-3.0), as shown on the plan attached hereto.

For the Petitioners' title to the Property, see the attached:

485 Grove Street - Quitclaim Deeds from Helen B. Hamill to Colony Retirement Homes, Inc. dated October 4, 1965 and recorded with the Worcester District Registry of Deeds (the "Registry") in Book 4606, Page 87 and from Paul A. Porter and Madeline T. Porter to Colony Retirement Homes, Inc. dated October 7, 1965 and recorded with the Registry in Book 4607, Page 487.

41 Chadwick Street (a/k/a 39 Chadwick Street) - Quitclaim Deed from Colony Retirement Homes, Inc. to Colony Retirement Homes III, Inc. dated April 28, 1980 and recorded with the Registry in Book 6976, Page 88.

101 Chadwick Street - Quitclaim Deed from Colony Retirement Homes, Inc. to Colony Retirement Homes III, Inc. dated September 25, 1978 and recorded with the Registry in Book 6694, Page 246.

Respectfully submitted.

Colony Retirement Homes, Inc., Colony Retirement Homes III, Inc.

Bv:

Mark A. Borenstein, Esq. Katherine Garrahan, Esq.

Their Attorneys

Bowditch & Dewey, LLP

311 Main Street

Worcester, MA 01608

(508) 688-9136

ZA-2023-006 Item 15



Division of Planning & Regulatory Services Michelle M. Smith, Assistant Chief Development Officer City Hall, 455 Main Street, Worcester, MA 01608 P | 508-799-1400 F | 508-799-1406 planning@worcesterma.gov

Memorandum

To: Albert LaValley, Chair - Worcester Planning Board

CC. Planning Board Members

From: Pamela Harding, Chief Planner

Date: July 21, 2023

485 Grove Street, 41 (aka 39) & 101 Chadwick Street - BG-3.0 Extension - Zoning Map Re:

Amendment

Proposed Zone Change

Colony Retirement Homes, Inc. and Colony Retirement Home III, Inc. seeks to amend the City of Worcester Zoning Map by changing the current zoning for the properties located at 485 Grove Street, 41 (a/k/a 39) Chadwick Street, and 101 Chadwick Street to be located in a BG-3.0 (Business, General) zoning district.

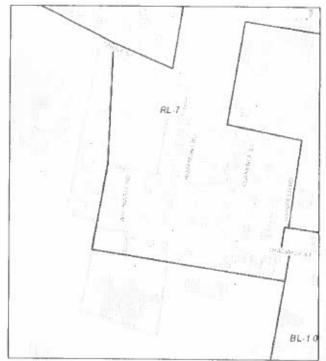
The property at 485 Grove Street is presently split-zoned, located within both RL-7 (Residence, Limited) and RS-10 (Residence, Single Family) zoning districts. The property at 41 Chadwick Street is located largely within the RL-7 (Residence, Limited) zoning district with a small rear portion in the RS-10 (Residence, Single Family) zoning district. The property at 101 Chadwick Street is located entirely within the RS-10 zoning district.

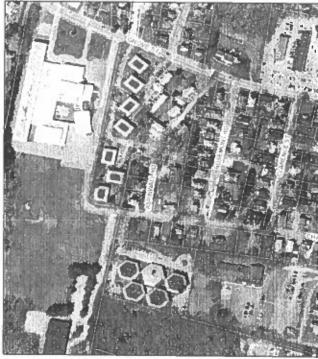
Presently on the property is the Colony Retirement Homes community which consists of low-rise multifamily dwelling units.

Recommendation

The Planning Board's role in this matter is to make a recommendation to the City Council with respect to the proposed zone change. In doing so, the Board should consider how development is shaped under the current and the proposed zoning district and determine whether the proposed changes would further development in a manner consistent with community objectives and compatible with the neighborhood.

The proposal would change the zoning district for three parcels to BG-3.0.





Analysis

The proposed map amendment would affect three parcels and approximately 9.35 acres of land, on the southern side of Grove Street where the subject property consists of non-conforming multi-family uses.

<u>Permitted Uses:</u> The permitted uses in BG-3.0 are much more permissive than those in both the RL-7 and RS-10 across all use types - residential, general, business, and manufacturing uses. The RS-10 is the most restrictive zoning district, while RL-7 is the second most permissive of the 4 residential districts in the city. The table below lists those uses where their ability to be located at the property in question would change as a result of this rezoning.

	RS-10	RL-7	BG-3.0
Residential		<u> </u>	1
Three-family; attached-style (townhouse); multi-family low rise	N	SP	Υ
Multi-family high-rise	N	N	Y
Lodging house	N	N	SP
General			
Urban farm; club, lodge, other private grounds; library/museum (non-profit); non-accessory residential parking; nursing home; recreational/service facility; transformer, pumping station; sub-station; telephone exchange; winder energy conversion facilities, meteorological tower	SP	SP	Y
Clinic; library/museum (profit); licensed hospital; non-residential parking facility; schools (vocational/professional, for profit); farmers market	N	N	Υ
Open lot storage of motor vehicles; radio/TV tower; for-profit school; youth center;	N	N	SP

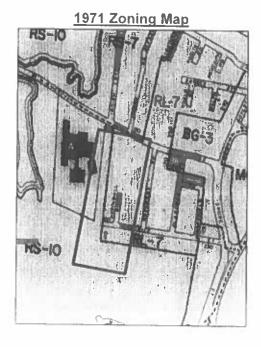
Business			
Animal hospital; bank/credit union; bus station; food service w/ alcohol; indoor recreation club; motel/hotel/inn; motor vehicle sales/repair/display; office (general/professional); package store; retail food sales; retail sales; marijuana retailer not within 300ft of residential district; wholesale business/storage	N	N	Y
Funeral undertaker, service shop, personal services		SP	Y
Bank w/ drive thru; food service w/ drive-thru; kennel; gas station; outdoor recreation; theatre; marijuana retailer within 300ft of residential district; marijuana testing & product manufacturing; self-storage facility		N	SP
Manufacturing			
Manufacturing, assembly, processing, packaging or other industrial operations; steam laundry, dry cleaning, or rug cleaning; R&D facility		N	Y
Auction house, truck sales/agencies/showroom		N	SP

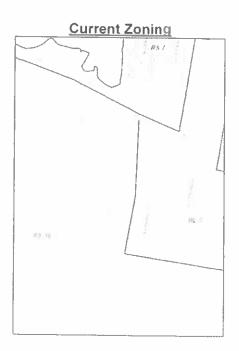
Dimensional requirements:

The dimensional requirements of the BG-3.0 district are generally more permissive than the RS-10 and RL-7; there is smaller minimum lot size (5,000 SF for residential uses versus 10,000 SF and 7,000 SF, respectively); no front- or side-yard setback requirements (compared to 20ft and 8ft, respectively) unless the side abuts a residence district in which case that setback applies, and a taller maximum height (50' versus 35'). However, frontage varies in reductions or increases by residential use type and density and the BG-3.0 introduces a 3-to-1 Floor-Area Ratio (FAR) requirement for all uses.

Zoning History

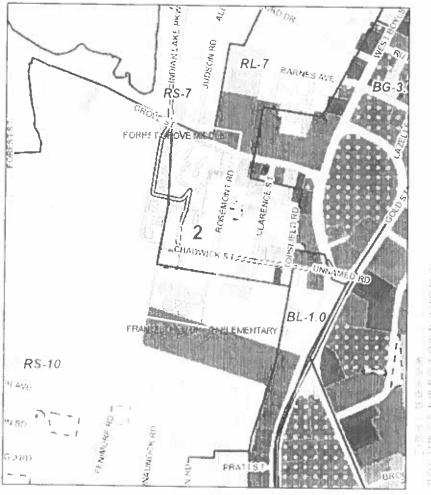
The zoning boundaries sought to be altered by this re-zoning have existed since 1971. The existing RL-7 zone separates the business zones along the West Boylston Street/Gold Star Boulevard from the single-family zoning and neighborhoods that are to the west and north (along Indian Lake) of the subject property.





Neighborhood Land Use

The parcels are located on the southern side of Grove Street, west of the West Boylston Street intersection. Various religious and educational uses including Forest Grove Middle School and Francis McGrath Elementary school to west, with the Guild of St. Agnes to the southeast, directly abut the property. Residential neighborhoods are located to the north, east, and west, predominantly comprised of single family homes (interspersed with two-, three, and multi-family dwellings), with greater density and commercial uses along the eastern side of the Grove Street corridor and along West Boylston Street and Gold Star Boulevard.



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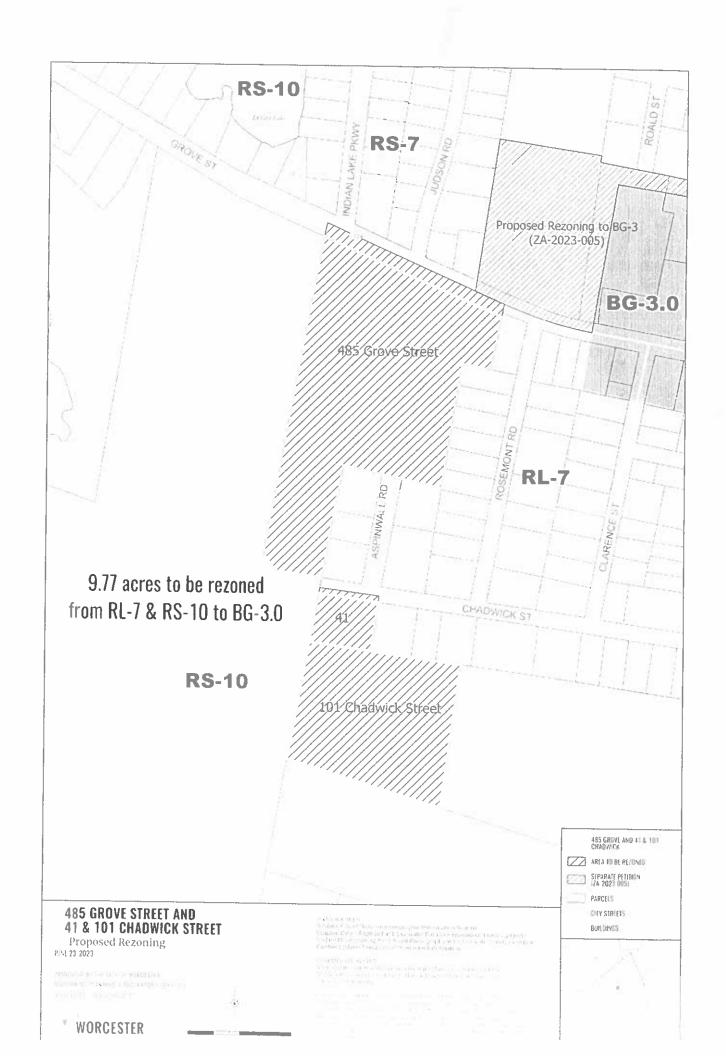
List of Exhibits

Exhibit A: Petition -Colony Retirement Homes, Inc. Colony Retirement Homes III, Inc. referred to

Planning Board on June 6, 2023.

Exhibit B: Map of Proposed 485 Grove Street, Chadwick Street.

T&G Publication Dates: July 12 & July 19, 2023





August 15, 2023

ZONING MAP AMENDMENT 440, 454 & 474 Grove St – BG-3.0 Extension (ZA-2023-005)

TO CITY COUNCIL:

On June 6, 2023, the Planning Board was referred the petition of Meletios D. Chacharone to amend the City of Worcester Zoning Map by extending the BG-3.0 (Business, General) zoning district to wholly encompass the properties at 440, 454 and 474 Grove Street. The properties at 440 and 454 Grove Street are presently split-zoned, located in both RL-7 (Residence, Limited) and BG-3.0 zoning districts, and the property at 474 Grove Street is presently located entirely within an RL-7 zoning district.

Having considered the same at its meeting on July 26, 2023, the Planning Board voted 3-1 (Moynihan against; Angus absent) to **recommend in favor** of the proposed amendment; in his dissent, Mr. Moynihan stated he supports removing the split-zoning on 440 and 454 Grove Street but had reservations about extending the BG-3.0 to encompass 474 Grove Street, given the parcel's proximity to residential uses.

Respectfully submitted for the Planning Board.

Michelle/Smith

Assistant Chief Development Officer Planning & Regulatory Services

Signed on behalf of the Worcester Planning Board

List of Exhibits

Exhibit A: Petition – Meletios D. Chacharone; referred to the Planning Board on June 6, 2023.

Exhibit B: Memorandum from the City of Worcester Division of Planning & Regulatory

Services to the Planning Board; re 440, 454, and 474 Grove Street - BG-3.0

Extension - Zoning Map Amendment; dated July 26, 2023.

To the City Council of the City of Worcester:

The undersigned, being the owners of certain property in the City of Worcester, most respectfully petition the City Council as follows:

To amend the Zoning Map of the City of Worcester, as referenced in Article III, Section 2 of the City of Worcester Zoning Ordinance, by changing the zoning designation of the properties located at and known as 440, 454, and 474 Grove Street Worcester, Massachusetts, shown on the City of Worcester's Assessor's Map as M/B/L 20-026-0011, 20-026-00012, and 20-025-0002B, respectively (collectively, the "Property"), from the current zoning designations of Residential, Limited (RL-7) and Business, General (BG-3.0) to Business, General (BG-3.0), as shown on the plan attached hereto.

For the Petitioners' title to the Property, see the attached:

440 Grove Street - Quitclaim Deed from Chadwick Square Realty Corp. to CP 1 West Boylston Street, LLC dated May 9, 2019 and recorded with the Worcester District Registry of Deeds (the "Registry") in Book 60384, Page 337 and filed with the Land Court as Document No. 114133, Certificate of Title 18179.

454 Grove Street - Quitclaim Deed from Grove Street Properties. LLC to Brittan Square Realty, LLC dated September 25, 2017 and recorded with the Registry in Book 57785, Page 31.

474 Grove Street - Quitclaim Deed from Caswell King Co. to Brittan Square Realty, LLC dated December 29, 2014 and recorded with the Registry in Book 53214, Page 307.

Respectfully submitted,

CP 1 West Boylston Street, LLC

Name:

MERFITUS P. CITACHARONE

Title: Manager

Brittan Square Realty, LLC

Name:

MERETEOS DI CHACHARONE

Title, Manager



Division of Planning & Regulatory Services
Michelle M. Smith, Assistant Chief Development Officer
City Hall, 455 Main Street, Worcester, MA 01608
P | 508-799-1400 F | 508-799-1406
planning@worcesterma.gov

Memorandum

To: Albert LaValley, Chair - Worcester Planning Board

CC: Planning Board Members

From: Stephen Cary, Senior Planner

Date: July 26, 2023

Re: 440, 454, and 474 Grove Street – BG-3.0 Extension – Zoning Map Amendment

Proposed Zone Change

Meletios D. Chacharone seeks to amend the City of Worcester Zoning Map by extending the BG-3.0 (Business, General) zoning district to wholly encompass the properties at 440, 454, and 474 Grove Street.

The properties at 440 and 454 Grove Street are presently split-zoned, located within both BG-3.0 and RL-7 (Residence, Limited) zoning districts. The property at 474 Grove Street is located wholly within an RL-7 district.

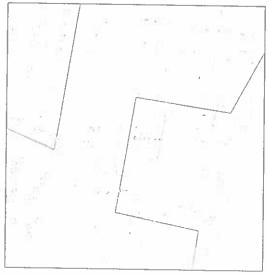
Presently on the property at 440 Grove Street is a commercial plaza including a bank and fitness center and associated parking; at 454 Grove Street is a restaurant and office space and associated parking; and at 474 Grove Street is a professional office/addiction treatment center (former funeral home).

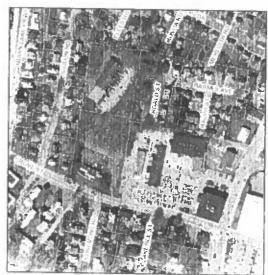
Recommendation

The Planning Board's role in this matter is to make a recommendation to the City Council with respect to the proposed zone change. In doing so, the Board should consider how development is shaped under the current and the proposed zoning district and determine whether the proposed changes would further development in a manner consistent with community objectives and compatible with the neighborhood.

The proposal would extend the existing BG-3.0 zoning district to encompass all three parcels.

Location





Analysis

The proposed map amendment would affect approximately 3.32 acres (or 144,619 SF) of land, on the northern side of Grove Street, just west of West Boylston Street.

<u>Permitted Uses:</u> The permitted uses in BG-3.0 are more permissive than in RL-7 across residential, general, business, and manufacturing uses – the table below lists those uses where their ability to be located at the property in question would change as a result of this rezoning.

	RL-7	BG-3.0
Residential		
Three-family; attached-style (townhouse); multi-family low rise	SP	Υ
Multi-family high-rise	N	Υ
Lodging house	N	SP
General		<u> </u>
Urban farm; club, lodge, other private grounds; library/museum (non-profit); non-accessory residential parking; nursing home; recreational/service facility; transformer, pumping station; sub-station; telephone exchange; winder energy conversion facilities, meteorological tower	SP	Y
Clinic; library/museum (profit); licensed hospital; non-residential parking facility; schools (vocational/professional, for profit); farmers market		Y
Open lot storage of motor vehicles; radio/TV tower; for-profit school; youth center;	N	SP
<u>Business</u>		I
Animal hospital; bank/credit union; bus station; food service w/ alcohol; indoor recreation club; motel/hotel/inn; motor vehicle sales/repair/display; office (general/professional); package store; retail food sales; retail sales; marijuana retailer not within 300ft of residential district; wholesale business/storage	N	Y
Funeral undertaker; service shop, personal services	SP	Υ
Bank w/ drive thru; food service w/ drive-thru; kennel; gas station; outdoor recreation; theatre; marijuana retailer; marijuana testing & product manufacturing; self-storage facility		SP
Manufacturing		<u> </u>
Manufacturing, assembly, processing, packaging or other industrial operations; steam laundry, dry cleaning, or rug cleaning; R&D facility	N	Y
Auction house; truck sales/agencies/showroom	N	SP

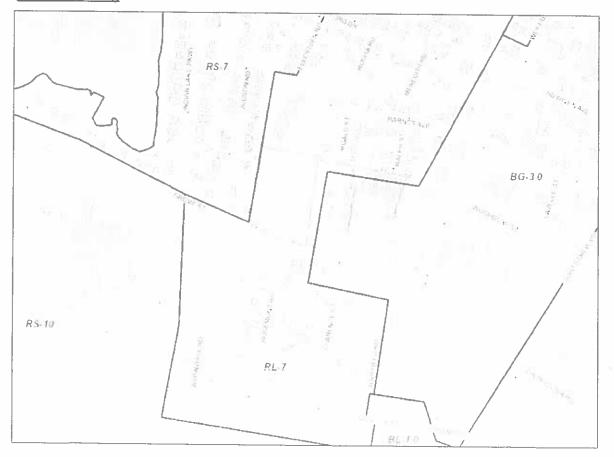
Dimensional requirements:

The dimensional requirements of the BG-3.0 district are generally more permissive than RL-7, providing: smaller minimum lot sizes (5,000 SF vs. 7,000 SF for residential uses); no front- or side-yard setback requirements (vs. 20ft and 8ft, respectively); reduced rear-yard setbacks (10 ft vs. 20 ft); and a taller height allowances (50' versus 35'). However, frontage varies in reductions or increases by residential use type and density and the BG-3.0 introduces a Floor-Area Ratio (FAR) requirement for all uses to limit development density and where a residence district abuts a side lot line, the side-yard setback of the residence district still applies. Additionally, where loading spaces are located within 100' of a residence district, loading must be enclosed.

Zoning History

The zoning boundaries sought to be altered by this re-zoning have existed since 1971. The BG-3.0 zone runs along the West Boylston Street corridor, widening to encompass or partially encompass these three parcels. The existing RL-7 zone separates the business zone from the single-family zoning and neighborhoods that are to the west.

Current Zoning

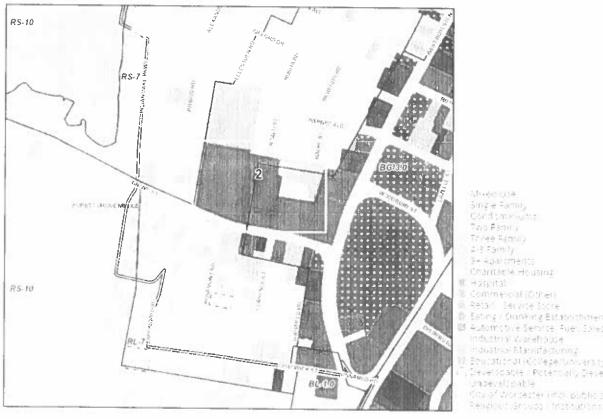


Past Special Permits Granted

At 474 Grove, there had historically (at least since 1960s) been a funeral home, a non-conforming use for RL-7. In November 2014, the Zoning Board of Appeals granted a special permit to change to another non-conforming use of a similar nature (professional office), determining that it would not be more detrimental to the neighborhood (see ZB-2014-048).

Neighborhood Land Use

The parcels are located on the northern side of Grove Street, directly west of the intersection of Grove and West Boylston Street. To the east is a corridor of commercial uses that runs between West Boylston Street and Gold Star Boulevard, including a Shaw's supermarket. Across Grove Street to the south is a mix of single-, two-, and three-family dwellings (generally 2-3 stories in height) that comprise the Rosemont Road-Clarence Street-Chadwick Street neighborhood. To the north and west are neighborhoods pre-dominantly comprised of single-family dwellings near Indian Lake.



Marketing Single Family Tyro Family Trices Family Charitable Housing Hospital. Commercial (Other) Retail Service Score Eating / Dianking Establishment B Automotive Service Fuel Swiet et. industrial Warehouse industrial Manufacturing Equipation at (CC) Reger Conversity (Provide exciding Developable / Potentially Drevelopable Undevelopable City of Worsester (incl. public schicket)

List of Exhibits

Exhibit A Petition - CP 1 West Boylston Street, LLC et. al., referred to Planning Board on June 6,

Exhibit B: Map of Proposed 440, 454, and 474 Grove Street BG-3.0 Extension.

T&G Publication Dates: July 12 & July 19, 2023





August 15, 2023

ZONING MAP AMENDMENT 546 Cambridge Street – MG-2.0 Extension (ZA-2023-004)

TO CITY COUNCIL:

On June 6, 2023, the Planning Board was referred the petition of Angel Santos to amend the City of Worcester Zoning Map by extending the MG-2.0 (Manufacturing, General) zoning district to wholly encompass the property at 546 Cambridge Street. The property is presently located in an RG-5 (Residential, General) zoning district.

Having considered the same at its meeting on July 26, 2023, the Planning Board voted 4-0 (Angus absent) to **recommend in favor** of the proposed amendment, finding it appropriate to re-zone the property to allow for redevelopment into a manufacturing use.

Respectfully submitted for the Planning Board,

Michelle Smith

Assistant Chief Development Officer Planning & Regulatory Services

Signed on behalf of the Worcester Planning Board

List of Exhibits

Exhibit A:

Petition - Angel Santos; referred to the Planning Board on June 6, 2023.

Exhibit B:

Memorandum from the City of Worcester Division of Planning & Regulatory

Services to the Planning Board; re: 546 Cambridge Street - MG-2.0 Extension -

Zoning Map Amendment; dated July 25, 2023.



City Clerk Department

Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Angel Santos Owner of 546 Cambridge Street of Worcester Massachusetts am requesting a hearing to amend the land described below from zone RG-5 to MG-2.0. in order to accommodate development of a building for automotive repair or warehouse. My plans are to construct a steel building with four bay garage doors.

Signature	Name	Address, Zip Code	Phone Number	Email
(Auget & Santas	Arryet Samue	5.16 Camprogent set (1610)	77.4: 908: 2077	ert eives Arbooyando yn

ZA-2023-004 Item 13



Division of Planning & Regulatory Services Michelle M. Smith, Assistant Chief Development Officer City Hall, 455 Main Street, Worcester, MA 01608 P | 508-799-1400 F | 508-799-1406 planning@worcesterma.gov

Memorandum

Albert LaValley, Chair - Worcester Planning Board To:

CC: Planning Board Members

From: Stephen Cary, Senior Planner

Date: July 25, 2023

546 Cambridge Street - MG-2.0 Extension - Zoning Map Amendment Re:

Proposed Zone Change

Angel Santos seeks to amend the City of Worcester Zoning Map by extending the MG-2.0 zoning district to wholly encompass the property at 546 Cambridge Street.

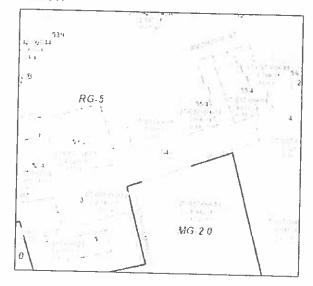
The property is presently located wholly within an RG-5 (Residential, General) zoning district. Presently on the property is a parking lot surrounded by chain link fencing and barbed wire, formerly Clearview Ice Co., a wholesale use permitted by special permit (ZB-2002-147) in 2002, and prior to that a motor vehicle

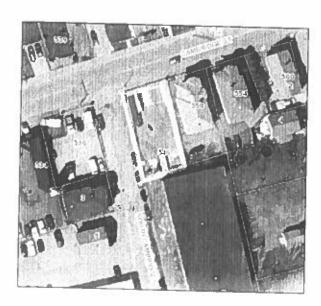
Recommendation

The Planning Board's role in this matter is to make a recommendation to the City Council with respect to the proposed zone change. In doing so, the Board should consider how development is shaped under the current and the proposed zoning district and determine whether the proposed changes would further development in a manner consistent with community objectives and compatible with the neighborhood.

The proposal would extend the existing MG-2.0 zoning district to encompass the entire parcel; currently the MG-2.0 zoning boundary extends to the rear (southern lot line) of the parcel

Location





Analysis

The proposed map amendment would affect approximately 0.2 acres (or 8,573 SF) of land, on the southern side of Cambridge Street just east of Southbridge Street.

Presently on the property is a parking lot surrounded by barbed wire fence, with gated access off of South Cambridge Street. The applicant has stated their intention to develop the property into a building for either automotive repair or warehouse, which are among many uses allowed in MG-2.0 that are not allowed under the current RG-5 zoning.

Permitted Uses: The permitted uses in MG-2.0 zoning districts differ significantly from those in the RG-5 zoning district, with MG-2.0 being more permissive across all categories except residential uses:

	RG-5	MG-2.0
Residential		<u> </u>
Single-, two-, three-, or multi-family (low-rise or high-rise); duplexes/townhouses; bed & breakfast; continuing care retirement community; dormitory; fraternity/sorority house; limited residence hospice; lodging house	Y/SP	N
<u>General</u>		<u>!</u>
Clinic; heliport; library/museum (profit); open lot storage of automobiles; wireless service facilities; shooting range	N	SP
Non-residential parking facility (non-accessory); radio/tv tower; vocational/professional schools (profit); farmer marker	N	Y
Business	1	
Bank/credit union w/ drive-thru; food service (drive-thru); kennel; gas station; outdoor recreation (profit); retail greater than 50% outdoor display; retail with incidental fabrication; all marijuana-related uses	N	SP
Animal hospital/clinic/pet shop; bank/credit union; bus/RR station; food service with or without alcohol; indoor recreation/health club; motel/hotel/inn; motor vehicle sales/service/repair/display	N	Y
Manufacturing		<u> </u>
All manufacturing uses	N	Y/SP

Article IV, Section 2, Table 4.1, Note 7

This provision of the zoning ordinance dictates that measures should be taken to ensure that there are no nuisance issues (gases, odors, excessive lighting, unsightliness, etc.) cause by manufacturing uses in close proximity to residential zoning districts.

"In ML, MG, BG and IP districts where manufacturing, assembly, processing, packaging, research or other industrial operations are allowed as a matter of right, all resulting odors, gases and particulate matter must be effectively confined to the premises or so disposed of so as to avoid any air pollution; and that all noise, vibration or flashing should not be perceptible normally without instruments either at a point more than three hundred and fifty (350) feet from the premises at any point within the nearest residential district or more than one hundred fifty (150) feet beyond the nearest residential district boundary, whichever point is nearer to the premises."

Dimensional requirements:

The two districts vary in terms of minimum lot area and frontage – RG-5 requires a minimum lot size of

5,000 SF and 50° of frontage, whereas MG-2.0 has no minimum lot size or frontage requirements.

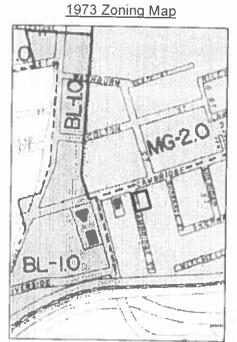
In terms of setbacks, RG-5 requires a 15' front yard setback, a 8' side yard setback (10' for multifamily and corner lots), and a 15' rear yard setback (8' for three-families). MG-2.0 similarly has 15' front- and rear-yard setbacks, but no side-yard setback requirement however this parcel is a corner lot requiring one half the front yard setback of 7.5'.

The height restriction in the RG-5 for a multi-family high rise is 8 stories and 90°. In MG-2.0, there is no height or story limit, but Floor Area Ratio (FAR) is limited to 2-to-1.

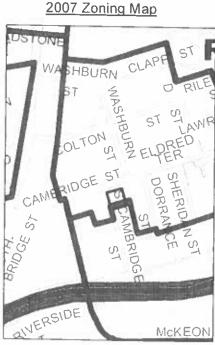
Zoning History

The parcel was zoned for manufacturing between 1971 and 1983; sometime between 1983 and 1987, an approximately 25-acre residential zoning district (RG-5) was established in this vicinity of Cambridge Street, which included this parcel.

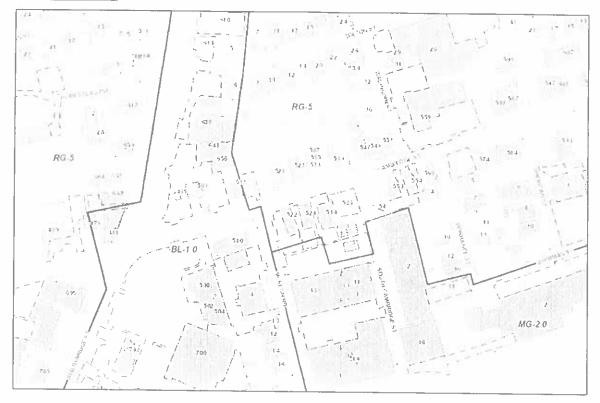
Since 1987, the southern boundary of this RG-5 zoning district, running parallel to Cambridge Street and separating it from the MG-2.0 district, have been adjusted (compare 1987 and 2007 zoning districts)





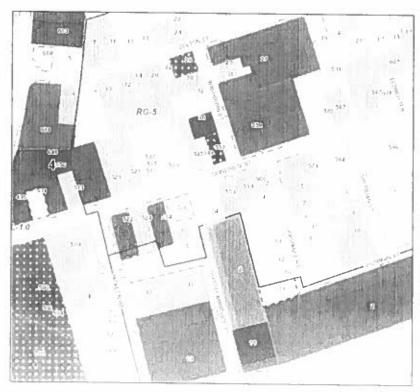


Current Zoning



Neighborhood Land Use

The parcel is located on the southern side of Cambridge Street, east of Southbridge Street, west of Quinsigamond Avenue and northwest of I-290. Along this section of Cambridge Street is a mix of primarily residential uses (three-families and multi-families) interspersed with commercial uses, including a restaurant, offices, and warehouses. Directly to the rear of the parcel is a manufacturing and warehouse use.



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Former Land Uses on the Parcel

According to historic aerial imagery, there was a structure on the lot (may have been residential) up until 1971, but this was demolition in favor of the parking lot that remains in 1972; it may have served as accessory parking to the manufacturing use abutting to the south.

On October 21, 2002, the Zoning Board of Appeals granted a special permit for a change in non-conforming use, from a used car lot (which had operated for 20 years, according to the findings of fact) to an ice wholesale operation.

According to Google Streetview, it appears Clearview Ice Co. operated until sometime between 2011 and 2015; since that time, the lot has been used as a parking lot or open lot storage.

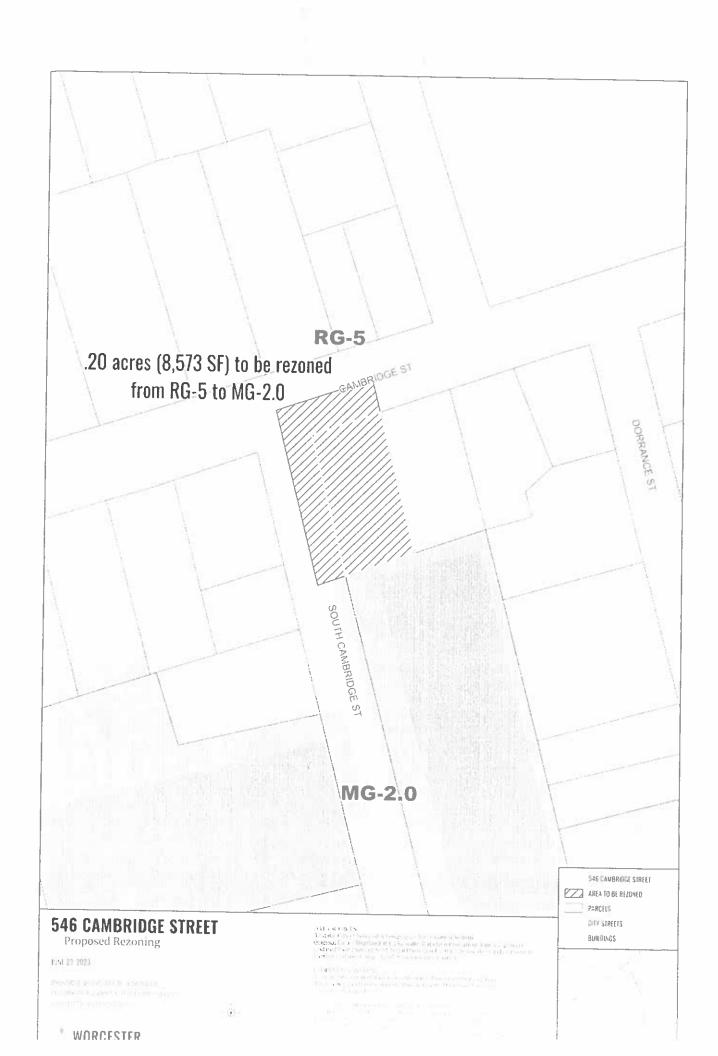
List of Exhibits

Exhibit A: Petition – Angel Santos; referred to Planning Board on June 6, 2023.

Exhibit B: Map of Proposed 546 Cambridge Street MG-2.0 Extension.

Exhibit C: Special Permit Decision (ZB-2002-147)

T&G Publication Dates: July 12 & July 19, 2023





August 14, 2023

PORTIONS OF EVELYN STREET & NARRAGANSETT AVENUE CONVERT TO PUBLIC ST-2023-006

TO CITY COUNCIL:

On June 6, 2023, the Planning Board was referred a petition from Darren Agyeman to convert a portion of Evelyn Street, from Forsberg Street north +/- 250 FT, and a portion of Narragansett Avenue, from Evelyn Street west 150', to public ways.

Having considered the same at a meeting on July 26, 2023 the Planning Board voted 4-0 (Angus absent) to **recommend Priority 3 designations** for both portions, based on a recommendation from the Department of Public Works and Parks.

Authorized Signatory for the Planning Board,

Michelle M. Smith

Assistant Chief Development Officer - Planning & Regulatory Services

Division of Planning & Regulatory Services

CC:

Alexandra Kalkounis, Law Department

William Niemitz, DPW&P Sean Quinlivan, DPW&P

Attachments – 2



Department of Public Works & Parks Jay J. Fink, P.E., Commissioner 20 East Worcester Street, Worcester, MA 01604 P | 508-929-1300 F | 508-799-1448 dpw@worcesterma.gov

July 25, 2023

Stephen Cary, Planning Analyst Planning Board Worcester, MA 01608

RE: Narragansett Avenue, Private Street Conversion

Dear Mr. Cary,

The Department of Public Works & Parks (DPW&P), Engineering Division offers the following information in response to the request from the Planning Board, dated June 20, 2023 regarding the petition to convert Narragansett Avenue to a public way.

Narragansett Avenue
Evelyn St – approx. 150' westerly

Length = 150+-

Width = 50

Sanitary Sewer = Abutters connected to 8" on Evelyn St

Surface Sewer = None

Water = Entire - Abutters connected to 2" HS on Evelyn St

Traffic Observations - Local, dead-end

Engineering Difficulties - Challenging drainage, and poor condition of existing road

Cost Estimate - \$330.39 per linear foot of frontage

Map Depicting Area - Attached

Recommendation - Priority #3

Note: This engineering analysis reflects the site conditions and construction rates as of the date of this letter. The cost estimate should only be considered accurate for six months, after which it should be reviewed and revised, as needed.

If you have any questions or need additional information, please contact the Engineering Division at (508) 799-1454.

Jason K. Mello, P.E. Director of Engineering



Department of Public Works & Parks
Jay J. Fink, P.E., Commissioner
20 East Worcester Street, Worcester, MA 01604
P | 508-929-1300 F | 508-799-1448
dpw@worcesterma.gov

July 25, 2023

Stephen Cary, Planning Analyst Planning Board Worcester, MA 01608

RE: Evelyn St, Private Street Conversion

Dear Mr.Cary,

The Department of Public Works & Parks (DPW&P), Engineering Division offers the following information in response to the request from the Planning Board, dated June 20, 2023 regarding the petition to convert Evelyn Street to a public way.

Evelyn StreetForsberg Street – Narragansett Ave

Length = 250'+-

Width = 50'

Sanitary Sewer = Entire - 8"

Surface Sewer = Entire - 12"

Water = Entire - 2" HS

Traffic Observations - Local, dead-end

Engineering Difficulties - Challenging drainage, and poor condition of existing road

Cost Estimate – \$325.58 per linear foot of frontage

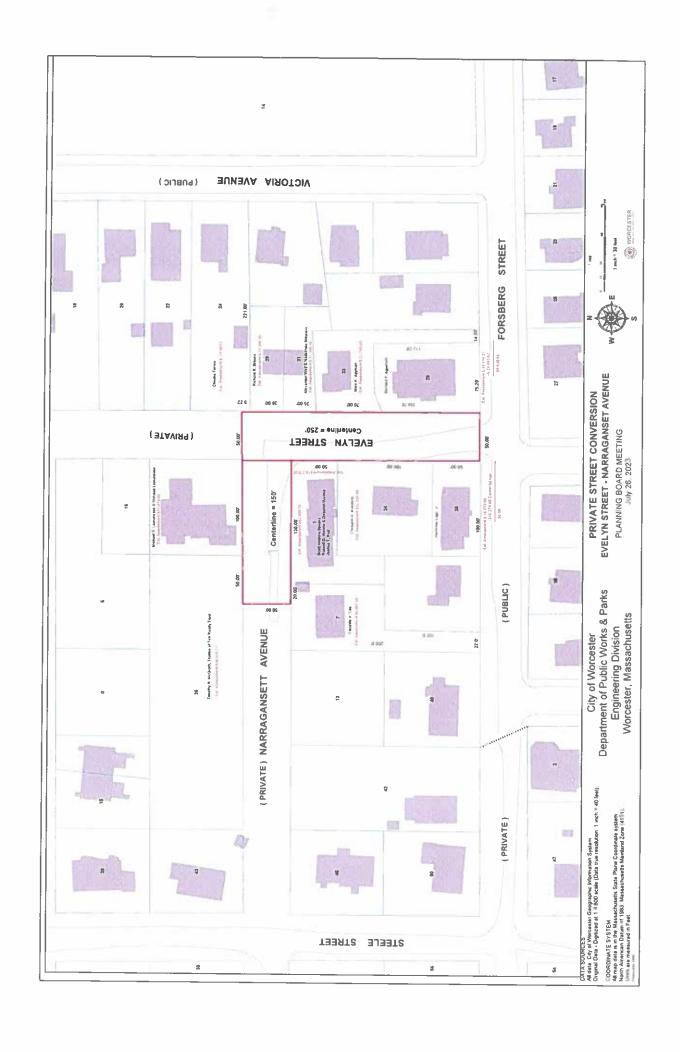
Map Depicting Area - Attached

Recommendation - Priority #3

Note: This engineering analysis reflects the site conditions and construction rates as of the date of this letter. The cost estimate should only be considered accurate for six months, after which it should be reviewed and revised, as needed.

If you have any questions or need additional information, please contact the Engineering Division at (508) 799-1454.

Jason K. Mello, P.E. Director of Engineering





City Clerk Department

Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

deprivatization and public status for both sides of Evelyn St and Narraganset Avenue. As a resident for the past 6 years, the condition of the road has only worsened and become more difficult for vehicles to climb. Mail and package deliveries have been made complex as it requires a strategy to properly travel the road. Because the street was never finished properly you actually cant drive through Evelyn st and there are two sides of the street. Many delivery services and maps often get the street confused due to that and to travel back around you have to drive through the surrounding streets. I would like for the street to be made public and brought up to modern standards. I would like for the other residents of the street to be notified of the process and be offered the opportunity to have their input and make their complaint as many of these pains and inconveniences are felt by multiple residents of the street and neighborhood.

Signature	Name	Āddress, Zip Code	Phone Number	Email
Warren Osci Aggernan	Darren O Agyeman	33 Evelyn St	7747019259	Darren.Agyeman@vikings.
(NY 20.34155/Katoor Chilly sub / Tras 41.005)	J			



August 14, 2023

PORTIONS OF EVELYN STREET & NARRAGANSETT AVENUE CONVERT TO PUBLIC ST-2023-006

TO CITY COUNCIL:

On June 6, 2023, the Planning Board was referred a petition from Darren Agyeman to convert a portion of Evelyn Street, from Forsberg Street north +/- 250 FT, and a portion of Narragansett Avenue, from Evelyn Street west 150', to public ways.

Having considered the same at a meeting on July 26, 2023 the Planning Board voted 4-0 (Angus absent) to **recommend Priority 3 designations** for both portions, based on a recommendation from the Department of Public Works and Parks.

Authorized Signatory for the Planning Board,

Michelle M. Smith

Assistant Chief Development Officer - Planning & Regulatory Services

Division of Planning & Regulatory Services

CC:

Alexandra Kalkounis, Law Department

William Niemitz, DPW&P Sean Quinlivan, DPW&P

Attachments – 2



Department of Public Works & Parks Jay J. Fink, P.E., Commissioner 20 East Worcester Street, Worcester, MA 01604 P | 508-929-1300 F | 508-799-1448 dpw@worcesterma.gov

July 25, 2023

Stephen Cary, Planning Analyst Planning Board Worcester, MA 01608

RE: Narragansett Avenue, Private Street Conversion

Dear Mr. Cary,

The Department of Public Works & Parks (DPW&P), Engineering Division offers the following information in response to the request from the Planning Board, dated June 20, 2023 regarding the petition to convert Narragansett Avenue to a public way.

Narragansett Avenue
Evelyn St – approx. 150' westerly

Length = 150+-

Width = 50

Sanitary Sewer = Abutters connected to 8" on Evelyn St

Surface Sewer = None

Water = Entire - Abutters connected to 2" HS on Evelyn St

Traffic Observations - Local, dead-end

Engineering Difficulties - Challenging drainage, and poor condition of existing road

Cost Estimate - \$330.39 per linear foot of frontage

Map Depicting Area - Attached

Recommendation - Priority #3

Note: This engineering analysis reflects the site conditions and construction rates as of the date of this letter. The cost estimate should only be considered accurate for six months, after which it should be reviewed and revised, as needed.

If you have any questions or need additional information, please contact the Engineering Division at (508) 799-1454.

Jason K. Mello, P.E. Director of Engineering



Department of Public Works & Parks
Jay J. Fink, P.E., Commissioner
20 East Worcester Street, Worcester, MA 01604
P | 508-929-1300 F | 508-799-1448
dpw@worcesterma.gov

July 25, 2023

Stephen Cary, Planning Analyst Planning Board Worcester, MA 01608

RE: Evelyn St, Private Street Conversion

Dear Mr.Cary,

The Department of Public Works & Parks (DPW&P), Engineering Division offers the following information in response to the request from the Planning Board, dated June 20, 2023 regarding the petition to convert Evelyn Street to a public way.

Evelyn StreetForsberg Street – Narragansett Ave

Length = 250'+-

Width = 50'

Sanitary Sewer = Entire - 8"

Surface Sewer = Entire - 12"

Water = Entire - 2" HS

Traffic Observations - Local, dead-end

Engineering Difficulties - Challenging drainage, and poor condition of existing road

Cost Estimate – \$325.58 per linear foot of frontage

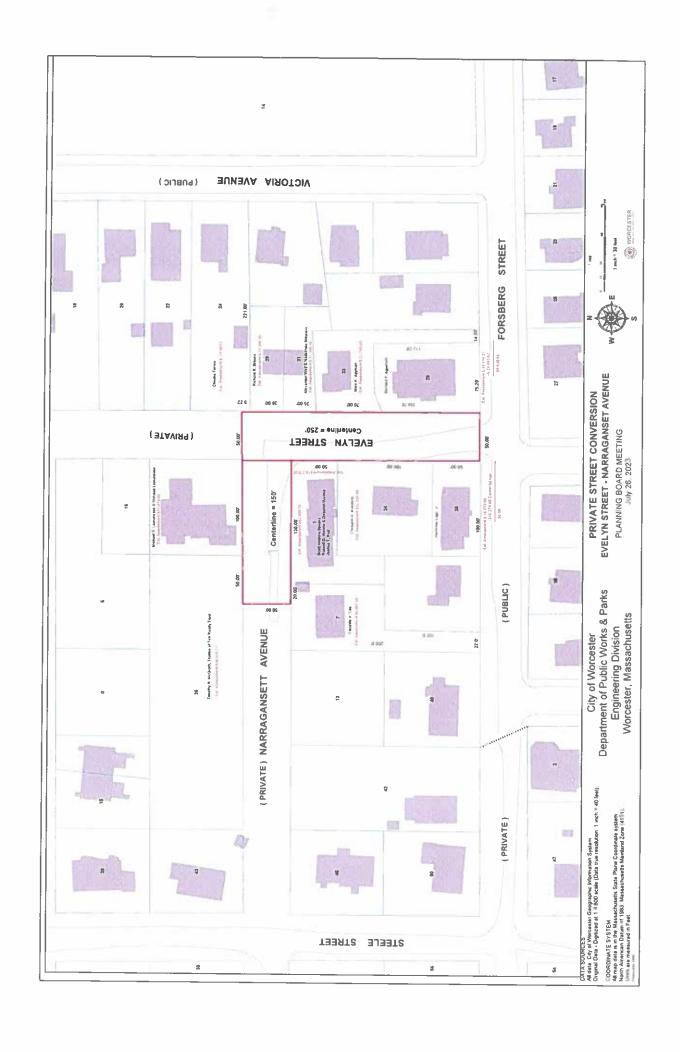
Map Depicting Area - Attached

Recommendation - Priority #3

Note: This engineering analysis reflects the site conditions and construction rates as of the date of this letter. The cost estimate should only be considered accurate for six months, after which it should be reviewed and revised, as needed.

If you have any questions or need additional information, please contact the Engineering Division at (508) 799-1454.

Jason K. Mello, P.E. Director of Engineering





City Clerk Department

Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

deprivatization and public status for both sides of Evelyn St and Narraganset Avenue. As a resident for the past 6 years, the condition of the road has only worsened and become more difficult for vehicles to climb. Mail and package deliveries have been made complex as it requires a strategy to properly travel the road. Because the street was never finished properly you actually cant drive through Evelyn st and there are two sides of the street. Many delivery services and maps often get the street confused due to that and to travel back around you have to drive through the surrounding streets. I would like for the street to be made public and brought up to modern standards. I would like for the other residents of the street to be notified of the process and be offered the opportunity to have their input and make their complaint as many of these pains and inconveniences are felt by multiple residents of the street and neighborhood.

Signature	Name	Āddress, Zip Code	Phone Number	Email
Warren Osci Aggernan	Darren O Agyeman	33 Evelyn St	7747019259	Darren.Agyeman@vikings.
(NY 20.34155/Katoor Chilly sub / Tras 41.005)	J			



August 14, 2023

LEBANON STREET CONVERT TO PUBLIC ST-2023-007

TO CITY COUNCIL:

On June 20, 2023, the Planning Board was referred a petition from Laurenka Bashaj to convert the entirety of Lebanon Street to a public way.

Having considered the same at a meeting on July 26, 2023 the Planning Board voted 4-0 (Angus absent) to **recommend a Priority 1 designation**, based on a recommendation from the Department of Public Works and Parks.

Authorized Signatory for the Planning Board,

Michelle M. Smith

Assistant Chief Development Officer - Planning & Regulatory Services

Division of Planning & Regulatory Services

CC:

Alexandra Kalkounis, Law Department

William Niemitz, DPW&P Sean Quinlivan, DPW&P

Attachments - 2



Department of Public Works & Parks
Jay J. Fink, P.E., Commissioner
20 East Worcester Street, Worcester, MA 01604
P | 508-929-1300 F | 508-799-1448
dpw@worcesterma.gov

July 24, 2023

Stephen Cary, Planning Analyst Planning Board Worcester, MA 01608

RE: Lebanon Street, Private Street Conversion

Dear Mr. Cary,

The Department of Public Works & Parks (DPW&P), Engineering Division offers the following information in response to the request from the Planning Board, dated June 20, 2023 regarding the petition to convert Lebanon Street to a public way.

Lebanon Street
Genesee Street - South

Length = 790'+-

Width = 45'

Sanitary Sewer = 730'+- 8"

Surface Sewer = 730"+ - 12"

Water = Entire --8" HS Entire

Traffic Observations - Local, dead-end

Engineering Difficulties - Variable width of existing pavement, clearing required.

Cost Estimate - \$232.07 per linear foot of frontage

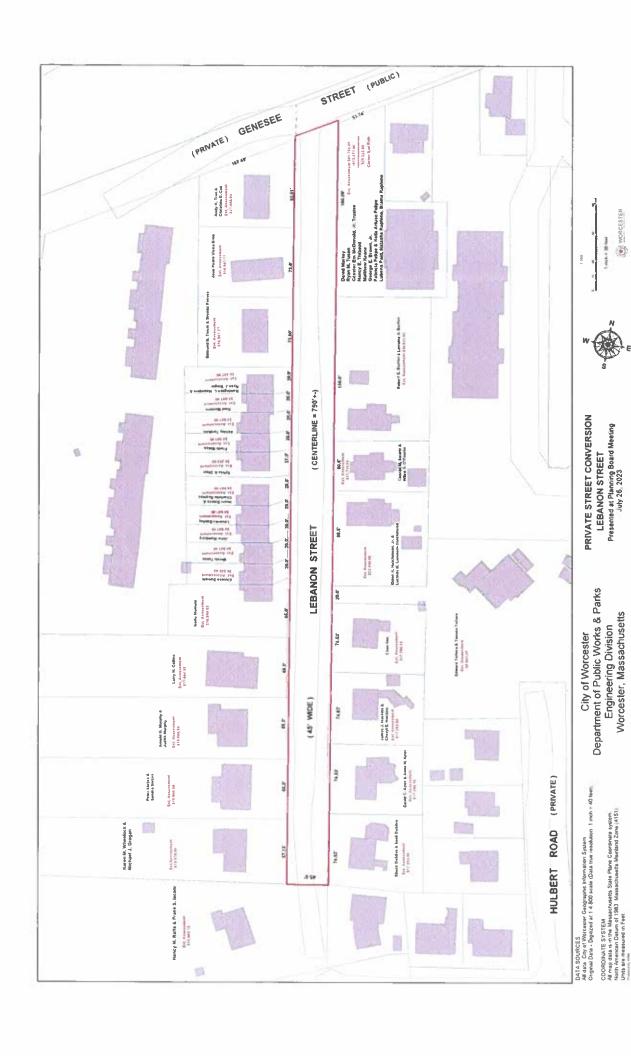
Map Depicting Area - Attached

Recommendation - Priority #1

Note: This engineering analysis reflects the site conditions and construction rates as of the date of this letter. The cost estimate should only be considered accurate for six months, after which it should be reviewed and revised, as needed.

If you have any questions or need additional information, please contact the Engineering Division at (508) 799-1454.

Jason K. Mello, P.E. Director of Engineering





City Clerk Department

Nikolin Vangjeli, City Clerk Stephen A.J. Pottle, Deputy City Clerk Clare M. Robbins, Assistant City Clerk

Please print out this form, provide your full contact information, including your name, residential address and phone number, sign the form and return to:

Worcester City Clerk City Hall Room 206 455 Main Street Worcester, MA 01608

The undersigned hereby petition the City Council as follows, request

Petition to make a Lebanon St, Worcester MA 01603 a public street to get the potholes and sinking holes repaired since the city of Worcester does not repair private roads.

Signature	Name	Address, Zip Code	Phone Number	Email
Laurenka Bashaj	Laurenka Bashaj	24 Lebanon St 01603	774-641-1992	laurenkab@gmail.com
(ay 2n.horteszenkétherátas Pilasistonis)				

CITY OF WORCESTER

In Committee

August 17, 2023

The Committee on Municipal And Legislative Operations to whom was referred July 18, 2023 the Communication of the City Manager recommending adoption of an amendment to the Organizational Ordinance relative to the Advisory Committee on the Status of Women; having considered the same, most respectfully reports recommending passage of the accompanying proposed Ordinance.

For the Committee

Clerk

AN ORDINANCE AMENDING THE ORGANIZATIONAL ORDINANCE OF THE STATUS OF WOMEN COMMITTEE

Whereas, in 2015, the City Council, acting upon the recommendation of the City Manager and under Article VI of the Home Rule Charter, adopted a Comprehensive Reorganization Plan containing a new Revised Ordinances of 2015, Part Two, Organization of City Agencies; and,

Whereas, the director of human rights and accessibility has recommended a reduction in the membership of the Status of Women Committee from fifteen members to nine members;

Now, Therefore, Be it Ordained by the City Council of the city of Worcester, as follows:

- § 1. Article 15 of Part Two of the Revised Ordinances of 2015 is hereby amended by deleting section 11(b) thereof in its entirety and inserting in lieu thereof the following new section 11(b):
 - (b) *Membership*. The committee shall consist of nine persons appointed by the city manager for three-year terms. The terms shall be staggered such that three terms shall expire on August thirty-first of each year. From time to time, the city manager shall designate the chair of the committee.
- § 2. In accordance with Article Six of the city charter, this ordinance shall take effect on the earliest of the date it is adopted or ninety days after the date the city manager first transmitted this ordinance to the city council.
- § 3. The city clerk, in consultation with the city solicitor, is hereby authorized to modify the tables of contents, section headings or any other provision of the Revised Ordinances of 2015, Part Two, to properly insert the changes made by this reorganization and to correct references to the titles of city officials, section numbers and the like.

CITY OF WORCESTER

In Committee

August 17, 2023

The Committee on Municipal And Legislative Operations to whom was referred June 27, 2023 the Communication of the City Manager Request review and approval of the attached amendments to the City's organizational ordinances, including reorganizing the Cultural Development Division, the Arts Council and License Commission; having considered the same, most respectfully reports recommending passage of the accompanying proposed Ordinance.

For the Committee

Clerk

A REORGANIZATION ORDINANCE MOVING THE CULTURAL DEVELOPMENT DIVISION AND THE ARTS COUNCIL FROM THE EXECUTIVE OFFICE OF THE CITY MANAGER TO THE EXECUTIVE OFFICE OF ECONOMIC DEVELOPMENT, AND MOVING THE LICENSE COMMISSION FROM THE EXECUTIVE OFFICE OF ECONOMIC DEVELOPMENT TO THE DEPARTMENT OF INSPECTIONAL SERVICES

Whereas, in 2015, the City Council, acting upon the recommendation of the City Manager and under Article VI of the Home Rule Charter, adopted a Comprehensive Reorganization Plan containing a new Revised Ordinances of 2015, Part Two, Organization of City Agencies; and,

Whereas, from time-to-time certain modifications to the organizational structure of the city government are necessary and proper to enhance the efficient delivery of services to the citizens of Worcester; and,

Whereas, the city manager has recommended modifying the 2015 Comprehensive Reorganization Plan to move the Cultural Development Division, together with the Arts Council to the Executive Office of Economic Development, and to move the License Commission from the Executive Office of Economic Development to the Department of Inspectional Services;

Now, Therefore, Be it Ordained by the City Council of the city of Worcester, as follows:

- § 1. The Revised Ordinances of 2015, Organization of City Agencies, are hereby amended by deleting the existing Article One in its entirety and inserting in lieu thereof a new Article One, the text of which is attached hereto as Exhibit A and incorporated herein by reference.
- § 2. The Revised Ordinances of 2015, Organization of City Agencies, are hereby further amended by deleting the existing Article Three in its entirety and inserting in lieu thereof a new Article Three, the text of which is attached hereto as Exhibit B and incorporated herein by reference.
- § 3. The Revised Ordinances of 2015, Organization of City Agencies, are hereby further amended by deleting the existing Article Nine in its entirety and inserting in lieu thereof a new Article Nine, the text of which is attached hereto as Exhibit B and incorporated herein by reference.
- § 4. The repeal of the ordinances accomplished by section two hereof shall not impair any lawful action taken under authority of the ordinances previously in effect.
- § 5. Nothing herein shall repeal or impair any executive order, directive or administrative policy issued by the city manager.

- § 6. This ordinance, upon adoption in accordance with Article Six of the City Charter, shall be deemed effective as of July 1, 2023.
- § 7. The city clerk, in consultation with the city solicitor, is hereby authorized to modify the tables of contents, section headings or any other provision of the 2008 Revised Ordinances, Parts One or Two, to properly insert the changes made by this reorganization into the city's revised ordinances and to correct references to the titles of city officials, section numbers and the like.

Exhibit A – Executive Office of the City Manager Cabinet Level

Article 1. Executive Office of the City Manager

- § 1. Establishment
- § 2. Function
- § 3. Head of the Executive Office
- § 4. Authorized Positions
- § 5. Duties & Responsibilities
- § 6. Cable Services Division

Related Boards and Commissions

- § 7. Cable Television Advisory Committee
- § 8. Early Scholarship Committee
- § 9. Worcester Public Library Board of Library Directors

§ 1. Establishment

Under authority of Article Six of the Home Rule Charter there is hereby established under the jurisdiction of the city manager a department of the city to be known as the "Executive Office of the City Manager" ("executive office").

§ 2. Function

It shall be the function of the executive office:

(a) to assist the city manager in the exercise of the authority and responsibilities vested in the city manager by the city charter, by the city council or from any other source of law by providing an organizational, budgetary and administrative unit for: (i) the personnel assigned as the immediate staff of the city manager; (ii) the property, real and personal, placed under the care, custody and control of the city manager; and, (iii) for the appropriations made to fund the operations of the office of city manager as well as such other activities, personnel, property and appropriations not specifically assigned to another city agency, department or division; and,

(b) In addition to the exercise of the full powers vested in the city manager by the city charter or any other source, and not intending to impair those powers in any way, the executive office of the city manager shall also be responsible for the administration of the

following divisions, boards and commissions:

- (i) to administer the scholarship programs of the city of Worcester, including the Thomas Early Scholarship, and,
- (ii) to support the operation of the public library;
- (iii) to administer the cable television franchise agreement, disburse funds received by that agreement, operate the government access channel and administer the affairs of the cable television advisory committee as established and authorized under these ordinances.

§ 3. Head of the Executive Office

The head of the executive office shall be such person or persons as may be designated by the city manager or, in the absence of any such designation, the city manager. The city manager may designate any person in the service of the executive office and the head of the executive office and may further assign, in whole or in part, any of the duties and responsibilities of the executive office to such other person in the service of the executive office as the city manager so chooses. Any person serving under any such designation or assignment shall serve at the pleasure of the city manager.

§ 4. Authorized Positions

- (a) Table of Authorized Positions. The office shall consist of the city manager and such other personnel as the city council, with the advice of the city manager, shall authorize by adoption of the table of authorized positions in the annual city budget, as the same may be amended from time to time.
- (b) *Manner of Appointment*. Each position in the office, except that of the head librarian, shall be filled by appointment of the city manager and each such appointee shall, unless otherwise expressly provided by law, serve at the pleasure of the city manager.

§ 5. Duties & Responsibilities of the Executive Office

- (a) *Duties & Responsibilities.* The head of the executive office shall be responsible for the performance of the functions of the office and shall have the following authority and responsibilities:
 - (1) management responsibility and general superintendence over the functions, programs, services, operations, activities and facilities of the office;
 - (2) supervise the personnel in the office by establishing rules, policies and practices governing the operations of the office; assigning tasks and

- establishing priorities, deadlines and work schedules; approving requests for vacation leave and other time off; training employees in the specialized tasks of the office; evaluating the performance of individual employees in the office, recommending promotions and honors and disciplining personnel at any level including suspensions for no more than five working days;
- (3) coordinate with the legislative liaison of the city in the preparation of the annual legislative agenda of the city and in monitoring the progress of legislation approved by the city council or otherwise of interest to the city manager;
- (4) develop and administer the marketing program of the city and to promote Worcester as a place for conventions, tourism and travel and administer the "Destination Worcester" marketing program and such other programs concerning the marketing of the city of Worcester to meeting and convention planners, event and sports organizers and tourists and visitors;
- (5) prepare, monitor and manage the budget for the office, which shall include ordinary maintenance, salary and capital expenditures, in accordance with the format prescribed and the directives issued by the city manager;
- (6) ensure that all actions of the office are taken in accordance with all executive orders and administrative directives issued by the city manager, the financial procedures established by the city manager and the city auditor, the provisions of these Revised Ordinances, the Home Rule Charter, the Constitutions and laws of the Commonwealth and the United States of America
- (7) keep the city manager informed of the activities and needs of the office and provide the city manager with information developed by the office which would have a material impact on the financial condition of the city;
- (8) seek the approval of the city manager prior to changing any existing policy or initiating any new program or service within the office;
- (9) prepare prompt and thorough responses to requests for reports, memoranda, opinions or other documents or actions as may be requested by the city manager;
- (10) have functional care, custody and control of the property, including real property interests, personal property and tangible and intangible property, as has been, or may be, allocated to the city manager by the city council;
- (11) prepare, implement, evaluate and improve office operations, programs and projects in accordance with the goals and objectives established for the office by the city manager; and,
- (12) perform such other tasks and functions as may be requested by the city manager.
- (b) Duties & Responsibilities of Personnel Assigned to the Office. In order to respond to the needs of the city and the demands of the office of city manager, the city manager, either directly or through the head of the executive office, may assign duties and

responsibilities to the personnel assigned to the office as the city manager deems in the best interests of the city and the individuals assigned to the office shall perform such tasks and functions as may be requested by the city manager. Unless otherwise directed by the city manager, individuals assigned to the office shall also have the duty and responsibility to:

- (1) assist the city manager in the performance of the duties and responsibilities of the office of city manager;
- (2) manage the budget for any programs or operations placed under their responsibility by the city manager in accordance with the policies and requirements of the city manager, chief financial officer and the city auditor;
- (3) supervise the personnel assigned to them by assigning tasks and establishing work priorities, deadlines and work schedules for such employees; evaluating the performance of such employees in the office, recommending promotions, honors and discipline when so warranted;
- (4) administer the implementation of contracts concerning matters under the responsibility of the office and payable from funds appropriated to the office;
- (5) keep the city manager informed of all their activities, operations, programs, services, personnel, expenditures and receipts;
- (6) ensure that all their actions are taken in accordance with all applicable laws, ordinances, regulations, contractual obligations, city executive orders and policies (including the financial procedures established by the city auditor) and the directives of the city manager;
- (7) make recommendations to the city manager on changing or initiating any policy, operation, program or service to the public;
- (8) prepare prompt and thorough responses to requests for reports, memoranda, opinions or other documents or actions as may be requested by the city manager; and,
- (9) maintain any personal property assigned to them by the city manager.
- (c) Management of Multiple Divisions. The city manager may assign the responsibilities of any two or more divisions or offices within the executive office of the city manager to one individual in the service of the executive office.
 - (d) The executive office of the city manager shall also be responsible for the administration of the Early Scholarship program, the support of the Worcester Public Library, and the functions of the cable services division as the same are stated below as separate sections.

§ 6. Cable Services Division

- (a) *Division Head*. The director of cable services shall head the division and shall have the assistance of such other personnel as shall be assigned by the head of the executive office.
 - (b) Duties and Responsibilities. The director of cable services shall:
 - (1) administer the cable television franchise agreement and monitor the activities of the cable franchise operator;
 - (2) after consultation with the cable television advisory committee, make recommendations annually to the assistant city manager as to the disbursement the funds received under the cable franchise agreement among the public, educational and government channel operations;
 - (3) operate the government access channel on the cable television system so as to provide to the extent possible: A) live cablecasts of the meetings of the city council, committees of the city council, city boards and commissions and other governmental bodies related to the city of Worcester; 2) original content programming providing viewers with information about the operations, issues and decisions involving city of Worcester agencies; and, 3) other programming which is useful to the residents of Worcester and appropriate for broadcast on a government access cable channel;
 - (4) coordinate as necessary with the director of technical services to ensure that any institutional network provided under any cable franchise agreement operates properly and meets the technical requirements of the city for the internal transmission of data among city offices;
 - (5) administer and keep the records of the cable television advisory committee; and
 - (6) perform the duties and responsibilities described in section 5(b)(1-11) above.

§ 7. Cable Television Advisory Committee

- (a) Cable Television Advisory Committee. Under authority of Article Six of the Home Rule Charter there is hereby established under the jurisdiction of the city manager an advisory board of the city to be known as the "Cable Television Advisory Committee" ("committee").
- (b) *Membership of the Cable Television Advisory Committee*. The committee shall consist of seven persons appointed by the city manager for three year terms. The terms shall be staggered such that no more than two terms shall expire on December thirty-first of any year. The city manager shall designate from the membership of the committee a chair and vice-chair.
- (c) Duties & Responsibilities of the Cable Television Advisory Committee. The committee shall:

- advise and assist the city manager in the performance of the duties and responsibilities vested in the city manager by law as the licensing authority for cable television franchises in the city;
- (2) provide advice concerning public, governmental, educational, and other access programming on cable television;
- (3) meet periodically with the licensee, concerning matters of interest between the licensee, the public, the city manager as issuing authority, and the city;
- (4) report to the city manager regarding compliance by the licensee with the terms and conditions of the license, and to provide advice concerning the same;
- (5) render advice and suggestions concerning local, educational and governmental origination programming;
- (6) supervise the licensee's manner of responding to, and of resolving, complaints by members of the public;
- (7) respond to inquiries by members of the public regarding cable television matters; and.
- (8) provide the city manager an annual report stating the undertakings of the committee, its accomplishments, conclusions and recommendations concerning the cable television matters under its jurisdiction.

§ 8. Early Scholarship Committee

- (a) Establishment of Early Scholarship Committee. Pursuant to chapter 194 of the Acts of 1986, as amended by chapter 712 of the Acts of 1987, which added section three C of chapter sixty of the General Laws of Massachusetts, as accepted by the city by vote of the city council on January 13, 1987, and under authority of Article Six of the Home Rule Charter, there is hereby established under the jurisdiction of the city manager a scholarship committee of the city to be known as the "Early Scholarship Committee" ("committee").
- (b) *Membership*. The committee shall consist of five residents of the city, one from each election district, appointed by the city manager for terms of three years. The terms shall be staggered such that two terms shall expire each July thirty-first for two consecutive years and one term shall expire on July thirty-first of the next year. The superintendent of schools of the city, or his or her designee, shall also serve on the committee as an ex-officio member.
- (c) *Duties & Responsibilities*. The committee shall serve in the memory of former Mayor and City Councilor Thomas J. Early, select the recipients of the amount of financial aid from the scholarship fund created by section three C of chapter sixty of the General Laws and perform such other functions, including the selection of scholarship recipients from other sources of funds, as may be designated by the city manager.
- (d) *Selection Criteria*. The committee may adopt any criteria to assist in the selection of recipients, subject to any relevant ordinance and further subject to the following criteria:

- (1) the recipients of financial aid must be residents of the city at the time the financial aid is first awarded and have been accepted to pursue education beyond the secondary school level at an institute deemed accredited by the committee; and,
- (2) the committee shall take into consideration each recipients' financial need, character, scholastic record and involvement in community work as well as extracurricular school activities.
- (e) Distribution of Aid. The committee may distribute financial aid from both interest and principal of the fund, without further appropriation. The committee shall establish a procedure for determining at least on an annual basis the amounts or percentage of the funds that shall be authorized for distribution and for notifying the city treasurer or other investing officer or agency so that the funds may be made available in a timely manner and with a minimum of penalties.

§ 9. Board of Library Directors – Worcester Public Library

- (a) *Establishment*. To carry-out the terms of the deed of gift of Dr. John Green to the city of Worcester, dated December 27, 1859, and the last will and testament of Dr. John Green, and subject to the provisions of the General Laws chapter seventy-eight, section seven, there is hereby established under authority of Article Six of the Home Rule Charter a department of the city to be known as the "Free Public Library" ("public library").
- (b) *Division Head.* The board of library directors ("board") as so established shall head the department, which shall consist of the board, the head librarian and such other personnel as the city council, with the advice of the city manager, shall, from time to time, authorize in the budget.
- (c) *Membership*. The board shall consist of twelve members who shall be appointed by the city council for terms of six years. The city council shall choose in the month of December two directors to fill the vacancies occurring on the first day of January next ensuing, which directors shall hold their office for the term of six years from the first day of January. All vacancies in the board, occasioned by death, resignation, removal from the city or otherwise, shall be filed in like manner, as they arise, for the unexpired term thereof, and no person shall be eligible to fill a vacancy arising from the expiration of his term of office.
 - (d) Duties & Responsibilities. It shall be the duty and responsibility of the board:
 - (1) manage the Free Public Library;
 - (2) have care and custody of the buildings and grounds of the library and any branches thereof;
 - (3) have sole custody of the books;
 - (4) promulgate any and all needful and suitable regulations concerning the Free Public Library and the use thereof;
 - (5) manage all trust funds given or bequeathed for the benefit of the Free Public Library, including such trust funds formerly under the control of the board of commissioners of Trust Funds; and,

- (6) perform such other duties as may be prescribed by law.
- (e) Organization of the Board. The directors shall meet as soon as may be after the first day of January in each year and organize into a board by the choice of a president and a secretary from their own number. A majority of the board shall be required for the transaction of business.
- (f) Secretary. The secretary shall have the care and custody of all books, records, papers and documents belonging to the board and shall record all the doings of the board in a book to be furnished by the city, and he shall deliver the books, records, papers and documents to his or her successor in office.
- (g) *Head Librarian & Officers*. Except as otherwise provided by law, the board shall appoint the head librarian and all subordinate officers and may remove such officers at pleasure. The head librarian shall be the executive officer of the board and shall perform the duties and responsibilities described in this ordinance unless any such duty or responsibility shall be incompatible with any authority exercised under the provisions of the deed of gift or last will and testament of Dr. John Green.

Exhibit B - Executive Office of Economic Development Cabinet Level

Article 3. Executive Office of Economic Development

- § 1. Establishment
- § 2. Function
- § 3. Head of the Office
- § 4. Authorized Positions
- § 5. Organization of the Office
- § 6. Administration Division and Special Projects
- § 7. Business and Community Development Division
- § 8. Cultural Development Division
- § 9. Housing Development Division
- §10. Neighborhood Development Division
- §11. Planning and Regulatory Services Division
- §12. MassHire Worcester Career Center Division
- §13. MassHire Central Region Workforce Board Division

Related Boards and Commissions:

- §14. Arts Council
- §15. Conservation Commission
- §16. Historical Commission
- §17. Planning Board
- §18. Zoning Board of Appeals
- §19. Affordable Housing Trust Fund Board of Trustees
- §20. Community Preservation Committee

§ 1. Establishment

Under authority of Article Six of the Home Rule Charter there is hereby established under the jurisdiction of the city manager a department of the city to be known as the "Executive Office of Economic Development" ("office").

§ 2. Function

It shall be the function of the office to manage and operate economic, business assistance and cultural development, neighborhood development, housing development, workforce development, marketing and planning and regulatory services functions of the city.

§ 3. Head of the Office

- (a) *Office Head.* The office shall be headed by a chief development officer ("chief development officer") who shall be designated by, and serve at the pleasure of, the city manager.
- (b) *Duties & Responsibilities*. The chief development officer shall be responsible for the performance of the functions of the office and shall:
 - (1) have management responsibility and general superintendence over the functions, programs, services, operations, activities and facilities of the office;
 - (2) supervise the personnel in the office by establishing rules, policies and practices governing the operations of the office; assigning tasks and establishing priorities, deadlines and work schedules; approving requests for vacation leave and other time off; training employees in the specialized tasks of the office; evaluating the performance of individual employees in the office, recommending promotions and honors and disciplining personnel at any level including suspensions for no more than five working days;
 - (3) keep the city manager informed of the activities and needs of the office and provide the city manager with information developed by the office which would have a material impact on the financial condition of the city;
 - (4) seek the advice of the city manager prior to changing any existing policy or initiating any new program or service within the office;
 - (5) prepare prompt and thorough responses to requests for reports, memoranda, opinions or other documents or actions as may be requested by the city manager;
 - (6) perform such other tasks and functions as may be requested by the city manager;
 - (7) ensure that all actions of the office are taken in accordance with all executive orders and administrative directives issued by the city manager, the financial procedures established by the city manager and the city auditor, the provisions of these Revised Ordinances, the Home Rule Charter, the Constitutions and laws of the Commonwealth and the United States of America;
 - (8) have care, custody and control of the property, including real property interests, personal property and tangible and intangible property, as has been, or may be, allocated to the office by the city manager and the city council;

- (9) determine the priorities of the office and to prepare long-range strategic plans and objectives consistent with the strategic direction of the city manager;
- (10) prepare, monitor and manage the budget for the office, which shall include ordinary maintenance, salary and capital expenditures, in accordance with the format prescribed and the directives issued by the city manager;
- (11) prepare, implement, evaluate and improve office operations, programs and projects in accordance with the goals and objectives established for the office by the city manager; and,
- (12) administer the executive functions of the Worcester Redevelopment Authority in accordance with the directives of the city manager and the by-laws of that agency.

§ 4. Authorized Positions

- (a) *Table of Authorized Positions*. The office shall consist of the chief development officer and such other personnel as the city council, with the advice of the city manager, shall authorize by adoption of the table of authorized positions in the annual city budget, as the same may be amended from time to time.
- (b) *Manner of Appointment*. Each position in the office shall be filled by appointment of the city manager and each such appointee shall, unless otherwise expressly provided by law, serve at the pleasure of the city manager.

§ 5. Organization of the Office

- (a) *Establishment of Divisions*. The office shall be organized into the following divisions for the following purposes:
 - Administration and Special Projects Division to assist the chief development officer in the performance of the duties and responsibilities as the of the head of the office;
 - Business and Community Development Division to administer the economic development agenda and programs of the city; to promote, develop and expand investment and employment in the city; to secure the commitment of private capital into new or existing businesses in the city; and, to administer and coordinate all federal, state and local programs involving the preparation of property for real estate development through the remediation or removal of contaminated buildings, soils or substances;
 - Cultural Development Division to execute the programs and administer the affairs of the arts council as established and authorized under these ordinances;

- *Housing Development Division* to develop and administer programs and policies of the city on housing and homelessness;
- Neighborhood Development Division to develop and administer programs to improve the quality of life in the neighborhoods of the city;
- Planning & Regulatory Services Division to provide all city departments with master planning, neighborhood planning and project planning and analysis and to administer, advise and assist the planning board, zoning board of appeals, conservation commission, and historical commission in the performance of their public responsibilities;
- MassHire Worcester Career Center Division to operate one or more comprehensive customer-focused workforce investment and training centers known as "one-stop career centers" as that term is defined herein and to perform such other functions as may be authorized by federal or state laws or regulations consistent with such operations;
- MassHire Central Region Workforce Board Division to provide administrative support services to the local workforce board as the same is established and regulated by the Workforce Innovation & Opportunity Act (Public Law 113-128, July 22, 2014, 128 Stat. 1425; see 29 U.S.C. § 3101 et seq.; the "Act"), as the Act may be amended or superseded, and to provide the city manager with information and forecasts concerning employment, unemployment, employer needs and economic activity; and,
- (b) *Duties & Responsibilities of Division Heads*. In addition to the special duties and responsibilities stated below for each division of the office, the head of each division shall also have the duty and responsibility to:
 - (1) assist the chief development officer in the performance of the duties and responsibilities of the head of the office and perform such other duties, and make reports to such individuals, as may be requested, assigned or designated by the chief development officer or otherwise prescribed by law;
 - (2) manage the budget for the division, which shall include all items of revenue and ordinary maintenance, salary and capital expenditures, in accordance with the policies and requirements of the city manager, chief financial officer, the city auditor or the chief development officer;
 - (3) supervise the personnel assigned to the division by assigning tasks and establishing work priorities, deadlines and work schedules for employees in the division; training employees in the specialized tasks of the division; evaluating the performance of individual employees in the office, recommending promotions and honors and disciplining personnel at any level authorized by the assistant city manager up to and including suspensions for no more than five working days;

- (4) administer the award and implementation of contracts concerning matters under the responsibility of the division and payable from funds appropriated to the division;
- (5) keep the chief development officer informed of all matters pertaining to the activities, operations, programs, services, personnel, expenditures and receipts of the division;
- (6) recommend to the chief development officer implementing the rules, policies and practices governing the operations of the office as are approved by the chief development officer;
- (7) prepare, implement and evaluate division operations, programs and projects in accordance with the goals and objectives established for the division by the chief development officer;
- (8) ensure that all actions of the division are taken in accordance with all applicable laws, ordinances, regulations, contractual obligations, city executive orders and policies (including the financial procedures established by the city auditor) and the directives of the chief development officer;
- (9) make recommendations to the chief development officer on changing or initiating any policy, operation, program or service to the public;
- (10) prepare prompt and thorough responses to requests for reports, memoranda, opinions or other documents or actions as may be requested by the chief development officer; and,
- (11) maintain any property assigned to the division by the chief development officer.
- (c) Management of Multiple Divisions. The chief development officer, with the advice and consent of the city manager, may assign the responsibilities of any two or more divisions to one individual in the service of the office.

§ 6. Administration Division and Special Projects

- (a) *Division Head*. The assistant chief development officer for administration and special projects shall head the division and shall have the assistance of such other personnel as shall be assigned by the chief development officer.
 - (b) Duties and Responsibilities. The head of the division shall:
 - (1) provide administrative, communications, scheduling, research and support services to the chief development officer;
 - (2) manage the processing of payroll, purchasing, contracts, and personnel documentation for the office;
 - (3) assist the chief development officer in the performance of his or her duties and responsibilities as the head of the office; and,
 - (4) perform the duties and responsibilities described in section 5(b)(1-11) above.

§ 7. Business and Community Development Division

- (a) *Division Head.* The assistant chief development officer for business and community development shall head the division and shall have the assistance of such other personnel as shall be assigned by the chief development officer.
 - (b) Duties & Responsibilities. The division head shall:
 - (1) develop and administer the economic development program of the city;
 - (2) attract and guide the investment of private capital into new or existing businesses or properties so as to expand the tax base and employment levels of the city;
 - (3) administer the business and economic development laws and programs of the state and federal governments;
 - (4) administer and coordinate contracts entered into by the city for business or economic development purposes;
 - (5) develop and administer the marketing program of the city and promote Worcester as a place for living, working, and investing;
 - (6) develop and administer the environmental remediation programs of the city, including the administration of grants for the remediation of environmental contamination on public or private property; and,
 - (7) perform the duties and responsibilities described in section 5(b)(1-11) above.

§ 8. Cultural Development Division

- (a) *Division Head.* The cultural development division shall be headed and staffed by such personnel as shall be assigned by the head of the executive office.
 - (b) *Duties & Responsibilities*. The division head shall:
 - (1) develop and administer the cultural development program of the city and, in partnership with the Worcester Cultural Coalition, promote Worcester as a place for creative enterprise;
 - (2) develop and administer the arts and culture programs of the city as requested by the chief development officer; and,
 - (3) perform the duties and responsibilities described in section 5(b)(1-11) above.

§ 9. Housing Development Division

- (a) *Division Head.* The director of housing development shall head the division and shall have the assistance of such other personnel as shall be assigned by the chief development officer.
 - (b) Duties & Responsibilities. The director of housing development shall:
 - (1) administer state and federal grant programs which provide home ownership and housing opportunities and assistance for persons of low and moderate income;
 - (2) develop, maintain and implement plans and policy recommendations on all aspects of housing and homelessness, including (i) the relocation of individuals and families displaced from their housing due to code or housing enforcement or other actions of the city; (ii) conduct periodic reviews of the needs of homeless individuals and families; (iii) identify and coordinate the provision of multiple government-based services and programs to local youth and collaborate and coordinate with existing non-governmental organizations and agencies, the business community and service providers involving homelessness programs and services; and, (iv) administer, assist and serve as the keeper of the records of the Commission on Homelessness;
 - (3) attend various neighborhood and community group meetings as directed by the chief development officer;
 - (4) process applications for grants from federal, state and private sources to be expended for housing and related needs by the department or by other appropriate city agencies for the public purposes for which those agencies have been established and organized under law; and,
 - (5) perform the duties and responsibilities described in section 5(b)(1-11) above.
- (c) Grants and Program Activities. When directed by the city manager, the division shall be authorized to monitor the implementation of any grant received and, in so doing to charge the grant proceeds with any administration fee authorized by law. The division shall not be the recipient of the proceeds of any grant awarded through the performance of its duty to process applications for grants from federal, state and private sources unless such grant provides funds for a programmatic activity under the responsibility of the office and the expenditure of such grant proceeds is approved by the city manager.

§10. Neighborhood Development Division

- (a) *Division Head.* The director of neighborhood development shall head the division and shall have the assistance of such other personnel as shall be assigned by the chief development officer.
 - (b) Duties & Responsibilities. The director of neighborhood development shall:

- (1) administer the community development block grant program in accordance with the entitlements and requirements of the Housing and Community Development Act of 1974, 42 U.S.C. 5301 et seq., as amended, and the regulations adopted under authority thereof at 24 C.F.R. 570. (see, 24 C.F.R. 507.206);
- (2) administer state and federal grant programs which provide neighborhood opportunities and assistance;
- (3) develop policy recommendations on neighborhood improvements and administer such policies as directed by the chief development officer;
- (4) ensure that residents enjoy the full advantage of neighborhood programs involving community policing, local law enforcement, crime watch initiatives, clean city initiatives, community health, elder services, basic family preservation services; and enhanced neighborhood quality of life;
- (5) attend various neighborhood and community group meetings as directed by the chief development officer;
- (6) perform planning, urban environmental design and policy-planning-management-capacity building activities under the community development block grant program (see, 24 C.F.R. 507.205) to the extent those activities are consistent with the neighborhood and housing development functions of the division;
- (7) process applications for grants from federal, state and private sources to be expended for housing and related needs by the department or by other appropriate city agencies for the public purposes for which those agencies have been established and organized under law; and,
- (8) perform the duties and responsibilities described in section 5(b)(1-11) above.
- (c) Grants and Program Activities. When directed by the city manager, the division shall be authorized to monitor the implementation of any grant received and, in so doing to charge the grant proceeds with any administration fee authorized by law. The division shall not be the recipient of the proceeds of any grant awarded through the performance of its duty to process applications for grants from federal, state and private sources unless such grant provides funds for a programmatic activity under the responsibility of the office and the expenditure of such grant proceeds is approved by the city manager.

§ 11. Planning and Regulatory Services Division

- (a) *Division Head.* The assistant chief development officer for planning and regulatory services shall head the division and shall have the assistance of such other personnel as shall be assigned by the chief development officer.
 - (b) Duties & Responsibilities. The division head shall:

- (1) provide the city manager and such other officers, employees, boards and commissions of the city as directed by the city manager or otherwise by law, with advice on planning and land use policy in the city by:
 - (i) performing the planning, urban environmental design and policy-planning-management-capacity building activities prescribed in the community development block grant program (see, 24 C.F.R. 507.205) to the extent those activities are consistent with the land use planning and economic development functions of the office;
 - (ii) maintaining the official map of the city in accordance with the laws of the commonwealth; and,
 - (iii)maintaining an accurate copy of the zoning map in accordance with the zoning ordinance;
- (2) provide the chief development officer with recommendations on useful changes to the official map of the city or the zoning map or zoning ordinance of the city;
- (3) administer the affairs of the performance of any and all functions as may be lawfully delegated by any board or commission of the city to the director of planning and regulatory services; and,
- (4) serve as the clerk and keeper of the records of the conservation commission, historic commission, planning board and zoning board of appeals; and,
- (5) perform the duties and responsibilities described in section 5(b)(1-11) above.
- (c) *Delegation of Duties to the Chief Planner.* The division head may delegate any duty, responsibility or authority vested in that position by these ordinances, or any other law, to the chief planner.
- (d) Planning & Urban Environmental Design Activities. In performing the planning, urban environmental design and policy-planning-management-capacity building activities under the community development block grant program (see, 24 C.F.R. 507.205), the division may gather data, conduct studies and analysis and otherwise prepare the following plans: comprehensive plans; community development plans; and, functional plans in areas such as economic development, land use and urban environmental design, housing, open space and recreation, energy use and conservation, floodplain and wetlands management, transportation, utilities, historic preservation.
- (e) Official Map. The official map of the city shall contain only those public ways, private ways and parks as authorized by section 81E of chapter 41 of the General Laws. The division head shall keep a true and accurate copy of the official map and is hereby authorized to certify as true copies and issue the official map of the city or any portion thereof. The division head shall revise the official map with lines or notations showing proposed, new, altered, relocated or discontinued public ways and new, altered or discontinued boundaries of parks and playgrounds, as may from time

to time result from any action of the city council or otherwise by operation of law. The division head, either directly or through subordinates, shall cause all changes or additions to the official map to be recorded in the Worcester District Registry of Deeds and filed with the city clerk and the state agency designated by statute to receive said filings.

(f) Zoning Map. The division head shall maintain a true and accurate copy of the zoning map of the city, as the same may be amended from time to time by action of the city council, and shall, either directly or through subordinates, certify as true copies and issue the zoning map of the city or any portion thereof. The division head shall revise the zoning map to show changes made by any amendments to the zoning ordinance adopted by the city council or otherwise by operation of law. The division head, either directly or through subordinates, shall cause all amendments to the zoning map to be recorded in the Worcester District Registry of Deeds and filed with the city clerk.

§ 12. MassHire Workforce Career Center Division

- (a) *Division Head.* The director of local workforce career center shall head the division and shall have the assistance of such personnel as shall be assigned by the chief development officer. Unless otherwise required by law, the director shall be appointed by and serve at the pleasure of the city manager.
- (b) Duties & Responsibilities. The director of local workforce career center shall:
 - (1) operate in accordance with all applicable laws and regulations one or more one-stop career centers as may be designated or certified from time to time by the local workforce board established under the Workforce Innovation & Opportunity Act (Public Law 113-128, July 22, 2014, 128 Stat. 1425; see 29 U.S.C. § 3101 et seq.; the "Act"), as the Act may be amended or superseded by subsequent federal legislation, and such other state laws or regulations implementing the Act. For purposes of this section, a "one-stop center" shall be a comprehensive customer-focused workforce development and training center which: 1) uses information and high quality services to provide people with access to the tools they need to manage their careers and companies with access to appropriately skilled workers; 2) qualifies as a "one-stop operator" under the Act and the requirements of the commonwealth in the implementation of the Act (see 29 U.S.C. § 121); and, 3) is designated or certified as a one-stop partner by the local workforce board;
 - (2) direct, control, supervise and discipline the staff of the one-stop career centers operated by the division and in doing so report directly and solely to the chief development officer;

- (3) exercise such authority as may be provided to the chief administrative official of a one-stop center by the Act or any federal or state law regarding employment, education and training programs;
- (4) administer and manage the operations, programs and activities of the division under the general superintendence of the chief development officer; and,
- (5) to the extent not prohibited by the Act or any other federal or state law involving the employment and training of individuals, perform the duties and responsibilities described in section 5(b)(1-11) above.
- (c) *Fiscal Agent*. In the event that the city manager designates this division to be the local fiscal agent or local grant sub-recipient under the Act and 20 C.F.R. Part 679, the director of this division shall provide such services in accordance with the Act.

§13. MassHire Central Region Workforce Board Division

- (a) Division Head. Whenever the local workforce development board administration (as defined below) shall determine to employ individuals in the employ of the city of Worcester as its staff, the city manager shall appoint a director of workforce development board administration who shall head this division and shall have the assistance of such personnel as shall be assigned by the chief development officer. Unless otherwise provided by law or in any agreement or memorandum of understanding between the city and the local workforce development board, the director shall be appointed by and serve at the pleasure of the city manager.
- (b) Duties & Responsibilities. The director of the workforce board administration shall:
 - (1) provide executive staffing services to the local workforce board ("board") established under the Workforce Innovation & Opportunity Act (Public Law 113-128, July 22, 2014, 128 Stat. 1425; see 29 U.S.C. § 3101 et seq.; the "Act"), as the Act may be amended or superseded by subsequent federal legislation, and such other state laws or regulations implementing the Act;
 - (2) act under the auspices of any agreement or memorandum of understanding between the city and the board concerning the employment of staff by the board;
 - (3) exercise such authority within the service delivery area which includes the city as may be provided by the Act or any federal or state law regarding employment, education and training programs, including planning, contract development and negotiation, monitoring and evaluation, management information system maintenance and program and fiscal management;
 - (4) direct, control, supervise and discipline such subordinate staff of the local workforce board as either the board may employ or the city manager may appoint in accordance with the personnel policies and practices of the city (or

- such other policies and practices as established by the board and approved by the city manager) and in doing so report solely to the board and the chief development officer;
- (5) provide the city manager with information and forecasts concerning employment, unemployment, employer needs and economic activity;
- (6) keep the city manager advised on employment matters, including the Worcester area job market, existing and proposed programs, federal and state legislation on employment, and employment trends;
- (7) provide advice and counsel to city agencies on employment, education and training planning matters;
- (8) perform such other duties as may be requested by the city manager or the board consistent with the above; and,
- (9) perform the duties and responsibilities described in section 5(b)(1-11) above.
- (c) *Fiscal Agent*. In the event that the city manager designates the board to be the local fiscal agent or local grant subrecipient under the Act and 20 C.F.R. Part 679, the director of the workforce board administration shall provide such services in accordance with the Act.
- (d) Restrictions. The director of the workforce board administration shall not, either directly or through subordinate staff, provide core services or intensive services as described in the Act, or otherwise operate a one-stop center as described above an in 29 U.S.C. § 121, without the approval of the governor and the city manager or engage in any other activity concerning employment, education and training programs and projects which is prohibited by the Act or any law, regulation or guideline issued by the commonwealth of Massachusetts in these matters.

§13. Arts Council

- (a) Establishment of the Arts Council. Under authority of Article Six of the Home Rule Charter there is hereby established under the jurisdiction of the city manager an executive board of the city to be known as the "Arts Council" ("Arts Council").
- (b) *Membership of the Arts Council.* The arts council shall consist of nine members who shall be appointed by the city manager for a term of three years. The terms shall be staggered such that three terms expire on December thirty-first of each year. The city manager shall from time to time designate one of the members of the arts council as its chair.
- (c) *Duties & Responsibilities*. The arts council shall:
 - (1) promote the cultural affairs of the city;
 - (2) conduct studies and research and publish reports on cultural activities;

- (3) cooperate with federal and state cultural agencies;
- (4) advise municipal agencies of cultural matters;
- (5) allocate any funds received by the arts council for cultural projects, programs or activities in accordance with law; and,
- (6) perform such other duties as may be prescribed by law.

§ 14. Conservation Commission

- (a) *Establishment of Conservation Commission*. Under authority of General Laws chapter forty, section eight C, and Article Six of the Home Rule Charter, there is hereby established under the jurisdiction of the city manager a regulatory board of the city to be known as the "Conservation Commission".
- (b) *Membership*. The conservation commission shall consist of seven members who shall be appointed by the city manager for a term of three years. The terms shall expire on September thirtieth of each year and shall be staggered such that two terms expire each year for two years and three terms shall expire every third year.
- (c) *Duties & Responsibilities*. It shall be the duty and responsibility of the conservation commission to perform all duties prescribed by General Laws, chapter forty, section eight C; the city wetlands ordinance, and, all such other duties as may be prescribed by law.

§15. Historical Commission

- (a) Establishment of the Historical Commission. Under authority of General Laws, chapter forty C, sections four and fourteen, and chapter forty, section eight D, and Article Six of the Home Rule Charter, there is hereby established under the jurisdiction of the city manager an executive board of the city to be known as the "Historical Commission" ("commission").
- (b) Establishment of Massachusetts Avenue, Montvale and Crown Hill Historic Districts. Under authority of General Laws, chapter forty C, section three, there are hereby established historic districts to be known as the "Massachusetts Avenue Historic District," the "Montvale Historic District" and the "Crown Hill Historic District." The Massachusetts Avenue Historic District is shown on a map dated August, 1973 and revised September, 1974, the Montvale Historic District is shown on a map dated February 28, 2008, and the Crown Hill Historic District is shown on a map dated October 5, 2012 and revised February 12, 2013, all of which are on file with the city clerk and made a part hereof, and are also recorded with the Worcester South District Registry of Deeds.

- (c) Membership of the Historical Commission. The commission shall consist of seven regular members and two alternates appointed for terms of three years by the city manager in accordance with the requirements of the city charter and the provisions of this section. The terms shall be staggered such that three terms of regular members shall expire on December thirty-first of one year and two terms of regular members shall expire on December thirty-first in each of the following two years. The terms of alternate members shall be staggered such that the terms shall expire on December thirty-first on successive years and none shall expire every third year. One member shall be a resident of the Massachusetts Avenue Historic District, one member shall be a resident of the Montvale Historic District and one member shall be a member of the Crown Hill Historic District. All members and alternates shall have demonstrated a special interest, competence or knowledge in historic preservation. To the extent available in the charter appointment districts, members of the commission shall be professionals in the disciplines of architecture, history, architectural history, prehistoric archaeology, historic archaeology, urban planning, American studies, American civilization, cultural geography and cultural anthropology. In case of absence, inability to act or unwillingness to act because of self-interest on the part of any member of the commission, his or her place shall be taken by an alternate member designated by the chair.
- (d) *Duties & Responsibilities of the Historical Commission*. To preserve, promote and develop historic assets of the city in accordance with law, the commission shall:
 - (1) administer the Massachusetts Avenue Historic District, the Montvale Historic District, the Crown Hill Historic District and any additional historic districts lawfully established, consistent with General Laws;
 - (2) issue certificates of appropriateness, certificates of nonapplicability, and certificates of hardship with respect to construction or alteration of buildings and structures within the historic district when such construction or alteration affects exterior architectural features. Such certificates shall be issued as prescribed in the General Laws, chapter forty C, section six;
 - (3) consider factors as prescribed in General Laws, chapter forty C, section seven, in passing upon matters before it;
 - (4) issue such certificates, make such recommendations, keep such records and have such powers, functions and duties as are prescribed in General Laws, chapter forty C, section ten, except that officers and employees necessary for the proper administration of the commission shall be appointed and removed by the city manager in accordance with the city charter; and all gifts shall be subject to approval of the city manager and city council;
 - (5) call and conduct meetings and to hold such public hearings as are prescribed in General Laws, chapter forty C, section eleven;
 - (6) conduct research for places of historic value, to coordinate the activities of unofficial bodies organized for similar purposes, to advertise, prepare, print and

- distribute books, maps, charts, plans and pamphlets which it deems necessary for its work, and to make such recommendations as are described in General laws, chapter forty C, section eight D;
- (7) propose from time to time to the city manager as it deems appropriate, the establishment in accordance with the provisions of this Article and the General Laws, chapter forty C, section three, of additional historic districts and changes in historic districts;
- (8) determine an appropriate system of markers for selected historic sites and buildings not already sufficiently marked, to arrange for preparation and installation of such markers, and to arrange for the care of historic markers;
- (9) advise the redevelopment authority, planning board and any other city department or agency in matters involving historic sites and buildings;
- (10) cooperate with and enlist assistance from the National Park Service, the National Trust of Historic Preservation, and other agencies, public and private, concerned with historic sites and buildings;
- (11) advise owners of historic buildings in Worcester on problems and solutions of preservation; and
- (12) perform such other duties as may be prescribed by law.
- (e) Advisory Board to the Historical Commission. The commission may recommend to the city manager from time to time as needed, appointment of advisory committees of historians and persons experienced in architecture or other arts or in historic restoration or preservation to assist the commission.
- (f) Rules & Regulations of the Historical Commission. The commission, under the authority of General Laws, chapter forty C, shall keep a permanent record of its resolutions, transactions and determinations and of the vote of each member participating therein, and may adopt and amend such rules and regulations not inconsistent with the provisions of chapter forty C and prescribe such forms as it shall deem desirable and necessary for the regulation of its affairs and the conduct of its business.
- (g) Maintenance & Repair of Properties Under the Jurisdiction of the Historical Commission. Nothing herein shall be construed to prevent the ordinary maintenance and repair of buildings, structures or grounds within the district nor prevent actions by duly authorized public officers as described in General Laws chapter forty C, section nine.
- (h) Appeals from Decisions of the Historical Commission. Any applicant aggrieved by a determination of the commission may file a written request with the commission for review by person or persons of competence and experience in such matters designated by the Central Massachusetts Regional Planning Commission as

prescribed in the General Laws, chapter forty C, section twelve, and may further appeal such determination to the superior court as prescribed in the General Laws, chapter forty C, section twelve A.

§ 16. Planning Board

- (a) Establishment of the Planning Board. Under authority of General Laws, chapter forty-one, section eighty-one A, and Article Six of the Home Rule Charter there is hereby established under the jurisdiction of the city manager a regulatory board of the city to be known as the "Planning Board".
- (b) *Membership of the Planning Board*. The planning board shall consist of five members appointed by the city manager for a term of five years such that one term shall expire on May thirty-first of each year.
- (c) *Duties & Responsibilities of the Planning Board*. It shall be the duty and responsibility of the planning board to exercise the authority granted to it by the subdivision control law, and any other applicable general or special law, and the city wetlands ordinance, and any other applicable city ordinance.

§17. Zoning Board of Appeals

- (a) Establishment of the Zoning Board of Appeals. Under authority of Article Six of the Home Rule Charter and General Laws chapter forty A, section twelve, there is hereby established under the jurisdiction of the city manager a regulatory board of the city to be known as the "Zoning Board of Appeals" ("zoning board").
- (b) *Membership of the Zoning Board*. The zoning board shall consist of five members appointed by the city manager for terms of five years. The terms of such members shall be staggered such that one term shall expire on December thirty-first of each year. The members so appointed shall be designated regular members at the time of their appointment.
- (c) Associate Members of the Zoning Board. The city manager shall also appoint two individuals to serve as associate members of the zoning board. The terms of associate members shall be five years and shall expire on December thirty-first. The associate members terms shall be staggered such that the term of the second associate member shall expire on the December thirty-first two years after the expiration of the term of the first associate member.
- (d) Duties & Responsibilities of the Zoning Board. The zoning board shall:

- (1) hear and decide land use matters properly brought before it under the zoning ordinance of the zoning act, G.L. chapter forty A;
- (2) carry-out the duties and responsibilities vested in the zoning board by the city zoning ordinance;
- (3) exercise the jurisdiction provided by section eighty-one Z of chapter forty-one of the General Laws;
- (4) adopt rules not inconsistent with the zoning ordinance for the conduct of its business and to file a copy of its rules, together with any amendments as they are adopted, with the city clerk;
- (5) elect annually a chair from one if its regular members; and,
- (6) perform such other duties as may be prescribed by law.

§ 18. Affordable Housing Trust Fund Board of Trustees

- (a) Acceptance & Establishment of the Municipal Affordable Housing Trust Fund. By virtue of adoption of this ordinance, the city of Worcester hereby accepts section 55C of chapter 44 of the General Laws, and does further establish on the books of the city a trust fund known as the "Affordable Housing Trust Fund" or "AHTF" as an expendable trust fund for the deposit of gifts, grants, appropriations and other funds for the creation and preservation of affordable housing in municipalities for the benefit of low and moderate income households.
- (b) Establishment of the Board of Trustees. Under authority of section 55C of chapter 44 of the General Laws there is hereby established under the jurisdiction of the city manager an executive board of the city to be known as the "Affordable Housing Trust Fund Board of Trustees" ("AHTF Board").
- (c) *Membership*. The AHTF Board shall consist of nine members, including the city manager or designee, all others appointed by the city manager, and in accordance with section 55C, subject to confirmation by the city council. Not less than two members of the Board shall be a tenant of affordable housing and not less than one member of the Board shall have experience in housing development or financing housing development projects.
- (d) *Term Initial Appointments*. The initial appointments of the trustees shall be staggered such that three city manager appointees shall serve a term of one year and three city manager appointees shall serve a term of two years. Thereafter, the terms of such trustees shall be two years. Every trustee shall serve as a member of the Board until the appointment and confirmation of their successor who shall serve for the balance of the term into which they were appointed. All trustees may be reappointed in accordance with the provisions and limitations of the city charter. All trustees shall serve at the pleasure of the city manager. The chair of the Board shall be designated by the city manager.

- (e) Function of the AHTF Board. It shall be the function of the AHTF Board to advise and assist the city manager and the city administration in efforts relating to the creation and preservation of affordable housing in the city of Worcester for the benefit of low and moderate income households. The AHTF Board is authorized to receive and accept contributions to the trust fund. The AHTF Board provides oversight for the monies in the trust fund.
- (f) Duties and Responsibilities. In accordance with chapter 44, section 55C of the Massachusetts General Laws, the duties and responsibilities of the AHTF Board are as follows:
 - (1) To accept and receive property, whether real or personal, by gift, grant, devise, or transfer from any person, firm, corporation or other public or private entity, including without limitation grants of funds or other property tendered to the trust in connection with provisions of the Worcester Zoning Ordinance, if applicable, or any other ordinance;
 - (2) To purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;
 - (3) To sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to trust property as the board deems advisable notwithstanding the length of any such lease or contract. Provided, however, that any sale, lease, exchange, transfer or conveyance shall be for the creation or preservation of affordable housing for the benefit of low and moderate income households, as defined by the U.S. Department of Housing and Urban Development;
 - (4) To execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, loans, covenants, contracts, promissory notes, releases and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the board engages for the accomplishment of the purposes of the trust;
 - (5) To employ advisors and agents, subject to the approval of the city manager, such as accountants, appraisers and lawyers as the board deems necessary;
 - (6) To pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the board deems advisable;
 - (7) To apportion receipts and charges between incomes and principal as the board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;
 - (8) To participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to

- any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
- (9) To deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the board may deem proper and to pay, out of trust property, such portion of expenses and compensation of such committee as the board may deem necessary and appropriate;
- (10) To carry property for accounting purposes other than acquisition date values;
- (11) To borrow money, subject to the approval of the city manager, on such terms and conditions and from such sources as the board deems advisable, to mortgage and pledge trust assets as collateral;
- (12) To make distributions or divisions of principal in kind;
- (13) To comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this act, to continue to hold the same for such period of time as the board may deem appropriate;
- (14) To manage or improve real property;
- (15) To hold all or part of the trust property uninvested for such purposes and for such time as the board may deem appropriate; and
- (16) To extend the time for payment of any obligation to the trust.
- (g) AHTF Custodian Prudent Investor Rule. The city treasurer shall be the custodian of the AHTF and shall invest and reinvest the assets of the trust as directed by the AHTF Board. In giving any such direction and making investment and reinvestment decisions the AHTF Board is hereby authorized to act under the Prudent Investor Rule established in chapter 203C of the General Laws.
- (h) The chief development officer of the city, or his or her designee, shall administer the business and public affairs of the AHTF Board and serve as the clerk and keeper of the official records of the board.

§ 19. Community Preservation Committee

(a) Establishment of the Community Preservation Fund. By virtue of the Worcester voters adopting sections 3 through 7 of chapter 44B of the General Laws, the city of Worcester hereby establishes on the books of the city an appropriations account known as the

"Community Preservation Fund" for the deposit of collections, gifts, grants, appropriations, and other funds qualifying under section 7 of chapter 44B of the General Laws.

- (b) Establishment of the Community Preservation Committee. Under authority of section 5(a) of chapter 44B of the General Laws, there is hereby established under the jurisdiction of the city manager an executive board of the city to be known as the "Community Preservation Committee."
- (c) *Membership*. The Community Preservation Committee shall consist of nine members appointed under the provisions of section 5(a) of chapter 44B of the General Laws as follows:
 - (1) one delegate of the city's conservation commission, as designated by the commission.
 - (2) one delegate of the city's historical commission, as designated by the commission.
 - (3) one delegate of the city's planning board, as designated by the board.
 - (4) one delegate of the city's parks and recreation commission, as designated by the commission.
 - (5) one delegate of the board of directors of the Worcester Housing Authority, as designated by the Authority.
 - (6) four at-large members of the community appointed by the city manager.
- (d) Term Initial Appointments. The initial appointments of the members shall be staggered such that the first city manager appointee shall serve a term of one year; the second and third city manager appointees shall serve for terms of two years; the fourth city manager appointee shall serve a term of three years; the conservation commission appointee shall serve a term of one year; the historical commission appointee shall serve a term of two years; the planning board appointee shall serve a term of three years; the parks and recreation commission appointee shall serve a term of one year; and the Housing Authority appointee shall serve a term of two years. Thereafter, the terms of such members shall be three years. Every appointee shall serve as a member of the Community Preservation Committee until the appointment and confirmation of their successor. In the event of the death, disability, resignation, or removal of any member prior to the expiration of the term for which they were appointed, the city manager shall appoint a replacement member who shall serve for the balance of the unexpired term of the member for which they are replacing. All members may be reappointed in accordance with the provisions and limitations of the city charter. All members shall serve at the pleasure of the city manager except that no member shall be removed from office solely on account of any vote or position taken on any matter pending before or decided by the Community Preservation Committee. The chair of the Community Preservation Committee shall be designated by the city manager.

- (e) Function of the Community Preservation Committee. It shall be the function of the Community Preservation Committee to advise and assist the city manager and the city administration in efforts relating to community preservation, including open space, historic resources, and community housing. The Community Preservation Committee shall make recommendations to the city manager for appropriations from the Community Preservation Fund for said purposes, as well as eligible administrative and operating expenses, and the city manager may then make a recommendation to the city council for final appropriation.
- (f) *Duties and Responsibilities.* In accordance with section 5(b) of chapter 44B of the General Laws, the duties and responsibilities of the Community Preservation Committee are as follows:
 - (1) The Community Preservation Committee shall study the needs, possibilities, and resources of the city regarding community preservation, including the consideration of regional projects for community preservation. The Community Preservation Committee shall consult with existing municipal boards, including the conservation commission, the historical commission, the planning board, the board of parks and recreation commissioners and the housing authority, or persons acting in those capacities or performing like duties, in conducting such studies. As part of its study, the Community Preservation Committee shall hold one or more public informational hearings on the needs, possibilities, and resources of the city regarding community preservation possibilities and resources, notice of which shall be posted publicly and published for each of two weeks preceding a hearing in a newspaper of general circulation in the city.
 - (2) The Community Preservation Committee shall make recommendations for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; for the acquisition, creation, preservation and support of community housing; and for the rehabilitation or restoration of open space and community housing that is acquired or created as provided in this section; provided, however, that funds expended pursuant to this ordinance shall not be used for maintenance. With respect to community housing, the Community Preservation Committee shall recommend, whenever possible, the reuse of existing buildings or construction of new buildings on previously developed sites. With respect to recreational use, the acquisition of artificial turf for athletic fields shall be prohibited.
 - (3) The Community Preservation Committee may include in its recommendations to set aside for later spending, funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund to accomplish that specific purpose or to set aside for later spending, funds for general purposes that are consistent with community preservation.
 - (4) The Community Preservation Committee may recommend, and the city council may approve, appropriations from the fund to acquire land, or real property interests therein, held for railroad purposes to be used by the city for

recreational use as a rail trail as defined in section 35A of chapter 82 of the General Laws. Notwithstanding subsection section 12(a) of chapter 44B of the General Laws, land, or real property interests therein, acquired pursuant to this paragraph shall remain subject to any property interest, including restrictions or reversionary interests, required to be held by the grantor or the United States pursuant to the federal National Trails System Act of 1968, as amended. Notwithstanding the definition of real property interest in section 2 of chapter 44 of the General Laws, land, or real property interests therein, acquired pursuant to this paragraph shall be considered a real property interest for purposes of this ordinance, and a conservation restriction that meets the requirements of sections 31 to 33, inclusive, of chapter 184 of the General Laws shall be required.

- (5) The Community Preservation Committee shall not meet or conduct business without the presence of a quorum. A majority of the members of the community preservation committee shall constitute a quorum. The community preservation committee shall approve its actions by majority vote. Recommendations for appropriation shall include their anticipated costs.
- (g) The chief development officer of the city, or his or her designee, shall administer the business and public affairs of the Community Preservation Committee and serve as the clerk and keeper of its official records.

Exhibit C - Department of Inspectional Services Cabinet Level

Article 9. Department of Inspectional Services

- § 1. Establishment
- § 2. Function
- § 3. Head of Department
- § 4. Authorized Positions
- § 5. Organization of Department
- § 6. Administration Division
- § 7. Building and Zoning Division
- § 8. Housing Division
- § 9. Health Inspection Division

Related Board and Commission:

§10 License Commission

§ 1. Establishment

Under authority of Article Six of the Home Rule Charter there is hereby established under the jurisdiction of the city manager a department of the city to be known as the "Department Inspectional Services" ("department").

§ 2. Function

It shall be the function of the department to provide services relating to the state building code, the zoning ordinance, the architectural access code, the state sanitary code and all other laws, codes, regulations and ordinances relating to health and human safety, as well as certain regulatory licensing services of the city.

§ 3. Head of Department

- (a) *Department Head.* The department shall be headed by the commissioner of inspectional services ("commissioner") who shall be appointed by, and shall serve at the pleasure of, the city manager.
- (b) *Duties and Responsibilities*. The commissioner shall be responsible for the performance of the functions of the department and shall:

- (1) have management responsibility and general superintendence over the functions, programs, services, operations, activities and facilities of the department and its divisions;
- (2) supervise the personnel in the department by establishing rules, policies and practices governing the operations of the department; assigning tasks and establishing priorities, deadlines and work schedules; approving requests for vacation leave and other time off; training employees in the specialized tasks of the department; evaluating the performance of individual employees in the department, recommending promotions and honors and disciplining personnel at any level including suspensions for no more than five working days;
- (3) keep the city manager informed of the activities and needs of the department and provide the city manager with information developed by the department which would have a material impact on the financial condition of the city;
- (4) attend various neighborhood and community group meetings as directed by the city manager;
- (5) seek the advice of the city manager prior to changing any existing policy or initiating any new program or service;
- (6) prepare prompt and thorough responses to requests for reports, memoranda, opinions or other documents or actions as may be requested by the city manager;
- (7) perform such other tasks and functions as may be requested by the city manager, or anyone acting under authority of the city manager;
- (8) ensure that all actions of the department are taken in accordance with all executive orders and administrative directives issued by the city manager, the financial procedures established by the city manager and the city auditor, the provisions of these revised ordinances, the home rule charter, the Constitutions and laws of the commonwealth and the United States of America;
- (9) except in the case of property placed under the care, custody and control of the board of library trustees, have care, custody and control of the property, including real property interests, personal property and tangible and intangible property, as has been, or may be, allocated to the department, or any of its divisions, by the city manager or the city council;
- (10) organize multi-agency enforcement teams and to participate with personnel from other city agencies in joint inspection teams which may be established by the city manager; and,
- (11) determine the priorities of the department and prepare long-range strategic plans and objectives consistent with the strategic direction of the city manager;
- (12) prepare, monitor and manage the budget for the department, which shall include ordinary maintenance, salary and capital expenditures, in

- accordance with the format prescribed and the directives issued by the city manager; and,
- (13) prepare, implement, evaluate and improve department operations, programs and projects in accordance with the goals and objectives established for the department by the city manager.

§ 4. Authorized Positions

- (a) Table of Authorized Positions. The department shall consist of the commissioner and include a building commissioner, a director of housing, a director of health inspections and such other personnel as the city council, with the advice of the city manager, shall authorize by adoption of the table of authorized positions in the annual city budget, as the same may be amended from time to time.
- (b) *Manner of Appointment*. Each position in the department shall be filled by appointment of the city manager and each such appointee shall, unless otherwise expressly provided by law, serve at the pleasure of the city manager.

§ 5. Organization of Department

- (a) Establishment of Divisions. The department shall be organized into the following divisions for the following purposes:
 - *Administration Division* to assist the commissioner in the performance of the duties and responsibilities as the of the head of the department;
 - Building and Zoning Division to provide information, assistance and enforcement of building, zoning, housing and architectural access codes, laws, ordinances and regulations, and to administer, advise and assist the license commission in the performance of its public responsibilities.
 - *Housing Division* to focus on issues affecting the housing stock and to provide information, assistance and enforcement of the state sanitary code and any other

state law or city ordinance, rule or regulation concerning places of human habitation.

- *Health Inspection Division* to provide inspections, education and enforcement of all laws, codes, regulations and ordinances relating to human health and safety.
- (b) *Duties & Responsibilities of Division Heads.* In addition to the special duties and responsibilities stated below for each division in the department, the head of each division shall also have the duty and responsibility to:
 - (1) assist the commissioner in the performance of duties and responsibilities of the head of the department and perform such other duties as may be assigned or requested by the commissioner or otherwise prescribed by law;
 - (2) manage the budget for the division, which shall include all items of revenue and ordinary maintenance, salary and capital expenditures, in accordance with the policies and requirements of the city manager, chief financial officer, the city auditor or the commissioner;
 - (3) supervise the personnel assigned to the division by assigning tasks and establishing work priorities, deadlines and work schedules for employees in the division; training employees in the specialized tasks of the division; evaluating the performance of individual employees in the department, recommending promotions and honors and disciplining personnel at any level authorized by the commissioner up to and including suspensions for no more than five working days;
 - (4) administer the award and implementation of contracts concerning matters under the responsibility of the division and payable from funds appropriated to the division;
 - (5) keep the commissioner informed of all matters pertaining to the activities, operations, programs, services, personnel, expenditures and receipts of the division;
 - (6) recommend to the commissioner implementing the rules, policies and practices governing the operations of the department as are approved by the commissioner; prepare, implement and evaluate division operations, programs and projects in accordance with the goals and objectives established for the division by the commissioner;
 - (7) ensure that all actions of the division are taken in accordance with all applicable laws, ordinances, regulations, contractual obligations, city executive orders and policies (including the financial procedures established by the city auditor) and the directives of the commissioner;
 - (8) make recommendations to the commissioner on changing or initiating any policy, operation, program or service to the public;
 - (9) prepare prompt and thorough responses to requests for reports, memoranda, opinions or other documents or actions as may be requested by the commissioner; and,
 - (10) maintain any property assigned to the division by the commissioner.

(c) Management of Multiple Divisions. The commissioner, with the advice and consent of the city manager, may also serve as the head of any division and may assign the responsibilities of any two or more divisions to one individual in the service of the department.

§ 6. Administration Division

- (a) *Division Head*. The director of administration shall head the division and shall have the assistance of such other personnel as shall be assigned by the commissioner.
- (b) *Duties and Responsibilities.* The director of administration of the department shall:
 - (1) manage the processing of payroll, purchasing, contracts, and personnel documentation for the department; and,
 - (2) assist the commissioner in the performance of his or her duties and responsibilities as the head of the department; and,
 - (3) perform the duties and responsibilities described in section 5(b)(1-10) above.

§ 7. Building and Zoning Division

- (a) *Division Head.* The building commissioner shall head the division and shall have the assistance of such other personnel as shall be assigned by the commissioner.
- (b) *Duties & Responsibilities*. The building commissioner shall be responsible for the performance of the functions of the division and shall:
 - (1) possess and exercise all of the powers, duties and responsibilities vested by section three of chapter one hundred forty three of the General Laws in a building commissioner, including the authority to:
 - (A) administer and enforce the state building code pursuant to chapter one hundred forty three of the General Laws and the regulations adopted pursuant thereto;
 - (B) administer and enforce the provisions of the architectural access board pursuant to chapter twenty-two, section thirteen A, of the General Laws and the regulations adopted pursuant thereto;
 - (C) administer and enforce the Zoning Ordinance adopted pursuant to chapter forty A of the General Laws; and,
 - (D) perform, in the absence of the director of housing, the duties vested by chapter one hundred twenty-seven A of chapter one hundred eleven of the General Laws, or any other statute, in a commissioner of housing inspection.
 - (2) provide information and assistance concerning the potential application of the state building code, the architectural access regulations, the zoning ordinance and the state sanitary code to any person interested in or planning on developing, renovating or constructing new or existing buildings or property;
 - (3) exercise every authority provided by law to enforce building, housing and architectural access codes, laws, ordinances and regulations;
 - (4) organize multi-agency enforcement teams and to participate with personnel from other city agencies in joint inspection teams which may be established by the city manager;
 - (5) serve as the clerk and keeper of the records of the license commission; and
 - (6) perform the duties and responsibilities described in section 5(b)(1-10) above.
- (c) Reporting Authority. When administering and enforcing the state building code as well as the requirements of the architectural access board, the building commissioner shall be directly responsible to the city manager. In all other respects, including the administration and enforcement of the zoning ordinance, the building commissioner shall report to the commissioner. This provision shall not apply when the positions of commissioner and building commissioner are held by the same individual.

§ 8. Housing Division

- (a) *Division Head.* The director of housing shall head the division and shall have the assistance of such other personnel as shall be assigned by the commissioner.
 - (b) Duties & Responsibilities. The director of housing shall:
 - (1) perform the duties vested by chapter one hundred twenty-seven A of chapter one hundred eleven of the General Laws, or any other statute, in a commissioner of housing inspection;
 - (2) provide information and assistance concerning the potential application of the state sanitary code and any ordinance, rule or regulation of the city to any person interested in or planning on developing, renovating or constructing new or existing housing;
 - (3) manage the programs and activities of the division;
 - (4) perform such additional duties as may be assigned from time to time by the commissioner; and.
 - (5) perform the duties and responsibilities described in section 5(b)(1-10) above.

§ 9. Health Inspection Division

- (a) *Division Head.* The director of health inspection shall head the division and shall have the assistance of such other personnel as shall be assigned by the commissioner.
 - (b) Duties & Responsibilities. The director of health inspection shall:
 - (1) administer and manage the regulatory and inspectional services programs and activities of the division under the administrative superintendence of the commissioner of inspectional services, such programs and activities to include air & water safety and quality, lead paint, food protection, animal control and weights and measures;
 - (2) administer, manage, implement and enforce the policies and regulations adopted by the commissioner of public health acting as the board of health established under article one of these ordinances;
 - (3) keep the commissioner of inspectional services informed of the activities of the division and the information gathered by the division concerning health inspection and enforcement issues;
 - (4) coordinate the department's inspection and enforcement activities with other agencies;
 - (5) manage the programs and activities of the division;
 - (6) investigate complaints and enforce the laws, ordinances, codes or regulations administered by the division; and,
 - (7) perform the duties and responsibilities described in section 5(b)(1-10) above.

(c) Inspectors of Animals. Inspectors of animals shall be appointed annually by the city manager for a term of one year in accordance with the General Laws, chapter one hundred twenty nine, section fifteen.

§10. License Commission

- (a) Establishment of the License Commission. Under authority of chapter 461 of the Acts of 1914 and section fifty-four of chapter 444 of the Acts of 1893, and Article Six of the Home Rule Charter, there is hereby established under the jurisdiction of the city manager a regulatory commission of the city to be known as the "License Commission" ("commission").
- (b) *Membership*. The commission shall consist of three persons, residents of the city, who shall be appointed by the city manager. The members of the commission shall serve terms of four years, which shall begin on January first and end on December thirty-first four years hence and shall be staggered as such that no two terms shall expire at the same time. Vacancies shall be filled for the unexpired portion of the term vacated. The city manager shall annually designate one member of the commission as its chair.
- (c) Duties & Responsibilities. The commission shall have the duty and responsibility to:
 - (1) perform all actions and issue licenses authorized by chapter one hundred thirty eight of the General Laws relative to the sale of alcoholic beverages, wines or malt beverages;
 - (2) establish reasonable fares for the conveyance of passengers in taxicabs, liveries, or any other truck, wagon or vehicle licensed under these Revised Ordinances;
 - (3) issue regulations governing the operation of taxicabs and liveries or other Ubertype vehicles-for-hire or ride-sharing vehicles in accordance with the relevant provisions of the General Laws and these Revised Ordinances; and, enforce said ordinances and regulations through the chief of police and such other personnel as may be assigned to the commission by the city manager;
 - (4) conduct hearings on complaints and decide questions of the suspension or revocation of any taxicab, livery or other Uber-type vehicles-for-hire or ridesharing vehicle license issued under these Revised Ordinances;
 - (5) perform all actions and issue any other license required by the General Laws to be issued or enforced by a local license commission;
 - (6) organize multi-agency enforcement teams and to participate with personnel from other city agencies in joint inspection teams which may be established by the city manager;
 - (7) hear all appeals on decisions made by any licensing authority concerning any license issued under chapter eleven of these Revised Ordinances;
 - (8) perform all duties required of it by any other provision of these Revised Ordinances;

- (9) perform any function or take any other action prescribed or authorized by law concerning the issuance of licenses by local licensing authorities; and,
- (10) make and issue rules and regulations in accordance with law for the conduct of its affairs.

In Committee

July 20, 2023

The Committee on Municipal and Legislative Operations to whom was referred June 13, 2023 the Communication of the City Manager transmitting an informational communication relative to an update on the status of American Rescue Act (ARPA) budget; having considered the same, most respectfully reports recommending Communication be placed on file.

For the Committee

In Committee

July 20, 2023

The Committee on Municipal and Legislative Operations to whom was referred May 23, 2023 the Communication of the City Manager transmitting informational communication on the report for special process servers; having considered the same, most respectfully reports recommending Communication be placed on file.

For the Committee

In Committee

July 20, 2023

The Committee on Municipal and Legislative Operations to whom was referred June 20, 2023 the Order of Councilor Thu Nguyen and Councilor Etel Haxhiaj - Request Standing Committee on Municipal and Legislative Operations review the attached legal opinion acquired by the statewide coalition, the Mass Alliance Against Predatory Lending, solicited on behalf of the Worcester Anti-Foreclosure Team (WAFT) in relation to the city's recent legal opinion concerning court appointed special process servers and constables not licensed in the city evicting residents; having considered the same, most respectfully reports recommending Order be placed on file.

For the Committee

In Committee

August 17, 2023

The Committee on Municipal And Legislative Operations to whom was referred July 18, 2023 the Order of Councilor Candy Mero-Carlson and Councilor Khrystian E. King - Request City Clerk work with the Director of Human Resources to update the job description of the Chief of Council position, in an effort to properly reflect additional job responsibilities corresponding to the position's recent salary regrade. Said revised job description should include employee management and other City Councilor-related recommendations for the position; having considered the same, most respectfully reports recommending Order be placed on file.

For the Committee

In Committee

August 17, 2023

The Committee on Municipal And Legislative Operations to whom was referred February 7, 2023 the Communication of the City Clerk transmitting an informational communication relative to the Chief of Council position, the City Clerk's Office position that supports the Chief of Council position and a comparison of City Council support staffs of similar sized cities in the Commonwealth; having considered the same, most respectfully reports recommending Communication be placed on file.

For the Committee

In Committee

August 17, 2023

The Committee on Municipal And Legislative Operations to whom was referred March 28, 2023 the Communication of the City Clerk transmitting a communication relative to the appointment of the Assistant City Clerk, Election Division; having considered the same, most respectfully reports recommending Communication be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Public Health and Human Services to whom was referred May 2, 2023 the Petition of Councilor Etel Haxhiaj, on behalf of Maydee Morales, request City Manager work to either issue a temporary moratorium on encampment sweeps or find a suitable site to properly and safely support individuals living in encampments throughout the City, while the City works on a plan to expand shelter beds, temporary housing options, and bring permanent supportive housing units online. Further, request that this item be sent to the next meeting of the Public Health and Human Services Standing Committee for further discussion; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Public Health and Human Services to whom was referred November 15, 2022 the Order of Councilor Sarai Rivera - Request Standing Committee on Public Health and Human Services Committee conduct a meeting allowing for a presentation from Family Health Center of Worcester that updates the community as to the status of their "Better Together" Strategic Go-Forward Plan; having considered the same, most respectfully reports recommending Order be placed on file.

For the Committee

In Committee

June 21, 2023

The Committee on Traffic and Parking to whom was referred January 10, 2023 the Petition of Anthony Kachadoorian request traffic review be completed and recommendingations be made to address parking issues on Ivernia Rd.; having considered the same, most respectfully reports recommending passage of the accompanying proposed Ordinance to install No Parking Anytime signage on Ivernia Rd.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred February 28, 2023 the Petition of Kenneth Parrish request removal of "Deaf Child" signage in front of 110 Coolidge Rd.; having considered the same, most respectfully reports recommending adoption of the accompanying Order.

For the Committee

ORDERED: That

The Commissioner of Transportation and Mobility be and is hereby requested to remove "Deaf Child" signage in front of 110 Coolidge Rd.

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred August 9, 2022 the Petition of Patricia Burnett request installation of handicap parking space in front of 16 Groton Pl.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred June 6, 2023 the Report of the Committee on Traffic and Parking Upon the Report of the Committee on Traffic and Parking Upon the Petition of Bernadette Forget request installation of handicap parking space large enough for two vehicles in front of 10 Merrifield St.; having considered the same, most respectfully reports recommending Report be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred March 21, 2023 the Petition of Leo Rossi request installation of bus stop in front of 365 Lake Ave.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred September 20, 2022 the Communication of the City Manager transmitting informational communication relative to a report concerning the city's new policies and procedures relative to the resident permit parking program, including what the process is for changing such a program, City Council's involvement in the changes, the public notification process and the process the public should use to obtain resident permit parking placards/stickers; having considered the same, most respectfully reports recommending Communication be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred September 24, 2021 the Petition of Joan Seymour request installation of resident permit parking in the vicinity of 537 Burncoat St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred October 5, 2021 the Petition of Edward Tortora request installation of resident permit parking on Arthur St. between Grafton St. and Palm St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred January 25, 2022 the Petition of Mary Sue Schaefer request installation of resident permit parking on Saint Paul Dr.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred March 8, 2022 the Petition of Michelle Narvaez Ramos request the property at 388 Plantation St. be made eligible to receive a resident permit parking sticker for the existing resident permit parking zone on Dominion Rd.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred May 24, 2022 the Petition of Janily Lopez request installation of resident permit parking on Barclay St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred June 14, 2022 the Petition of Olsi Gjinko request resident permit parking zone on Shirley St. be reduced on the even side to encompass 2 Shirley St. to 60 Florence St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred September 20, 2022 the Petition of Diana Barbosa and Daniel Lebron request installation of resident permit parking on the south side of Main St. from Hermon St. to Jackson St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred September 20, 2022 the Petition of Evelin Iglisia request installation of resident permit parking on Norfolk St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred September 20, 2022 the Petition of Elizabeth Marchessault request installation of residential parking signage on Federal St. for 531 Main St. and 17 Federal St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred September 29, 2022 the Petition of Nicole Cordero request removal of resident permit parking on Marion Ave.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred November 15, 2022 the Petition of Rodrigo Vela request installation of resident permit parking in the vicinity of 176 Lincoln St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred December 20, 2022 the Petition of Osseni Wanda request resident permit parking on Merrifield St. be extended to the odd side of Merrifield St. from Elliott St. to Belmont St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred May 9, 2023 the Petition of Andrew Clarke request installation of speed humps on Orient St. from March St. to Plantation St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred May 23, 2023 the Petition of Barbara Engwall et all request speed humps be installed on Englewood Ave.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred June 20, 2023 the Petition of Bruce J. Brooks request installation of speed humps on Carlisle St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred June 20, 2023 the Petition of Michael Marques request installation of speed hump in front of 67 June St.; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred September 22, 2021 the Petition of Jennie Backstrom request guidelines for motorists be painted around Newton Sq. Rotary; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred September 20, 2022 the Petition of Demetra Edwards request the volume of locator tones on pedestrian signals at the intersection of Grafton St. and Waverly St. be increased and "Walk Signal is On" audible signal be installed at said location; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

In Committee

July 19, 2023

The Committee on Traffic and Parking to whom was referred September 20, 2022 the Petition of Demetra Edwards request the volume of locator tones on pedestrian signals at the intersection of Grafton St. and Cutler St. be increased and "Walk Signal is On" audible signal be installed at said location; having considered the same, most respectfully reports recommending Petition be placed on file.

For the Committee

AN ORDINANCE AMENDING THE SALARY ORDINANCE OF AUGUST 20, 1996 OCCUPATIONAL GROUP A - ADMINISTRATIVE AND SUPERVISORY

Be it ordained by the City Council of the City of Worcester, as follows:

Section 1: Notwithstanding anything to the contrary, Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by deleting the following words and figures in said Occupational Group A, Administrative and Supervisory:

LINE	JOB CLASSIFICATION	PAY	MIN	MAX	SHORT TITLE	TITLE
NO.		GRADE	SALARY	SALARY		NO.
4	ASSISTANT CITY SOLICITOR I (FULL TIME)	42M (NU)	1,352.00	1,767.20	SOL ASST 1	0112
5	ASSISTANT CITY SOLICITOR II (FULL TIME)	44M (NU)	1,451.20	1,904.40	SOL AST 2	0228
6	ASSISTANT CITY SOLICITOR III (FULL TIME)	46M (NU)	1,556.80	2,048.40	SOL AS 3	0223
25	BENEFITS MANAGER	44M (NU)	1,451.20	1,904.40	MGR BENEFITS	0639
28	CHIEF ACCOUNTANT	39P (NU)	1,214.00	1,588.40	ACCOUNT CH	0044
	COORDINATOR LABOR RELATIONS,					
44	WCOMP & INVESTIGATIONS	49M (NU)	1,732.40	2,288.80	CO LR WC	0074
51	CULTURAL DEVELOPMENT OFFICER	45M (NU)	1,503.20	1,976.00	CUL DEV OF	0328
72	NURSING UNIT CHIEF	43M (NU)	1,404.00	1,834.40	CHIEF NURSE	0410
82	ASSISTANT TREASURER II	42M (NU)	1,352.00	1,767.20	TREAS ASST II	0577
132	ENVIRONMENTAL MANAGER	44M (NU)	1,451.20	1,904.40	MNG ENVIRO	0432
153	ASSISTANT CITY SOLICITOR IV	50M (NU)	1,798.80	2,375.60	SOL AS 4	0593
	QUALITY ASSURANCE MANAGER,					
160	EMERGENCY COMMUNICATIONS	39M (NU)	1,214.00	1,588.40	MGR QUALITY	0600
162	COORDINATOR OF EMPLOYMENT	46M (NU)	1,556.80	2,048.40	COOR EMPL	0405

And insert in lieu thereof the following:

LINE	JOB CLASSIFICATION	PAY	MIN	MAX		TITLE
NO.		GRADE	SALARY	SALARY	SHORT TITLE	NO.
4	ASSISTANT CITY SOLICITOR I (FULL TIME)	44P (NU)	1,451.20	1,905.20	SOL ASST 1	0112
5	ASSISTANT CITY SOLICITOR II (FULL TIME)	46P (NU)	1,556.80	2,048.40	SOL AST 2	0228
6	ASSISTANT CITY SOLICITOR III (FULL TIME)	48P (NU)	1,676.00	2,205.60	SOL AS 3	0223
25	DIRECTOR OF BENEFITS	44M (NU)	1,451.20	1,904.40	DIR BENEFITS	0639
28	CHIEF ACCOUNTANT	44P (NU)	1,451.20	1,905.20	ACCOUNT CH	0044
	DIRECTOR OF LABOR RELATIONS &					
44	WORKERS COMPENSATION	49M (NU)	1,732.40	2,288.80	DIR LR WC	0074
72	CHIEF OF NURSING UNIT	45M (NU)	1,503.20	1,976.00	CHIEF NURSE	0410
82	ASSISTANT TREASURER II	44M (NU)	1,451.20	1,904.40	TREAS ASST II	0577
132	DIRECTOR OF ENVIRONMENTAL SYSTEMS	46M (NU)	1,556.80	2,048.40	DIR ENVIRO	0425
153	ASSISTANT CITY SOLICITOR IV	52P (NU)	1,937.60	2,560.40	SOL AS 4	0593
160	QUALITY ASSURANCE MANAGER,	43M (NU)	1,404.00	1,834.40	MGR QUALITY	0600
	EMERGENCY COMMUNICATIONS					

162	DIRECTOR OF EMPLOYMENT	46M (NU)	1,556.80	2,048.40	DIR EMPL	0405
	PRINCIPAL HUMAN RESOURCES	40M (NU)	1,256.80	1,646.40	PR HR GEN	0638
168	GENERALIST					
169	HUMAN RESOURCES HIRING LIAISON	38M (NU)	1,172.00	1,533.60	HR LIAISON	0650
170	SENIOR HUMAN RESOURCES GENERALIST	38M (NU)	1,172.00	1,533.60	SR HR GEN	0651
	ASSISTANT CITY SOLICITOR IV -	52M (NU)	1,937.60	2,560.40	SOL AS 4	0652
171	COORDINATOR OF PUBLIC RECORDS					
172	PROJECT MANAGER, DPW	45M (NU)	1,503.20	1,976.00	MNG PRO DPW	0653
173	ASSET MANAGER	43 (NU)	1,461.60	1,780.80	MNG ASSET	0654

Section 2: This ordinance shall be effective on July 1, 2023.

AN ORDINANCE AMENDING THE SALARY ORDINANCE OF AUGUST 20, 1996 OCCUPATIONAL GROUP B - GENERAL ADMINISTRATIVE

Be it ordained by the City Council of the City of Worcester, as follows:

Section 1: Notwithstanding anything to the contrary, Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by inserting the following words and figures in said Occupational Group B, General Administrative:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SAL	MAX SAL	SHORT TITLE	TITLE NO.
59	HUMAN RESOURCES GENERALIST	35 (NU)	1,101.60	1,335.60	HR GENER	0655
60	BENEFITS SPECIALIST	33 (NU)	1,033.20	1,247.20	BENEFITS SP	0656

AN ORDINANCE AMENDING THE SALARY ORDINANCE OF AUGUST 20, 1996 OCCUPATIONAL GROUP C - INFORMATION SERVICES

Be it ordained by the City Council of the City of Worcester, as follows:

<u>Section 1:</u> Notwithstanding anything to the contrary, Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by deleting the following words and figures in said Occupational Group C, Information Services:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SALARY	MAX SALARY	SHORT TITLE	TITLE NO.
2	CLIENT SERVER PROGRAMMER/ANALYST	42P (NU)	1,352.00	1,767.20	PROGR C SERV	0271
15	PRODUCTION SUPPORT SPECIALIST	40P (NU)	1,256.80	1,646.00	SPEC PROD	0301
21	SENIOR DATABASE DEVELOPER	48P (NU)	1,676.00	2,205.60	SR DBASE DEV	0144
32	NETWORK ADMINISTRATOR	48P (NU)	1,676.00	2,205.60	NETWORK ADM	0532

And insert in lieu thereof the following:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SALARY	MAX SALARY	SHORT TITLE	TITLE NO.
2	BUSINESS ANALYST	42P (NU)	1,352.00	1,767.20	ANALYST BUS	0271
15	TECHNICAL TRAINER	40P (NU)	1,256.80	1,646.00	TRAINER TECH	0301
21	SENIOR DATABASE DEVELOPER	51P (NU)	1,867.60	2,468.80	SR DBASE DEV	0144
32	DIRECTOR OF IT ADMINISTRATION	48P (NU)	1,676.00	2,205.60	DIR IT ADMIN	0532
40	SOFTWARE ANALYST	45P (NU)	1,503.20	1,976.40	SOFTW ANALY	0658
41	SENIOR BUSINESS ANALYST	48P (NU)	1,676.00	2,205.60	SR BUS ANALY	0659
42	SENIOR SOFTWARE ENGINEER	48P (NU)	1,676.00	2,205.60	SR ENG SOFTW	0660
43	JUNIOR SYSTEM ADMINISTRATOR	40P (NU)	1,256.80	1,646.00	JR SYS ADMIN	0664

Section 2: This ordinance shall be effective on July 1, 2023.

AN ORDINANCE AMENDING THE SALARY ORDINANCE OF AUGUST 20, 1996 OCCUPATIONAL GROUP E - FISCAL

Be it ordained by the City Council of the City of Worcester, as follows:

<u>Section 1:</u> Notwithstanding anything to the contrary, Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by deleting the following words and figures in said Occupational Group E, Fiscal:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SALARY	MAX SALARY	SHORT TITLE	TITLE NO.
10	DEPUTY ASSISTANT COLLECTOR	44M (NU)	1,451.20	1,904.40	DP AST COL	0047
30	PAYROLL MANAGER	39M (NU)	1,214.00	1,588.40	MGR PAYROLL	0559

And insert in lieu thereof the following:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SALARY	MAX SALARY	SHORT TITLE	TITLE NO.
10	DEPUTY ASSISTANT COLLECTOR	48M (NU)	1,676.00	2,205.60	DP AST COL	0047
30	PAYROLL MANAGER	44M (NU)	1,451.20	1,904.40	MGR PAYROLL	0559

AN ORDINANCE AMENDING THE SALARY ORDINANCE OF AUGUST 20, 1996 OCCUPATIONAL GROUP EM – EXECUTIVE MANAGEMENT

Be it ordained by the City Council of the City of Worcester, as follows:

<u>Section 1:</u> Notwithstanding anything to the contrary, Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by deleting the following words and figures in said Occupational Group EM, Executive Management:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SALARY	MAX SALARY	SHORT TITLE	TITLE NO.
6	ASSISTANT DIRECTOR OF HUMAN RESOURCES	47EM	1,619.03	2,501.90	AST HR DIR	0700
	DIRECTOR OF EMERGENCY					
54	COMMUNICATIONS	48EM	1,687.77	2,597.24	DIR COMM	0177
56	DIRECTOR OF ENVIRONMENTAL SYSTEMS	45EM	1,505.72	2,298.22	ENVIRON DIR	0425
59	DIRECTOR OF HUMAN RESOURCES	58CM	2,079.93	4,702.02	DIR OF PER	0013
73	EMERGENCY MANAGEMENT STIPEND	FLAT YEAR			ST DIR EM	0648
86	PRODUCTION & DEVELOPMENT MANAGER (IS)	47EM	1,619.03	2,501.90	MNG PR DEV	0063
103	ASSISTANT CITY SOLICITOR, HEAD LITIGATION	48EM	1,687.77	2,597.24	HD LITIGAT	0356

And insert in lieu thereof the following:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SALARY	MAX SALARY	SHORT TITLE	TITLE NO.
6	DEPUTY CHIEF HUMAN RESOURCES OFFICER	47EM	1,619.03	2,501.90	DEP CHIEF HR	0700
	COMMISSIONER OF EMERGENCY					
54	COMMUNICATIONS & MANAGEMENT	58CM	2,079.93	4,702.02	COMSR COMM	0177
59	CHIEF HUMAN RESOURCES OFFICER	58CM	2,079.93	4,702.02	CHIEF HR OFF	0013
86	DIRECTOR OF IT APPLICATIONS	47EM	1,619.03	2,501.90	DIR IT APPL	0063
103	ASSISTANT CITY SOLICITOR, HEAD LITIGATOR	50EM	1,808.57	2,797.69	HD LITIGAT	0356
112	CULTURAL DEVELOPMENT OFFICER	48EM	1,687.77	2,597.24	CUL DEV OF	0328
113	SUPERVISOR OF PARKS MAINTENANCE	44EM	1,450.43	2,226.46	SPV MAINT PA	0657

AN ORDINANCE AMENDING THE SALARY ORDINANCE OF AUGUST 20, 1996 OCCUPATIONAL GROUP GA – PUBLIC HEALTH NURSING SERVICES

Be it ordained by the City Council of the City of Worcester, as follows:

Section 1: Notwithstanding anything to the contrary, Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by deleting the following words and figures in said Occupational Group GA, Public Health Nursing Services:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SAL	MAX SAL	SHORT TITLE	TITLE NO.
					DEP CHIEF	
5	NURSING UNIT DEPUTY CHIEF	41M (NU)	1,305.20	1,709.20	NURSE	0558

And inserting in lieu thereof the following:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SAL	MAX SAL	SHORT TITLE	TITLE NO.
					DEP CHIEF	
5	DEPUTY CHIEF OF NURSING UNIT	43M (NU)	1,404.00	1,834.40	NURSE	0558

AN ORDINANCE AMENDING THE SALARY ORDINANCE OF AUGUST 20, 1996 OCCUPATIONAL GROUP NA - FIRE

Be it ordained by the City Council of the City of Worcester, as follows:

Section 1: Notwithstanding anything to the contrary, Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by deleting the following words and figures in said Occupational Group NA, Fire:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SAL	MAX SAL	SHORT TITLE	TITLE NO.
5	FIRE APPARATUS REPAIRMAN	34 (NU)	1,064.00	1,291.20	REP FIR AP	0870
	FIRE APPARATUS REPAIRMAN,	2= (2)				
6	WORKING FOREMAN	35 (NU)	1,101.60	1,335.60	REP FAR WF	0871

And inserting in lieu thereof the following:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SAL	MAX SAL	SHORT TITLE	TITLE NO.
_						
5	FIRE APPARATUS REPAIRMAN	42 (NU)	1,407.20	1,716.80	REP FIR AP	0870
	FIRE APPARATUS REPAIRMAN,					
6	WORKING FOREMAN	43 (NU)	1,461.60	1,780.80	REP FAR WF	0871

AN ORDINANCE AMENDING THE SALARY ORDINANCE OF AUGUST 20, 1996 OCCUPATIONAL GROUP P - FOREMAN AND SUPERVISOR

Be it ordained by the City Council of the City of Worcester, as follows:

Section 1: Notwithstanding anything to the contrary, Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by inserting the following words and figures in said Occupational Group P, Foreman and Supervisor:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SAL	MAX SAL	SHORT TITLE	TITLE NO.
					CO CROSS	
25	CROSS CONNECTION COORDINATOR	39 (NU)	1,265.60	1,542.00	CON	0676
26	INTEGRATED PLAN COORDINATOR	39 (NU)	1,265.60	1,542.00	CO PLAN INT	0679
27	METER PROGRAM COORDINATOR	39 (NU)	1,265.60	1,542.00	CO METER PR	0686
	HEAD WATER FILTRATION PLANT					
28	OPERATOR	41 (NU)	1,360.00	1,656.00	HEAD WFP OP	0712

AN ORDINANCE AMENDING THE SALARY ORDINANCE OF AUGUST 20, 1996 OCCUPATIONAL GROUP R – LABORER AND CRAFTSMAN

Be it ordained by the City Council of the City of Worcester, as follows:

<u>Section 1:</u> Notwithstanding anything to the contrary, Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by inserting the following words and figures in said Occupational Group R, Laborer and Craftsman:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SALARY	MAX SALARY	SHORT TITLE	TITLE NO.
112	SENIOR METER TECHNICIAN	32 (U)	971.60	1,172.00	SR METER TEC	0713
113	ARBORIST	28 (U)	846.40	1,028.40	ARBORIST	0719

AN ORDINANCE AMENDING THE SALARY ORDINANCE OF AUGUST 20, 1996 OCCUPATIONAL GROUP S – CUSTODIAL

Be it ordained by the City Council of the City of Worcester, as follows:

<u>Section 1:</u> Notwithstanding anything to the contrary, Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by deleting the following words and figures in said Occupational Group S, Custodial:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SAL	MAX SAL	SHORT TITLE	TITLE NO.
13	ASSISTANT PLANT ENGINEER	34 (U)	\$1,038.40	\$1,259.60	AST ENG PLT	0583
17	PLANT ENGINEER, MEADE & SEVER STREET	35 (U)	\$1,074.80	\$1,302.80	ENG PLT MEADE	0582

And insert in lieu thereof the following:

LINE NO.	JOB CLASSIFICATION	PAY GRADE	MIN SAL	MAX SAL	SHORT TITLE	TITL E NO.
13	ASSISTANT PLANT ENGINEER	34 (NU)	\$1,064.00	\$1,291.20	AST ENG PLT	0583
17	PLANT ENGINEER, MEADE & SEVER STREET	35 (NU)	\$1,101.60	\$1,335.60	ENG PLT MEADE	0582

AN ORDINANCE AMENDING THE SALARY ORDINANCE OF AUGUST 20, 1996 RELATIVE TO MEMBERS OF LOCAL 911, NEPBA (POLICE OFFICERS)

Be it ordained by the City Council of the City of Worcester as follows:

<u>Section 1</u>: Notwithstanding anything to the contrary, Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by providing the following base salary increases to those employees represented by Local 911, NEPBA in accordance with Salary Schedule 4, Uniformed Police (Pay Grade 95):

Effective July 1, 2021	2.5% salary increase
Effective July 1, 2022	2.75% salary increase
Effective July 1, 2023	3.00% salary increase
Effective June 30, 2024	1.00% market wage adjustment
Effective July 1, 2024	3.00% salary increase

The paid detail rate shall be \$60.00 per hour for all paid details and shall take effect as soon as practicable after the appropriation of necessary funding.

Section 2: Notwithstanding anything to the contrary, Part II of Appendix C of the Revised Ordinances of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended in accordance with Section 1 above.

<u>Section 3</u>: Part III of Appendix C be and is hereby amended by deleting Part III, Salary Schedule 4, Uniformed Police-Union (Pay Grade 95) effective July 1, 2020, and inserting in lieu thereof the attached salary schedules.

<u>Section 4</u>: Notwithstanding anything to the contrary, Part I of Appendix C of the Revised Ordinance of 2008 (Salary Ordinance of August 20, 1996) be and is hereby amended by inserting the following paragraph in Section 5.2 Body-Worn Camera Stipend for Police Officers:

"Employees hired on or after July 1, 2023, shall not be entitled to the annual Body-Worn Camera Stipend of \$1,300."

Section 5: Notwithstanding anything to the contrary, new employees of the Local 911, NEPBA Bargaining Unit hired on or after July 1, 2023, shall contribute one percent (1%) of their base wage per pay period to the OPEB Trust Fund for retiree health insurance costs.

Section 6: This ordinance shall be effective on the dates contained herein.

EFFECTIVE 7/1/21 2.5% Salary Increase

DAY	T Office Officers Tilled		a Qualifica for i	Laucational inc	CHILIVE OHIGE H	NOL CTI	5.5.4.3/15.61.15.6
PAY	MINIMUN						MAXIMUM
GRADE	STEP '	1 STEP 1A	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
							_
Base Pa	y (QB)_						
95	HOURLY	28.60	32.32	33.50	34.72	36.00	37.34
	WEEKLY	1,144.00	1,292.80	1,340.00	1,388.80	1,440.00	1,493.60
	ANNUAL	59,692.28	67,456.46	69,919.28	72,465.60	75,137.14	77,933.91
		,	- ,	,	,	-, -	,
Associa	te's Degree (QB)						
95	HOURLY	31.46	35.55	36.85	38.19	39.60	41.07
	WEEKLY	1,258.40	1,422.00	1,474.00	1,527.60	1,584.00	1,642.80
	ANNUAL	65,661.51	74,197.93	76,911.21	79,707.98	82,650.85	85,718.95
	711110712	00,001.01	,	7 0,0 1 1.2 1	7 0,1 07 100	02,000.00	00,7 10.00
Bachelo	r's Degree (QB)						
95	HOURLY	34.32	38.78	40.20	41.66	43.20	44.81
	WEEKLY	1,372.80	1,551.20	1,608.00	1,666.40	1,728.00	1,792.40
	ANNUAL	71,630.74	80,939.40	83,903.14	86,950.37	90,164.57	93,524.87
		,	,	,	,	,	,-
Master's	Degree (QB)						
95	HOURLY	35.75	40.40	41.88	43.40	45.00	46.68
	WEEKLY	1,430.00	1,616.00	1,675.20	1,736.00	1,800.00	1,867.20
	ANNUAL	74,615.36	84,320.57	87,409.54	90,582.00	93,921.43	97,427.83
	· ·· · · · · · · · · · · · · · · · · ·	,	,	,	22,202.00	,	5 · , · = · · · • ·

SCHEDULE 4 - UNIFORMED POLICE, LOCAL 911, NEPBA (POLICE OFFICERS)

EFFECTIVE 7/1/22 2.75% Salary Increase

	Police Officers Hire		u Qualified for i	_uucationai iiic	cillive officer is	IGL C41	
PAY	MINIMU						MAXIMUM
GRADE	STEP	1 STEP 1A	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Base Pa	y (QB)						
95	HOURLY	29.39	33.21	34.42	35.67	36.99	38.37
	WEEKLY	1,175.60	1,328.40	1,376.80	1,426.80	1,479.60	1,534.80
	ANNUAL	61,341.13	69,314.01	71,839.46	74,448.38	77,203.41	80,083.67
	7	01,011110	00,0101	,0000	,	,	20,000.01
Associa	te's Degree (QB)						
95	HOURLY	32.33	36.53	37.86	39.24	40.69	42.21
	WEEKLY	1,293.20	1,461.20	1,514.40	1,569.60	1,627.60	1,688.40
	ANNUAL	67,477.33	76,243.33	79,019.23	81,899.48	84,925.84	88,098.30
	7	01,111.00	. 0,2 .0.00	. 0,0 . 0.20	0.,0000	0 1,02010 1	33,333.33
Bachelo	r's Degree (QB)						
95	HOURLY	35.27	39.85	41.30	42.80	44.39	46.04
	WEEKLY	1,410.80	1,594.00	1,652.00	1,712.00	1,775.60	1,841.60
	ANNUAL	73,613.53	83,172.64	86,199.00	89,329.71	92,648.27	96,092.05
		,		,		,	00,00=100
Master's	Degree (QB)						
95	HOURLY	36.74	41.51	43.03	44.59	46.24	47.96
-	WEEKLY	1,469.60	1,660.40	1,721.20	1,783.60	1,849.60	1,918.40
	ANNUAL	76,681.63	86,637.30	89,809.75	93,065.70	96,509.48	100,099.37
	/ II 11 10 / IL	7 5,00 1.00	55,557.50	55,555.75	00,000.70	55,555.46	100,000.07

EFFECTIVE 7/1/23 3% Salary Increase

			1010 17 1703 and	u Qualified for E		CHUVC OHACI IV	101 071	
PAY	M	INIMUM						MAXIMUM
GRADE		STEP 1	STEP 1A	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Base Pa	y (QB)_							
95	HOURLY		30.27	34.21	35.45	36.74	38.10	39.52
	WEEKLY		1,210.80	1,368.40	1,418.00	1,469.60	1,524.00	1,580.80
	ANNUAL		63,177.81	71,401.16	73,989.21	76,681.63	79,520.14	82,483.88
			·	·	·	·		
Associat	te's Degree (QE	3)						
95	HOURLY	<u>.</u>	33.30	37.63	39.00	40.41	41.91	43.47
	WEEKLY		1,332.00	1,505.20	1,560.00	1,616.40	1,676.40	1,738.80
	ANNUAL		69,501.86	78,539.18	81,398.57	84,341.44	87,472.15	90,728.10
Bachelo	r's Degree (QB)	<u>)</u>						
95	HOURLY		36.32	41.05	42.54	44.09	45.72	47.42
	WEEKLY		1,452.80	1,642.00	1,701.60	1,763.60	1,828.80	1,896.80
	ANNUAL		75,805.03	85,677.21	88,787.05	92,022.13	95,424.17	98,972.31
	Degree (QB)							
95	HOURLY		37.84	42.76	44.31	45.93	47.63	49.40
	WEEKLY		1,513.60	1,710.40	1,772.40	1,837.20	1,905.20	1,976.00
	ANNUAL		78,977.48	89,246.23	92,481.30	95,862.47	99,410.61	103,104.85

SCHEDULE 4 - UNIFORMED POLICE, LOCAL 911, NEPBA (POLICE OFFICERS)

EFFECTIVE 6/30/24 1% Wage Adjustment

			iore ii iio and	u Qualifieu for i	-uucationai inc	citive officer in	NOL CTI	
PAY		NIMUM						MAXIMUM
GRADE	;	STEP 1	STEP 1A	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Base Pa	y (QB)							
95	HOURLY		30.57	34.55	35.80	37.11	38.48	39.92
	WEEKLY		1,222.80	1,382.00	1,432.00	1,484.40	1,539.20	1,596.80
	ANNUAL		63,803.96	72,110.78	74,719.71	77,453.87	80,313.25	83,318.74
	,		00,000.00	,	,	,	00,010.20	00,01011
Associa	te's Degree (QB))						
95	HOURLY	_	33.63	38.01	39.38	40.82	42.33	43.91
	WEEKLY		1,345.20	1,520.40	1,575.20	1,632.80	1,693.20	1,756.40
	ANNUAL		70,190.61	79,332.30	82,191.68	85,197.17	88,348.75	91,646.44
	,		. 0, . 00.0 .	. 0,002.00	02,101100	33,.3	00,010110	0.,0.0
Bachelo	r's Degree (QB)							
95	HOURLY		36.68	41.46	42.96	44.53	46.18	47.90
	WEEKLY		1,467.20	1,658.40	1,718.40	1,781.20	1,847.20	1,916.00
	ANNUAL		76,556.40	86,532.94	89,663.65	92,940.47	96,384.25	99,974.14
	,		. 0,0000	00,002.0	33,333.33	0_,0 .0	00,000	33,31
Master's	Degree (QB)							
95	HOURLY		38.21	43.19	44.75	46.39	48.10	49.90
-	WEEKLY		1,528.40	1,727.60	1,790.00	1,855.60	1,924.00	1,996.00
	ANNUAL		79,749.73	90,143.70	93,399.64	96,822.55	100,391.57	104,148.43
	, 11 10 / L		. 5,7 15.7 5	55,115.75	30,000.04	55,522.50	. 50,001.07	. 5 1, 1 15.46

Police Officers Hired before 7/1/09 and Qualified for Educational Incentive Under MGL c41

PAY GRADE	MINIMUN STEP		STEP 2	STEP 3	STEP 4	STEP 5	MAXIMUM STEP 6
GRADE	SIEF	I SIEFIA	SIEF Z	SIEFS	SIEF 4	SIEFS	SIEFO
Base Pa	v (QB)						
95	HOURLY	31.49	35.59	36.87	38.22	39.63	41.12
	WEEKLY	1,259.60	1,423.60	1,474.80	1,528.80	1,585.20	1,644.80
	ANNUAL	65,724.13	74,281.41	76,952.96	79,770.60	82,713.47	85,823.31
	(1.5)						
	te's Degree (QB)	0.4.0.4		40.50	40.04	40.50	4= 00
95	HOURLY	34.64	39.15	40.56	42.04	43.59	45.23
	WEEKLY	1,385.60	1,566.00	1,622.40	1,681.60	1,743.60	1,809.20
	ANNUAL	72,298.63	81,711.64	84,654.51	87,743.48	90,978.55	94,401.47
Bachelo	r's Degree (QB)						
95	HOURLY	37.79	42.71	44.24	45.86	47.56	49.34
	WEEKLY	1,511.60	1,708.40	1,769.60	1,834.40	1,902.40	1,973.60
	ANNUAL	78,873.13	89,141.87	92,335.20	95,716.37	99,264.51	102,979.63
Master's	s Degree (QB)						
95	HOURLY	39.36	44.49	46.09	47.78	49.54	51.40
	WEEKLY	1,574.40	1,779.60	1,843.60	1,911.20	1,981.60	2,056.00
	ANNUAL	82,149.94	92,856.98	96,196.41	99,723.68	103,397.05	107,279.14
	ANIOAL	02,149.94	32,030.30	50, 130.41	33,123.00	100,001.00	101,213.14

Note:

% wage increase is applied against the prior base pay QB % is applied against the new base pay

Weekly rate = Hourly x 40 Annual rate = Weekly x 52.17857

ANNUAL

73,717.88

82,254.30

96,697.33

Officers Hired after 7/1/09 and Officers who do not qualify for Educational Incentive under MGL c41 PAY **MINIMUM MAXIMUM** STEP 3 **GRADE** STEP 1 STEP 1A STEP 2 STEP 4 STEP 5 STEP 6 STEP 7 No Degree **HOURLY** 95 22.79 31.49 35.58 36.85 38.19 39.58 41.00 42.50 WEEKLY 911.60 1,259.60 1,423.20 1,474.00 1,527.60 1,583.20 1,640.00 1,700.00 ANNUAL 47,565.98 65,724.13 74,260.54 76,911.21 79,707.98 82,609.11 85,572.85 88,703.57 Associate's Degree Stipend \$4,000 **HOURLY** 42.92 33.41 37.50 38.77 40.11 41.50 44.42 WEEKLY 1,336.40 1,500.00 1,550.80 1,604.40 1,660.00 1,716.80 1,776.80 **ANNUAL** 69,731.44 78,267.86 80,918.53 83,715.30 86,616.43 89,580.17 92,710.88 Bachelor's Degree Stipend \$7,000 **HOURLY** 34.84 38.93 40.20 41.54 42.93 44.35 45.85 WEEKLY 1,393.60 1,557.20 1,608.00 1,661.60 1,717.20 1,774.00 1,834.00 ANNUAL 72,716.06 81,252.47 83,903.14 86,699.91 89,601.04 92,564.78 95,695.50 Master's Degree Stipend \$8,000 **HOURLY** 39.41 43.41 46.33 35.32 40.68 42.02 44.83 WEEKLY 1,412.80 1,576.40 1,627.20 1,680.80 1,736.40 1,793.20 1,853.20

84,904.97

87,701.74

90,602.87

93,566.61

PG 95/5	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Degree/Longev	ity Only					
HOURLY WEEKLY ANNUAL	40.36 1,614.40 84,237.08	40.66 1,626.40 84,863.23	40.69 1,627.60 84,925.84	40.72 1,628.80 84,988.45	40.94 1,637.60 85,447.63	41.04 1,641.60 85,656.34
Associate's Degree	e Stipend \$4,00	0 + Longevity				
HOURLY WEEKLY ANNUAL	42.28 1,691.20 88,244.40	42.58 1,703.20 88,870.54	42.61 1,704.40 88,933.15	42.64 1,705.60 88,995.77	42.86 1,714.40 89,454.94	42.96 1,718.40 89,663.65
Bachelor's Degree	\$7,000 + Longe	evity				
HOURLY WEEKLY ANNUAL	43.71 1,748.40 91,229.01	44.01 1,760.40 91,855.15	44.04 1,761.60 91,917.77	44.07 1,762.80 91,980.38	44.29 1,771.60 92,439.55	44.39 1,775.60 92,648.27
Master's Degree \$8	3,000 + Longevi	<u>ty</u>				
HOURLY WEEKLY ANNUAL	44.19 1,767.60 92,230.84	44.49 1,779.60 92,856.98	44.52 1,780.80 92,919.60	44.55 1,782.00 92,982.21	44.77 1,790.80 93,441.38	44.87 1,794.80 93,650.10

PG 95/6	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Degree/Longevi	ty Only					
HOURLY WEEKLY ANNUAL	41.80 1,672.00 87,242.57	42.12 1,684.80 87,910.45	42.15 1,686.00 87,973.07	42.18 1,687.20 88,035.68	42.41 1,696.40 88,515.73	42.51 1,700.40 88,724.44
Associate's Degree	Stipend \$4,00	0 + Longevity				
HOURLY WEEKLY ANNUAL	43.72 1,748.80 91,249.88	44.04 1,761.60 91,917.77	44.07 1,762.80 91,980.38	44.10 1,764.00 92,043.00	44.33 1,773.20 92,523.04	44.43 1,777.20 92,731.75
Bachelor's Degree S	\$7,000 + Longe	evity				
HOURLY WEEKLY ANNUAL	45.15 1,806.00 94,234.50	45.47 1,818.80 94,902.38	45.50 1,820.00 94,965.00	45.53 1,821.20 95,027.61	45.76 1,830.40 95,507.65	45.86 1,834.40 95,716.37
Master's Degree \$8	<u>,000 + Longevi</u>	<u>ty</u>				
HOURLY WEEKLY ANNUAL	45.63 1,825.20 95,236.33	45.95 1,838.00 95,904.21	45.98 1,839.20 95,966.83	46.01 1,840.40 96,029.44	46.24 1,849.60 96,509.48	46.34 1,853.60 96,718.20

Officers Hired afte	r 7/1/09 and Off	icers who do	not qualify fo	r Educational	l Incentive un	der MGL c41				
PG 95/7	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +				
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%				
No Degree/Longe	vity Only									
HOURLY WEEKLY ANNUAL	43.33 1,733.20 90,435.90	43.66 1,746.40 91,124.65	43.69 1,747.60 91,187.27	43.72 1,748.80 91,249.88	43.96 1,758.40 91,750.80	44.06 1,762.40 91,959.51				
Associate's Degre	,		·	31,243.00	31,730.00	91,909.01				
HOURLY WEEKLY ANNUAL	45.25 1,810.00 94,443.21	45.58 1,823.20 95,131.97	45.61 1,824.40 95,194.58	45.64 1,825.60 95,257.20	45.88 1,835.20 95,758.11	45.98 1,839.20 95,966.83				
Bachelor's Degree	\$7,000 + Longe	evit <u>y</u>								
HOURLY WEEKLY ANNUAL	46.68 1,867.20 97,427.83	47.01 1,880.40 98,116.58	47.04 1,881.60 98,179.20	47.07 1,882.80 98,241.81	47.31 1,892.40 98,742.73	47.41 1,896.40 98,951.44				
Master's Degree \$	Master's Degree \$8,000 + Longevity									
HOURLY WEEKLY ANNUAL	47.16 1,886.40 98,429.65	47.49 1,899.60 99,118.41	47.52 1,900.80 99,181.03	47.55 1,902.00 99,243.64	47.79 1,911.60 99,744.55	47.89 1,915.60 99,953.27				

Note (1):

% wage increase is applied against the prior base pay; Step 1/Academy rate is excluded from wage increase Ed stipend is applied against the new base pay

Longevity % applies only to steps 5, 6, and 7.

Step increase for Police Officers hired after 7/1/09

Step 1 Hourly rate during the Academy

Step 1A Hourly rate per graduation from Academy

Step 2 - 7 Annual increment (every year after graduation)

Note (2): Weekly rate = Hourly x 40

Annual rate = Weekly x 52.17857

ANNUAL

88,202.65 91,082.91 94,109.27

	Officers H	ired after 7/1/09	and Officers	who do not q	ualify for Edu	ucational Ince	ntive under N	IGL c41	
PAY		MINIMUM			-				MAXIMUM
GRAD	E	STEP 1	STEP 1A	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
No De	gree								
95	HOURLY	22.79	30.57	34.54	35.78	37.08	38.43	39.81	41.26
	WEEKLY	911.60	1,222.80	1,381.60	1,431.20	1,483.20	1,537.20	1,592.40	1,650.40
	ANNUAL	47,565.98	63,803.96	72,089.91	74,677.97	77,391.26	80,208.90	83,089.15	86,115.51
	intole Decem	- 04:	•						
ASSOC		<u>e Stipend \$4,000</u>							
	HOURLY		32.49	36.46	37.70	39.00	40.35	41.73	43.18
	WEEKLY		1,299.60	1,458.40	1,508.00	1,560.00	1,614.00	1,669.20	1,727.20
	ANNUAL		67,811.27	76,097.23	78,685.28	81,398.57	84,216.21	87,096.47	90,122.83
Bache	lor's Degree	Stipend \$7,000							
	HOURLY		33.92	37.89	39.13	40.43	41.78	43.16	44.61
	WEEKLY		1,356.80	1,515.60	1,565.20	1,617.20	1,671.20	1,726.40	1,784.40
	ANNUAL		70,795.88	79,081.84	81,669.90	84,383.18	87,200.83	90,081.08	93,107.44
Maste	r's Degree S	Stipend \$8,000							
	HOURLY		34.40	38.37	39.61	40.91	42.26	43.64	45.09
	WEEKLY		1,376.00	1,534.80	1,584.40	1,636.40	1,690.40	1,745.60	1,803.60

71,797.71 80,083.67 82,671.73 85,385.01

PG 95/5	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Degree/Longev	ity Only					
HOURLY	39.18	39.48	39.51	39.54	39.75	39.84
WEEKLY	1,567.20	1,579.20	1,580.40	1,581.60	1,590.00	1,593.60
ANNUAL	81,774.25	82,400.40	82,463.01	82,525.63	82,963.93	83,151.77
Associate's Degree	<u>e Stipend \$4,00</u>	0 + Longevity				
HOURLY	41.10	41.40	41.43	41.46	41.67	41.76
WEEKLY	1,644.00	1,656.00	1,657.20	1,658.40	1,666.80	1,670.40
ANNUAL	85.781.57	86.407.71	86.470.33	86.532.94	86,971.24	87,159.08
711110712	00,701.07	00, 107.71	00, 17 0.00	00,002.01	00,071.21	07,100.00
Bachelor's Degree	\$7,000 + Longe	evit <u>y</u>				
HOURLY	42.53	42.83	42.86	42.89	43.10	43.19
WEEKLY	1,701.20	1,713.20	1,714.40	1,715.60	1,724.00	1,727.60
ANNUAL	88,766.18	89,392.33	89,454.94	89,517.55	89,955.85	90,143.70
Master's Degree \$8	2 000 + Longovi	4 1/				
master 3 Degree 30	J,000 T Longevi	<u>Ly</u>				
HOURLY	43.01	43.31	43.34	43.37	43.58	43.67
WEEKLY	1,720.40	1,732.40	1,733.60	1,734.80	1,743.20	1,746.80
ANNUAL	89,768.01	90,394.15	90,456.77	90,519.38	90,957.68	91,145.53
	,	,	,	,	,	,

Officers Hired afte	r 7/1/09 and Off	icers who do	not qualify fo	r Educational	Incentive un	der MGL c41
PG 95/6	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Downsoll annual	ite o Ombo					
No Degree/Longev	nty Only					
HOURLY	40.59	40.89	40.93	40.96	41.18	41.28
WEEKLY	1,623.60	1,635.60	1,637.20	1,638.40	1,647.20	1,651.20
ANNUAL	84,717.13	85,343.27	85,426.75	85,489.37	85,948.54	86,157.25
Associate's Degre	<u>e Stipend \$4,00</u>	0 + Longevity				
HOURLY	42.51	42.81	42.85	42.88	43.10	43.20
WEEKLY	1.700.40	42.81 1,712.40		42.88 1,715.20		1,728.00
ANNUAL	88,724.44	89,350.58	1,714.00 89,434.07	89,496.68	1,724.00 89,955.85	90,164.57
ANIOAL	00,724.44	00,000.00	05,454.07	00,400.00	00,000.00	30,104.37
Bachelor's Degree	\$7,000 + Longe	evity				
	· ,					
HOURLY	43.94	44.24	44.28	44.31	44.53	44.63
WEEKLY	1,757.60	1,769.60	1,771.20	1,772.40	1,781.20	1,785.20
ANNUAL	91,709.05	92,335.20	92,418.68	92,481.30	92,940.47	93,149.18
Master's Degree \$	8,000 + Longevi	<u>ty</u>				
HOURLY	44.42	44.72	44.76	44.79	45.01	45.11
WEEKLY	1,776.80	1,788.80	1,790.40	1,791.60	1,800.40	1,804.40
ANNUAL	92,710.88	93,337.03	93,420.51	93,483.13	93,942.30	94,151.01
ANTOAL	52,7 10.00	00,007.00	00,720.01	00,700.10	00,072.00	O T, 10 1.0 1

PG 95/7	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Degree/Longev	ity Only					
HOURLY	42.07	42.38	42.42	42.45	42.68	42.78
WEEKLY	1,682.80	1,695.20	1,696.80	1,698.00	1,707.20	1,711.20
ANNUAL	87,806.10	88,453.11	88,536.60	88,599.21	89,079.25	89,287.97
Associate's Degree	e Stipend \$4,00	0 + Longevity				
HOURLY	43.99	44.30	44.34	44.37	44.60	44.70
WEEKLY	1,759.60	1,772.00	1,773.60	1,774.80	1,784.00	1,788.00
ANNUAL	91,813.41	92,460.43	92,543.91	92,606.53	93,086.57	93,295.28
Bachelor's Degree	\$7,000 + Longe	evity				
HOURLY	45.42	45.73	45.77	45.80	46.03	46.13
WEEKLY	1,816.80	1,829.20	1,830.80	1,832.00	1,841.20	1,845.20
ANNUAL	94,798.03	95,445.04	95,528.53	95,591.14	96,071.18	96,279.90
Master's Degree \$8	<u> 8,000 + Longevi</u>	ty				
HOURLY	45.90	46.21	46.25	46.28	46.51	46.61
WEEKLY	1,836.00	1,848.40	1,850.00	1,851.20	1,860.40	1,864.40
ANNUAL	95,799.85	96,446.87	96,530.35	96,592.97	97,073.01	97,281.73

Officers Hired after 7/1/09 and Officers who do not qualify for Educational Incentive under MGL c41

PAY		MINIMUM			,	doutional infoc			MAXIMUM
GRAD	E	STEP 1	STEP 1A	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
No De	gree								
95	HOURLY	22.79	30.27	34.20	35.43	36.71	38.05	39.42	40.85
	WEEKLY	911.60	1,210.80	1,368.00	1,417.20	1,468.40	1,522.00	1,576.80	1,634.00
	ANNUAL	47,565.98	63,177.81	71,380.28	73,947.47	76,619.01	79,415.78	82,275.17	85,259.78
Assoc	iate's Degree	Stipend \$4,000	0						
	HOURLY		_ 32.19	36.12	37.35	38.63	39.97	41.34	42.77
	WEEKLY		1,287.60	1,444.80	1,494.00	1,545.20	1,598.80	1,653.60	1,710.80
	ANNUAL		67,185.13	75,387.60	77,954.78	80,626.33	83,423.10	86,282.48	89,267.10
Bache	lor's Degree	Stipend \$7,000							
	HOURLY		33.62	37.55	38.78	40.06	41.40	42.77	44.20
	WEEKLY		1,344.80	1,502.00	1,551.20	1,602.40	1,656.00	1,710.80	1,768.00
	ANNUAL		70,169.74	78,372.21	80,939.40	83,610.94	86,407.71	89,267.10	92,251.71
Maste	r's Degree S	tipend \$8,000							
	HOURLY		34.10	38.03	39.26	40.54	41.88	43.25	44.68
	WEEKLY		1,364.00	1,521.20	1,570.40	1,621.60	1,675.20	1,730.00	1,787.20
	ANNUAL		71,171.57	79,374.04	81,941.23	84,612.77	87,409.54	90,268.93	93,253.54

PG 95/5	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Degree/Longev	rity Only					
HOURLY WEEKLY ANNUAL	38.80 1,552.00 80,981.14	39.08 1,563.20 81,565.54	39.12 1,564.80 81,649.03	39.15 1,566.00 81,711.64	39.36 1,574.40 82,149.94	39.45 1,578.00 82,337.78
Associate's Degre	e Stipend \$4,00	0 + Longevity				
HOURLY WEEKLY ANNUAL	40.72 1,628.80 84,988.45	41.00 1,640.00 85,572.85	41.04 1,641.60 85,656.34	41.07 1,642.80 85,718.95	41.28 1,651.20 86,157.25	41.37 1,654.80 86,345.10
Bachelor's Degree	\$7,000 + Longe	<u>evity</u>				
HOURLY WEEKLY ANNUAL	42.15 1,686.00 87,973.07	42.43 1,697.20 88,557.47	42.47 1,698.80 88,640.95	42.50 1,700.00 88,703.57	42.71 1,708.40 89,141.87	42.80 1,712.00 89,329.71
Master's Degree \$8	8,000 + Longevi	ity				
HOURLY WEEKLY ANNUAL	42.63 1,705.20 88,974.90	42.91 1,716.40 89,559.30	42.95 1,718.00 89,642.78	42.98 1,719.20 89,705.40	43.19 1,727.60 90,143.70	43.28 1,731.20 90,331.54

PG 95/6	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
N. D	1 O I					
No Degree/Longevi	ty Only					
HOURLY	40.19	40.49	40.53	40.56	40.77	40.87
WEEKLY	1,607.60	1,619.60	1,621.20	1,622.40	1,630.80	1,634.80
ANNUAL	83,882.27	84,508.41	84,591.90	84,654.51	85,092.81	85,301.53
Associate's Degree	Stipend \$4,00	0 + Longevity				
HOURLY	42.11	42.41	42.45	42.48	42.69	42.79
WEEKLY	1,684.40	1,696.40	1,698.00	1,699.20	1,707.60	1,711.60
ANNUAL	87,889.58	88,515.73	88,599.21	88,661.83	89,100.13	89,308.84
	,	,	,	,	,	,
Bachelor's Degree	\$7,000 + Longe	<u>evity</u>				
HOURIN	40.54	40.04	40.00	40.04	44.40	44.00
HOURLY	43.54	43.84	43.88	43.91	44.12	44.22
WEEKLY	1,741.60	1,753.60	1,755.20	1,756.40	1,764.80	1,768.80
ANNUAL	90,874.20	91,500.34	91,583.83	91,646.44	92,084.74	92,293.45
Master's Degree \$8	.000 + Longevi	tv				
		 -				
HOURLY	44.02	44.32	44.36	44.39	44.60	44.70
WEEKLY	1,760.80	1,772.80	1,774.40	1,775.60	1,784.00	1,788.00
ANNUAL	91,876.03	92,502.17	92.585.65	92.648.27	93.086.57	93,295.28

PG 95/7	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Degree/Longev	ity Only					
HOURLY	41.65	41.96	42.00	42.03	42.25	42.35
WEEKLY ANNUAL	1,666.00 86,929.50	1,678.40 87,576.51	1,680.00 87,660.00	1,681.20 87,722.61	1,690.00 88,181.78	1,694.00 88,390.50
Associate's Degree	Stipend \$4,00	0 + Longevity				
HOURLY	43.57	43.88	43.92	43.95	44.17	44.27
WEEKLY	1,742.80	1,755.20	1,756.80	1,758.00	1,766.80	1,770.80
ANNUAL	90,936.81	91,583.83	91,667.31	91,729.93	92,189.10	92,397.81
Bachelor's Degree	\$7,000 + Longe	evity				
HOURLY	45.00	45.31	45.35	45.38	45.60	45.70
WEEKLY	1,800.00	1,812.40	1,814.00	1,815.20	1,824.00	1,828.00
ANNUAL	93,921.43	94,568.44	94,651.93	94,714.54	95,173.71	95,382.43
Master's Degree \$8	3,000 + Longevi	<u>ty</u>				
HOURLY	45.48	45.79	45.83	45.86	46.08	46.18
WEEKLY	1,819.20	1,831.60	1,833.20	1,834.40	1,843.20	1,847.20
ANNUAL	94,923.25	95,570.27	95,653.75	95,716.37	96,175.54	96,384.25

ANNUAL

69,334.88

77,286.90

90,769.84

Officers Hired after 7/1/09 and Officers who do not qualify for Educational Incentive under MGL c41 PAY **MINIMUM MAXIMUM** STEP 3 **GRADE** STEP 1 STEP 1A STEP 2 STEP 4 STEP 5 STEP 6 STEP 7 No Degree **HOURLY** 95 22.79 29.39 33.20 34.40 35.64 36.94 38.27 39.66 WEEKLY 911.60 1,175.60 1,328.00 1,376.00 1,425.60 1,477.60 1,530.80 1,586.40 71,797.71 **ANNUAL** 47,565.98 61,341.13 69,293.14 74,385.77 77,099.06 79,874.95 82,776.08 Associate's Degree Stipend \$4,000 **HOURLY** 37.56 41.58 31.31 35.12 36.32 38.86 40.19 WEEKLY 1,252.40 1,404.80 1,452.80 1,502.40 1,554.40 1,607.60 1,663.20 **ANNUAL** 65,348.44 73,300.46 75,805.03 78,393.08 81,106.37 83,882.27 86,783.40 Bachelor's Degree Stipend \$7,000 **HOURLY** 32.74 36.55 37.75 38.99 40.29 41.62 43.01 WEEKLY 1,309.60 1,462.00 1,510.00 1,559.60 1,611.60 1,664.80 1,720.40 ANNUAL 68,333.06 76,285.07 78,789.64 81,377.70 84,090.98 86,866.88 89,768.01 Master's Degree Stipend \$8,000 **HOURLY** 37.03 42.10 43.49 33.22 38.23 39.47 40.77 WEEKLY 1,328.80 1,481.20 1,529.20 1,578.80 1,630.80 1,684.00 1,739.60

79,791.47

82,379.53

85,092.81

87,868.71

PG 95/5	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Degree/Longev	ity Only					
HOURLY WEEKLY ANNUAL	37.66 1,506.40 78,601.80	37.94 1,517.60 79,186.20	37.98 1,519.20 79,269.68	38.00 1,520.00 79,311.43	38.21 1,528.40 79,749.73	38.30 1,532.00 79,937.57
Associate's Degree	e Stipend \$4,00	0 + Longevity				
HOURLY WEEKLY ANNUAL	39.58 1,583.20 82,609.11	39.86 1,594.40 83,193.51	39.90 1,596.00 83,277.00	39.92 1,596.80 83,318.74	40.13 1,605.20 83,757.04	40.22 1,608.80 83,944.88
Bachelor's Degree	\$7,000 + Longe	evity				
HOURLY WEEKLY ANNUAL	41.01 1,640.40 85,593.73	41.29 1,651.60 86,178.13	41.33 1,653.20 86,261.61	41.35 1,654.00 86,303.35	41.56 1,662.40 86,741.65	41.65 1,666.00 86,929.50
Master's Degree \$8	3,000 + Longevi	<u>ty</u>				
HOURLY WEEKLY ANNUAL	41.49 1,659.60 86,595.55	41.77 1,670.80 87,179.95	41.81 1,672.40 87,263.44	41.83 1,673.20 87,305.18	42.04 1,681.60 87,743.48	42.13 1,685.20 87,931.33

PG 95/6	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Degree/Longevi	ity Only					
HOURLY	39.02	39.31	39.35	39.37	39.58	39.68
WEEKLY	1,560.80	1,572.40	1,574.00	1,574.80	1,583.20	1,587.20
ANNUAL	81,440.31	82,045.58	82,129.07	82,170.81	82,609.11	82,817.83
Associate's Degree	Stipend \$4,00	0 + Longevity				
HOURLY	40.94	41.23	41.27	41.29	41.50	41.60
WEEKLY	1,637.60	1,649.20	1,650.80	1,651.60	1,660.00	1,664.00
ANNUAL	85,447.63	86,052.90	86,136.38	86,178.13	86,616.43	86,825.14
Bachelor's Degree	\$7,000 + Longe	evity				
HOURLY	42.37	42.66	42.70	42.72	42.93	43.03
WEEKLY	1,694.80	1,706.40	1,708.00	1,708.80	1,717.20	1,721.20
ANNUAL	88,432.24	89,037.51	89,121.00	89,162.74	89,601.04	89,809.75
Master's Degree \$8	3,000 + Longevi	ty				
HOURLY	42.85	43.14	43.18	43.20	43.41	43.51
WEEKLY	1,714.00	1,725.60	1,727.20	1,728.00	1,736.40	1,740.40
ANNUAL	89,434.07	90,039.34	90,122.83	90,164.57	90,602.87	90,811.58

Officers Hired afte	r 7/1/09 and Off	icers who do	not qualify fo	r Educationa	l Incentive un	der MGL c41
PG 95/7	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Degree/Longe	vity Only					
HOURLY WEEKLY ANNUAL	40.44 1,617.60 84,404.05	40.74 1,629.60 85,030.20	40.77 1,630.80 85,092.81	40.80 1,632.00 85,155.43	41.02 1,640.80 85,614.60	41.12 1,644.80 85,823.31
Associate's Degre	e Stipend \$4,00	0 + Longevity				
HOURLY WEEKLY ANNUAL	42.36 1,694.40 88,411.37	42.66 1,706.40 89,037.51	42.69 1,707.60 89,100.13	42.72 1,708.80 89,162.74	42.94 1,717.60 89,621.91	43.04 1,721.60 89,830.63
Bachelor's Degree	\$7,000 + Longe	<u>evity</u>				
HOURLY WEEKLY ANNUAL	43.79 1,751.60 91,395.98	44.09 1,763.60 92,022.13	44.12 1,764.80 92,084.74	44.15 1,766.00 92,147.35	44.37 1,774.80 92,606.53	44.47 1,778.80 92,815.24
Master's Degree \$	8,000 + Longevi	<u>ity</u>				
HOURLY WEEKLY ANNUAL	44.27 1,770.80 92,397.81	44.57 1,782.80 93,023.95	44.60 1,784.00 93,086.57	44.63 1,785.20 93,149.18	44.85 1,794.00 93,608.35	44.95 1,798.00 93,817.07

Officers Hired after 7/1/09 and Officers who do not qualify for Educational Incentive under MGL c41

Mo Degree 95 HOURLY Pinch 22.79 Pinch 28.60 Pinch 32.31 Pinch 33.48 Pinch 34.69 Pinch 35.95 Pinch 37.25 Pinch WEEKLY Pinch 911.60 Pinch 1,144.00 Pinch 1,292.40 Pinch 1,339.20 Pinch 1,387.60 Pinch 1,438.00 Pinch 1,490.00 Pinch ANNUAL Pinch 47,565.98 Pinch 59,692.28 Pinch 67,435.58 Pinch 69,877.54 Pinch 72,402.98 Pinch 75,032.78 Pinch 77,746.07 Pinch Associate's Degree Stipend \$4,000 Pinch 30.52 Pinch 34.23 Pinch 35.40 Pinch 36.61 Pinch 37.87 Pinch 39.17 Pinch WEEKLY Pinch 1,220.80 Pinch 1,369.20 Pinch 1,416.00 Pinch 1,464.40 Pinch 1,514.80 Pinch 1,566.80 Pinch ANNUAL Pinch 63,699.60 Pinch 71,442.90 Pinch 73,884.86 Pinch 76,410.30 Pinch 79,040.10 Pinch 81,753.38 Pinch	
95 HOURLY 22.79 28.60 32.31 33.48 34.69 35.95 37.25 WEEKLY 911.60 1,144.00 1,292.40 1,339.20 1,387.60 1,438.00 1,490.00 ANNUAL 47,565.98 59,692.28 67,435.58 69,877.54 72,402.98 75,032.78 77,746.07 Associate's Degree Stipend \$4,000 HOURLY 30.52 34.23 35.40 36.61 37.87 39.17 WEEKLY 1,220.80 1,369.20 1,416.00 1,464.40 1,514.80 1,566.80	STEP 7
95 HOURLY 22.79 28.60 32.31 33.48 34.69 35.95 37.25 WEEKLY 911.60 1,144.00 1,292.40 1,339.20 1,387.60 1,438.00 1,490.00 ANNUAL 47,565.98 59,692.28 67,435.58 69,877.54 72,402.98 75,032.78 77,746.07 Associate's Degree Stipend \$4,000 HOURLY 30.52 34.23 35.40 36.61 37.87 39.17 WEEKLY 1,220.80 1,369.20 1,416.00 1,464.40 1,514.80 1,566.80	
WEEKLY ANNUAL 911.60 47,565.98 1,144.00 59,692.28 1,292.40 67,435.58 1,339.20 69,877.54 1,387.60 72,402.98 1,438.00 75,032.78 1,490.00 77,746.07 Associate's Degree Stipend \$4,000 HOURLY 30.52 34.23 35.40 36.61 37.87 39.17 WEEKLY 1,220.80 1,369.20 1,416.00 1,464.40 1,514.80 1,566.80	
ANNUAL 47,565.98 59,692.28 67,435.58 69,877.54 72,402.98 75,032.78 77,746.07 Associate's Degree Stipend \$4,000 HOURLY 30.52 34.23 35.40 36.61 37.87 39.17 WEEKLY 1,220.80 1,369.20 1,416.00 1,464.40 1,514.80 1,566.80	38.60
Associate's Degree Stipend \$4,000 HOURLY 30.52 34.23 35.40 36.61 37.87 39.17 WEEKLY 1,220.80 1,369.20 1,416.00 1,464.40 1,514.80 1,566.80	1,544.00
HOURLY 30.52 34.23 35.40 36.61 37.87 39.17 WEEKLY 1,220.80 1,369.20 1,416.00 1,464.40 1,514.80 1,566.80	80,563.71
WEEKLY 1,220.80 1,369.20 1,416.00 1,464.40 1,514.80 1,566.80	
	40.52
ANNUAL 63,699.60 71,442.90 73,884.86 76,410.30 79,040.10 81,753.38	1,620.80
	84,571.03
Bachelor's Degree Stipend \$7,000	
HOURLY 31.95 35.66 36.83 38.04 39.30 40.60	41.95
WEEKLY 1,278.00 1,426.40 1,473.20 1,521.60 1,572.00 1,624.00	1,678.00
ANNUAL 66,684.21 74,427.51 76,869.47 79,394.91 82,024.71 84,738.00	87,555.64
Master's Degree Stipend \$8,000	
HOURLY 32.43 36.14 37.31 38.52 39.78 41.08	42.43
WEEKLY 1,297.20 1,445.60 1,492.40 1,540.80 1,591.20 1,643.20	1,697.20
ANNUAL 67,686.04 75,429.34 77,871.30 80,396.74 83,026.54 85,739.83	88,557.47

Officers Hired after PG 95/5	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
1 0 33/3	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Dograa/Langavi	ty Only					
No Degree/Longevi	ty Only					
HOURLY	36.65	36.93	36.96	36.99	37.18	37.27
WEEKLY	1,466.00	1,477.20	1,478.40	1,479.60	1,487.20	1,490.80
ANNUAL	76,493.78	77,078.18	77,140.80	77,203.41	77,599.97	77,787.81
Associate's Degree	Stipend \$4,00	<u>0 + Longevity</u>				
HOURLY	38.57	38.85	38.88	38.91	39.10	39.19
WEEKLY	1,542.80	1,554.00	1,555.20	1,556.40	1,564.00	1,567.60
ANNUAL	80,501.10	81,085.50	81,148.11	81,210.73	81,607.28	81,795.13
Bachelor's Degree	\$7 000 + Long	svitv				
bachelor's Degree	<u> </u>	<u>evity</u>				
HOURLY	40.00	40.28	40.31	40.34	40.53	40.62
WEEKLY	1,600.00	1,611.20	1,612.40	1,613.60	1,621.20	1,624.80
ANNUAL	83,485.71	84,070.11	84,132.73	84,195.34	84,591.90	84,779.74
Mastaria Danus (10	000 - 1	4				
Master's Degree \$8	,000 + Longevi	<u>ty</u>				
HOURLY	40.48	40.76	40.79	40.82	41.01	41.10
WEEKLY	1,619.20	1,630.40	1,631.60	1,632.80	1,640.40	1,644.00
ANNUAL	84,487.54	85,071.94	85,134.55	85,197.17	85,593.73	85,781.57

ANNUAL

87,263.44

87,847.84

PG 95/6	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Degree/Longevi	ty Only					
HOURLY	37.98	38.26	38.30	38.32	38.53	38.62
WEEKLY	1,519.20	1,530.40	1,532.00	1,532.80	1,541.20	1,544.80
ANNUAL	79,269.68	79,854.08	79,937.57	79,979.31	80,417.61	80,605.45
ssociate's Degree	Stipend \$4,00	0 + Longevity				
HOURLY	39.90	40.18	40.22	40.24	40.45	40.54
WEEKLY	1,596.00	1,607.20	1,608.80	1,609.60	1,618.00	1,621.60
ANNUAL	83,277.00	83,861.40	83,944.88	83,986.63	84,424.93	84,612.77
achelor's Degree S	\$7,000 + Longe	evity				
HOURLY	41.33	41.61	41.65	41.67	41.88	41.97
WEEKLY	1,653.20	1,664.40	1,666.00	1,666.80	1,675.20	1,678.80
ANNUAL	86,261.61	86,846.01	86,929.50	86,971.24	87,409.54	87,597.38
	,	,	,	, -	- ,	- ,
laster's Degree \$8	,000 + Longevi	<u>ty</u>				
HOURLY	41.81	42.09	42.13	42.15	42.36	42.45
WEEKLY	1,672.40	1,683.60	1,685.20	1,686.00	1,694.40	1,698.00

87,931.33 87,973.07

88,411.37

88,599.21

PG 95/7	5 - 10	10 - 15	15 - 20	20 - 25	25 - 30	30 +
	1.96%	2.72%	2.81%	2.88%	3.43%	3.68%
No Degree/Longevi	ty Only					
HOURLY	39.36	39.65	39.68	39.71	39.92	40.02
WEEKLY	1,574.40	1,586.00	1,587.20	1,588.40	1,596.80	1,600.80
ANNUAL	82,149.94	82,755.21	82,817.83	82,880.44	83,318.74	83,527.45
Associate's Degree	Stipend \$4,00	0 + Longevity				
HOURLY	41.28	41.57	41.60	41.63	41.84	41.94
WEEKLY	1,651.20	1,662.80	1,664.00	1,665.20	1,673.60	1,677.60
ANNUAL	86,157.25	86,762.53	86,825.14	86,887.75	87,326.05	87,534.77
Bachelor's Degree	\$7.000 + Longe	evitv				
	* · , · · · · · · · · · · · · · · · · · 					
HOURLY	42.71	43.00	43.03	43.06	43.27	43.37
WEEKLY	1,708.40	1,720.00	1,721.20	1,722.40	1,730.80	1,734.80
ANNUAL	89,141.87	89,747.14	89,809.75	89,872.37	90,310.67	90,519.38
Master's Degree \$8	,000 + Longevi	<u>ty</u>				
HOURLY	43.19	43.48	43.51	43.54	43.75	43.85
WEEKLY	1,727.60	1,739.20	1,740.40	1,741.60	1,750.00	1,754.00
	90,143.70	90,748.97	90,811.58	90,874.20	91,312.50	91,521.21

Citizen's Petition to City Council for a Resolution

RESOLUTION affirming residents' First Amendment rights to free speech, assembly, and protest.

WHEREAS, in the U.S. Constitution's First Amendment states "Congress shall make no law ... abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the Government for a redress of grievances,"

NOW, THEREFORE BE IT RESOLVED that the Worcester City Council affirms Worcester residents' First Amendment rights to free speech, freedom of assembly and freedom to petition their government for redress.

AND BE IT FURTHER RESOLVED that the Worcester City Council will not have the City's Health and Safety Powers used to deny Worcester residents' Constitutional rights.

CHRISTOPHEN HORTON

Coordinate

Worcester Anti-Foredosuro Term

2023 JUL 13 PH 2: 25

ORDERED: That

The City Manager be and is hereby requested to request Police Chief provide City Council with a report concerning the impact the potential deployment of a robot could have in situations similar to the recent standoff on Colby St. on ascertaining critical information regarding the number of weapons in a similar situation, the amount of ammunition perpetrators have and the number of perpetrators in question, etc. Further, request City Manager request Police Chief include in said report research regarding grant funding and preferred options for said robots.

ORDERED: That

The City Manager be and is hereby requested to request Chief Financial Officer include a separate line on each resident's tax bill denoting the surcharge associated with the Community Preservation Act (CPA), in the interest of full transparency.

ORDERED: That

The City Manager be and is hereby requested to provide City Council with a report detailing any exemptions to the surcharge associated with the Community Preservation Act (CPA).

Eric D. Batista City Manager



cm2023jul10010056

Attachment for Item #

9.14 B

July 18, 2023

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully request your review and approval of the attached amendment to the City's organizational ordinances that deletes the Worcester Ballpark Commission and places 100 Madison Street (Polar Park) under the care, custody, and control of the Department of Public Facilities, as received from Michael E. Traynor, City Solicitor, and forwarded for the consideration of you Honorable Body.

As with all reorganizational plans, the city charter requires the city council to refer the proposal to a council committee of its choosing for a public hearing. Once that committee has conducted a public hearing it must submit a report to the city council within ten days of the close of the hearing. The city council may either accept or reject adoption of said reorganization plan and ordinance. Adoption requires a simple majority vote. If the city council takes no action within ninety days of its receipt of the plan, the reorganization ordinance is deemed adopted.

Respectfully submitted,

Eric D. Batista City Manager



To: Eric D. Batista, City Manager **From:** Michael E. Traynor, City Solicitor

Date: July 18, 2023

Re: Reorganization Ordinance – Deleting the Worcester Ballpark Commission

You requested preparation of an amendment to the organizational ordinance for the Department of Public Facilities that deletes the Worcester Ballpark Commission and transfers the care, custody, and control of 100 Madison Street (Polar Park) to the Department.

As with all reorganization plans, the city charter requires the city council to refer the proposals to a council committee of its choosing to hold a public hearing within 30 days. Within ten days following such hearing, the committee shall submit a report to the city council. The city council may either accept or reject the reorganization plan as submitted. Adoption requires a simple majority vote. The reorganization plan shall become effective ninety days after the date it is received by the city council unless the city council approves or disapproves the plan prior to that date.

Sincerely,

Michael E. Traynor

Ufichael STrapes

City Solicitor

A REORGANIZATION ORDINANCE DELETING THE WORCESTER BALLPARK COMMISSION

Whereas, in 2015, the City Council, acting upon the recommendation of the City Manager and under Article VI of the Home Rule Charter, adopted a Comprehensive Reorganization Plan containing a new Revised Ordinances of 2015, Part Two, Organization of City Agencies; and.

Whereas, from time-to-time certain modifications to the organizational structure of the city government are necessary and proper to enhance the efficient delivery of services to the citizens of Worcester; and,

Whereas, the city manager has recommended modifying the organizational ordinance for the Department of Public Facilities to delete the Worcester Ballpark Commission;

Now, Therefore, Be it Ordained by the City Council of the city of Worcester, as follows:

- § 1. The Revised Ordinances of 2015, Organization of City Agencies, are hereby amended by deleting Section Seven of Article Seventeen.
- § 2. The repeal of Section Seven of Article Seventeen accomplished by section one hereof shall not impair any lawful action taken under authority of the ordinances previously in effect.
- § 3. The real property located at 100 Madison Street (Assessors Parcel 05-007-00004), formerly placed under the care, custody and control of the Worcester Ballpark Commission is hereby placed under the care, custody and control of the Department of Public Facilities.
- § 4. Nothing herein shall repeal or impair any executive order, directive or administrative policy issued by the city manager.
- § 5. In accordance with Article Six of the city charter, this ordinance shall take effect on the earliest of the date it is adopted or ninety days after the date the city manager first transmitted this ordinance to the city council.
- § 6. The city clerk, in consultation with the city solicitor, is hereby authorized to modify the tables of contents, section headings or any other provision of the 2008 Revised Ordinances, Part Two, to properly insert the changes made by this reorganization and to correct references to the titles of city officials, section numbers and the like.

ORDERED: That

The City Council Order, item #11t CC, by Councilor Thu Nguyen on the July 18, 2023 Agenda be amended to read as follows: "Request City Manager work with the City Solicitor to review ordinance language in Somerville, Cambridge and Easthampton to provide City Council with two (2) separate draft ordinances regarding deceptive advertising practices of limited pregnancy centers and prohibiting such activities from being permitted in the city. One said ordinance should ensure that any such establishment operating within city limits with a primary purpose of providing services to people who are or have reason to believe they may be pregnant, including mobile facilities, must either directly provide or provide referrals for abortions or emergency contraception, and the second ordinance should not. Said draft ordinance should be provided to the City Council and the public by City Council's meeting in August of 2023."

ORDERED: That

The City Council Order, item #11t CC, by Councilor Thu Nguyen on the July 18, 2023 Agenda be amended to read as follows: "Request City Manager work with the City Solicitor to review ordinance language in Somerville, Cambridge and Easthampton in an effort to draft an ordinance in the city concerning deceptive advertising practices of limited pregnancy centers and prohibiting such activities from being permitted in the city."

ORDERED: That

The City Council Order, item #11t CC, by Councilor Thu Nguyen on the July 18, 2023 Agenda be amended to read as follows: "Request City Manager work with the City Solicitor to review ordinance language in Somerville, Cambridge and Easthampton in an effort to draft an ordinance in the city concerning deceptive advertising practices of any healthcare provider."

ORDERED: That

The City Manager be and is hereby requested to provide City Council with an update concerning a previously adopted Order from July 29, 2022 that read as follows: "Request City Manager work with the City Solicitor to review ordinance language in Somerville, Cambridge and Easthampton in an effort to draft a similar, parallel ordinance in the city concerning deceptive advertising practices of limited pregnancy centers and prohibiting such activities from being permitted in the city. Worcester should join Somerville and Cambridge in ensuring that any such establishment operating within city limits with a primary purpose of providing services to people who are or have reason to believe they may be pregnant, including mobile facilities, must either directly provide or provide referrals for abortions or emergency contraception. Said draft ordinance should be provided to the City Council and the public."

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LOCAL

Lawsuit alleges Worcester antiabortion clinic's missed diagnosis threatened woman's life



Published 5:11 p.m. ET June 22, 2023 | Updated 11:49 a.m. ET June 23, 2023

WORCESTER — A lawsuit filed Thursday in Superior Court by abortion-rights advocates on behalf of an anonymous Worcester woman claims the actions of Clearway Clinic, a pregnancy clinic that advises patients against abortion, led to a missed diagnosis of an ectopic pregnancy that threatened the woman's life.

According to a press statement from Reproductive Equity Now, the alleged incidents occurred between October and November 2022.

Clearway's executive director said it has never received a similar complaint in the past.

"We cannot speak as to any individual's medical claims or history due to HIPAA regulations," Jill Jorgensen, executive director of Clearway Clinic, said in a statement. "Clearway Clinic has served more than 10,000 women and their families in the Worcester area for the past 22 years at no cost and have never had a complaint like this in the past. We hope to continue to provide needed services to women and their families in Massachusetts for many more years."

The woman is being represented by Shannon Liss-Riordan, a well-known Boston-area labor attorney known for suing tech companies such as Uber who ran for state attorney general in 2022 as a Democrat. Liss-Riordan is also a vocal proponent of the right to an abortion.

The woman, referred to as Jane Doe in the lawsuit, wanted to diagnose a pregnancy through an ultrasound. She found the website of Clearway, located at 358 Shrewsbury St., while searching for ultrasound providers. She booked an appointment and went the same day, according to Reproductive Equity Now's statement.

At Clearway, the suit alleged, the woman was told that the ultrasound confirmed a viable pregnancy. The suit claims a limited ultrasound was performed by someone who was not a Clearway physician, but the woman received paperwork after she was discharged saying she had received care from a medical doctor.

A month after the woman visited Clearway, she is reported to have experienced sharp pain and was rushed to the emergency department at UMass Memorial Medical Center - University Campus.

She was reportedly diagnosed with an ectopic pregnancy at the hospital and internal hemorrhage caused by the pregnancy's rupture. Due to the pregnancy having ruptured, staff allegedly could not perform a less invasive treatment.

The suit claims the woman underwent an invasive emergency surgery that included the removal of one of her fallopian tubes.

The suit filed on the woman's behalf claims Clearway did not adhere to the standard of care that would have properly diagnosed the woman, that it uses deceptive advertising to represent itself as a regular clinic when its mission is to prevent abortions. and that the clinic breaks state regulation by allowing registered nurses who are not diagnosticians to read ultrasounds and diagnose pregnancies.

"Clearway's actions are not only illegal but abhorrent," Liss-Riordan said in the statement.

"Our client was forced to undergo a traumatic, dangerous and completely avoidable emergency surgery to save her life because she was deceived into going to an anti-abortion clinic instead of an appropriate health care provider. At every step of the way she was led to believe she was receiving appropriate medical care when in fact she was subject to a campaign of misinformation and unfair and deceptive practices. Through this case we intend to hold Clearway accountable and put other so-called crisis pregnancy centers on notice."

Clearway's tumultuous past in Worcester

Clearway Clinic has been the subject of local controversy in the past year.

In July 2022, Clearway and Problem Pregnancy, two Worcester clinics that advise against abortion, were vandalized in the aftermath of the June 24 U.S. Supreme Court decision on Dobbs v. Jackson Women's Health Organization. Dobbs overturned Roe v. Wade.

In August 2022, Councilor-at-Large Thu Nguyen submitted an order to the City Council

clinics, also known as crisis pregnancy centers.

The request revolved around requesting the city to regulate the clinics' advertising practices and prevent them from making false advertisements. The order passed 6-5 after an intense debate.

Nguyen has been vocal in saying the city administration has failed to follow up with the City Council on their order after the vote.

ORDERED: That

The City Manager be and is hereby requested to work with appropriate departments and stakeholders to establish an Office of Housing Stability in an effort to prevent the involuntary displacement of city residents who are in the process of being evicted or at the risk of losing their housing, as well as to enact policies to combat displacement, homelessness and enhance tenants' rights.

ORDERED: That

The City Manager be and is hereby requested to provide City Council with a report concerning the effectiveness a robot borrowed from the Town of Auburn had during the recent Colby St. standoff.

ORDERED: That

The City Manager be and is hereby requested to request Police Chief review the "Walking While Black: L.O.V.E. is the Answer" documentary and consider hosting a community viewing of said documentary with a discussion panel to follow.

ORDERED: That

The City Manager be and is hereby requested to request City Solicitor provide City Council with a legal opinion regarding the process of instituting a residential rent control program and the resulting impact of implementing such a program.

RESOLVED:

That the City Council of the City of Worcester does hereby support Representative Rebecca Rauch, Representative Liz Miranda and Senator Sonia Chang-Diaz's SD 699 HD 1283, An Act effectuating equity in COVID-19 Vaccination Bill.

HOUSE No.

The Commonwealth of Massachusetts

PRESENTED BY:

Liz Miranda and Mindy Domb

To the Honorable Senate and House of Representatives of the Commonwealth of Massachusetts in General Court assembled:

The undersigned legislators and/or citizens respectfully petition for the adoption of the accompanying bill:

An Act effectuating equity in COVID-19 vaccination.

PETITION OF:

NAME:DISTRICT/ADDRESS:DATE ADDED:Liz Miranda5th Suffolk2/4/2021

HOUSE No.

[Pin Slip]

The Commonwealth of Massachusetts

In the One Hundred and Ninety-Second General Court (2021-2022)

An Act effectuating equity in COVID-19 vaccination.

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to effectuate equity in COVID-19 vaccination, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public safety and health.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

1 SECTION 1. The governor shall immediately appoint or designate a director of COVID-2 19 vaccination equity and outreach who shall be a new member of leadership within the 3 executive office of health and human services in its functionality as the COVID-19 command 4 center, who shall report directly to the secretary of the executive office of health and human 5 services, and whose sole and full-time responsibility shall be to plan and implement actions to 6 overcome disparities in COVID-19 vaccination rates rooted in historic and current racism; biases 7 based on ethnicity, income, primary language, immigration status, or disability; geography; or 8 transportation access, language access, or internet access. The director's responsibilities shall 9 include without limitation implementing the provisions of this act. The director shall have 10 significant expertise in public health and experience with a successful mass vaccination 11 campaign, a statewide campaign in the commonwealth, or extensive existing connections with

multiple socially and economically disadvantaged communities across the commonwealth. The director shall be made known to the full membership of the general court and the public no later than the hour of 5 o'clock in the afternoon on Friday, February 12, 2021.

SECTION 2. (a) The director shall immediately establish partnerships, contracts, or memoranda of understanding, as applicable, with trusted community-based organizations, local public health departments or boards of health, community-rooted faith-based organizations, and locally-based health care providers, including without limitation community health centers and primary care physicians, to directly deliver medically and scientifically accurate, culturally competent, and linguistically diverse information about the safety and efficacy of vaccination, including particularly the COVID-19 vaccine, and the pathways to receiving a COVID-19 vaccine to residents of demographic communities disproportionately and negatively impacted by the COVID-19 pandemic. Directly delivered information shall also include transmission prevention measures, including but not limited to ventilation, mask-wearing, and physical distancing. Direct delivery may include phone calls, text messages, physically distanced door-todoor and street canvassing, and digital event-based communication involving live and interactive messengers. Television, radio, newspaper, and other mass media campaigns shall not constitute direct delivery of information for purposes of this section. The provisions of this paragraph shall not in any way interfere with, alleviate, strike, subordinate, supersede, or remove the vaccination education and outreach requirements established in line item 4512-2021 of Chapter 227 of the Acts of 2020.

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(b) The director shall undertake similar direct delivery methods and community partnerships to: (i) assist residents of communities described in paragraph (a) in completing self-attestation forms and otherwise preparing for vaccination appointments; and (ii) support transportation-limited residents of communities described in paragraph (a) in getting to vaccination appointments or arranging for vaccinators to otherwise reach said residents.

- (c) The director shall expand upon the vaccination education and outreach campaign required by line item 4512-2021 of Chapter 227 of the Acts of 2020 in order to: (i) sustain and, as necessary, increase the penetration of mass media buys in target populations in demographic communities disproportionately and negatively impacted by COVID-19; (ii) communicate the safety, efficacy, science, and benefits of COVID-19 vaccines, as well as pathways to receiving a COVID-19 vaccine, in a manner that is culturally competent and utilizes diverse messengers trusted in target communities. This expansion may utilize, but shall not be limited to, the funds appropriated under said line item 4512-2021.
- (d) The vaccination education and outreach requirements set forth in this section and established in line item 4512-2021 of Chapter 227 of the Acts of 2020 shall be maintained until parity is achieved and sustained between vaccination rates in communities disproportionately and negatively impacted by COVID-19 and the statewide average vaccination rate, or the termination of the COVID-19 public health state of emergency, whichever is sooner.
- SECTION 3. (a) Notwithstanding any general or special law to the contrary, the department of public health shall immediately deploy, in partnership with local or regional public health officials and experts whenever practicable, no fewer than 30 vans, buses, or other vehicles as vaccination vehicles to municipalities designated in this section for a minimum of 40 hours

per week per vehicle, including some early morning, late evening, and weekend hours, for the sole and express purpose of vaccinating residents of those municipalities. The department shall make reasonable efforts to utilize zero-emissions vehicles to satisfy the requirements of this section. The vaccination vehicles shall be deployed as follows: (i) 1 to the communities in the Cape and Islands region with the highest percent positivity rate in the region in the prior two weeks; (ii) 1 to the communities in the MetroWest/495 region with the highest percent positivity rate in the region in the prior two weeks; (iii) 2 to the communities in southeastern Massachusetts with the highest percent positivity rate in the region in the prior two weeks; (iv) 2 to the communities in the Merrimack Valley with the highest percent positivity rate in the region in the prior two weeks; (v) 2 to the communities in western Massachusetts with the highest percent positivity rate in the region in the prior two weeks; (vi) 2 to the communities in central Massachusetts with the highest percent positivity rate in the region in the prior two weeks; (iv) 3 to the neighborhoods in the city of Boston experiencing the highest percent positivity rates in the prior 2 weeks; and (viii) the remainder to other high-test, highest-contagion communities throughout the commonwealth, provided, however, that the director may deviate from the hightest, high-contagion requirement set forth in this element (viii) only if a strong health equity rationale exists for so deviating and only upon publication of said rationale. For purposes of this Act, the term "high-test, highest-contagion municipality" shall mean a municipality with one of the highest percent positivity rates among the 30 municipalities with the highest test counts in the commonwealth in the prior two weeks.

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(b) Residents of the areas designated to be served by the vaccination vehicle program described in paragraph

(a) of this section shall be eligible for vaccination via said program consistent with approvals by the federal drug administration and regardless of phase designations in the commonwealth's vaccine distribution plan.

Residency may be established by self-attestation.

(c) Each vaccination vehicle shall be staffed with at least the following individuals: a medical provider who, acting within the scope of their license, may administer vaccines and deliver basic life support, a medical assistant, a patient services coordinator, and two community health workers, at least one of whom shall have direct experience in the municipality to which the vehicle is deployed. A vaccination vehicle operating in a community that is home to limited English proficiency residents shall also include a language interpreter. All vaccination vehicles shall have telephonic access to language interpretation services. In the event multiple vehicles are deployed in an area designated in paragraph (a), the staff specified in this paragraph (c) may be assigned to any such vehicles, as appropriate.

(d) The department shall partner with local public health departments, local boards of health, and locally-based health care providers to disseminate to target populations accurate, user-friendly, culturally competent, and linguistically diverse information about the vaccination vehicle program, including without limitation how residents can receive a vaccine via a vehicle in their community.

(e) The vaccination vehicle program shall be maintained and operational until a sufficient percentage of the residents of the commonwealth are vaccinated in order to protect the population from the spread of COVID-19.

SECTION 4. The department of public health shall immediately partner with local public health departments, local boards of health, locally-based health care providers, including without limitation community health centers and primary care physicians, and local independent pharmacies to distribute and administer COVID-19 vaccines.

SECTION 5. For all COVID vaccinations requiring a second dose, all vaccination locations shall assist patients in scheduling a second vaccination appointment at the time of the first appointment. This assistance may be provided during the observation period following vaccination administration.

SECTION 6. No later than February 12, 2021, the governor shall appoint an expert on vaccine disinformation to the Vaccine Advisory Group.

SECTION 7. (a) The department of public health shall immediately comply with all data collection and reporting provisions set forth in Chapter 93 of the Acts of 2020, including, but not limited to, finalizing regulations on health care providers collecting COVID-19 data.

(b) Further to the interim draft vaccination plan published by the department on its website in October of 2020 and submitted to and approved by the federal government, the department shall immediately publish on its website any updates to said plan and a detailed set of implementation protocols to overcome the vaccination disparities described in section 1 and ensure that 20 percent of the commonwealth's vaccine supply will be administered to residents of demographic communities with high social vulnerability and disproportionately and

negatively impacted by COVID-19. The vaccination plan and implementation protocols shall be publicly updated within 24 hours of any subsequent modification or change thereto.

(c) To further effectuate transparency and equity regarding COVID vaccination, the department shall: (i) no less than weekly on Wednesdays beginning on February 10, 2021, publish on its website the number of unused vaccine doses in the commonwealth, an explanation for why the doses remain unused, and its plan to redistribute the doses; (ii) no less than weekly on Wednesdays beginning on February 10, 2021, publish on its website the vaccine doses allocated throughout the commonwealth, delineated by vaccination location; and (iii) effective immediately, collect COVID vaccination data by key socioeconomic and demographic indicators, including race, gender, ethnicity, age, disability, sexual orientation and gender identity, primary language, occupation, household income, residence in elder care facilities and other congregate care settings, housing status, and zip code, and publish said data on its website not less than weekly except where publication would result in disclosure of personal information as defined in chapter 93H of the general laws.

SECTION 8. (a) No later than February 26, 2021, the director shall submit to the chairs of the senate and house committees on ways and means, the chairs of the joint standing committee on COVID-19 and emergency preparedness and management, the chairs of the joint committee on public health, and the chairs of the joint committee on state administration and regulatory oversight a budget for effectuating the purposes of sections 1 to 4, inclusive. Said budget shall specify the source or sources of funding, whether state, federal, or both, is planned

for each implementation element and whether any additional state appropriations are necessary to achieve compliance with said sections.

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(b) No later than March 26, 2021, and at least on every subsequent final Friday of the month for the duration of the COVID-19 public health state of emergency, the secretary of the executive office of health and human services or her designee shall report to the chairs of the senate and house committees on ways and means, the chairs of the joint standing committee on COVID-19 and emergency preparedness and management, the chairs of the joint committee on public health, the chairs of the joint committee on state administration and regulatory oversight, and the auditor the following financial information pertaining to COVID-19 vaccination in the commonwealth, including without limitation vaccination education and information dissemination and vaccination distribution: (i) funds expended on vaccinating residents of the commonwealth, delineated by spending item and region of the commonwealth; provided, however, that compliance with section 104 of Chapter 227 of the Acts of 2020 shall be considered compliance with the requirements of this section; (ii) any amounts beyond existing state and federal appropriations and reimbursements that may be needed to effectuate the commonwealth's vaccination distribution plan generally, and the purposes of section 1 specifically; (iii) any updates to the budget submitted pursuant to paragraph (a) of this section; (iv) a detailed accounting of all funds, including state and federal funds, distributed to local boards of health, including any body that acts as a board of health, public health commission, regional health district or health department of a municipality, since the last report, indicating whether the funds came from state or federal sources, and a budget plan detailing planned or anticipated distribution of funds to these local health agencies in the coming 3 months, indicating the source of the funds; and (v) any additional financial information pertinent to the implementation of the commonwealth's vaccination distribution plan and other provisions of this act.

SECTION 9. The department of public health shall implement all reasonable efforts to maximize federal reimbursement for COVID vaccination implementation efforts and efforts pursuant to section 1. Such reasonable efforts shall include consideration of mobilizing the Massachusetts National Guard to staff phone banking efforts undertaken pursuant to section 2.

SECTION 10. The department of public health shall take immediate action to eliminate COVID-19 testing deserts in the commonwealth by launching at least 1 open access, no-appointment, no-cost testing site in every gateway city in the commonwealth, to the extent no such testing site already exists.

SECTION 11. This act shall remain in effect until the termination of the COVID-19 public health state of emergency.

SENATE No.

The Commonwealth of Massachusetts

PRESENTED BY:

Rebecca L. Rausch

To the Honorable Senate and House of Representatives of the Commonwealth of Massachusetts in General Court assembled:

The undersigned legislators and/or citizens respectfully petition for the adoption of the accompanying bill:

An Act effectuating equity in COVID-19 vaccination.

PETITION OF:

NAME:	DISTRICT/ADDRESS:	
Rebecca L. Rausch	Norfolk, Bristol and Middlesex	
Sonia Chang-Diaz	Second Suffolk	
Liz Miranda	5th Suffolk	
Mindy Domb	3rd Hampshire	
Joanne M. Comerford	Hampshire, Franklin and Worcester	
Adam Gomez	Hampden	2/4/2021
Steven C. Owens	29th Middlesex	2/4/2021
Mike Connolly	26th Middlesex	2/4/2021
Kip A. Diggs	2nd Barnstable	2/4/2021
Marcos A. Devers	16th Essex	2/5/2021
Patricia D. Jehlen	Second Middlesex	2/5/2021

SENATE No.

[Pin Slip]

The Commonwealth of Massachusetts

In the One Hundred and Ninety-Second General Court (2021-2022)

An Act effectuating equity in COVID-19 vaccination.

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to effectuate equity in COVID-19 vaccination, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public safety and health.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

1 SECTION 1. The governor shall immediately appoint or designate a director of COVID-2 19 vaccination equity and outreach who shall be a new member of leadership within the 3 executive office of health and human services in its functionality as the COVID-19 command 4 center, who shall report directly to the secretary of the executive office of health and human 5 services, and whose sole and full-time responsibility shall be to plan and implement actions to 6 overcome disparities in COVID-19 vaccination rates rooted in historic and current racism; biases 7 based on ethnicity, income, primary language, immigration status, or disability; geography; or 8 transportation access, language access, or internet access. The director's responsibilities shall 9 include without limitation implementing the provisions of this act. The director shall have 10 significant expertise in public health and experience with a successful mass vaccination 11 campaign, a statewide campaign in the commonwealth, or extensive existing connections with

multiple socially and economically disadvantaged communities across the commonwealth. The director shall be made known to the full membership of the general court and the public no later than the hour of 5 o'clock in the afternoon on Friday, February 12, 2021.

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SECTION 2. (a) The director shall immediately establish partnerships, contracts, or memoranda of understanding, as applicable, with trusted community-based organizations, local public health departments or boards of health, community-rooted faith-based organizations, and locally-based health care providers, including without limitation community health centers and primary care physicians, to directly deliver medically and scientifically accurate, culturally competent, and linguistically diverse information about the safety and efficacy of vaccination, including particularly the COVID-19 vaccine, and the pathways to receiving a COVID-19 vaccine to residents of demographic communities disproportionately and negatively impacted by the COVID-19 pandemic. Directly delivered information shall also include transmission prevention measures, including but not limited to ventilation, mask-wearing, and physical distancing. Direct delivery may include phone calls, text messages, physically distanced door-todoor and street canvassing, and digital event-based communication involving live and interactive messengers. Television, radio, newspaper, and other mass media campaigns shall not constitute direct delivery of information for purposes of this section. The provisions of this paragraph shall not in any way interfere with, alleviate, strike, subordinate, supersede, or remove the vaccination education and outreach requirements established in line item 4512-2021 of Chapter 227 of the Acts of 2020.

(b) The director shall undertake similar direct delivery methods and community partnerships to: (i) assist residents of communities described in paragraph (a) in completing self-attestation forms and otherwise preparing for vaccination appointments; and (ii) support

transportation-limited residents of communities described in paragraph (a) in getting to vaccination appointments or arranging for vaccinators to otherwise reach said residents.

- (c) The director shall expand upon the vaccination education and outreach campaign required by line item 4512-2021 of Chapter 227 of the Acts of 2020 in order to: (i) sustain and, as necessary, increase the penetration of mass media buys in target populations in demographic communities disproportionately and negatively impacted by COVID-19; (ii) communicate the safety, efficacy, science, and benefits of COVID-19 vaccines, as well as pathways to receiving a COVID-19 vaccine, in a manner that is culturally competent and utilizes diverse messengers trusted in target communities. This expansion may utilize, but shall not be limited to, the funds appropriated under said line item 4512-2021.
- (d) The vaccination education and outreach requirements set forth in this section and established in line item 4512-2021 of Chapter 227 of the Acts of 2020 shall be maintained until parity is achieved and sustained between vaccination rates in communities disproportionately and negatively impacted by COVID-19 and the statewide average vaccination rate, or the termination of the COVID-19 public health state of emergency, whichever is sooner.

SECTION 3. (a) Notwithstanding any general or special law to the contrary, the department of public health shall immediately deploy, in partnership with local or regional public health officials and experts whenever practicable, no fewer than 30 vans, buses, or other vehicles as vaccination vehicles to municipalities designated in this section for a minimum of 40 hours per week per vehicle, including some early morning, late evening, and weekend hours, for the sole and express purpose of vaccinating residents of those municipalities. The department shall make reasonable efforts to utilize zero-emissions vehicles to satisfy the requirements of this

section. The vaccination vehicles shall be deployed as follows: (i) 1 to the communities in the Cape and Islands region with the highest percent positivity rate in the region in the prior two weeks; (ii) 1 to the communities in the MetroWest/495 region with the highest percent positivity rate in the region in the prior two weeks; (iii) 2 to the communities in southeastern Massachusetts with the highest percent positivity rate in the region in the prior two weeks; (iv) 2 to the communities in the Merrimack Valley with the highest percent positivity rate in the region in the prior two weeks; (v) 2 to the communities in western Massachusetts with the highest percent positivity rate in the region in the prior two weeks; (vi) 2 to the communities in central Massachusetts with the highest percent positivity rate in the region in the prior two weeks; (iv) 3 to the neighborhoods in the city of Boston experiencing the highest percent positivity rates in the prior 2 weeks; and (viii) the remainder to other high-test, highest-contagion communities throughout the commonwealth, provided, however, that the director may deviate from the hightest, high-contagion requirement set forth in this element (viii) only if a strong health equity rationale exists for so deviating and only upon publication of said rationale. For purposes of this Act, the term "high-test, highest-contagion municipality" shall mean a municipality with one of the highest percent positivity rates among the 30 municipalities with the highest test counts in the commonwealth in the prior two weeks.

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(b) Residents of the areas designated to be served by the vaccination vehicle program described in paragraph (a) of this section shall be eligible for vaccination via said program consistent with approvals by the federal drug administration and regardless of phase designations in the commonwealth's vaccine distribution plan. Residency may be established by self-attestation.

(c) Each vaccination vehicle shall be staffed with at least the following individuals: a medical provider who, acting within the scope of their license, may administer vaccines and deliver basic life support, a medical assistant, a patient services coordinator, and two community health workers, at least one of whom shall have direct experience in the municipality to which the vehicle is deployed. A vaccination vehicle operating in a community that is home to limited English proficiency residents shall also include a language interpreter. All vaccination vehicles shall have telephonic access to language interpretation services. In the event multiple vehicles are deployed in an area designated in paragraph (a), the staff specified in this paragraph (c) may be assigned to any such vehicles, as appropriate.

- (d) The department shall partner with local public health departments, local boards of health, and locally-based health care providers to disseminate to target populations accurate, user-friendly, culturally competent, and linguistically diverse information about the vaccination vehicle program, including without limitation how residents can receive a vaccine via a vehicle in their community.
- (e) The vaccination vehicle program shall be maintained and operational until a sufficient percentage of the residents of the commonwealth are vaccinated in order to protect the population from the spread of COVID-19.
- SECTION 4. The department of public health shall immediately partner with local public health departments, local boards of health, locally-based health care providers, including without limitation community health centers and primary care physicians, and local independent pharmacies to distribute and administer COVID-19 vaccines.

SECTION 5. For all COVID vaccinations requiring a second dose, all vaccination locations shall assist patients in scheduling a second vaccination appointment at the time of the first appointment. This assistance may be provided during the observation period following vaccination administration.

SECTION 6. No later than February 12, 2021, the governor shall appoint an expert on vaccine disinformation to the Vaccine Advisory Group.

SECTION 7. (a) The department of public health shall immediately comply with all data collection and reporting provisions set forth in Chapter 93 of the Acts of 2020, including, but not limited to, finalizing regulations on health care providers collecting COVID-19 data.

- (b) Further to the interim draft vaccination plan published by the department on its website in October of 2020 and submitted to and approved by the federal government, the department shall immediately publish on its website any updates to said plan and a detailed set of implementation protocols to overcome the vaccination disparities described in section 1 and ensure that 20 percent of the commonwealth's vaccine supply will be administered to residents of demographic communities with high social vulnerability and disproportionately and negatively impacted by COVID-19. The vaccination plan and implementation protocols shall be publicly updated within 24 hours of any subsequent modification or change thereto.
- (c) To further effectuate transparency and equity regarding COVID vaccination, the department shall: (i) no less than weekly on Wednesdays beginning on February 10, 2021, publish on its website the number of unused vaccine doses in the commonwealth, an explanation for why the doses remain unused, and its plan to redistribute the doses; (ii) no less than weekly on Wednesdays beginning on February 10, 2021, publish on its website the vaccine doses

allocated throughout the commonwealth, delineated by vaccination location; and (iii) effective immediately, collect COVID vaccination data by key socioeconomic and demographic indicators, including race, gender, ethnicity, age, disability, sexual orientation and gender identity, primary language, occupation, household income, residence in elder care facilities and other congregate care settings, housing status, and zip code, and publish said data on its website not less than weekly except where publication would result in disclosure of personal information as defined in chapter 93H of the general laws.

SECTION 8. (a) No later than February 26, 2021, the director shall submit to the chairs of the senate and house committees on ways and means, the chairs of the joint standing committee on COVID-19 and emergency preparedness and management, the chairs of the joint committee on public health, and the chairs of the joint committee on state administration and regulatory oversight a budget for effectuating the purposes of sections 1 to 4, inclusive. Said budget shall specify the source or sources of funding, whether state, federal, or both, is planned for each implementation element and whether any additional state appropriations are necessary to achieve compliance with said sections.

(b) No later than March 26, 2021, and at least on every subsequent final Friday of the month for the duration of the COVID-19 public health state of emergency, the secretary of the executive office of health and human services or her designee shall report to the chairs of the senate and house committees on ways and means, the chairs of the joint standing committee on COVID-19 and emergency preparedness and management, the chairs of the joint committee on public health, the chairs of the joint committee on state administration and regulatory oversight, and the auditor the following financial information pertaining to COVID-19 vaccination in the commonwealth, including without limitation vaccination education and information

dissemination and vaccination distribution: (i) funds expended on vaccinating residents of the commonwealth, delineated by spending item and region of the commonwealth; provided, however, that compliance with section 104 of Chapter 227 of the Acts of 2020 shall be considered compliance with the requirements of this section; (ii) any amounts beyond existing state and federal appropriations and reimbursements that may be needed to effectuate the commonwealth's vaccination distribution plan generally, and the purposes of section 1 specifically; (iii) any updates to the budget submitted pursuant to paragraph (a) of this section; (iv) a detailed accounting of all funds, including state and federal funds, distributed to local boards of health, including any body that acts as a board of health, public health commission, regional health district or health department of a municipality, since the last report, indicating whether the funds came from state or federal sources, and a budget plan detailing planned or anticipated distribution of funds to these local health agencies in the coming 3 months, indicating the source of the funds; and (v) any additional financial information pertinent to the implementation of the commonwealth's vaccination distribution plan and other provisions of this act.

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SECTION 9. The department of public health shall implement all reasonable efforts to maximize federal reimbursement for COVID vaccination implementation efforts and efforts pursuant to section 1. Such reasonable efforts shall include consideration of mobilizing the Massachusetts National Guard to staff phone banking efforts undertaken pursuant to section 2.

SECTION 10. The department of public health shall take immediate action to eliminate COVID-19 testing deserts in the commonwealth by launching at least 1 open access, no-appointment, no-cost testing site in every gateway city in the commonwealth, to the extent no such testing site already exists.

SECTION 11. This act shall remain in effect until the termination of the COVID-19

public health state of emergency.

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ORDERED: That

The City Manager be and is hereby requested to consider prioritizing American Rescue Plan Act (ARPA) funding for REC Worcester's capital project involving the development of the new REC Worcester headquarters and Center for Food Justice and Urban Agriculture (for Worcester and Central Massachusetts), in an effort to support community food security, as well as youth development and employment.

Pursuant to a vote of the Committee on Education, be it

ORDERED: That

The City Council be and is hereby requested to work to ensure City Council and School Committee districts are parallel, so as to ensure public clarity.

In Committee

January 5, 2023

The Committee on Public Service And Transportation to whom was referred December 20, 2022 the Order of Councilor Morris A. Bergman and Councilor Candy Mero-Carlson - Request Standing Committee on Public Service and Transportation Committee hold a public discussion with the WRTA Administrator relative to the removal of a bus route that passes the EcoTarium, 222 Harrington Way; having considered the same, most respectfully reports recommending Communication be placed on file.

For the Committee

Clerk

In Committee

January 5, 2023

The Committee on Public Service And Transportation to whom was referred December 20, 2022 the Order of Councilor Sarai Rivera and Councilor Khrystian E. King - Request Standing Committee on Public Service and Transportation meet with the WRTA Administrator to provide City Council with a report concerning the WRTA's winter weather plan, especially including information as to how snow will be removed at each of the bus stops; having considered the same, most respectfully reports recommending Order be placed on file.

For the Committee

Clerk